

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT**  
**Mullica Hill, New Jersey**

**Board of Education Meeting**  
**April 28, 2016**

**Call to Order:**

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Middle School All Purpose Room. Mrs. Giaquinto called the meeting to order at 6:04 p.m.

**Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:**

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

**Members Present:**

Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

**Members Absent:**

Mr. Burgin, Mr. Cataldi, and Mr. Van Noy.

**Flag Salute:**

The flag salute was said by all present.

**Executive Session**

**Mrs. Lundberg moved, seconded by Mr. Fuller,** that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment A): The matters included in the personnel section of the agenda and the cafeteria contract.

**The motion was unanimously approved.**

The meeting went into Executive Session at 6:04 p.m.

**Public Session**

**Mrs. Lundberg moved, seconded by Mr. Moore,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

The meeting reconvened into Public Session at 7:21 p.m.

Moment of Silence:

Moment of Silence for Sue Gould, former Clearview Middle School Teacher.

Presentation of the 2016/2017 Budget:

Mrs. Pennell presented the 2016/2017 Budget.

Public Comments

**Mrs. Lundberg moved, seconded by Mrs. Vick,** that the Board of Education move into Public Comment Session.

**The motion was unanimously approved.**

A. The following individuals made statements regarding Clearview's Cafeteria:

- i. Chris Ahern, CEA President
- ii. John Staab, NJEA
- iii. Chrissy Kosar, President Washington Twp. Support Staff
- iv. Denise Danter, Clearview Employee
- v. Roe Buscemi, Clearview Employee
- vi. Brandon Hiner, GCIT Student, National Speaker
- vii. Mike DeFellippis, Realtor
- viii. Angela Colo, Clearview Student
- ix. Rich Hoggland, Mullica Hill Resident
- x. Steve Knowles, Clearview Graduate
- xi. Jane Travis-Address, NJEA
- xii. Paul Griffith
- xiii. Heidi Brown, Rowan Adjunct Teacher
- xiv. Ms. Clark, Educator
- xv. Joan Mourlam, Kingsway Lunch Worker
- xvi. Barb Smith, Clearview Employee
- xvii. Abby Sawyer, Clearview Student
- xviii. Anna Marie, Kingsway Employee

B. Paul Koch questioned the use of the athletic fields by the Middle School coaches.

**Ms. Dvorak moved, seconded by Mrs. Vick,** that the Board of Education close the Public Comment Session.

**The motion was unanimously approved.**

Minutes:

**Mrs. Vick moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Minutes:

- a. March 17, 2016 Regular Meeting and Executive Session

**The motion was unanimously approved.**

Correspondence:

None.

**Curriculum/Instruction**

**Mrs. Vick moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Curriculum/Instruction Items:

Resolution for the 2016/2017 SEMI Action Plan to Be Submitted to the Gloucester County Office of Education

Approved the resolution for the 2016/2017 SEMI Action Plan to be submitted to the Gloucester County Office of Education. (Attachment B)

Community Based Instruction Nursing Services

Approved the revised rate of no more than \$41.20 for a student (201305291) to receive community based instruction nursing services through Archbishop Damiano, where the student is attending in an out-of-district placement. (Note – a rate of \$37.93/hr. was previously approved at the September meeting but Archbishop Damiano has several nurses in their employ that may work with this student with \$41.20 being the highest hourly rate.)

Out-of-District Placement

Approved the following out-of-district placement for the 2015/2016 school year:

- a. Student 201009013 – Garfield Park Academy through Rancocas Valley Regional High School District – Effective 3/23/16 – 53 days @ \$282.30 totaling \$14,961.90

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

**Community Relations, Policy & Legislation**

**Mrs. Lundberg moved, seconded by Mrs. Vick,** that the Board of Education approve the following Community Relations, Policy & Legislation Items:

Home/Supplemental Instruction

Approved the following home/supplemental instruction (\$34.03/hr. unless otherwise noted):

- a. Grade 9 student (201305633)  
Effective 3/22/16-4/21/16  
Instructors:
  - i. Brookfield Schools/Inspira Adolescent Behavioral Health
- b. Grade 12 student (201009250)  
Effective 3/24/16-4/23/16

Instructors:

- i. Brookfield Schools/Inspira Adolescent Behavioral Health – 40 hrs. total
- c. Grade 7 student (201310174)  
Effective 3/14/16-4/10/16

Instructors:

- i. ARK Educational Services - English/Language Arts; Social Studies; Math; Science – 2 hrs./week each subject
- d. Grade 8 student (201306568)  
Effective 3/21/16-4/18/16

Instructors:

- i. ARK Educational Services –ELA, Math 8, Social Studies 8, Science 8 – 20 hrs. total
- e. Grade 9 student (201309369)  
Effective 4/18/16-5/17/16

Instructors:

- i. Meadow Wood Behavioral Health Systems – 20 hrs. total

Drop Students from District Rolls

Approved to drop the following students from the district rolls:

- a. Grade 10 student (201209439) – Student no longer resides in the Clearview district
- b. Grade 10 student (201306542) – Non-Attendance
- c. Grade 12 student (201009278) – Non-Attendance
- d. Grade 11 student (201009338) – Non-Attendance

Appointments for Professional Services

Board approval of the following appointments for Professional Services during the 2016/2017 school year:

- a. Tax Shelter Annuity Companies/Brokers as follows:
  - i. AXA Equitable
  - ii. Aspire
  - iii. Lincoln Investment
  - iv. Met Life
- b. G& M Consulting Service, In. (Gregory Herman MD)
- c. Solicitor – Parker McCay PA
- d. Auditor – Holman, Frenia, Allison PC
- e. Bond Council – McManimon, Scotland & Baumann
- f. Financial Advisors – Phoenix Advisors

Depositories for 2016/2017 with Century Savings Bank

Approved the following depositories for the 2016/2017 school year with Century Savings Bank:

Adult Community School	Agency	Athletics
Building Project	Cafeteria	Capital Reserve
Clearview Reimbursement	Clearview Scholarship Account	Internet Receiving – Cafeteria
Internet Receiving – School Store	Payroll	Student Activities
Superintendent/Business Administrator’s Account (Petty Cash)	Unemployment Compensation	Warrant

Signatories for the 2016/2017 School Year

Approved the following signatories for the 2016/2017 school year:

- a. Adult Community School – Business Administrator, Superintendent, Adult School Coordinator
- b. Agency – Business Administrator, Superintendent
- c. Athletics – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- d. Building Project – Business Administrator, Superintendent, Board President
- e. Cafeteria – Business Administrator, Superintendent, Food Service Director
- f. Capital Reserve – Business Administrator, Superintendent
- g. Clearview Reimbursement – Business Administrator, Superintendent
- h. Clearview Scholarship – Business Administrator, Superintendent
- i. Internet Receiving – Cafeteria – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- j. Internet Receiving – School Store – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- k. Payroll – Business Administrator, Board President
- l. Student Activities – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- m. Superintendent/Business Administrator’s Account (Petty Cash) – Business Administrator, Superintendent
- n. Unemployment Compensation – Business Administrator, Superintendent
- o. Warrant – Business Administrator, Superintendent, Board President

South Jersey Times and Courier Post Newspapers Official Newspapers of the Clearview Regional Board of Education for Public Notices

Approved the South Jersey Times and Courier Post newspapers as the official newspapers of the Clearview Regional Board of Education for Public Notices in accordance with the Open Public Meetings Act of the 2016/2017 school year.

Re-adoptions for the 2016/2017 School Year

Approved the following re-adoptions for the 2016/2017 school year:

- a. All Curriculum including textbooks
- b. Permitted pupil records in accordance with N.J.A.C. (6:306.3(a)2):
  - i. Personal data which identifies each pupil enrolled
  - ii. Record of daily attendance

- iii. Pupil progress according to the district system of evaluation
- iv. History and status of physical health compiled in accordance with State regulations
- v. Records regarding the education of educationally handicapped pupils

Appointments for the 2016/2017 School Year

Approved the following appointments for the 2016/2017 school year:

- a. Secretary to the Board of Education – Esther R. Pennell
- b. Monthly Reconciliation of Bank Account Statements in Lieu of Treasurer – Susan Hellerman
- c. Affirmative Action Team:
  - i. Dodd Terry – District
  - ii. Robin Bazzel – Middle School
  - iii. Debbie Wilson – Middle School
  - iv. Thomas Jones – High School
  - v. Lisa Marandola – High School
- d. Accountability Officers:
  - i. Diane Cummins (NCLB Grant)
  - ii. Tammy McHale (IDEA Grant)
  - iii. Ron Antinori (Perkins Grant)
- e. Affirmative Action Office for Public Bidding and Contracts (Public Agency Compliance Officer, P.A.C.O.) – Esther R. Pennell
- f. Purchasing Agent – Establishing the bid level as defined by the Qualified Purchasing Agent status of \$40,000; Authorized representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, capital projects fund, child nutrition fund, student activity fund, all state programs and all other school programs and activities not listed for the 2016/2017 school year – Esther R. Pennell
- g. Custodian of Government Records as per the New Jersey Open Public Meetings Act (OPRA), N.J.S.A. 47A:1A-1 – Esther R. Pennell
- h. Custodian of Student Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – Dodd Terry
- i. Custodian of Personnel Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – John Horchak III
- j. Substance Awareness Coordinator – Jessica Datz
- k. Issuing Officer of Working Papers – Dodd Terry
- l. Homeless Liaison – Jamie Pallies
- m. Anti-Bullying Coordinator – Dodd Terry
- n. Anti-Bullying Specialist – HS – Jennine Donnelly
- o. Anti-Bullying Specialist – MS – Bryan Hendricks

Shared Services Agreement with Kingsway Regional

Approved a shared services agreement with Kingsway Regional for information technology management services for the period of September 1, 2016 through June 30, 2017 with no increase from the 15/16 school year. (Attachment C)

Agreement for Gloucester County Special Services

Approved the agreement for Gloucester County Special Services to provide Nonpublic Textbook Purchasing for the 2016/2017 school year. (Attachment D)

2016/2017 School Calendar

Approved the school calendar for the 2016/2017 school year. (Attachment E)

Internship Assignments

Approved the following internship assignments during the 2016/2017 school year:

Last Name	First Name	School	Assigned To	Location	Subject	Dates
Karolyi	Shane	Rowan	Paul Sommers/ Steve Asay	HS	Guidance	9/16-5/17
D'Amico	Gabriella	Villanova	Jennine Donnelly	HS	Guidance	9/16-5/17
Conklin	Megan	Wilmington University	Dodd Terry	HS	Guidance	8/16-12/16
Teesdale	Tracy	Wilmington University	Dodd Terry	HS	Guidance	8/16-12/16

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

HIB Report

Approved the Monthly HIB Report from the Superintendent.

**The motion was unanimously approved.**

Information:

- a. Grade 7 student (201310424) removed from district rolls to be home schooled.

**Operations – Buildings & Grounds, Transportation, Technology**

**Mr. Fuller moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Operations – Buildings & Grounds, Transportations, and Technology Items:

**Accept Bids for Partial Roofing Replacement at the High School**

Approved to accept the bids for the Partial Roofing Replacement at the High School (Phase II) and to reject all bids in accordance with 18A:18A-22 because the Board of Education has decided to abandon the project.

Accept Bids for the Tennis Court Drainage Improvement Project

Approved to accept the bids for the tennis court drainage improvement project and to award a contract to the lowest, responsible bidder, Ricky Slade Construction, Inc. in the amount of \$109,955.

Jointure Agreements

Approved the following jointure agreements for the 2015/2016 school year:

- a. Gloucester County Special Services School District to transport 1 homeless Clearview student to Clearview MS from Clementon on Route S6119 at a cost of \$16,914.56, effective 3/31/16 (includes 7% administration fee)
- b. Gloucester County Special Services School District to transport 2 homeless Mantua students to J. Mason Tomlin from Clementon Route S6123 at a cost of \$13,854.36, effective 3/31/16 (includes 7% administration fee)
- c. Gloucester County Special Services School District to transport 3 homeless Mantua students to Pitman Memorial Elementary on Route S6117 at a cost of \$13,422.08, effective 3/30/16 (includes 7% administration fee)
- d. Kingsway Regional to transport 45 Clearview students for a field trip on Route SPORTS on April 28, 2016 at a cost of \$225
- e. Kingsway Regional to transport 40 Clearview students for a field trip on Route SPORTS on April 28, 2016 at a cost of \$225

Shared Service Agreement with Kingsway Regional

Approved a shared service agreement with Kingsway Regional HS District for bus maintenance during the 2016/2017 school year - \$55.50/hr. (Attachment F)

Bud's Auto & Truck Repair, Inc. – Back-Up Maintenance

Approved to use Bud's Auto & Truck Repair, Inc. for back-up maintenance when Kingsway Regional cannot provide services during the 2016/2017 school year - \$63/hr. (State Contract #89286).

Interlocal Agreements

Approved the following Interlocal Agreements for Transportation Services during the 2016/2017 school year:

- a. Harrison Township Board of Education (Attachment G)
- b. Kingsway Regional Board of Education (Attachment H)

Contract for Participation in Cooperative Transportation Services

Approved the 2016/2017 Contract for Participation in Cooperative Transportation Services with Gloucester County Special Services School District. (Attachment I)



Contract for Participation in Gloucester County Special Services School District’s MVC On-Line Abstract Request Program

Approved the 2016/2017 Contract for Participation in Gloucester County Special Services School District’s MVC On-Line Abstract Request Program to provide updated school bus driver’s MVC abstracts to the County Office. (Attachment J)

Award Contracts to Vendors

Approved to award contracts to the following vendors for the technology services noted and that are needed for the projects approved with the referendum. (These purchases are at a rate set by the Universal Service Fund administered by the Federal Communications Commission and is therefore exempt from bidding in accordance with N.J.S.A 18:18A-5(20) (Category 2 E-rates reimbursement will be requested for up to 40%):

- a. Network Switch Replacements: Winning Bidder E-rate CAT2 - Breaker Group LLC. - \$133,391.50
- b. Fiber Optic Cabling: Winning Bidder E-rate CAT2 – Dyntek - \$29,500
- c. Battery Backups: Winning Bidder E-rate CAT2: Breaker Group LLC. - \$9,735
- d. CAT 6 network cabling: Winning bidder E-rate CAT2 = Dyntek
  - i. Classroom Computer Drops: 45 @ \$17,640.00
  - ii. Brightlink network drops: 112 @ \$39,431.84

Purchase Computers

Approved to purchase computers from DELL, State Contract #89967 during the 2016/2017 school year (State Contract # expires 3/31/17).

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

Finance, Student Activities & Personnel

**Mr. Moore moved, seconded by Mrs. Vick,** that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Amend and Adopt the 2016/2017 Budget

Approved to amend and adopt the 2016/2017 budget as approved by the County Office of Education (Attachment K).

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment L):

- a. Bill List – March 15, 2016 Payroll
- b. Bill List – March 21, 2016 Payroll
- c. Bill List – March 30, 2016 Payroll
- d. Bill List – March 2016 Bank Transfers
- e. Bill List – March 31, 2016 Bill List

- f. Bill List – April 2016 Cafeteria
- g. Bill List – April 28, 2016
- h. Bill List – Capital Projects

Line Item Transfers

Approved the following line item transfers:

<b>From</b>	<b>To</b>	<b>Amount</b>	<b>Rationale</b>
13-602-200-530-BO-BUS-A	13-602-200-610-BO-BUS	\$1,100	Adult School
11-000-263-610-BG-000	11-000-263-420-BG-000	2,600	Fence repairs
11-000-251-105-PR-000	11-000-251-592-BO-BUS-A	3,000	Employee portal
11-000-261-420-BG-000-H	12-140-100-730-HS-ADM	11,605	Repair of sound system
11-000-263-610-BG-000	11-000-263-420-BG-000	2,000	Grounds
11-000-263-610-BG-000	11-000-263-420-BG-000	2,000	Grounds
11-000-230-530-BO-BUS-A	11-000-230-334-BO-BUS	187	Roof tests
11-000-230-890-BO-BUS	11-000-230-331-BO-BUS	4,000	Legal
11-000-261-420-BG-000-H	12-140-100-730-HS-ADM	9,400	Repair of sound system
20-361-100-300-BO-BUS	20-361-100-600-BO-BUS	448	Perkins Funds
11-000-230-530-BO-BUS-A	11-000-230-331-BO-BUS	5,500	Legal
11-000-262-622-BO-BUS	11-000-261-420-BG-000-H	50,000	Drainage Repair Contract
11-000-252-580-TE-TEC-W	11-190-100-610-TE-TEC	460	Supplies

Board Secretary’s Report and Certifications

Approved the Board Secretary’s Reports for March 2016 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Reports and Monthly Certifications for March 2016 as follows (Attachment M):

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary’s certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are changes in anticipated revenue amounts or revenue sources as indicated below.

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

Account Reports

Approved the following account reports:

- a. Adult School Account – March 2016
- b. Student Activities Account – March 2016
- c. Athletics Account – March 2016

Resolution for Travel and Work Related Expenses

Approved the Resolution for Travel and Work Related Expenses – Employee and Board Members.  
(Attachment N)

Carry-Over 2014/2015 IDEA Funds

Approved to carry-over 2014/2015 IDEA funds in the amount of \$40,975 into the 2015/2016 school year.

Charge Salary to NCLB Grant

Approved to charge up to 40% of Michael Cockrell's salary, MS teacher, to the NCLB grant for the 2015/2016 school year, effective May 1, 2016.

Athletic Schedule changes

Approved the athletic schedule changes. (Attachment O)

2016/2017 Membership Resolution

Approved the 2016/2017 Membership Resolution in the New Jersey State Interscholastic Athletic Association.  
(Attachment P)

Football

Approved to allow Football to begin on Tuesday, August 9, 2016 so that paperwork can be collected and equipment can be distributed. This is permissible by the NJSIAA.

After-School Clubs

Approved the following after-school clubs:

- a. HS Philosophy Club with Brian Tweed as the volunteer advisor (no stipend)
- b. Men's Choir and Women's Select Choir with Romel McInnis as the volunteer advisor (no stipend)

Senior Trip

Approved the 2017 Senior Trip to be Thursday, April 6, 2017 through Monday April 10, 2017.

Disposal of Golf Bags

Approved to dispose 12 Golf Bags that are worn and beyond repair.

Field Trip Requests

Approved the following field trip requests:

- a. Rowan University Student Center – Grades 11-12 – 6-8 Students – Chaperones; J. Satterfield, J. Datz – Students in Action Competition

- b. Washington DC – Grades 9-12 – Chaperones; J. Satterfield, J. Datz – Students in Action National Awards

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

### **Executive Session**

**Mrs. Vick moved, seconded by Mr. Fuller,** that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment Q): The matters in the personnel section of the agenda.

**The motion was unanimously approved.**

The meeting went into Executive Session at 8:41 p.m.

### **Public Session**

**Mrs. Vick moved, seconded by Mr. Fuller,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

The meeting reconvened into Public Session at 10:07 p.m.

### **Finance, Student Activities & Personnel**

**Mr. Moore moved, seconded by Mr. Fuller,** that the Board of Education approve the following Finance, Student Activities & Personnel Items:

#### **Home/Supplemental Instruction**

Approved the following home/supplemental instruction (\$34.03/hr. unless otherwise noted):

- a. Grade 10 student (201209390)  
Effective 4/1/16-6/1/16  
Instructors:
  - i. Miranda Pellicciotti (approved substitute teacher - \$25/hr.) – Algebra I – 8 hrs. total
- b. Grade 7 student (201306539)  
Effective 3/28/16-4/26/16  
Instructors:
  - i. Christinia Monti-Laumer – Social Studies – 8 hrs. total
  - ii. Peter Burgio – Science – 8 hrs. total
  - iii. Heather Renshaw – English, Language Arts – 8 hrs. total
  - iv. Sarah Musto – Math – 8 hrs. total
- c. Grade 11 student (201306569)  
Effective 3/30/16-4/29/16  
Instructors:

- i. Brittany Good – Adv. Chemistry – 4 hrs. total
  - ii. Stephanie Ott – Adv. English II – 4 hrs. total
  - iii. Jenna Scott – Adv. US History II – 4 hrs. total
  - iv. Karen Hitchner – Algebra II – 8 hrs. total
- d. Grade 9 student (201309047)  
Effective 3/23/16-4/23/16  
Instructors:
- i. Christinia Monti-Laumer – Honors World History – 4 hrs.
  - ii. Cheryl Catts – Honors Algebra I – 4 hrs.
  - iii. Michael Wolk – Adv. English I – 4 hrs.
  - iv. Jack Bower – Adv. Physics – 4 hrs.
- Effective 4/22/16 – 6/17/16
- i. Jillian Sachetta – Adv. Spanish I – 8 hrs. total (approved substitute teacher - \$25/hr.)
- e. Grade 7 student (201310250)  
Effective 2/15/16-3/15/16  
Instructors:
- i. Heather Renshaw – English, Language Arts – 5 hrs.
  - ii. Sarah Musto – Math – 5 hrs.
  - iii. Taylor DuBois – Social Studies – 5 hrs.
- f. Grade 10 student (201209126)  
Effective 3/4/16-4/4/16  
Instructors:
- i. Chris Ritter – Advanced English II – 4 hrs. total
  - ii. Kelli Colflesh – Honors German III – 4 hrs. total
  - iii. Carley Datz – Honors US History I – 4 hrs. total
- g. Grade 11 student (201109323)  
Effective 3/22/16-4/22/16  
Instructors:
- i. Karen Hitchner – Adv. Algebra II – 9 hrs. total
- h. Student (201306484)  
Effective 3/20/16 until a new out-of-district placement is determined
- i. Jessica Flaherty – 10 hrs./week and 1 hr. prep

Substitute Appointments/Reappointments

Approved the following substitute appointments/reappointments for the 2015/2016 school year:

Substitute Teacher:

- a. Brandais White (previously replacement long-term substitute guidance counselor)
- b. Rachel Ippolite
- c. Brooke Helmandollar

Long-term Substitute Bus Driver:

- a. Vicki Szatkowski - 4 hours per day, \$19.50 per hour, Route C151, effective 4/25/16 through 6/30/16.  
(Account #11-000-270-160-PR-000 2.5 hours and Account #11-000-270-162-PR-000 1.5 hours)

Substitute Bus Aide:

- a. Stephen Brigandi

Leaves of Absence

Approved the following leaves of absence:

- a. Partially compensated FMLA leave of absence for Employee #4681, pending verification from the doctor, beginning 3/21/16 until 6/30/16
- b. Compensated leave of absence for Employee #4220, beginning 1/19/16 until 6/30/16, when she will retire effective 7/1/16
- c. Compensated FMLA leave of absence for Employee #4164, beginning 4/4/16 until approximately 5/16/16
- d. Compensated FMLA leave of absence for Employee #4190, pending verification from doctor, beginning 2/29/16 until 6/30/16
- e. Compensated FMLA leave of absence for Employee #4273, pending verification from the doctor, beginning 3/11/16 until 6/17/16
- f. Compensated FMLA leave of absence for Employee #4081, pending verification from the doctor, beginning 5/9/16 until 9/1/16

Extra Duty Changes

Approved the following extra duty changes for the 2015/2016 school year:

- a. Sharon Coleman, MS PM Bus Duty (replacing Ann Smith), effective 4/11/16 through year end
- b. Sarah Musto, MS Restricted Study marking period 4 (replacing Anne Paoletti)

Coaching/Co-Curricular Appointment

Approved the following coaching/co-curricular appointment for the 2015/2016 school year (stipends as per negotiated agreement unless otherwise indicated):

- a. Michael Wolk, Jr., Volunteer Boys' Lacrosse Coach

Compensation for Additional Secretarial Coverage

Approved to compensate MaryLou Salvador for additional secretarial coverage in the MS office, outside of her contracted work hours, as follows – Payment to be at her hourly rate:

- a. April 4, 2016 – 2.5 hours
- b. April 5, 2016 – 1 hour
- c. April 6, 2016 – 1 hour
- d. April 14, 2016 – 1 hour

Compensation for Chaperones

Approved to compensate the following chaperones for the senior trip at the substitute teacher rate for Saturday 4/16/16 and Sunday 4/17/16:

- a. Dawn Scalfaro
- b. Angela McEvoy
- c. Mark Mozzachio

- d. Laurie Doughten
- e. John Marinelli
- f. Tara Powell
- g. Kevin Hanrahan
- h. Christina Boody
- i. Stephen Scanlon
- j. Samantha Jones-Damminger
- k. Daniel Lafferty
- l. Ivy Mazzuca
- m. Bruce Ewing
- n. Charlene Stahelek
- o. Dennis Weaver
- p. Kellene Coulombe
- q. Timothy Dougherty

Speech/Language Specialist

Approved Adrienne Fiumenero as a Speech/Language Specialist for the remainder of the 2015/2016 school year, effective 4/19/16, and for the 2016/2017 school year, salary to be MA, Step 6 (prorated for 2015/2016). (Account #11-000-216-101-PR-000)

Long-term Substitute Middle School English Teacher

Approved Robert Woerner as a long-term substitute MS English teacher, effective 4/14/16 through date TBD, rate of pay to be \$200.00 per day. (Account #11-130-100-101-PR-000)

Long-term Substitute Middle School Special Education Teacher

Approved Jesse Golden as a long-term substitute MS Special Education teacher, effective 4/18/16 through 6/17/16, rate of pay to be \$200.00 per day. (Account #11-213-100-101-PR-000)

High School Instrumental Music Teacher

Approved John Tyler Wiernusz as a High School Instrumental Music Teacher for the 2016/2017 school year. Salary to be MA, Step 2. (Account #11-140-100-101-PR-000)

Full-Time Custodian

Approved Richard Lanzalotti as a Full Time Custodian (emergent hire), effective May 16, 2016 through June 30, 2016 (contingent upon receipt of all paperwork). Salary to be \$27,196 (pro-rated). 90 day probationary period and must acquire black seal license in 1 year. (Account #11-000-262-110-PR-000)

Appointments of Professional Staff, Support Staff, Administrators, Buildings & Grounds and Transportation Support Staff

Approved the appointments of Professional Staff, Support Staff, Administrators, Building& Grounds and Transportation Support Staff for the 2016/2017 school year. (Attachment R)

Letters of Resignation

Approved to accept the following letters of resignation:

- a. Angelo DiJoseph, Custodian, effective 3/31/16. Mr. DiJoseph did not provide sufficient notice as required in his employment contract – resignation accepted with prejudice.
- b. Shannon Comminos, HS Science teacher, effective 7/1/16
- c. Hyacinth (Sue) Michael, HS FACS teacher, with intent to retire, effective 7/1/16
- d. Susan Kirschner, Payroll, with intent to retire, effective 9/1/16
- e. Amanda Lynch, Instructional Aide, effective date 5/12/16 (unless replacement is secured prior to that date)
- f. Allie Mae Flanagan, Bus Aide, with intent to retire, effective 7/1/16
- g. Clifton Johnson, Custodian, with the intent to retire, effective August 1, 2016.

Change in Contract

Approved a change in contract for Janet Ettore, effective May 2, 2016, from 6 hrs./day to 7 hrs./day and to be transferred from the Middle School to the High School.

Enter Into Contract with Nutri-Serve Food Management, Inc.

Approved to enter into a contract with Nutri-Serve Food Management, Inc. for the 2016/2017 school year at the following rates:

- a. Flat Management Fee - \$62,500.00
- b. Guarantee Return - \$60,728.35

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

Discussion

Discussed a letter from Stephanie Ochipinti regarding tuition reimbursement (Attachment S).

Reports

**Mrs. Lundberg moved, seconded by Mrs. Vick,** that the Board of Education approve the following Reports:

HS Report  
MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	3/9/16	9:21 a.m.	6 minutes	Sunny - 55°
High School – Lockdown Drill	3/23/16	12:53 p.m.	6 minutes	Mostly Cloudy - 72°
Middle School – Fire Drill	3/30/16	9:32 a.m.	3 minutes	Partly Sunny/Windy - 52°
Middle School – Lockdown Drill	3/10/16	1:14 p.m.	6 minutes	Sunny - 79°



**The motion was unanimously approved.**

Adjournment

**Mrs. Lundberg moved, seconded by Mrs. Vick,** that the Board of Education adjourn the meeting.

**The motion was unanimously approved.**

The meeting adjourned at 10:09 p.m.

Respectfully submitted,

Esther R. Pennell  
Business Administrator