

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education Minutes
April 25, 2019

Call to Order:

The regular meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mr. Fuller, Vice President, called the meeting to order at 7:03 p.m.

Members Present:

Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Muscarella, Mrs. Nole, Mr. Ware, Mr. Fuller, Vice President, Mrs. McAteer, Director of Curriculum and Instruction, Mr. Horschak III, Superintendent and Mrs. Pennell, School Business Administrator/Board Secretary.

Members Absent:

Mrs. Giaquinto, President.

Public Present:

Evelyn Milavsky, Raymond Milavsky, Rosemarie Corl, Annalyse Dickinson, Stephanie Dickinson, Amy Gregg, Kate DeStefano-Torres, Bert Torres, Madalena Torres, Lucas Torres, Jule LeLaurentis

Flag Salute:

The flag salute was said by all present.

Public Comments:

- a. Stephanie Dickinson and daughter Annalyse Dickenson spoke about the girls' golf team.

Correspondence:

- a. Letter from the State of New Jersey, Department of Children and Families

Student Council Report

The following Clearview events were discussed:

- a. Miss Clearview event raised over \$5,000
- b. Students working in the community
- c. Model UN, TSA States and Sports teams successes
- d. Upcoming events:
 - i. DECA Nationals in Florida
 - ii. Jr. World Summit
 - iii. Key Club Annual Talent Show
 - iv. Sophomore Leadership Academy
 - v. Bennett Awards by Students in Action
 - vi. Relay for Life – June 7th

For the Good of Clearview:

Mr. Horchak presented the following:

- a. TSA State Competition results
- b. Model UN Conference (Hosted 4/6/19)
- c. Thank you to Harrison Twp. (Future bus contribution)

Minutes:

Mr. Ware moved, seconded by Mr. Burgin, that the Board of Education approve the following minutes:

- a. March 19, 2019 Regular Meeting and Executive Session
- b. April 16, 2019 Regular Meeting and Executive Session

The motion was unanimously approved.

Presentation:

- a. 2019/2020 Budget Public Hearing presented by Mrs. Pennell

Curriculum/Instruction

Mr. Chierici moved, seconded by Mr. Ware, that the Board of Education approve the following Curriculum/Instruction items:

Out-of-District Placement:

The following out-of-district placement for the 2018/2019 school year:

- a. Grade 10 student 201306883, Gloucester County Special Services School District Behavioral Disabilities Program, effective 3/20/19. Cost to be 59 days @ \$225.22 totaling \$13,287.98

Summer Courses:

The of summer courses. (Courses that are not funded through Title I will be funded by tuition and will only operate if adequate enrollment is received.) (Attachment A)

Summer Reading/Math Program for At-Risk & Special Education Students:

The Summer Reading/Math Program for at-risk and special education students during the weeks of July 8, 2019 through July 25, 2019 from 9:30 a.m. to 11:30 a.m. – Monday through Thursday.

SCMD Extended School Year Program:

Self-Contained Multiply Disabled (SCMD) Extended School Year Program at Clearview during the weeks of July 8, 2019 through August 8, 2019, Monday through Thursday, 8:30 a.m. to 12:30 p.m.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware
Nay:	None.

Community Relations/Policy & Legislation

Mr. Ware moved, seconded by Mr. Burgin, that the Board of Education approve the following Community Relations/Policy & Legislation items:

Home/Supplement Instruction:

The home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment B)

First Reading of Revisions to Policies & Regulations:

The first reading of the revisions to the following Policies & Regulations (Attachment C):

- a. Policy 0155 – Board Committees
- b. Policy 1642 – Earned Sick Leave Law
- c. Regulation 1642 – Earned Sick Leave Law

2019/2020 Professional Services Appointments:

The following appointments for Professional Services during the 2019/2020 school year:

- a. Tax Shelter Annuity Companies/Brokers as follows:
 - i. AXA Equitable
 - ii. Aspire
 - iii. Lincoln Investment
 - iv. Met Life
 - v. Oppenheimer Funds
- b. Solicitor – Parker McCay, PA – Renewal
- c. Auditor – Holman, Frenia, Allison PC – Renewal
- d. Bond Council – McManimon, Scotland and Baumann – Renewal
- e. Financial Advisors – Phoenix Advisors – Renewal
- f. Architect – Fraytak, Veisz, Hopkins, Duthie PC – Renewal
- g. G & M Consulting Services, Inc. (Gregory Herman MD) – school district physician services at an annual cost of \$8,000 for up to 50 hours during the school year - \$140/hr. additional hours (not to exceed \$12,000 per year) – Renewal (no increase from 18/19 school year)

2019/2020 Depositories with Century Savings Bank:

The following depositories for the 2019/2020 school year with Century Savings Bank:

Agency	Athletics	Building Project
Cafeteria	Capital Reserve	Clearview Reimbursement
Clearview Scholarship Account	Internet Receiving – Cafeteria	Internet Receiving – School Store
Internet Receiving – Student Activities	Payroll	Student Activities

Superintendent/Business Administrator's Account (Petty Cash)	Unemployment Compensation	Warrant
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2019/2020 Depositories with Sterling National Bank:

The following depositories for the 2019/2020 school year with Sterling National Bank:

Warrant	Capital Reserve
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2019/2020 Signatories:

The following signatories for the 2019/2020 school year:

- a. Agency – Business Administrator, Superintendent
- b. Athletics – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- c. Building Project – Business Administrator, Superintendent, Board President
- d. Cafeteria – Business Administrator, Superintendent, Food Service Director
- e. Capital Reserve – Business Administrator, Superintendent
- f. Clearview Reimbursement – Business Administrator, Superintendent
- g. Clearview Scholarship – Business Administrator, Superintendent
- h. Internet Receiving – Cafeteria – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- i. Internet Receiving – School Store – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- j. Internet Receiving – Student Activities – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- k. Payroll – Business Administrator, Board President
- l. Student Activities – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- m. Superintendent/Business Administrator's Account (Petty Cash) – Business Administrator, Superintendent
- n. Unemployment Compensation – Business Administrator, Superintendent
- o. Warrant – Business Administrator, Superintendent, Board President

2019/2020 Official Newspapers in Accordance with the Open Public Meetings Act:

The South Jersey Times and Courier Post newspapers as the official newspapers of the Clearview Regional Board of Education for Public Notices in accordance with the Open Public Meetings Act of the 2019/2020 school year.

2019/2020 Re-Adoptions:

The following re-adoptions for the 2019/2020 school year:

- a. All Curriculum including textbooks
- b. Monthly Reconciliation of Bank Account Statements in Lieu of Treasurer – Susan Hellerman
- c. Permitted pupil records in accordance with N.J.A.C. 6:3-6.3(a)2 – Dodd Terry
- d. Title IX Coordinator – Sherry McAteer
- e. Section 504 Compliance Officer – Nathan Barnes
- f. ADA Officer – Nathan Barnes

- g. School Safety Specialists:
 - i. John Horchak
 - ii. Michael Holm
- h. School Wellness Policy Coordinator – Esther Pennell
- i. Affirmative Action Officer for Public Bidding and Contracts (Public Agency Compliance Officer, P.A.C.O.) – Esther R. Pennell
- j. Purchasing Agent – Establishing the bid level as defined by the Qualified Purchasing Agent status of \$40,000; Authorized representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, capital projects fund, child nutrition fund, student activity fund, all state programs and all other school programs and activities not listed for the 2019/2020 school year – Esther R. Pennell
- k. Custodian of Government Records as per the New Jersey Open Public Meetings Act (OPRA), N.J.S.A. 47A:1A-1 – Esther R. Pennell
- l. Custodian of Student Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – Dodd Terry
- m. Custodian of Personnel Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – John Horchak III
- n. Steve Nicolella for the following appointments:
 - i. Right-to-Know Officer
 - ii. Indoor Air Quality Designee
 - iii. Chemical Hygiene Officer
 - iv. Integrated Pest Management Coordinator
 - v. AHERA Coordinator
 - vi. Asbestos Management Officer
- o. Substance Awareness Coordinator – Jessica Datz
- p. Reasonable Suspicion Supervisor for Bus Driver Drug Testing – Kelle Harbaugh
- q. Issuing Officer of Working Papers – Dodd Terry
- r. Homeless Liaison – Jamie Pallies
- s. Anti-Bullying Coordinator – Dodd Terry
- t. Anti-Bullying Specialist – HS – Jennine Donnelly
- u. Anti-Bullying Specialist – HS – Jess Datz
- v. Anti-Bullying Specialist – MS – Bryan Hendricks

2019/2020 Drug Testing Service Providers:

The renewal contracts with the following providers for drug testing services, through the Gloucester County Consortium, during the 2019/2020 school year with no increase in prices from the 2018/2019 school year:

- a. Jefferson Health Alliance – Glassboro
 - i. Bus Driver Testing
 - 1. Drug Testing - \$47.16/test
 - 2. Breath/Alcohol Testing - \$27.05/test
- b. Sport Safe Testing Service, Inc.
 - ii. Student/Athlete Testing
 - 1. On-Site Drug Testing - \$31/test

2019/2020 Contract with Nutri-Serve Food Management, Inc.:

The resolution to renew the food service management contract with Nutri-Service Food Management, Inc. at a flat management fee of \$57,187.50 for the 2019/2020 school year with an 8.5% decrease from the original year fee of \$62,500.

Contract with Diligent Corporation (Board Docs):

Entering into a contract with Diligent Corporation to provide a web-based service known as *BoardDocs* to enhance the Board's agenda at an annual cost of \$2,700 (one-time set up fee of \$1,000).

2019/2020 Student Teacher Appointments:

The following student teacher appointments during the 2019/2020:

a.	Last Name	First Name	University	Assigned To	Subject	Dates
	Young	Rachel	Rowan	Jamie Andruszka	Social Studies	9/19-5/20
	Clinical Practice 1 – Fall (visitations-300 hours), Clinical Practice 2 – Winter/Spring (student teaching-525 hours)					
b.	Morel	Kayshen	Rowan	Lisa Marandola	Counseling	9/19-5/20
	Counseling Internship – 600 hours					
c.	Fielder	Mark	Rowan	Scott Land	Health/PE	9/19-10/19 & 3/20-6/20
	Clinical Practice 1 – Fall (visitations – 88 hrs.), Clinical Practice 2 – Winter/Spring (student teaching-280 hrs.)					

New Scholarship:

The following new scholarship to be awarded at Senior Awards Night and included in the graduation program:

- a. *Suzanne Sculli Memorial Scholarship Award*
Awarded to a student of good character and integrity, known for his/her friendliness, helpfulness, trustworthiness and honesty who has demonstrated outstanding achievement in reading and literacy and plans to attend a 2 or 4 year college.

Chaperone during TSA Nationals:

Mr. Steve Miller to serve as a chaperone for the TSA Nationals in National Harbor, Maryland (DC) at the Gaylord National Convention Center from June 28 to July 2, 2019.

Mission One Services:

The following services to be provided through Mission One:

- a. Mission One paraprofessional, Meredith Boody to assist student (2010309264) during a Robotics competition on 5/4/19 from 7:45 a.m. to 3:00 p.m. at Stockton University - \$136.29/day
- b. Mission One paraprofessional Lois Braidt to assist student (201301990) during after school choir rehearsal on 5/20/19 from 2:30-4:00 p.m. - \$19.47/hr.
- c. Mission One paraprofessional Lois Braidt to assist student (201301990) during Spring Concerts on 5/20/19 and 5/22/19 from 5:45 p.m. to 8:30 p.m. - \$19.47/hr.

2018/2019 School Calendar Amendment:

Amending the 2018/2019 school calendar to reflect the last 3 days of school as one session days (Wednesday, June 12; Thursday, June 13; Friday, June 14) for students only.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware, Mr. Burgin
Nay:	None.

Operations – Buildings & Grounds, Transportation, Technology

Mr. Burgin moved, seconded by Mr. Ware, that the Board of Education approve the following Operations – Buildings & Grounds, Transportation, Technology items:

Advertising for Bids for 2019/2020 Custodial Supplies:

Advertising for bids for Custodial Supplies for the 2019/2020 school year jointly with the Harrison Twp. Board of Education. Clearview will serve as the lead LEA. (Attachment D)

Agreement with Fraytak, Veisz, Hopkins, Duthie PC:

An agreement with Fraytak, Veisz, Hopkins, Duthie PC for Pre-Referendum and Referendum Services in the amount of \$34,900.

Accepting and Awarding Bids for Student Transportation Services:

Accepting the bids for the 2019/2020 school year, Bid #CV2, Route CABSJA (AM & PM) to Archbishop Damiano (St. John of God) and to award the bid to the lowest responsible bidder as follows:

- a. Holcomb
Route Cost - \$327; Increase/Decrease Adjustment Cost - \$1; Per Diem Per Aide Cost - \$72
(Total Per Diem Bid - \$399)

Requesting County Approval and Advertising for Bids for Student Transportation Services:

The following resolution: BE IT RESOLVED to authorize the School Business Administrator to submit bid specifications for 2019/2020 student transportation services to the County Office of Education for approval. Upon approval, authorize the School Business Administrator to advertise and receive bids for the following routes:

<u>Bid #</u>	<u>Route #</u>	<u>Tier</u>	<u>Route Destinations</u>
CV3	C141	AM	Clearview Regional Middle & High Schools
CV3	C141	PM	Clearview Regional Middle & High Schools
CV3	C181	AM	Clearview Regional Middle & High Schools
CV3	C181	PM	Clearview Regional Middle & High Schools
CV3	C261	AM	Clearview Regional Middle & High Schools
CV3	C261	PM	Clearview Regional Middle & High Schools
CV4	C11	AM	Clearview Regional Middle & High Schools

Bid #	Route #	Tier	Route Destinations
CV4	C11	PM	Clearview Regional Middle & High Schools
CV4	C12	AM	Clearview Regional Middle & High Schools
CV4	C12	PM	Clearview Regional Middle & High Schools
CV4	C262	AM	Clearview Regional Middle & High Schools
CV4	C262	PM	Clearview Regional Middle & High Schools
CV4	GCIT	AM	Gloucester County Institute of Technology

2019/2020 Contract for Transportation through GCSSSD:

The 2019/2020 Contract for Participation in Cooperative Transportation with the Gloucester County Special Services School District.

2019/2020 Interlocal Agreements for Transportation Services:

The following Interlocal Agreements for Transportation Services during the 2019/2020 school year (Attachment E):

- a. Delsea Regional School District
- b. Harrison Township Public Schools
- c. Kingsway Regional High School District

Request for Transportation Services During Harrison Township Day:

In accordance with N.J.S.A. 18A:36-22, of a request to provide transportation services to the Township of Harrison for the Harrison Township Day – 175th Anniversary event on May 4, 2019 from 11:00 a.m. to 9:30 p.m. (rain date to be May 5, 2019).

2018/2019 Jointures:

The following jointures for the 2018/2019 school year:

- a. GCSSSD to transport 1 Clearview student to Katzenbach on Route S7091, effective 3/15/19, at a cost of 24,553.20 (Replaces previous approved Route S7042 approved 1/14/19 and includes the 7% administration fee)
- b. Clearview to transport 1 Greenwich Township student (homeless) to GCIT on Route GCITAH, effective 2/25/19 at a cost of \$1,010.10

Purchase of 36 Passenger School Bus:

Purchasing one (1) 36 Passenger school bus with Lift from Wolfington Body Company, Inc. as per the Educational Services Commission of New Jersey (ESCNJ) Co-Op Bid 18/19-31 at a cost of \$139,439.68.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware, Mr. Burgin, Mr. Cherian
Nay:	None.

Finance – Student Activities & Personnel

Mr. Fuller moved, seconded by Mr. Chierici, that the Board of Education approve the following Finance – Student Activities and Personnel items:

Adoption of the 2019/2020 Budget:

Adopting the 2019/2020 budget as approved by the County Office of Education as follows (Attachment F):

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$37,267,129	\$19,614,918
Special Revenue Fund	593,717	0
Debt Service Fund	2,868,759	2,653,745
Total Base Budget	40,729,605	22,268,663

Bill Lists:

The bill lists for payment as follows (Attachment G):

- a. Bill List – March 29, 2019
- b. Bill List – April 25, 2019
- c. Bill List – 3/15/19 Payroll
- d. Bill List – 3/29/19 Payroll
- e. Bill List – March 2019 Bank Transfers
- f. Bill List – Cafeteria – April 25, 2019

Line Item Transfers:

The attached line item transfers (Attachment H).

Account Reports:

The following account reports:

- a. Student Activities – March 2019
- b. Athletics – March 2019

Board Secretaries Report and Certifications:

The Board Secretary's Report for March 2019 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for March 2019. (Attachment I)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year. (Attachment J)

Resolution for Travel & Work Related Expenses – Employee:

The Resolution for Travel and Work Related Expenses – Employee. (Attachment K)

2019/2020 Lunch Prices:

The lunch prices for the 2019/2020 school year as follows:

- a. Student Lunch
 - i. HS - \$3.75
 - ii. MS - \$3.75
- b. Adult Lunch - \$4.25
- c. Student Breakfast - \$2.00
- d. Adult Breakfast - \$2.50
- e. Milk - \$0.65

Field/Student Activities Trips:

The attached field/student activities trip requests. (Attachment L)

Athletic Schedule Changes:

The attached athletic schedule changes. (Attachment M)

After-School Club:

The following after-school club with Dodd Terry and Tracy Teesdale as volunteer advisors and to open a Student Activities account in order to fundraise:

- a. *Fellowship of Christian Athletes Club (FCA)* (Attachment N).

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Muscarella, Mrs. Nole, Mr. Ware, Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller
Nay:	None.

Executive Session

Mr. Ware moved, seconded by Mr. Burgin, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons: The Personnel and Community Relations, Policy/Legislation sections of the agenda. (Attachment O)

The motion was unanimously approved.

The meeting adjourned into Executive Session at 7:35 p.m.

The meeting reconvened into Public Session at 9:27 p.m.

Finance – Student Activities & Personnel

Mr. Ware moved, seconded by Mr. Chierici, that the Board of Education approve the following Finance – Student Activities & Personnel items:

Home/Supplemental Instruction:

Home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment P)

Substitute Appointments:

The following substitute appointments for the 2018/2019 school year:

Substitute Bus Aide

- a. Tracy Straubmuller (effective 3/26/19)

Substitute Teacher

- a. Nicholas Doyle (pending paperwork)

Leave of Absence:

The following leave of absence:

- a. Uncompensated maternity/child rearing leave of absence for Employee #4329, from 9/1/19 through 6/30/20.

Co-Curricular Appointments – 2018/2019:

The following co-curricular appointments for the remainder of the 2018/2019 school year:

- a. Susan Shute, DECA Assistant Advisor and volunteer - \$300 (prorated stipend), pending completion of paperwork
- b. Kevin Leamy, Weight Room Assistant Advisor, 8 hours per week, 3/4/19 through 6/14/19, \$25.00 per hour

2019/2020 Coaching Appointments:

The coaching appointments for the 2019/2020 school year. (Attachment Q)

Volunteer/Uncompensated Appointments during 2018/2019:

The following volunteer/ uncompensated appointments for the 2018/2019 school year (no stipends):

- a. Daniel Owens, Spring Basketball Open Gym Volunteer
- b. Dodd Terry, Volunteer FCA (Fellowship of Christian Athletes Club) Advisor
- c. Tracy Teesdale, Volunteer FCA Advisor

2019/2020 Substitute Rates:

The following substitutes rates for the 2019/2020 school year:

- a. Teacher - \$90.00 per day
- b. Instructional Aide - \$90.00 per day
- c. Nurse - \$200.00 per day
- d. School Secretary - \$11.00 per hour
- e. Custodian - \$12.00 per hour
- f. Lavatory, General, Little Pioneers Aide - \$11.00 per hour
- g. Greeter - \$80.00 per day
- h. Bus Driver - \$17.50 per hour, \$18.50 per hour after 5 years
- i. Bus Aide - \$11.00 per hour
- j. Contracted Bus Drivers who are substitute bus aides when requested - \$13.50 per hour

Extra Duty Stipends – 2018/2019:

The following extra duty stipend additions for the 2018/2019 school year:

- a. Curtis Brown, Lunch Duty, effective 3/25/19 through 4/26/19
- b. Jamie Andruszka, Study Hall, effective 4/8/19 through year-end

Long-Term Substitute in the Business Office:

The appointment of Susan Kirschner as a long-term substitute in the Business Office, 3/28/19 through 5/30/19. Rate of pay to be \$22.00 per hour.

Long-Term Substitute in the Curriculum Office:

The appointment of Mimma Careless (part-time High School Guidance Secretary) as a long-term substitute in the Curriculum Office, 3 hours per day, effective 4/10/19 through 6/30/19. Rate of pay to be \$17.00 per hour.

District Painter during Summer 2019:

Michael Wolk Jr. as a District Painter for Summer 2019, up to 40 hours per week: 6/17/19 through 8/30/19. Rate of pay to be \$15.00 per hour.

Summer 2019 Student Workers:

The following student workers for summer 2019, effective June 17, 2019 through August 29, 2019:

- a. Sydney Kauftheil, Middle School Office Student Worker, 35 hours per week (shared with Grace D'Amico), \$9.10/hr. 6/17/19-6/30/19; \$10.00/hour effective 7/1/19
- b. Grace D'Amico, Middle School Office Worker, 35 hours per week (shared with Sydney Kauftheil), \$8.85/hr. 6/17/19-6/30/19; \$10.00/hour effective 7/1/19
- c. Rachael McKeen, High School Office Student Worker, up to 35 hours per week, \$9.10/hr. 6/17/19-6/30/19; \$10.00/hour effective 7/1/19

Support Personnel – 2018/2019:

The appointment of the following support personnel for the remainder of the 2018/2019 school year:

- a. Robert Willins, Bus Driver, 5 hours per day, \$22.50 per hour, effective 3/26/19, Routes C71/C72 (Clearview 160 – 2.25 hrs. Account #11-000-270-160-PR-000); Routes M106JMT/M106CC (Mantua 160 – 2.75 hrs. Account #71-000-270-160-PR-000), 90 day probationary period.
- b. Joseph Dunn, Bus Aide, 3 hours per day, \$10.50 per hour, effective 4/1/19, Route M116SS (charged to Mantua 161MB), 90 day probationary period (Account #71-000-270-160-PR-000)

Transportation Department - Assistant Supervisor/Dispatcher:

Frances Hall (currently Transportation Office Clerk) as the Transportation Department - Assistant Supervisor/Dispatcher for the 2019/2020 school year, effective 7/1/19 through 6/30/20. Salary to be \$49,000.00, (Account #11-000-270-160-PR-000-C 65%; 71-000-270-160-PR-000-C 35%)

Transportation Department – Assistant Supervisor/Business

Susan (Banks) Walkup as the Transportation Department – Assistant Supervisor/Business, effective approximately June 1, 2019 and for the 2019/2020 school year. Salary to be \$41,000, 90 day probationary period (Account #11-000-270-160-PR-000-C 65%; 71-000-270-160-PR-000-C 35%)

Resignations:

Accepting the following resignations:

- a. Debra Heston, Bus Driver, with intent to retire, effective 7/1/19
- b. Edward Preston, Bus Aide, effective 4/5/19
- c. Stephen Skinner, High School Science Teacher, with intent to retire, effective 7/1/19
- d. April McCarthy, High School Special Education Math Teacher, effective 7/1/19
- e. Termination of Employee #5485 effective 4/11/19 (.5 day)

Revised Job Descriptions:

The following revised job descriptions:

- a. Business Office Confidential Bookkeeper
- b. Payroll Administrator

2019/2020 Professional Staff and Administrator Appointments:

The appointments of Professional Staff and Administrators for the 2019/2020 school year. (Attachment R)

Appointment of Board of Education member:

To Appoint Karen Vick to fill the vacant board member seat until 12/31/19 with the following rationale:

- a. Board experience; familiarity with the district.
- b. Several NJSBA certifications, Master Board Member.

The motion was unanimously approved by a roll call vote.

Aye:	Mrs. Nole, Mr. Ware, Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella
Nay:	None.

Community Relations/Policy & Legislation

Mr. Ware moved, seconded by Mr. Burgin, that the Board of Education approve the following Community Relations/Policy & Legislation items:

Second Reading and Adoption of Policy & Regulation:

The second reading and adoption of the following policy and regulation (Attachment S):

- a. Policy 5111 – Eligibility of Resident/Nonresident Students
- b. Regulation 5111 – Eligibility of Resident/Nonresident Students

HIB Report:

Approved the monthly HIB Report from the Superintendent (Board acknowledgement as per Policy 5512).

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Ware, Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole
Nay:	None.

Reports:

- a. HS Report
- b. MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	03/14/19	11:51 a.m.	12 Minutes	60° - Sunny
High School – Shelter in Place	03/29/19	9:15 a.m.	3 Minutes	65° - Cloudy
Middle School – Fire Drill	03/11/19	9:34 a.m.	4 Minutes	45° - Sunny
Middle School – Evacuation	03/19/19	1:55 p.m.	6 Minutes	49° - Sunny

- c. Bus Evacuation Drills (GCSSSD)
- d. Nutri-Serve Monthly Report

Old Business:

None.

New Business:

None.

Adjournment:

Mr. Ware moved, seconded by Mr. Muscarella, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Esther R. Pennell
Business Administrator