

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT**  
**Mullica Hill, New Jersey**

**Board of Education Meeting**  
**August 28, 2018**

**Call to Order:**

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:00 p.m.

**Public Present:**

Christina Boody, Paul Sommers, Kristi Gimpel, Evelyn Milarsky, Anna Kilpatrick, Kathryn Lee, Aderonke Adejare, Raymond Milarsky, and Holly Kilpatrick.

**Members Present:**

Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. McAteer, Director of Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

**Members Absent:**

Mr. Burgin, Mrs. Dvorak, and Mrs. Lundberg.

**Flag Salute:**

The flag salute was said by all present.

**Public Comments**

**Mr. Fuller moved, seconded by Mr. Ware,** that the Board of Education approve to open the meeting to the Public Comments Session at 7:02 p.m.

- a. Anna Kilpatrick spoke about Middle School and High School Clubs.
- b. Kathryn Lee spoke about certain clubs where advisors are not compensated.
- c. Briana Groach, Evelyn Lawski, and Aderonke Adejare spoke about how positive the Clubs are for students.
- d. Holly Kilpatrick inquired about the process to pay stipends.

**Mr. Chierici moved, seconded by Mr. Moore,** that the Board of Education close the Public Comments Session at 7:19 p.m.

**The motion was approved.**

**Correspondence:**

- a. An email from Joe Cavallaro regarding the spraying of chemicals on the district grounds was read and discussed.
- b. A letter from the *Goddard School* thanking the district for the use of their field for their graduation and practices was received.
- c. An email from *Sustainable Jersey for Schools* congratulating the district on being awarded bronze level certification in the Middle School and High School was received.

## Student Council Report

Briana Groach spoke about open discussion between the Board and Students, and is looking forward to this year.

Minutes:

**Mr. Moore moved, seconded by Mr. Ware,** that the Board of Education approve the following Minutes:

- a. June 21, 2018 Regular Meeting and Executive Session
- b. July 24, 2018 Special Meeting and Executive Session

**The motion was unanimously approved.**

For the Good of Clearview

- a. Mrs. Pennell publicly thanked Mr. Chierici for training the Transportation staff.

## Committee Reports

### Curriculum/Instruction

**Mrs. Vick moved, seconded by Mr. Fuller,** that the Board of Education approve the following Curriculum/Instruction Items:

#### Revised Cost for a 1-1 Aide for Student

Approved a revised cost of \$12,171.78 for a 1-1 Aide for student #201009466 who attended Salem County Special Services School District during the 2017/2018 school year, effective 3/27/18. Original cost approved 4/26/18 was \$9,182.22.

#### ESY Tuition

Approved the following revised ESY tuition information:

<u>Program</u>	<u>Student #</u>	<u>Original Approval</u>	<u>Revised Amount</u>	<u>Difference</u>
<b>Archbishop Damiano</b>				
Tuition	201305543	\$7,693.58	\$7,445.40	(\$248.18)
Tuition	201209130	7,693.58	0.00	(7,693.58)
Tuition	201309202	7,693.58	7,445.40	(248.18)
Tuition	201305291	7,693.58	7,445.40	(248.18)
Tuition	201305327	7,693.58	7,445.40	(248.18)
<b>Gloucester County Special Services School District</b>				
Tuition	201209054	\$4,235.00	\$0.00	(\$4,235.00)
<b>Vineland Board of Education</b>				
Tuition	201311623	\$0.00	\$5,649.22	\$5,649.22

Gloucester County Special Services School District

Approved Gloucester County Special Services School District to provide the following services during the 2018/2019 school year:

- a. Student #201305110 to receive up to 20 hrs. of behavioral assessment/consultation, effective 9/1/18 through 6/30/19 - \$113/hr. not to exceed \$2,260.
- b. Student #201306658 to receive up to 336 hrs. of educational interpreter services, effective 9/1/18 through 6/30/19 - \$65/hr. not to exceed \$21,840.

Behavioral Analysis Consultation

Approved Student #201310990 to receive 41 hrs. of behavioral analysis consultation through *Interactive Kids*, effective 7/1/18 through 6/30/19 - \$125/hr. not to exceed \$5,125.

1-1 Nurse

Approved Student #201309202 to have a 1-1 nurse year both during the school day and on the bus through *Bayada Nursing*, effective 7/1/18 through 6/30/19 – Up to 8 hrs./day @ \$49/hr. for 210 days – Total cost to be \$82,320.

Transportation Nurse

Approved the following students to have a transportation nurse through *The Wright Choice*, professional service, effective 7/1/18 through 6/30/19 - \$193/day for 210 days:

- a. Student #201305291 - \$40,450
- b. Student #201109453 - \$40,500

Hearing Evaluation

Approved Student #201310832 to have a hearing evaluation through *Associates in Hearing Healthcare* at a cost of \$750.

Sell or Disposal of Student Workbooks No Longer Used

Approved to sell or dispose of the following student workbooks that are no longer used by the district:

- a. South-Western Century 21 Multi-Column Student Edition Working Papers – Ch. 1-16 8E, Copyright 2006 ISBN:0-538-97283-1 – Qty. 23
- b. South-Western Century 21 Multi-Column Student Edition Working Papers – CH 17-24 8E, Copyright 2006 ISBN:0-538-97284-X – Qty. 33

View Teacher Academy 2.0

Approved the *View Teacher Academy 2.0* meetings to be held on the following dates during the 2018/2019 school year (up to 1.5 hours each):

- a. 9/12/18
- b. 10/18/18
- c. 11/15/18
- d. 1/17/19
- e. 3/13/19
- f. 4/15/19

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

Information:

- a. Professional Development Plan

#### **Community Relations/Policy & Legislation**

**Mr. Chierici moved, seconded by Mr. Fuller,** that the Board of Education approve the following Community Relations/Policy & Legislation Items:

#### **Second Reading of Policies and Regulations**

Approved the second reading and adoption of the following Policies and Regulations (Attachment A):

- a. Policy & Regulation 1550 – Equal Employment/Anti-Discrimination Practices
- b. Policy 2431 – Athletic Competition
- c. Regulation 2431.2 – Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
- d. Policy 2431.8 – Varsity Letters for Interscholastic Extracurricular Activities
- e. Regulation 5111, Eligibility of Resident/Nonresident Students
- f. Policy & Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- g. Policy 8462 – Reporting Potentially Missing or Abused Children

#### **Dispense with Requirement of Two Readings**

Approved to dispense with the requirement of two readings and to adopt the following regulations on the first reading:

- a. Regulation 5200 – Attendance
- b. Regulation 5600.1 – Student Discipline/Code of Conduct – High School
- c. Regulation 5850 – Social Events and Class Trips

Accept Tuition Students from Other Districts

Approved to accept the following tuition students from other districts:

- a. Kingsway student (201209451) into the district's ESY and SCMD Program for the 2018/2019 school – Total tuition to be \$26,700.
- b. Black Horse Pike student (201309042) - \$13,500
- c. Greenwich Township student (201306769) - \$13,500

Accept Tuition Students

Approved to accept the following students as tuition students (parent paid) for the 2018/2019 school year:

- a. Grade 12 student (201309016)
- b. Grade 10 student (201310027)
- c. Grade 11 student (201309122)
- d. Grade 12 student (201306709)
- e. Grade 10 student (201306708)
- f. Grade 11 student (201306710)
- g. Grade 12 student (201309033)

Accept Prospective Resident Tuition Student

Approved to accept the following student as a prospective resident tuition student for the 2018/2019 until the family formally resides in the district:

- a. Grade 8 student (201311770)

Training

Approved *Advancing Opportunities* to provide training to the Special Education Department on assistive training during the 2018/2019 school year – up to 12 hrs. @ \$90/hr. and \$60/hr. travel expenses per appointment, not to exceed \$5,000.

Professional Services Contract

Approved a professional services contract with *Robin's Nest, Inc.* to provide up to 625 hours of mental health counseling to select students at the Middle and High Schools effective 9/1/18 through 6/30/19 at a total cost of \$40,000.

Out-of-District Placements

Approved out-of-district placements for the 2018/2019 school year. (Attachment B)

#### Nonpublic School Requests

Approved the nonpublic school requests to spend the 2018/2019 State Nonpublic School Technology Funds as follows:

- a. Gloucester County Christian School – Entitlement \$4,968
  - i. 20 Chromebooks - \$4,347
  - ii. 20 Google Chrome Management Console Licenses - \$505.40
- b. Friends School of Mullica Hill – Entitlement \$828
  - iii. 2 iPads - \$798
  - iv. USB Drives - \$30

#### Dr. Nathan Holmes, MD to Cover Football Scrimmages/Games

Approved Dr. Nathan Holmes, MD to cover football scrimmages/games during the 2018/2019 school year at a cost of \$225 per scrimmage/game (not to exceed \$2,025 for the season).

#### Contract Agreements with Gloucester County Special Services School District

Approved the following contract agreements with the Gloucester County Special Services School District:

- a. Agreement to Provide Additional Remedial Services for Nonpublic I.D.E.A. Students – 2018/2019  
(Total cost will not exceed \$13,500)
- b. Agreement to Provide Chapter 226 Nonpublic Nursing Services – 2018/2019

#### Contract for Swimming Practice

Approved the contract with Gloucester County Vocational-Technical School District for use of the swimming pool for high school swimming practice during the 2018/2019 school year at a cost of \$7,170. (Attachment C)

#### Fee Schedule

Approved the Fee Schedule for the use of the district's facilities during the 2018/2019 school year.  
(Attachment D)

#### Contract for Drug Testing Services

Approved the contract with the following providers for drug testing services, through the Gloucester County Consortium, during the 2018/2019 school year:

- a. Jefferson Health Alliance – Glassboro
  - v. Bus Driver Testing
    - 1. Drug Testing - \$47.16/test
    - 2. Breath/Alcohol Testing - \$27.05/test
- b. Sport Safe Testing Service, Inc.
  - Student/Athlete Testing
  - vi. On-Site Drug Testing - \$31/test

Drug Testing Services

Approved Jefferson Health Alliance in Glassboro to provide the following drug testing services during the 2018/2019 school year for Reasonable Suspicion with no increase from the 2017/2018 school year:

- a. Drug Test - \$69 (instant ten panel)
- b. Doctor Visit - \$50

Purchase of Gasoline and Diesel Fuel

Approved to participate in the Gloucester County Co-op for the purchase of Gasoline and Diesel Fuel through *Riggins, Inc.* The contract term is 8/4/18 through 8/3/20 (two year contract) with two, one year extensions. (Attachment E)

Contract for Services

Approved the contract for services with the NJ Commission for the Blind for the following students, totaling \$14,000 (effective 7/1/18 through 6/30/19):

Student #	Grade		School Attending	
201109166	12	Level 2	Clearview	\$4,500
201305220	11	Level 1	Clearview	1,900
201309309	12	Level 1	Clearview	1,900
201009622	12	Level 1	HollyDell	1,900
201311722	7	Level 1	Clearview	1,900
201309202	12	Level 1	Archbishop Damiano	1,900

Psychiatric Evaluations

Approved Dr. Hewitt to provide Psychiatric Evaluations for students during the 2018/2019 school year at a cost of \$575/evaluation.

Physical Therapy Services

Approved Vicki Walters of *Victory Physical Therapy* to provide Physical Therapy services during the 2018/2019 school year – Up to 3 hrs./week @ \$73/hr. and Evaluations at a rate of \$314/evaluation. Total cost not to exceed \$9,198.

Rescind Acceptance

Approved to rescind acceptance of the following student teacher assignment for the 2018/2019 school year as the request was received with the incorrect content area and we are unable to accommodate the correct content area:

Last Name	First Name	School	Assigned To	Location	Subject	Dates
Hagens	Ian	Rowan	Robert MacKerchar	Middle School	English	9/18-5/19

Nursing Assignment

Approved the following student nursing assignment for the 2018/2019 school year:

Last Name	First Name	School	Assigned To	Location	Dates
Porter	Mary	Rowan	Diane McMurray	High School	9/18-12/18

Appointments

Approved the following appointments for the 2018/2019 school year:

- a. Affirmative Action Team
  - vii. Dodd Terry – District
  - viii. Peter DeFeo – Middle School
  - ix. Debbie Wilson – Middle School
  - x. Tom Jones – High School
  - xi. Lisa Marandola – High School

View Teacher Academy 2.0 Sessions

Approved Shelly Berman to prepare for and conduct *View Teacher Academy 2.0* sessions during the 2018/2019 school year, up to 3 hours at \$50.00 per hour (Title IIA funds):

Shared Services Agreement

Approved a shared services agreement with the Township of Harrison for School Resource Officers (SROs). (Attachment F)

HIB Report

Approved the monthly HIB Report from Superintendent (Board acknowledgement required as per Policy 5512).

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

Information:

- a. 2018/2019 Charge Procedures (Staff)
- b. 2018/2019 Charge Lunch/Breakfast Procedure – No changes from 17/18 (Students)



**Operations – Building & Grounds, Transportation, Technology**

**Mr. Fuller moved, seconded by Mr. Ware,** that the Board of Education approve the following Operations – Building & Grounds, Transportation, and Technology Items:

**Disposal/Scrap of Items through GovDeals**

Approved to dispose of/scrap or sell (through *GovDeals*), the following district fixed assets:

- a. 1, Kitchen Kettle – Manufacturer, Market Forge Industries, Inc. – Model MT40EO, Serial # 188346 – 40 Gallons (High School)
- b. 1, Kitchen Kettle – Manufacturer, Groen – Model AHV140, Serial # 4611110 (Middle School)
- c. Shredder – Manufacturer, Powershred 125ci/125i commercial shredder
- d. 1, Kitchen Steamer – Manufacturer, Market Forge – Model ET-3E
- e. 1, Kitchen Mixer – Manufacturer, Hobart – Model L-800, Serial #11-1035-117

**Change Order - Peterson Service Company**

Approved a change order in the amount of \$26,011.22 to the *Peterson Service Company* contract for insulation removal and replacement (additional square footage) – New total \$230,087.22.

**Change Order – Oxford Engineering Company**

Approved the following change orders to the *Oxford Engineering Company* contract as follows:

- a. Change Order #1 – Installation of conduit, wire and appurtenant fittings connecting the fuel pump Gasboy unit and Omntect tank management console plus the addition of 2 emergency stop buttons - \$6,956
- b. Change Order #2– Removal and replace concrete pad for under fuel tank - \$4,220

**Contract with CM3 Building Solutions, Inc.**

Approved to contract with *CM3 Building Solutions, Inc.*, (#66CCEPS) through the Camden County Shared Services Agreement, in the amount of \$60,004.36, as budgeted, for High School and Middle School intercom improvements for security.

**Contracts for School Bus Advertising**

Approved the following contracts with *JMI Enterprises, LLC* for school bus advertising during the 2018/2019 school year:

- a. Century Savings Bank - \$1,813.50
- b. Inspira - \$14,209.78

**Shared Services Agreement**

Approved the shared services agreements with the Kingsway Regional High School District for School Bus Maintenance Services and Technology Services. (Attachment G)

Vendors to Be Used for Bus Parts

Approved the following State contract vendors to be used for bus parts during the 2018/2019 school year:

	<u>Vendor Name</u>	<u>State Contract #</u>
a.	Bandag	82528
b.	Bud's Auto	89286
c.	Bus Parts Warehouse	73725
d.	General Spring	89283
e.	Grainger	79875
f.	H.A. DeHart	89272
g.	Hoover	89257
h.	NAPA	73740
i.	Service Truck and Tire	82527
j.	Truck Pro Holding	73501
k.	Wolffington	A42076

Special Transportation Requests

Approved the following special transportation requests:

- a. 2 buses for the Football Booster Club to take the Football Team to Widener University on August 30, 2018. Times to be determined and all transportation costs to be paid by the Booster Club.
- b. Depart from High School at 9:30 a.m. to Talen Energy Stadium, Chester, PA for Boys' Soccer Team – Return 2 p.m. – 8/22/18

Jointures

Approved the following jointures:

- a. Jointures with GCSSSD as follows (all costs include the 7% administration fee):
  - i. Transport 1 Clearview student to Salem Co. Special Services School District on Route SG475, effective 7/9/18 (summer ESY program) - \$5,136
  - ii. Transport 1 Clearview student to Bancroft on Route SG506, effective 7/5/18 (summer ESY program) - \$11,008
  - iii. Transport 1 Clearview student to Bancroft on Route S6880 for the 2018/2019 school year - \$28,183.80
  - iv. Transport 1 Mantua student to Pinelands Learning Center on Route SG504, effective 7/9/18 (summer ESY) - \$3,691.50
  - v. Transport 1 Clearview student to YALE Southeast on Route S6556 for the 2018/2019 school year - \$30,204.90
  - vi. Transport 1 Mantua student to Pineland Learning Center on Route S6195 for the 2018/2019 school year - \$12,942
  - vii. Transport 91 St. Margaret's students on Routes GN145 and GN146 for the 2018/2019 school year - \$94,348.80
- b. Jointures with Gateway Regional as follows:
  - i. Transport 2 Clearview students to LARC on Route GW-29 for the 2018/2019 school year - \$28,101.60 (includes Aide)

- ii. Transport 1 Clearview student to HollyDell on Route GW-35 for the 2018/2019 school year - \$20,412 (includes Aide)
- c. Jointures with Delsea as follows:
  - i. Transport 1 Clearview student to Durand on Route SPO1 for the 2018/2019 school year - \$10,800 (includes Aide)
  - ii. Transport 1 Clearview student to YALE, Cherry Hill on Route SPO2 for the 2018/2019 school year - \$17,100
- d. Jointure with Harrison Twp. to transport 1 Clearview student to Vineland, Veterans Memorial School on Route V-1 for the 2018/2019 school year - \$19,000

#### Transportation

Approved to provide transportation (3 buses) in accordance with N.J.S.A. 18A:39-22 to Mantua Township on Saturday, September 22, 2018 for a community event at the Fossil Park.

#### Recycle Technology Fixed Assets

Approved to recycle technology fixed assets through *Sycamore International*. (Attachment H)

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

#### Finance – Student Activities & Personnel

**Mr. Moore moved, seconded by Mr. Ware,** that the Board of Education approve the following Finance – Student Activities & Personnel Items:

#### Bill Lists

Approved the bill lists for payment as follows (Attachment I):

- a. Bill List – 6/29/18
- b. Bill List – June Aid-in-Lieu
- c. Bill List – 7/26/18
- d. Bill List – 6/15/18 Payroll
- e. Bill List – 6/30/18 Payroll
- f. Bill List – 7/15/18 Payroll
- g. Bill List – 7/30/18 Payroll
- h. Bill List – June 2018 Bank Transfers
- i. Bill List – July 2018 Bank Transfers
- j. Bill List – Special Services Tuition
- k. Bill List – Cafeteria 6/30/18
- l. Bill List – Cafeteria 7/26/18
- m. Bill List – 8/28/18

Line Item Transfers

Approved the following line item transfers:

**2017/2018**

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-262-610-BG-000-M	11-000-262-621-BO-BUS	4.00	Gas – June
11-000-262-110-PR-000-C	11-000-262-199-PR-000	4,199.89	Vacation Payout- Custodian
11-000-252-592-TE-TEC	11-000-252-110-PR-000	890.41	Technician Salaries
11-000-100-566-CS-CST	11-000-213-104-PR-000-A	1,000.00	Nurse Salaries
11-000-270-511-TR-000	11-000-270-503-TR-000	22,000.00	Aid-in-Lieu
11-000-291-260-BO-BUS	11-000-291-241-BO-BUS	1,594.10	Pension – June
11-000-262-610-BG-000-M	11-000-262-622-BO-BUS	445.00	Electric – June
20-231-200-610-CO-CUR	20-231-100-100-PR-CUR-M	18.20	Title I Funds
20-231-200-610-CO-CUR	20-231-200-320-CO-CUR	14.58	Title I Funds
11-000-270-517-TR-000	11-000-270-518-TR-000	4,300.00	Contracted Services
11-000-270-161-PR-000-B	11-000-270-390-TR-000	204.00	Bus Tolls
11-000-270-511-TR-000	11-000-270-518-TR-000	16,100.00	GCSSSD Transportation
11-000-270-161-PR-000	11-000-270-420-TR-000	7,000.00	Bus Maintenance
11-000-240-580-HS-ADM-W	11-000-240-590-HS-ADM	2,819.00	Printing – Graduation Brochures
11-000-262-622-BO-BUS	11-000-262-621-BO-BUS	100.00	Energy
12-000-270-733-BO-BUS	12-000-252-730-TE-TEC	15.74	Technology UPC
12-000-270-732-TR-000	12-000-252-730-TE-TEC	2,863.25	UPC Replacement
11-000-291-270-BO-BUS-A	11-000-291-241-BO-BUS	22,061.00	TPAF Reimbursement
11-000-270-161-PR-000-B	11-000-270-162-PR-000	1,136.00	Transportation Salaries
11-000-252-107-PR-000	11-000-252-110-PR-000	271.20	Technician Salaries
11-000-270-517-TR-000	11-000-270-511-TR-000	5,100.00	Homeless Student Transportation
11-000-100-563-BO-BUS	11-000-100-562-CS-CST	.70	Tuition

**2018/2019**

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-212-100-610-HS-CST	11-213-100-610-HS-CST	21.70	Special Ed Supplies
11-212-100-610-HS-CST	11-213-100-610-MS-CST	230.00	Special Ed Supplies
11-212-100-610-MS-CST	12-212-100-730-MS-CST	3,212.00	Equipment for Students
11-000-252-592-TE-TEC	11-190-100-610-TE-TEC	8,000.00	Technology Devices
11-000-100-562-CS-CST	11-000-217-320-HS-CST	68,188.00	Teacher of Deaf/Interpreter
11-212-100-320-HS-CST	11-212-100-890-MS-CST	4,784.00	Cognitive Behavioral Instruction Trips
11-401-100-610-HS-STU	11-401-100-590-HS-STU	1,575.00	Marching Band
12-402-100-730-HS-ATH	12-140-100-730-HS-STU	2,500.00	Marching Band
11-000-222-500-HS-MED	12-140-100-730-HS-MED	4,200.00	Full Color Poster Printing System

Insulation Work

Approved to withdraw \$26,011.22 out of the Maintenance Reserve and to appropriate these funds into general fund account number 11-000-261-420-BG-000-HS for the insulation work being performed in the High School.

#### Account Reports

Approved the following account reports for June and July 2018 (Attachment J):

- a. Students Activities – June/July
- b. Athletics – June/July

#### Board Secretary's Report and Certification

Approved the Board Secretary's Reports for and June and July 2018 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for June and July 2018. (Attachment K)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are changes in anticipated revenue amounts or revenue sources as indicated below.

#### Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

#### Travel and Work Related Expenses – Employee/Board Member

Approved the Resolution for Travel and Work Related Expenses – Employee/Board. (Attachment L)

#### Resolution to Transfer Surplus to Capital Reserve

Approved the attached Resolution to Transfer 2017/2018 Surplus to Capital Reserve. (Attachment M)

#### Donation

Approved to accept a donation in the amount of \$2,500 from the Middle School PTO to defray the cost of Chromebook covers. (Attachment N)

#### Oppenheimer Funds

Approved to add Oppenheimer Funds as a board approved Tax Shelter Annuity Company – Representative/Contact – Phifer Financial Services.

#### Refund Lunch Balances

Approved to refund lunch balances over \$5.00 to 12<sup>th</sup> grade students that have graduated. (Attachment O)

Credit/Cancel Lunch Balances

Approved to credit/cancel lunch balances for 12<sup>th</sup> grade students that have graduated. (Attachment P)

Professional Services Contract

Approved a professional services contract with Joseph F. Betley from Capehart & Scatchard, P.A. for labor negotiations.

Enrollment

Approved to enroll in the Educational Data Services Athletic Reconditioning, Skilled Trades Time and Material/Maintenance Bids for the period of July 1, 2018 through March 31, 2019 at a cost of \$1,990.

Field Trip Requests

Approved field trip requests. (Attachment Q)

Establish Tri-M Music Honor Society

Approved establishing a Tri-M Music Honor Society with Tyler Wiernusz as volunteer advisor and to open an account in the Student Activities Account in order to fundraise. (Attachment R)

Boys' Soccer to Play at Talen Energy Stadium

Approved for the Boys' Soccer Team to play at Talen Energy Stadium (Chester, PA) vs. Kingsway on Thursday, 9/27/18 at 7:30 p.m.

Schedule Changes

Approved athletic schedule changes. (Attachment S)

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

**Executive Session**

**Mr. Fuller moved, seconded by Mr. Ware,** that the Board of Education adjourn into Executive Session.

Board approval of the resolution to adjourn into executive session for the following reasons (Attachment T): The matters in the personnel section of the agenda.

**The motion was unanimously approved.**

The meeting went into Executive Session at 7:36 p.m.

## **Public Session**

**Mr. Ware moved seconded by Mr. Moore,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

The meeting reconvened into Public Session at 7:58 p.m.

### **Finance- Student Activities & Personnel**

**Mr. Moore moved, seconded by Mr. Chierici,** that the Board of Education approve the following Finance – Student Activities & Personnel Items:

#### **Home/Supplemental Instruction**

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment U)

#### **Substitute Appointments/Reappointments**

Approved the following substitute appointments/reappointments for the 2018/2019 school year:

##### **Substitute Teacher**

- a. Dollie Mann-Wells (new)
- b. Craig Mittelstadt (new – pending paperwork)
- c. Robyn Dickinson (new – pending paperwork)
- d. Donald Allen
- e. Ludwig Apostle
- f. Horst Beske
- g. Suzanne Bottoms
- h. Cassandra Bower
- i. Stephanie Caira
- j. Adam Carlin
- k. Susan Chila
- l. Jane Ciacciarelli
- m. Joey Cromer
- n. Paul Davis
- o. Molly Dinan
- p. Kassandra DiSessa
- q. Nicole D’Urbano
- r. Terry Grabert
- s. Judith Hoffman
- t. Gretchen Holderness
- u. Richard Kastrava
- v. Lauren Kilson
- w. Glenn Laquintano
- x. Maria Martin
- y. Mark Matalucci
- z. John McBride
- aa. Lilian McGowan

- bb. Robert Montgomery
- cc. Richard Musto
- dd. Daniel Owens
- ee. John Pharo
- ff. Evelyn Porter
- gg. Julia Price
- hh. Carol Rucci
- ii. Rebecca Sleeter
- jj. Hilda Sorelle
- kk. Maria Sparacio
- ll. Tazreen Uddin
- mm. Dominique Waters
- nn. Rita Wesnofske

Substitute Nurse

- a. Mary Porter (pending receipt of paperwork)

Substitute Bus Driver

- a. Joseph Prorok (former contracted employee)
- b. Howard Camp (pending receipt of paperwork)
- c. Michael Reynolds (pending receipt of paperwork)

Substitute Custodian

- a. Howard Camp (pending receipt of paperwork)
- b. Michael Reynolds (pending receipt of paperwork)

Substitute Secretaries

- a. Susan Chila
- b. Terry Grabert
- c. Maryanne Dahllof
- d. Rita Wesnofske

Substitute Rates

Approved the following substitutes rates for the 2018/19 school year:

- a. Teacher - \$80.00 per day, \$85.00 per day after 10 days in district
- b. Instructional Aide - \$80.00 per day, \$85.00 per day after 10 days in district (as teacher or aide)
- c. Nurse - \$200.00 per day
- d. School Secretary - \$11.00 per hour
- e. Custodian - \$11.00 per hour
- f. Lavatory, General, Little Pioneers Aide - \$10.00 per hour
- g. Greeter - \$80.00 per day
- h. Bus Driver - \$17.50 per hour, \$18.50 per hour after 5 years
- i. Bus Aide - \$10.50 per hour
- j. Contracted Bus Drivers who are substitute bus aides when requested - \$13.50 per hour



Co-curricular Appointments

1. Board approval, as recommended by the Superintendent, of the following co-curricular appointments for the 2018/2019 school year (stipends as per negotiated agreement unless otherwise indicated):
  - a. Mark Mozzachio, Class Sponsor, 9<sup>th</sup>
  - b. Angela McEvoy, Class Sponsor, 9<sup>th</sup>
  - c. Samantha Jones-Damminger, Class Sponsor, 10<sup>th</sup>
  - d. Daniel Lafferty, Class Sponsor, 10<sup>th</sup>
  - e. Derek Haye, Class Sponsor, 11<sup>th</sup>
  - f. Ivy Mazzuca, Class Sponsor, 11<sup>th</sup>
  - g. Christina Boody, Class Sponsor, 12<sup>th</sup>
  - h. Stephen Scanlon, Class Sponsor, 12<sup>th</sup>
  - i. Christina Boody, Student Council, HS
  - j. Paul Sommers, Student Council, HS
  - k. Kristina Lail, Student Council, MS
  - l. Lisa Marandola, National Honor Society, HS (shared with Jennine Donnelly)
  - m. Jennine Donnelly, National Honor Society, HS (shared with Lisa Marandola)
  - n. Ivy Mazzuca, School Newspaper, HS
  - o. Gerald DeLoach, Jazz Band Director, HS
  - p. Gerald DeLoach, Jazz Band Director, MS
  - q. Paul Sommers, Dramatics, Director
  - r. Romel McInnis, Dramatics, Asst. Dir.
  - s. Mark Mozzachio, Dramatics, Asst. Sets
  - t. Jenna Scott, Dramatics, Asst. Choreographer
  - u. Diana Gable, Dramatics, Asst. Costumes
  - v. Debra Brown, Dramatics, Business Manager
  - w. Roseann Rosati-Uhorchuk, Yearbook HS
  - x. Dennis Weaver, Yearbook HS
  - y. Romel McInnis, Vocale Ensemble Dir.
  - z. Carley Datz, SADD Advisor
  - aa. Maureen Huhman, Environmental Club
  - bb. Amanda McGeehan, NJ Science League
  - cc. Britney Ewan-Rabbai, Peer Mediation Advisor
  - dd. James Woolbert, Detention Monitor, HS (shared – pro-rated)
  - ee. Nichole Willis, Detention Monitor, HS (shared – pro-rated)
  - ff. Christopher Ritter, Detention Monitor, HS (shared – pro-rated)
  - gg. John Wiseburn, Detention Monitor, MS (4 days per week)
  - hh. Robert Sheridan, Mock Trial
  - ii. Mark Mozzachio, Video Yearbook
  - jj. Jennifer Satterfield, S.U.R.E. Advisor
  - kk. Patricia Handley, Key Club Advisor
  - ll. Samantha Jones-Damminger, FCCLA
  - mm. Krystal Kubichek, Latin Club Advisor
  - nn. Melissa Parr, Technology Assoc. Advisor
  - oo. Ruth Barreiro, Robotics Advisor (shared with Derek Haye)
  - pp. Derek Haye, Robotics Advisor (shared with Ruth Barreiro)
  - qq. Eileen Barca, School Store Manager
  - rr. Timothy Dougherty, Varsity Club Advisor

- ss. Dennis Weaver, National Art Honor Society Advisor (shared)
- tt. Joseph Marano, National Art Honor Society Advisor (shared)
- uu. Paul Sommers, Fall Musical Director
- vv. Diana Gable, Fall Musical Assistant Director

#### Coaching Appointments

Approved the following coaching appointments for the 2018/2019 school year (stipends as per negotiated agreement unless otherwise indicated):

- a. Christina Legler, Fall Varsity Cheerleading Coach
- b. Don Heim, MS Boys' Basketball Coach (previously approved as Asst. Boys' Basketball Coach)
- c. Meredith Sorbello, Assistant Cheerleading Coach
- d. Jenna Scott, Frosh Cheerleading Coach
- e. Daniel VanGemert, Assistant Cross Country Coach
- f. Andrew Owens, Assistant Boys' Basketball Coach (pending receipt of paperwork)
- g. Corey Young, Assistant Girls' Volleyball Coach (pending receipt of paperwork)

#### Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2018/2019 school year (no stipends):

- a. Kevin Leamy, Football Volunteer Assistant (returning)
- b. Paul Rucci, Football Volunteer Assistant (returning)
- c. Linda Clark, Cheerleading Volunteer
- d. Jackalyn Pauling, Field Hockey Volunteer Assistant (pending paperwork)
- e. Bryan Flynn, Boys' Soccer Volunteer Assistant
- f. Maria Unger, Field Hockey Volunteer Assistant
- g. Bryce Kelly, Girls' Soccer Volunteer Assistant
- h. Sean Kelly, Girls' Soccer Volunteer Assistant
- i. Kristina Lail, Cheerleading Volunteer
- j. Dominick Palazzo, Marching Band Volunteer (pending paperwork)
- k. Tyler Wiernusz, Tri-M Music Honor Society Volunteer Advisor

#### Compensation

Approved to compensate the following employees for additional hours from 2017/2018 for hours submitted after the close of the year:

- a. Jennifer Satterfield to receive a half year stipend (January-June 2018) for lunch extra duty - \$900.00.
- b. Diana Gable as accompanist for Senior Spotlight held on June 7, 2018 out of the 2018/2019 budget for the 2017/2018 expense that the department did not submit for board approval prior to the event. 16 hrs. @ \$34.03.

#### Additional Hours

Approved additional hours worked by the following employees during the summer of 2018 at a rate of \$50/hr. (funded through local & Title II funds):

- a. Diane Bernstein – 20 hrs.
- b. Kate Pereira – 65 hrs.

#### Additional Hours

Approved an additional 15 summer hours (each) at a rate of \$34.03 per hour for the High School Nurses as listed below (for reviewing and entering sports physicals and parent/physician follow-up):

- a. Charlotte Frost
- b. Diane McMurray

#### Transition to New Position

Approved Michelle Mazarella to work 5 summer days to transition to her new position as a secretary in the Nurse's office and complete summer work. Payment to be at her regular hourly rate.

#### Locker Assignment Responsibilities

Approved Teresa Holton to work up to 35 hours to complete locker assignment responsibilities in August. Payment to be at her regular hourly rate.

#### Supplemental Instruction Provider

Approved Lauren Stankiewicz as a supplemental instruction provider for Student #20130990, \$34.03 per hour (hours as indicated in home/supplemental instruction spreadsheet).

#### Multiple Disability Curriculum Writing

Approved the following teachers for curriculum writing for the Multiple Disability classroom, total of 28 hours each, \$34.03 per hour. Total cost not to exceed \$4,764.20 (Account #s 11-000-221-104-PR-000-H, 11-000-221-104-PR-000-M).

- a. Deana Ingemi
- b. Victoria Hornback
- c. Kare Waddington
- d. Timothy Dougherty
- e. Jennifer Roselli

#### HS Global Logistics Curriculum Writing

Approved HS Global Logistics curriculum writing to take place in August 2018 instead of July 2018 (approved at the June meeting).

Training and Collaboration

Approved the following teachers for training and collaboration for student #201310990. Training will be for 7 hours at \$34.03 per hour. Total cost not to exceed \$1,905.68 (Account #20-251-200-104-PR-000).

- a. Teresa Souder
- b. Karisa Wescott
- c. Taylor DuBois
- d. Kathleen Laible
- e. Christinia Monti-Laumer
- f. Jennifer Ferrara
- g. Peter Burgio
- h. Dianne McClernan

Summer CST

Approved the following days for CST during the summer of 2018, to be paid at the per diem rate of each employee (Account #20-250-200-104-PR-000).

- a. Adrienne Fiumenero, Speech/Language Specialist, 4 days, 7.16 hrs. per day – \$317.74 per day
- b. Camille Fumo, Speech/Language Specialist, 2 days, 7.16 hrs. per day - \$286.56 per day

Addition to Middle School Science Curriculum Writing

Approved to add Erica Bocchi to the 6/21/18 approved Middle School Science curriculum writing assignment (new/revisions for quality and alignment with QSAC and NGSS). Kristina Lail and Olivia McInturff were approved on 6/21/18. Teachers will share a total of 14 hours at \$34.03 per hour (Account #11-000-221-104-PR-000).

Presenters for *View Teacher Academy 2.0*

Approved the following presenters to prepare for and conduct *View Teacher Academy 2.0* sessions during the school year, up to the indicated number of hours at \$50.00 per hour (Title IIA funds):

- a. Arlen Kimmelman – up to 3 hours
- b. Timothy Vitale – up to 3 hours
- c. Bruce Ewing – up to 3 hours
- d. Kyle Rosa – up to 3 hours
- e. Taylor DuBois – up to 3 hours
- f. Shelly Berman (consultant) – up to 3 hours

Teachers to Attend *View Teacher Academy 2.0* Sessions

Approved the following teachers, plus any additional new teachers hired, to attend up to 6 *View Teacher Academy 2.0* sessions during the school year, up to 1.5 hours per session, at \$25.00 per hour (Title II/Local funds):

- a. Chelsea Bader
- b. Kenneth Beyrouty
- c. Jessica Diaz-Bass

- d. Kristi Gimpel
- e. Thomas Guida
- f. Natalie Johnson
- g. Lauren Kelly
- h. Krystal Kubichek
- i. Kevin Leamy
- j. Joseph Marano
- k. Ashley Nichols
- l. Concepcion Santiago
- m. Meredith Sorbello
- n. Daniel Van Gemert

Alternative Program

Approved the following 2018/2019 assignments for the Alternative Program effective 9/10/18  
(Teachers/Counselors, \$32.50/hr. – Administrators, \$40/hr. – Secretary, \$15/hr. – Aides, \$15/hr.):

- a. Math – Angela McEvoy – 4 hrs. /week, including prep – Monday
- b. English – Mike Wolk – 4 hrs./week, including prep – Tuesday
- c. Science – Carley Datz – 4 hrs./week, including prep – Wednesday
- d. Social Studies – Christinia Boody – 4 hrs. week, including prep – Thursday
- e. Health & Physical Education – Mike Lerch – 4 hrs./week, including prep – Monday/Tuesday
- f. Elective – Ryan Hoffman – 4 hrs./week including prep – Wednesday/Thursday
- g. Counselor – Jennine Donnelly – 6 hrs./week
- h. Substitute Teachers (as needed):
  - i. Angela McEvoy
  - ii. Mike Wolk
  - iii. Carley Datz
  - iv. Christinia Boody
  - v. Mike Lerch
  - vi. Ryan Hoffman
  - vii. Tim Dougherty
  - viii. Chriss Nuss
  - ix. Rob Rieck
- i. Aides (15 hrs./week, rotating)
  - x. Carley Datz
  - xi. Ryan Hoffman
  - xii. Rob Rieck
  - xiii. Chris Ritter
- j. Substitute Aides (as needed)
  - xiv. Ryan Hoffman
  - xv. Mike Wolk
  - xvi. Chris Nuss
  - xvii. Rob Rieck
- k. Secretary – Joanne Daly – hours as needed
- l. Administrators – Hours as needed and coverage will rotate based on schedules
  - xviii. Keith Brook
  - xix. Dawn Scalfaro
  - xx. Mike Holm

xxi. Tom Jones

#### Certificated Staff Transfers

Approved the following certificated staff transfers for the 2018/19 school year, effective 9/1/18.

- a. Anne Paoletti, Math Teacher, from Middle School to High School

#### Certificated Staff Assignment Changes

Approved the following certificated staff assignment changes for the 2018/19 school year:

- a. Deana Ingemi, from Middle School Self Contained MD Teacher to Middle School Special Education Social Studies Teacher, effective date 9/14/18.

#### Student Workers

Approved the following student workers for the 2018/19 school year:

- a. Rachael McKeen, High School Main Office, 7.5 hours per week, \$8.85 per hour
- b. Paige Bathurst, High School Athletics Office, 7.5 hours per week, \$8.60 per hour
- c. Sydney Kauftheil, Middle School Main Office, 7.5 hours per week, \$8.85 per hour
- d. Grace D'Amico, Middle School Main Office, 7.5 hours per week, \$8.60 per hour

#### New Support Employees

Approved the following new support employees:

- a. Diane Hires, Bus Driver, \$19.50 per hour, 4 hours per day, effective 9/6/18 through 6/30/19, 90-day probationary period (Account #71-000-270-161-PR-000)
- b. Valerie Olsen, Bus Aide, \$10.50 per hour, 3 hours per day, effective 9/6/18 through 6/30/19, 90-day probationary period (Account #71-000-270-161-PR-000-B)
- c. Louis DeMatteo, Bus Aide, \$10.50 per hour, 3 hours per day, effective 9/6/18 through 6/30/19, 90-day probationary period (Account #71-000-270-161-PR-000-B)
- d. Maria Wood, Bus Aide, \$10.50 per hour, 3 hours per day, effective 9/6/18 through 6/30/19, 90-day probationary period (Account #71-000-270-161-PR-000-B)
- e. Tracy Pierson, High School Secretary (Media Center), 10 months, \$16,406.25 annual salary, 5 hours per day, effective 9/4/18 through 6/30/19, 90-day probationary period (Account #11-000-222-105-PR-000-H).
- f. Michael Roselli, High School General Aide, \$12.00 per hour, 5 hours per day, 180 days, effective 9/6/18 through 6/30/19, 90-day probationary period (Account # 11-190-100-106-PR-000-H).

#### Adjustment of Hours and Hourly Rate

Approved an adjustment of hours and hourly rate for Peter Rome, Computer Technician. Hours will increase from 15 to 20 hours per week and hourly rate from \$12.00 to \$12.50 per hour. Changes will be effective 9/4/18.

Bus Drivers/Aides Hours and Routes

Approved the Bus Drivers/Aides hours and routes for the 2018/2019 school year. Salaries as per the negotiated agreement. (Attachment V)

New Certificated Staff

Approved the following new certificated staff for the 2018/2019 school year:

- a. Chelsea Bader, Middle School Vocal Music Teacher, full-time, BA Step 2, effective 9/4/18 (Account #11-130-100-101-PR-000, TB; 11-140-100-101-PR-000, TBD)
- b. Meredith Sorbello, Middle School Self-Contained Special Education MD Teacher, full-time, BA Step 13, effective date 09/04/18 (Account #11-212-100-101-PR-000-M)
- c. Concepcion Santiago, Middle School Spanish Teacher, full-time, BA Step 5, effective date TBD (Account #11-130-100-101-PR-000)
- d. Kristi Gimpel, High School Self-Contained Special Education MD Teacher, full-time, MA Step 8, effective date 09/04/18 (Account #11-212-100-101-PR-000-H)
- e. Thomas Guida, Middle School (long-term substitute) Math Teacher, full-time, MA Step 2, effective 9/4/18 (Account #11-130-100-101-PR-000)
- f. Joseph Marano, High School Art, full-time, BA Step 7, effective date TBD (Account #11-140-100-101-PR-000)
- g. Ashley Nichols, High School Replacement English Teacher, full-time, 9/1/18 through 12/31/18, \$48,972.00 (Account #11-140-100-101-PR-000)
- h. Kevin Leamy, Middle School Social Studies Teacher, full-time, MA Step 1, effective December 2018 (Account #11-130-100-101-PR-000)

Resignation

Approved to accept the following resignations:

- a. Meghan Cangi-Mammele, High School Art Teacher, effective date TBD

**Mr. Moore moved, seconded by Mr. Chierici** to amend a motion to add the following Finance-Student Activities & Personnel Item:

Degree Advancement

Approved a Degree advancement placement will remain unchanged for the following teachers for the 2018/2019 school year (approved on 5/14/18 for guide advancement):

- a. Sandra Koberlein
- b. Jenna Scott

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Chierici, Mr. Fuller, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto.</b>
<b>Nay:</b>	<b>None.</b>

Reports:

**Mr. Fuller moved, seconded by Mr. Ware,** that the Board of Education approve the following Reports:

HS Report

MS Report

School Business Administrator's Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	6/12/18	9:19 a.m.	6 Minutes	66°
High School – Evacuation Drill	6/22/18	7:58 a.m.	18 Minutes	68°
Middle School – Fire Drills	6/26/18	11:11 a.m.	2 Minutes	76°
Middle School – Evacuation Drill	6/27/18	8:40 a.m.	7 Minutes	69°

**The motion was unanimously approved.**

Old Business:

None.

New Business:

- a. Mr. Horchak spoke about planning for the opening of the 2018/2019 School Year.

Adjournment

**Mrs. Vick moved, seconded by Mr. Moore** that the Board of Education adjourn the meeting.

**The motion was unanimously approved.**

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Esther R. Pennell  
Business Administrator