

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education
January 24, 2019

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:04 p.m.

Members Present:

Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Muscarella, Mrs. Nole, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. McAteer, Director of Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

None.

Public Present:

Evelyn Milansky, Julie DeLaurentis, Maeve Porter, Dollie Wells, Brianna Groch, Anna Kilpatrick, Ishareek Sohal, Joann Parker, Barry & Kellee Fearon, and Dave Packer.

Flag Salute:

The flag salute was said by all present.

Public Comments

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve to open the meeting to the Public Comments Session at 7:05 p.m.

None.

Mrs. Lundberg moved, seconded by Mr. Chierici, that the Board of Education close the Public Comments Session. The session closed at 7:06 p.m.

Correspondence:

- a. A letter from the State of NJ, Department of Education regarding the 2016/2017 Perkins Grant Audit (no audit findings) was received.
- b. A thank you email from Barry Fearon as received.

- c. A thank you note from Amy and Jim White was received.

For the Good Of Clearview:

- a. Tri-M (Modern Music Masters) first induction ceremony
- b. Hoagies for Hope
- c. Information Night

Student Council Report

- a. Various Clearview events were discussed.

Minutes:

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Minutes:

- a. December 20, 2018 Regular Meeting and Executive Session
- b. January 3, 2019 Reorganization Meeting

The motion was unanimously approved.

Committee Reports

Curriculum/Instruction

Mr. Chierici moved, seconded by Mr. Burgin, that the Board of Education approve the following Curriculum/Instruction Items:

Revisions

Approved the following revisions to the 12/20/18 approval of the placement of at Grade 12 homeless student (201306782) at Black Horse Pike Regional School District:

- a. Tuition cost to be \$12,931.01 (approved \$13,029.72)
- b. Transportation costs to be \$411.60 (new approval)

Out-of-District Placement

Approved the following out-of-district placement for the 2018/2019 school year:

- a. Grade 7 student (201311623) - Katzenbach School for the Deaf, tentatively effective 1/2/19. Tuition to be \$52,438 pro-rated from January 2, 2019 (\$291.32/day).

PARCC Academy Program

Approved the PARCC Academy program which will run up to 12 sessions, each up to 1.5 hrs./session between February and April 2019.

Program of Studies Booklet

Approved the 2019/2020 Program of Studies Booklet.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment A)

Second Reading and Adoption of Policy

Approved the second reading and adoption of Policy 6112 - Reimbursement of Federal and Other Grant Expenditures. (Attachment B)

First Reading of Revisions to Policies and Regulations

Approved the first reading of the revisions to the following policies and regulations (Attachment C):

- a. Policy 5240 - Tardiness and Early Release (Abolish)
- b. Regulation 5200 - Attendance

Parent Paid Tuition Students

Approved to accept the following parent paid tuition students:

- a. Grade 7 tuition student from the Pennsville School District (parent paid) during the 2019/2020 school year.

- b. Grade 11 student (201305225) effective 1/2/19 (current Clearview student who has moved out of district)

Rowan Teacher in Learning Communities Program

Approved of Rowan students for visitation and project collaboration with Clearview teachers while participating in the *Rowan Teacher in Learning Communities* program. (Attachment D)

Mission 1 Paraprofessional

Approved for Mission 1 paraprofessional, Kimberly Borochaner to assist a Grade 8 student (201301990) during men's choir practice on 12/17/18 from 2:30 to 3:30 @ \$19.47/hr.

Scholarship Donation

Approved to accept a scholarship donation from the Gloucester County School Business Officials in the amount of \$1,000. (Attachment E)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Board Discussion

Discussed the 2019/2020 parent paid tuition rate for Middle School students.

Operations - Buildings & Grounds, Transportation, Technology

Mr. Burgin moved, seconded by Mr. Ware, that the Board of Education approve the following Operations-Buildings & Grounds, Transportation, and Technology Items:

Jointures

Approved the following jointures for the 2018/2019 school year:

- a. Gloucester County Special Services School District to transport 1 Clearview student to Katzenbach School for the Deaf on Route S7042, tentatively effective 1/2/19 - \$52,733.88 (cost includes 7% administration fee).
- b. Gloucester County Special Services School District to transport 54 students to GCIT on Route S7062 at a cost of \$16,419.15 (cost includes 7% administration fee).

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Finance - Student Activities & Personnel

Mr. Fuller moved, seconded by Mr. Ware, that the Board of Education approve the following Finance – Student Activities & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment F):

- a. Bill List - 1/24/19
- b. Bill List - 12/31/18
- c. Bill List - December 2018 Bank Transfers
- d. Bill List - 12/15/18 Payroll
- e. Bill List - 12/21/18 Payroll
- f. Capital Projects Bill List - 1/24/19

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-190-100-610-HS-MUS	12-140-100-730-HS-MUS	\$7,109.00	Equipment
11-190-100-610-HS-MUS	11-190-100-890-HS-MUS	225.00	Teen Arts Festival
11-190-100-610-HS-SCI	11-190-100-890-HS-SCI	188.00	Science
11-000-100-566-CS-CST	11-000-100-562-CS-CST	10,965.18	Out of District Tuition
11-401-100-610-HS-STU	11-401-100-590-HS-STU	3,000.00	Custom Drill Writing
11-190-100-610-HS-ADM	11-190-100-590-HS-ADM	4,350.00	Apex Learning PARCC
12-140-100-730-HS-MUS	11-190-100-610-HS-MUS	1,500.00	HS Musical Supplies

Account Reports

Approved the following account reports (Attachment G):

- a. Student Activities - December 2018
- b. Athletics - December 2018

Board Secretaries Report and Certification

Board approval of the Board Secretary's Report for December 2018 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for December 2018. (Attachment H)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:2A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Travel and Work Related Expenses – Employee and Board Members

Approved the Resolution for Travel and Work Related Expenses - Employee and Board Members. (Attachment I)

Credit Lunch Balance

Approved to credit the lunch balance of a Grade 8 Student #201310973 in the amount of \$45.00 as this student has a free lunch status (homeless).

Cancel Outstanding Checks

Approved to cancel the attached list of outstanding checks that are more than 6 months old. (Attachment J)

After-School Clubs

Approved the following new after-school clubs (Attachment K):

- a. Clearview Chapter of Mu Alpha Theta National Honor Mathematics Society (Dawn Heil as volunteer advisor)
- b. Veteran's Support Club (Stephanie Colubriale as volunteer advisor)
- c. Clearview Indoor Percussion (Tyler Wiernusz, Tom Maioriello & Garret Davis as volunteer advisors)

Field/Student Activity Trip Requests

Approved the field/student activity trip requests. (Attachment L)

Athletic Schedule Changes

Approved the Athletic schedule changes. (Attachment M)

Spring Sports Schedule

Approved the Spring Sports Schedule. (Attachment N)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Executive Session

Mrs. Lundberg moved, seconded by Mr. Burgin, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment O): Public participation in certain manner, Employee matter, Board Member vacant seat, and the matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:24 p.m.

Public Session

Mr. Lundberg moved seconded by Mr. Ware, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:35 p.m.

Finance- Student Activities & Personnel

Mr. Fuller moved, seconded by Mr. Ware, that the Board of Education approve the following Finance- Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment P)

Substitute Appointment(s)/Reappointment(s)

Approved the following substitute appointment(s)/ reappointment(s) for the 2018/2019 school year:

Substitute Teacher

- a. Ashley Nichols (previously English replacement teacher)
- b. Amy Puckett (reappointment)
- c. Eugenio Minniti

Substitute Bus Drivers

- a. Caressa Dredde (effective 1/9/19)
- b. Linda Moneypenny-Reiter (effective 1/22/19)

Substitute Custodians

- a. Daniel Barszczewski (pending completion of paperwork)
- b. John Woolbert (pending completion of paperwork)

Leaves of Absence

Approved the following leaves of absence:

- a. Compensated FMLA leave of absence for Employee #4070, effective 1/2/19 through 1/27/19
- b. Compensated FMLA leave of absence for Employee #4250, effective 12/17/18 through 1/14/19
- c. Partially compensated FMLA leave of absence for Employee #4229, effective 1/10/19 through 2/28/19
- d. Partially compensated FMLA leave of absence for Employee #4217, effective 1/2/19 through 1/18/19

Extra Duty Changes

Board approval, as recommended by the Superintendent, of the following extra duty changes for the 2018/2019 school year:

- a. Add Sharon Coleman, MS lunch duty, Semester 2 (\$900.00)
- b. Add Kelley Melvin, Locker Room Duty, Marking Period 3, Periods 1 and 5 (\$900.00)

Facilitate the PARCC Academy Program

Approved the following employees to facilitate the PARCC Academy Program which will run up to 12 sessions each, up to 1.5 hrs./session between February and April 2019. This includes time for tutoring, preparation and bus supervision. The number of teachers needed per day is dependent upon student enrollment. Payment to be \$34.03/hr. (Title I funds):

- a. Sharon Coleman (ELA)
- b. Heather Renshaw (ELA)
- c. Diane McClernan (Math)
- d. Mary Iovacchini (Math)

Co-Curricular/Coaching Appointments

Approved the following co-curricular/coaching appointments for the 2018/2019 school year (stipends as per negotiated agreement):

- a. Lauren Kelly, Lacrosse Coach Assistant (girls)
- b. Dawn Heil, Math Club Advisor
- c. Carley Datz, Model UN Advisor (shared with Linda Hughes, 50/50)
- d. Linda Hughes, Model UN Advisor (shared with Carley Datz, 50/50)
- e. Jeannie Long, Autism Advisor
- f. Tammy Murphy, GSA Advisor (stipend shared with Susan Barry, Corey Romeyn)
- g. Susan Barry, GSA Advisor (stipend shared with Tammy Murphy, Corey Romeyn)
- h. Corey Romeyn, GSA Advisor (stipend shared with Tammy Murphy, Susan Barry)
- i. Dayna Caputo, Middle School Student Council Assistant Advisor

Weight Room Coverage

Approved the following additional hours requested for weight room coverage during the winter season as the number of students utilizing the weight room increases until the spring months:

- a. January 28 through March 1, 2019 - 3 additional individuals to split 24 hrs. @ \$25/hr. up to \$3,000 (3 individuals @ 8 hrs./week)
- b. March 4 through June 14, 2019 - 1 additional individual, 8 hrs. @ \$25/hr. up to \$3,000 (1 individual @ 8 hrs./week)

Tennis Assistant Coach Resignation

Approved the resignation of Daniel Fellona as Tennis Assistant Coach (boys), (previously appointed 10/18/18).

Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2018/2019 school year (no stipends):

- a. Patty Woodworth, Mountain Bike Club Volunteer Assistant
- b. Marilyn Cawthon, DECA Volunteer Assistant (to attend State Competition, Atlantic City, 3/4/19-3/6/19 (pending paperwork)
- c. Dawn Heil, Math Honor Society Volunteer Advisor
- d. Stephanie Colubriale, Veterans Support Club Volunteer Advisor
- e. Tyler Wiernusz, Indoor Percussion Volunteer Advisor
- f. Tom Maioriello, Indoor Percussion Volunteer Advisor
- g. Garrett Davis, Indoor Percussion Volunteer Advisor
- h. Michaela Counsellor, Spring Musical Volunteer Assistant (pending paperwork)
- i. Alivia LeVine, Spring Musical Volunteer Assistant (pending paperwork)
- j. Joe Grasso, Spring Musical Volunteer Assistant (pending paperwork)
- k. Sherin Blose, Middle School Anime Cosplay Club (replacing Nicole Wichart)

New Aides for High School Alternative Program

Approved the following new aides for the High School Alternative School program (time to be shared with aides appointed 8/28/18). Rate of pay to be \$15.00 per hour.

- a. Romel McInnis
- b. Barbara Palmo (substitute)

Change in Position

Approved a change in position for Thomas Guida, from Middle School Math Long-Term substitute to Middle School Math Teacher, effective 1/2/19. Salary to remain MA Step 2. Thomas has completed provisional certification requirements.

Adjust Employee Step

Approved to adjust Employee #4300, to BA+30, Step 11, effective 9/1/18. Upon receipt of Master's documentation from Rowan University, salary will be adjusted to MA Step 11.

Adjustment of Assignment

Approved an adjustment of the 12/20/18 approved assignment for Ashley Nichols. Ms. Nichols was approved as a long-term English teacher for Employee #4224, from 1/16/19 through 1/30/19 with a rate of pay of \$263.29/day. She has been changed to a long-term substitute English teacher for Employee #4229 from 1/10/19 through 1/25/19. Rate of pay to remain the same. (Account #11-140-100-101-PR-000)

Additional Overtime Hours

Approved for Fran Hall, Transportation Department, to work an additional 2.5 overtime hours as needed, effective 1/23/19 through 6/30/19.

Long-Term English Teacher

Approved Becky Osenenko as a long-term substitute English teacher for Employee #4229, from 1/25/19 through 2/28/19. Rate of pay to be \$263.29/day. (Account #11-140-100-101-PR-000)

Resignations

Approved to accept the following resignations:

- a. Carole Allen, HS 12-month Secretary/Substitute Callperson, with intent to retire, effective 7/1/19.
- b. Deborah J. Brown, Food Service, with intent to retire, effective 10/1/19.
- c. Gertrude Dallett, Custodian, effective 2/23/19.

Vacant Board Member Seat

Approved to appoint Fenu Cherian to fill the vacant board member seat until 12/31/19 with the following rational:

- a. Professional Experiences in Technology
- b. Student- Oriented
- c. Advocate for furthering of STEM program

Employee Discipline

Approved Employee #4234 discipline.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	Mr. Burgin on the Employee Discipline Item.

Reports:

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education accept the following Reports:

HS Report
MS Report

School	Date	Time	Length of Drill	Weather
High School – Fire Drill	12/03/18	8:46 a.m.	5 Minutes	53° - Sunny
High School – Lockdown Drill	12/19/18	12:22 p.m.	5 Minutes	45° - Sunny
Middle School – Fire Drill	12/03/18	8:45 a.m.	5 Minutes	53° - Sunny
Middle School – Lockdown Drill	12/12/18	1:25 p.m.	5 Minutes	43° - Cloudy

Guidance Reports - High School/Middle School
Nutri-Serve Monthly Report

The motion was unanimously approved.

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Community Relations/Policy & Legislation Item:

HIB Report

Approved the Monthly HIB Report from the Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Muscarella, Mrs. Nole, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Old Business:

None.

New Business:

None.

Adjournment

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator