

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education
February 28, 2019

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:06 p.m.

Members Present:

Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. McAteer, Director of Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mrs. Lundberg.

Public Present:

Maeve Porter, Mark Mozzachio, Evelyn Milansky, Raymond Milansky, Helena Reynolds, Brianna Groch, Dave Parker, Barry Fearon, and Paul Sommers.

Flag Salute:

The flag salute was said by all present.

Oath of Office

Mrs. Pennell administered the Oath Of Office to the following appointed Board Member:

Fenu Cherian– to fill unexpired term until 12/31/19, Harrison Township

Public Comments

Mr. Burgin moved, seconded by Mr. Ware, that the Board of Education approve to open the meeting to the Public Comments Session:

- a. James Turk from the Mullica Hill Historical Society presented the book, “Mullica Hill and Old Harrison Township” to the Middle School and High School libraries.
- b. Brianna Groch, high school senior, spoke about sex education class.
- c. Paul Sommers brought 2 students to help preview “Footloose”, the upcoming school musical.

Mr. Fuller moved, seconded Mr. Burgin, that the Board of Education approve to close the Public Comments Session. The session closed at 7:20 p.m.

Presentations:

- a. *Hoagies 4 Hope* Check Presentation was made by Mr. Sommers and students.
- b. Mr. Brook and Media students presented video and QR codes.
- c. The audit report for the year ending June 30, 2018 was presented by Holman, Frenia, Allison, P.C.

Student Council Report

- a. Various Clearview events were discussed.

For the Good of Clearview:

- a. Congratulations was made to Aaryn Battle, selected to represent Clearview Middle School at the NJSBA 8th grade Dinner and Dialogue on March 6, 2019.
- b. Congratulations were made to our Middle School Math Counts team, Abigail Waddington, Cavan Agatone, Adam Bathurst and Joshua Cherian, placing 2nd in the South Jersey Competition.
- c. Various activities and programs that occurred during Black History Month were reported.

Minutes:

Mr. Ware moved, seconded by Mr. Burgin, that the Board of Education approve the following Minutes:

- a. January 22, 2019 Special Meeting and Executive Session
- b. January 24, 2019 Regular Meeting and Executive Session

The motion was unanimously approved.

Committee Reports

Curriculum/Instruction

Mr. Chierici moved, seconded by Mr. Ware, that the Board of Education approve the following Curriculum/Instruction Items:

Gloucester County Special Service School District to Provide Services

Approved Gloucester County Special Services School District to provide the following services during the 2018/2019 school year:

- a. Teacher of the Deaf compensatory instruction for student 201311623 - 10 hrs./week plus 2 hrs./week prep for up to 72 hours @ \$113/hr. totaling \$8,136.
- b. Sign Language Interpreter services during the wrestling and track seasons for student 201306658 - up to 245 hrs. through 6/30/19 @ \$65/hr. totaling \$15,925.

Part-time Aide

Approved student (201306634) placed at Bancroft School to have a part-time aide, 4 hrs./day @ \$96/day effective 1/23/19. Total cost to be \$8,928.

Discard Books

Approved to discard the attached list of books from the High School Library that are no longer used and are in poor condition. (Attachment A)

2019/2020 Program of Studies Booklet

Approved the 2019/2020 Program of Studies Booklet.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Community Relations/Policy & Legislation

Mr. Ware moved, seconded by Mr. Burgin, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Home/Supplemental Instruction

Approved home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment B)

First Reading of Policies and Regulations

Approved the first reading of the revisions to the following policies and regulations (Attachment C):

- a. Policy 2415.06 - Unsafe School Choice Option
- b. Policy 2422 - Health & Physical Education
- c. Policy 2431.3 - Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics & Extra-Curricular Activities
- d. Regulation 2460.8 - Special Education - Free and Appropriate Public Education
- e. Policy 2610 - Educational Program Evaluation
- f. Policy 4219 - Commercial Driver's License Controlled Substance and Alcohol Use Testing
- g. Policy & Regulation 5330.04 - Administering an Opioid Antidote
- h. Policy 5337 - Service Animals
- i. Regulation 5530 - Substance Abuse
- j. Policy 5600 - Student Discipline/Code of Conduct
- k. Regulations 5600.1 (1 page) and 5600.2 (2 pages)- Student Discipline/Code of Conduct (HS & MS)
- l. Policy & Regulation 5611 - Removal of Students for Firearm Offenses
- m. Policy & Regulation 5612 - Assaults on District Board of Education Members or Employees
- n. Policy & Regulation 5613 - Removal of Students for Assaults with Weapons Offenses
- o. Policy 5756 - Transgender Students
- p. Policy & Regulation 7440 - School District Security
- q. Policy & Regulation 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses
- r. Policy 8561 - Procurement Procedures for School Nutrition Programs
- s. Policy 8860 – Memorial

Second Reading and Adoption of Policies and Regulations

Approved the second reading and adoption of the following policies and regulations (Attachment D):

- a. Policy 5240 - Tardiness and Early Release (Abolish)
- b. Regulation 5200 - Attendance

Addendum to Shared Services Agreement

Approved the Addendum to the Shared Services Agreement between the Township of Harrison and Clearview for the School Resource Officers ("SROs") (Attachment E).

Drop Students from District Rolls

Approved to drop a grade 10 student (201310223) from the district rolls due to non-attendance.

Student Teacher Appointment

Approved the following student teacher appointment:

Year	Last Name	First Name	University	Assigned To	Subject	Dates
19/20	Mendez	Raul	Rowan	J. Navins (HS)	Chemistry	9/19 - 5/20

Services Provided through Mission One

Approved the following services to be provided through Mission One:

- a. Mission One paraprofessional, Meredith Boody, to assist a special needs student (201310448) during Model UN Club Conferences on 2/2/19 (Moorestown HS), 3/2/19 (Haddonfield HS) and 4/6/19 (Clearview) from 7:30 a.m. to 4:45 p.m. @ \$19.47/hr.
- b. Mission One paraprofessional, Lois Braid, to assist a special needs student (201301990) during spring choir practices on Wednesdays for 1/hr., effective 1/23/19 - \$19/47/hr.

Field Use Fees

Approved field use fees for a local church group (Attachment F).

Boilerplate Memorandum of Agreement

Approved the discussion and approval of the Memorandum of Agreement with Local Law Enforcement.

HIB Report

Approved the monthly HIB Report from the Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Operations - Buildings & Grounds, Transportation, Technology

Mr. Burgin moved, seconded by Mr. Ware, that the Board of Education approve the following Operations- Buildings & Grounds, Transportation, and Technology Items:

Jointures

Approved the following jointures during the 2018/2019 school year:

- a. GCSSSD to transport 1 Clearview student from Swedesboro to Clearview Middle School on Route S5435, effective 1/2/19 - \$2,889 (includes 7% administration fee)
- b. GCSSSD to transport 1 Mantua student to Archway on Route S6593, effective 1/3/19 - \$13,763.20 (includes 7% administration fee)
- c. GCSSSD to transport 2 Mantua students from Swedesboro to JMT School on Route S7040, effective 1/2/19 - \$33,892.10 (includes 7% administration fee)
- d. GCSSSD to transport 54 Clearview students to Clearview on Route S7104, effective 2/25/19 - \$17,261.24 (includes 7% administration fee)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Finance - Student Activities & Personnel

Mr. Fuller moved, seconded by Mr. Ware, that the Board of Education approved the following Finance – Student Activities & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment G):

- a. Bill List - 1/31/19
- b. Bill List - 2/28/19
- c. Bill List - January 2019 Bank Transfers
- d. Bill List - 1/15/19 Payroll
- e. Bill List - 1/30/19 Payroll
- f. Bill List - 1/31/19 Cafeteria
- g. Bill List - 2/28/19 Cafeteria
- h. Bill List - Capital Projects
- i. Bill List - Aid in Lieu of Transportation

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-230-339-BO-BUS	11-000-230-331-BO-BUS	\$8,000	Legal
11-190-100-610-HS-SCI	11-190-100-890-HS-SCI	144	Membership
11-000-263-610-BG-000	11-000-263-420-BG-000	3,600	Varsity Baseball Bullpen
11-000-100-566-CS-CST	11-000-270-518-TR-000	35,970	Katzenbach School Transportation
11-000-270-503-TR-000	11-000-270-390-TR-000	100	Transportation
11-000-270-593-TR-000-B	11-000-270-890-TR-000	250	Transportation
11-000-270-161-PR-000	11-000-270-517-TR-000	28,000	Transportation

Account Reports

Approved the following account reports:

- a. Student Activities - January 2019
- b. Athletics - January 2019

Board Secretaries Report and Certification

Approved the Board Secretary's Report for January 2019 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for January 2019. (Attachment H)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:2A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Travel and Work Related Expenses - Employee

Approved the Resolution for Travel and Work Related Expenses - Employee (Attachment I)

Audit Report

Approved the Board discussion and approval to accept the June 30, 2018 audit report with no recommendations after review of the audit synopsis. A corrective action plan is not necessary.

Apply for Collaborative Grant Project

Approved to participate in and apply for a collaborative grant project led by Dr. Lucy Santos Green Associate Professor of the School and Library Information Science at the University of South Carolina. As participants in the grant project, the district receives ongoing professional development, including travel expenses, workshop materials and resources in the Guided Inquiry Design Model for the 2020/2021 or 2021/2022 school year (whichever school year the district is chosen).

Resolution for the 2018/2019 SEMI Action Plan

Approved the resolution for the 2018/2019 SEMI Action Plan to be submitted to the Gloucester County Office of Education. (Attachment J)

Purchase Computers/Server Infrastructure

Approved to purchase computers/server infrastructure (including SAN) from Dell, State Contract #89967 now through the March 31, 2020.

Field/Student Activity Trip Requests

Approved the field/student activity trip requests. (Attachment K)

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment L)

After School Club

Approved a new after-school club *Hogwarts Huddle Book Club*. (Attachment M)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Executive Session

Mr. Chierici moved, seconded by Mr. Burgin, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment N): The personnel section of the agenda and legal matters.

The motion was unanimously approved.

The meeting went into Executive Session at 8:10 p.m.

Public Session

Mr. Ware moved seconded by Mr. Fuller, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:45 p.m.

Finance- Student Activities & Personnel

Mr. Fuller moved, seconded by Mr. Chierici, that the Board of Education approve the following Finance – Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment O)

Substitute Appointments

Approved the following substitute appointments for the 2018/2019 school year:

Substitute Teacher

- a. Robert Morales
- b. Ross DeMaris

Denial of Extended Leave of Absence

Board denial of an extended leave of absence for Employee #5223.

Leaves of Absence

Approved the following leaves of absence:

- a. Extension of compensated FMLA leave of absence for Employee #4164 through 6/30/19.
- b. Uncompensated FMLA/NJFLA leave of absence for Employee #5332 from 4/1/19 through 6/30/19.
- c. Extension of uncompensated FMLA leave of absence for Employee #4229 from 2/28/19 through 3/14/19.

Co-curricular/Coaching Appointments

Approved the following co-curricular/coaching appointments for the 2018/2019 school year (stipends as per negotiated agreement):

- a. Nicole Wichart, MS Art Club (eff. Sept. 2018)
- b. Jessica Datz, Co-Advisor for Students in Action (Split stipend 50/50)
- c. Ivy Mazzuca, Co-Advisor for Students in Action (Split stipend 50/50)
- d. Scott Land, Weight Room Advisor (1/28/19 through 6/14/19)
- e. Asst. Weight Room Monitors as follows (24 hrs./week to be shared by 4 @ \$25/hr.)
 - i. Rob Rieck, Asst. Weight Room Monitor (1/28/19 through 3/1/19)
 - ii. Steve Scanlon, Asst. Weight Room Monitor (1/28/19 through 3/1/19)
 - iii. Derrick Reagan, Asst. Weight Room Monitor (1/28/19 through 3/1/19)
 - iv. Kevin Leamy, Asst. Weight Room Monitor (1/28/19 through 3/1/19)
- f. Tim Dougherty, Substitute Asst. Weight Room Advisor
- g. Dan Van Gemert, Asst. Girls Track Coach
- h. Barbra Amadei, JV Boys' Tennis Coach

Resignation

Approved to accept the resignation of Lauren Kilson as Assistant Girls Spring Track Coach.

Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2018/2019 school year (no stipends):

- a. Marjorie Daniels, Girls Lacrosse Coach (former assistant coach)
- b. Chelsea Derolf (returning volunteer), Girls Lacrosse Coach
- c. Kevin Pedrick (returning volunteer), Girls Lacrosse Coach

- d. Tracy Teesdale (returning volunteer), Girls Lacrosse Coach
- e. Lauren Kilson, Girls Spring Track Coach (former assistant coach)
- f. Ken Beyrouthy, Baseball Coach
- g. Chris Kanauss, Boys Lacrosse Coach
- h. Kyle Rosa, Relay for Life Club Advisor
- i. Veronica Bills, Hogwarts Huddle Advisor
- j. Jack Bower, Spring Track Coach

Additional Hours

Approved Peter Rome, part-time Computer Technician, to work an additional 1.5 hours at his regular hourly rate.

Letter of Resignation with Intent to Retire

Approved to accept a letter of resignation, with the intent to retire, from Antoinette Maccherone, MS French Teacher.

Train Bus Driver

Approved to train Tracy Straubmuller as a bus driver, pending completion of written CDL test.

Transportation Coordinator

Approved Kelle Harbaugh for the position of Transportation Coordinator, effective July 1, 2019. Salary to be \$65,000.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cherian, Mr. Chierici, Mr. Fuller, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	Mr. Fuller for denial of extended leave of absence for Employee #5223.

Reports:

Mr. Ware moved, seconded by Mr. Chierici, that the Board of Education approve the following Reports:

HS Report
MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	01/08/19	1:44 p.m.	6 Minutes	45° - Cloudy
High School – Lockdown Drill	01/17/19	1:52 p.m.	8 Minutes	35° - Partly Sunny
Middle School – Fire Drill	01/03/19	12:28 p.m.	3 Minutes	46° - Cloudy
Middle School – Lockdown Drill	01/23/19	11:36 a.m.	3 Minutes	46° - Cloudy

Guidance Director's Report

The motion was unanimously approved.

Old Business:

None.

New Business:

None.

Adjournment

Mrs. Chierici moved, seconded by Mr. Burgin, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:48 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator