

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT**  
**Mullica Hill, New Jersey**

**Board of Education Meeting**  
**February 22, 2017**

**Call to Order:**

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:00 p.m.

**Public Present:**

Paul Sommers, Robin Bazzel, Pam LeVine, Christina Boody, Calvin Bell and Luis Solis.

**Members Present:**

Mr. Burgin (stepped out at 7:20 p.m.), Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mrs. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

**Members Absent:**

None.

**Flag Salute:**

The flag salute was said by all present.

**Public Comments**

**Mrs. Lundberg moved, seconded by Mr. Moore,** that the Board of Education move into the Public Comments Session.

**The motion was unanimously approved.**

- Luis Solis, Clearview Student and Chairman of the Education Committee spoke about the following:
  - Jazz band
  - DECA
  - Hoagies for Hope
  - Miss Clearview
  - Spring Sports
  - Student Coalition

**Mrs. Lundberg moved, seconded by Mr. Fuller,** that the Board of Education close the Public Comments Section.

**The motion was unanimously approved.**

**Presentation:**

- a. Checks were presented to the *Hoagies 4 Hope* recipients.
- b. Mr. Dodd Terry presented the 2017/2018 Program of Studies (HS Course-Curricular changes)
- c. Mr. Horchak presented the first reporting period of the 2016/2017 Violence and Vandalism/HIB update.

**Minutes:**

**Mrs. Lundberg moved, seconded by Mr. Ware,** that the Board of Education approve the following minutes:

- a. January 26, 2017 Regular Meeting (with changes noted in red) and Executive Session.

**The motion was unanimously approved.**

For the Good of Clearview:

- a. Mr. Horchak discussed the county's review of the District's efficiency standards.

***Committee Reports***

**Curriculum/Instruction**

**Mrs. Vick moved, seconded by Mr. Moore,** that the Board of Education approve the following Curriculum/Instruction Items:

**Termination of Placement of Student**

Approved to terminate the placement of student # 201209130 at Gloucester Special Services School District effective 1/31/17 and approve a new placement at Archbishop Damiano, effective 2/6/17 – 85 days @ \$239.24 totaling \$20,335.40.

**Program of Studies**

Approved the 2017/2018 Program of Studies (HS Course-Curricular changes).

**The motion was approved by a roll call vote.**

|             |   |
|-------------|---|
| <b>Aye:</b> | <b>Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto</b> |
| <b>Nay:</b> | <b>None.</b>  |

**Community Relations/Policy & Legislation**

**Mrs. Lundberg moved, seconded by Mr. Ware,** that the Board of Education approve the following Community Relations/Policy & Legislation Items:

**Reading of Revisions to Policies and Regulations**

Approved the first reading of the revisions to the following policies and regulations:

- a. Policy 6220 – Petty Cash

**Second Reading and Adoption of Policies and Regulations**

Approved the second reading and adoption of the following policies and regulations:

- a. Policy 1510 – American with Disabilities Act
- b. Regulation 1510 – Americans with Disabilities Act
- c. Policy 2200 – Curriculum Content
- d. Regulation 2200 – Curriculum Content
- e. Policy 2415.30 – Title I – Educational Stability for Children in Foster Care
- f. Policy 2418 – Section 504 of the Rehabilitation Act of 1973 – Students
- g. Regulation 2418 – Section 504 of the Rehabilitation Act of 1973 – Students
- h. Policy 2423 – Bilingual and ELS Education
- i. Regulation 2423 – Bilingual and ESL Education
- j. Policy 2610 – Educational Program Evaluation
- k. Policy 3126 – District Mentoring Program
- l. Regulation 3126 – District Mentoring Program
- m. Policy 3244 – In-Service Training (Abolished)
- n. Regulation 3244 – In-Service Training (Abolished)
- o. Policy 5116 – Education of Homeless Children
- p. Regulation 5116 – Education of Homeless Children
- q. Policy 5430 – Class Rank
- r. Policy 8330 – Student Records
- s. Regulation 8330 – Student Records

#### Tuition Student

Approved to accept a tuition student (# 201306662), from Deptford Township Public Schools, into the MD program effective 2/6/17. Tuition to be \$22,000 (pro-rated).

#### Drop Students from the District Rolls Due to Non-Attendance

Approved to drop the following students from the district rolls due to non-attendance:

- a. Grade 10 – 201305077
- b. Grade 12 – 201009247

#### Home/Supplemental Instruction

Approved the following home/supplemental instruction - \$34.03/hr. unless otherwise noted:

- a. Grade 9 student (201305458)  
Effective 1/27/17-2/27/17  
Instructors:
  - i. ARK Educational Services – Adv. English, Intro to Algebra, Conceptual Physics, General World History, Spanish I – 20 hrs. total
- b. Grade 8 student (201310327)  
Effective 2/1/17-3/2/17  
Instructors:
  - ii. ARK Educational Services – Science- 4 hrs. total
- c. Grade 11 student (201209070)  
Effective 2/5/17-3/5/17  
Instructors:

- iii. ARK Educational Services – Honors Biology, Honors US History II – 10 hrs. total
- d. Grade 7 student (201310652)  
Effective 2/217-3/2/17  
Instructors:
  - iv. Princeton House – 20 hrs.

HIB Report

Approved the Monthly HIB Report from the Superintendent.

**The motion was approved by a roll call vote.**

|             |   |
|-------------|---|
| <b>Aye:</b> | <b>Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto</b> |
| <b>Nay:</b> | <b>None.</b>  |

Operations – Buildings & Grounds, Transportation, and Technology

**Mr. Moore moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Buildings & Grounds, Transportation, and Technology Items:

HS Roof Restoration

Approved to accept bids for HS roof restoration and to award contact to Kobithen Roofing, the lowest, responsible bidder, in the amount of \$540,000 contingent upon review and approval of the bid paperwork by the district architect. (Attachment A)

Negative Change Order

Approved a negative change order in the amount of \$2,336 to the Dee-En Electrical Contracting, Inc. contract which decreases the total contract to \$120,664.

**The motion was approved by a roll call vote.**

|             |   |
|-------------|---|
| <b>Aye:</b> | <b>Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto</b> |
| <b>Nay:</b> | <b>None.</b>  |

Finance, Student Activities & Personnel

**Mr. Moore moved, seconded by Mr. Fuller,** that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Bills Lists for Payment

Approved the bill lists for payment as follows (Attachment B):

- a. Bill List – January 31, 2017
- b. Bill List – January Bank Transfers

- c. Bill List – January 15, 2017 Payroll
- d. Bill List – January 30, 2017 Payroll
- e. Bill List – February 22, 2017
- f. Bill List – February 22, 2017 (Aid in Lieu of Transportation)
- g. Bill List – Cafeteria – February 22, 2017

Line Item Transfers

Approved the following line item transfers:

| <b>From</b>             | <b>To</b>               | <b>Amount</b> | <b>Rationale</b>              |
|-------------------------|-------------------------|---------------|-------------------------------|
| 11-190-100-610-HS-ENG   | 11-190-100-640-CO-ENG   | 800           | Textbooks                     |
| 11-000-230-104-PR-000   | 11-000-230-334-BO-BUS   | 25,500        | Architect - Roof              |
| 20-361-400-731-BO-BUS   | 20-361-100-600-BO-BUS   | 588           | Reallocation of Perkins Grant |
| 11-190-100-610-HS-MUS   | 11-190-100-590-HS-MUS   | 350           | Concert Recording             |
| 11-000-230-104-PR-000   | 11-000-230-334-BO-BUS   | 20,850        | Engineer – Tennis Courts      |
| 11-000-230-530-BO-BUS-B | 11-000-230-334-BO-BUS   | 4,000         | Architect – Tennis Courts     |
| 11-000-261-420-BG-000-H | 11-000-261-110-PR-000-B | 6,000         | Maintenance Overtime          |
| 11-000-262-610-BG-000-H | 11-000-262-800-BG-000   | 85            | Membership                    |
| 20-361-100-600-BO-BUS   | 20-361-400-731-BO-BUS   | 1,220         | Reallocation of Perkins Grant |
| 11-000-270-515-TR-000   | 11-000-270-513-TR-000   | 5,408         | Transportation Jointures      |

Account Reports

Approved the following account reports:

- a. Student Activities – January 2017
- b. Athletics Account - January 2017
- c. Adult School – January 2017

Board Secretary’s Report and Certifications

Board approval of the Board Secretary’s Reports for January 2017 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for January 2017 as follows (Attachment C):

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary’s certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

Resolution for Travel and Work Related Expenses – Employee

Approved the Resolution for Travel and Work Related Expenses – Employee. (Attachment D)

Renew Cooperative Bid Services with Educational Data Services, Inc.

Approved to renew the Cooperative Bid Services with Educational Data Services, Inc. for the 2017/2018 school year at no increase (\$5,300).

Acceptance of Donation

Approved to accept a donation in the amount of \$3,000 from Victory Physical Therapy to purchase equipment for adaptive physical education classes.

Field Trip Requests

Approved the following field trip requests for the 2016/2017 school year:

- a. American Jewish Museum – Grade 8, 14 students – Chaperones, C. Monti-Laumer, J. Ferrara, C. Ursino
- b. Hightstown High School – Grades 9-12 – Chaperone, R. Guyer – Robotics Competition
- c. Independence Hall – Grade 8, 14 students – Chaperones, C. Monti-Laumer, J. Ferrara, C. Ursino
- d. High Elevations – SCMD Class, 17 students – Chaperones, J. Flaherty, paraprofessionals
- e. Riverwinds – SCMD Class, 17 students – Chaperones, J. Flaherty, paraprofessionals
- f. Sewell School – Grades 11-12, 30-40 students – Chaperones, J. Donnelly – Read Across America
- g. Harrison Twp. School – Grades 11-12, 30-40 students – Chaperones, J. Donnelly – Read Across America
- h. Funplex – SCMD Students – 17 students – Chaperones, D. Ingemi, D. Fellona, J. Flaherty, Aides

Athletic Schedule Changes

Approved athletic schedule changes. (Attachment E)

After-School Club

Approved the following after-school club with Monica Kelly and Mike Nicholson as the volunteer advisors (no stipend):

- a. *MS Pioneer Pride Club (MS)*

**The motion was approved by a roll call vote.**

|             |   |
|-------------|---|
| <b>Aye:</b> | <b>Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto</b> |
| <b>Nay:</b> | <b>None.</b>  |

### **Executive Session**

**Mrs. Lundberg moved, seconded by Mr. Moore,** that the Board of Education adjourn into Executive Session

Board approval of the resolution to adjourn into executive session for the following reasons (Attachment F). The matters included in the personnel section of the agenda.

**The motion was unanimously approved.**

The meeting went into Executive Session at 7:51 p.m.

### **Public Session**

**Mr. Moore moved, seconded by Mr. Ware,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

The meeting reconvened into Public Session at 8:07 p.m.

### **Finance, Student Activities & Personnel**

**Mr. Moore moved, seconded by Mr. Fuller,** that the Board of Education approve the following Finance, Student Activities & Personnel Items:

#### **Home/Supplemental Instruction**

Approved the following home/supplemental instruction - \$34.03/hr. unless otherwise noted:

- a. Grade 8 student (201310170)  
Effective 1/13/17-2/13/17  
Instructors:
  - v. Corey Romeyn – ELA – 4 hrs. total
  - vi. James DiLoreto – Social Studies – 4 hrs. total
  - vii. Nina King – Science – 4 hrs. total
  - viii. Joy Thompson – Spanish – 4 hrs. total
  - ix. Tara Gunning – Math – 4 hrs. total
- b. Grade 11 student (201209126)  
Effective 1/25/17-2/25/17  
Instructors:
  - i. Karl Neiswender – AP Calculus AB – 4 hrs. total
  - ii. Susan Barry – Adv. English II – 4 hrs. total
  - iii. Chris Ahern – Honors US History II – 4 hrs. total
  - iv. Brittany Good – Honors Chemistry w/lab – 4 hrs. total
  - v. Amanda McGeehan – Honors Biology w/lab – 4 hrs. total
- c. Grade 8 student (201310327)  
Effective 2/1/17-3/2/17  
Instructors:
  - i. Alyssa Ciarrocchi – ELA – 4 hrs. total
  - ii. Tara Gunning – Math (Adv 8) – 4 hrs. total

- iii. Taylor Dubois – Social Studies – 4 hrs. total
- d. Grade 11 student (201209070)  
Effective 2/5/17-3/5/17  
Instructors:
  - i. Chris Ritter – Honors English III – 5 hrs. total
  - ii. Tim Vitale – AP Physics II – 5 hrs. total

#### Substitute Appointments/Reappointments

Approved the following substitute appointments/reappointments for the 2016/2017 school year:

##### Substitute Teacher

- a. Amy Puckett
- b. Maria Sparacio
- c. Angelique Martinez
- d. Katelynn Kammerer
- e. Joseph Feliciani

##### Substitute Teacher/Nurse

- a. Lilian McGowan

##### Substitute Little Pioneers Aide, Lav. Aide, Greeter, Secretary

- a. Denise Geisler
- b. Carol Sterling
- c. Angelique Martinez

#### Leave of Absence

Approved the following leave of absence:

- a. Partially compensated FMLA leave of absence for Employee #4217, beginning 2/14/17 (1/2 day) through 3/17/17

#### Co-Curricular/Coaching Appointments

Approved the following co-curricular/coaching appointments for the 2016/2017 school year (stipends as per negotiated agreement):

- a. Tyler Shields, Assistant Boys' Spring Track Coach
- b. Brett Severino, Assistant Boys' Lacrosse Coach
- c. Meghan Becker, Assistant Girls' Lacrosse Coach
- d. Thomas Maioriello, Middle School Assistant Track Coach
- e. Sharon Coleman, Middle School Assistant Track Coach

#### Co-Curricular/Coaching Volunteer Appointments

Approved the following co-curricular/coaching volunteer appointments for the 2016/2017 school year (no stipend):



- a. Rolando Gautier (father of Head Coach Rolando Gautier), Volunteer Baseball Coach
- b. David Neff, Volunteer Baseball Coach (previous volunteer)
- c. Bud Reuter, Volunteer Baseball Coach (previous volunteer)
- d. Chelsea Derolf, Volunteer Girls' Lacrosse Coach (previous volunteer)
- e. Kevin Pedrick, Volunteer Girls' Lacrosse Coach (previous volunteer)
- f. Monica Kelly, MS Pioneer Pride Club Volunteer Advisor
- g. Michael Nicholson, MS Pioneer Pride Club Volunteer Advisor

#### Additional Hours

Approved Laurie Knipp, part-time Middle School secretary, to work the following additional hours during January:

- a. 1/11/17: 2.5 hours
- b. 1/24/17: 2.5 hours
- c. 1/25/17: 3.0 hours

#### Addition to Extra Duty List

Approved the following addition to the Extra Duty List for the 2016/2017 school year:

- a. Thomas Gross, full year lunch duty

#### Transfer Assignment

Approved to transfer Daniel Fellona from his current assignment to the maternity replacement assignment for the Middle School Self-Contained MD class, effective 3/31/17 through 5/31/17. (Account #11-212-100-101-PR-000)

#### Change of Long-term Substitute

Approved a change in the long-term assignment for Adam Carlin (was previously approved for the MS Self-Contained MD class). Mr. Carlin will now be assigned as a long-term substitute for Mr. Fellona for the period 3/31/17 through 5/31/17. Rate of pay will remain at \$225.00 per day. (Account #11-212-100-101-PR-000, 50% - #11-213-100-101-PR-000, 50%)

#### New Employee

Approved the following new employee for the 2016/2017 school year:

- a. Karen Cumbo, High School Math replacement teacher, 3/21/17 through 5/31/17 (dates tentative) with three shadowing days before 3/21/17. Payment to be \$263.29 per day (Account #11-140-100-101-PR-000)

#### Resignation

Approved to accept the following resignation:

- a. Robin Guyer, High School Robotics Teacher, effective 3/31/17

The motion was approved by a roll call vote.

|             |   |
|-------------|---|
| <b>Aye:</b> | <b>Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto</b> |
| <b>Nay:</b> | <b>None.</b>  |

**Reports**

**Mrs. Lundberg moved, seconded by Mr. Ware,** that the Board of Education approve the following Reports:

HS Report  
 MS Report

| <u>School</u>                  | <u>Date</u> | <u>Time</u> | <u>Length of Drill</u> | <u>Weather</u> |
|--------------------------------|-------------|-------------|------------------------|----------------|
| High School – Fire Drill       | 1/12/17     | 1:06 p.m.   | 8 minutes              | 60°            |
| High School – Lockdown Drill   | 1/30/17     | 2:57 p.m.   | 5 minutes              |                |
| Middle School – Fire Drill     | 1/19/17     | 1:47 p.m.   | 5 minutes              | 51° - Cloudy   |
| Middle School – Fire Drill     | 1/27/17     | 10:40 a.m.  | 5 minutes              | 50° - Cloudy   |
| Middle School – Lockdown Drill | 1/5/17      | 10:27 a.m.  | 7 minutes              | 30° - Cloudy   |

**The motion was unanimously approved.**

Old Business:

None

New Business:

1. New Rice Notice Requirements
2. The Superintendent referenced various items that were covered at the Parent Coalition meeting on February 21:

**I. Items completed before the meeting included:**

- a. Administration/Student – meeting
- b. Student Advisors/Representatives selected
- c. Staff email reinforcing non-acceptance of confederate flag or clothing
- d. Students from the Contemporary Social Drama class presented at the High School faculty meeting
- e. Students met with NAACP representatives
- f. Staff training on February 16<sup>th</sup>
- g. Formation of Ad Hoc Parent Coalition

**II. Items/Goals for the future include:**

- a. Add additional student representatives to the Student Advisory
- b. The district will incorporate additional training for staff with a focus on Diversity/Sensitivity training
- c. The discipline policy (Code of Conduct) will be reviewed for potential modifications including some type of additional consequence for repeat offenders (training, class, book, essay, etc.)

- d. There will be a review of the curriculum with a focus on identifying additional opportunities to incorporate diversity lessons and more exposure to all groups
- e. Meet with students who communicated concerns at the meeting (secure details)
- f. A follow-up meeting will be held with all members of the Ad Hoc group to discuss progress to date

Adjournment

**Mrs. Lundberg moved, seconded by Mr. Fuller,** that the Board of Education adjourn the meeting.

**The motion was unanimously approved.**

The meeting adjourned at 8:13 p.m.

Respectfully submitted,

Esther R. Pennell  
Business Administrator