

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education Meeting
January 28, 2016

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building. Mrs. Giaquinto called the meeting to order at 7:03 p.m.

Public Present:

Stephen Reiners, Joe, Kris & Erin Casey, Jim & Victoria Collinsworth, Peter & Alyson Giola, Tara & Zander Pridy, Diane Reuter, Ted Dezzi, Jess Datz, Stephen Houpt, and Pam LeVine.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Members Present:

Mr. Burgin, Mr. Cataldi, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick (entered at 7:30), Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, Business Administrator.

Members Absent:

None.

Flag Salute:

The flag salute was said by all present.

Presentation:

- a. Ruth Barreiro and members of the *Robotics Team* presented their team achievements to the Board of Education and thanked them for their support of the program.

Minutes:

Mrs. Lundberg moved, seconded by Mr. Burgin, that the Board of Education approved the following Minutes:

- a. December 17, 2015 Regular Meeting and Executive Session
- b. January 7, 2016 Reorganization Meeting and Executive Session

The motion was unanimously approved.

Correspondence:

- a. Robotics will attend tonight's meeting.

For the Good of Clearview:

- a. Football Banquet
- b. Hoagies for Hope

Public Comments:

- a. Vince Gangemi, Sr. spoke in favor of Clearview adding solar panels.
- b. Sam Licardello spoke about his proposal to the Board to install solar panels across from the Middle School to sell electricity to the school district.
- c. Ted Dezzi questioned the maintenance of the school's varsity baseball field.
- d. Steve Howell, delegate from Harrison Board, questioned Harrison Elementary transportation contract route numbers on the agenda.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mr. Van Noy, that the Board of Education approve the following Curriculum/Instruction Items:

Services through Gloucester County Special Services School District

Approved the following services through Gloucester County Special Services School District:

- a. Student 201310363 – Educational Consultation Services, up to 6 hrs. @ \$111/hr., effective 1/11/16 through 6/30/16
- b. Student 201109454 – Assistive Technology Assessment - \$813

Student to Discontinue Placement at Gloucester County Special Services District (Bankbridge)

Approved for Student 201306484 to discontinue placement at Gloucester County Special Services School District (Bankbridge), effective 1/5/16. This student will be placed on home instruction until a new placement can be determined.

Conduct PARCC Academy High School After School Tutoring Program

Approved to conduct the PARCC Academy High School After-School tutoring program starting February 2 for Mathematics and February 3 for English Language Arts. Teachers will receive up to two hours per session for a maximum of 11 sessions which includes time for tutoring, preparation, and for bus supervision. Teachers will be paid \$30.00 per hour (funded by Title I funds). The number of teachers needed for each subject will be contingent upon student enrollment and names will be presented at the February meeting.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cataldi, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, and Mrs. Giaquinto.
Nay:	None.

Community Relations, Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education approve the following Community Relations, Policy, & Legislations Items:

Nursing Plans for High School and Middle School

Approved the 2015/2016 Nursing Plans for the High School and Middle School.

Tuition Contract with Penns Grove-Carneys Point Regional School District

Approved a tuition contract with Penns Grove-Carneys Point Regional School District for a Grade 12, Clearview student (201009141) who is considered homeless and is residing in that district. Tuition to be \$8,530.17, effective November 30, 2015 through June 30, 2016.

Revisions for Policies and Regulations

Approved the first reading of the revisions to the following policies and regulations:

- a. Policy 2622 – Student Assessments

Drop Student for District Rolls Due to Non-Attendance

Approved to drop a Grade 10 student (201209077) from the district rolls due to non-attendance.

Home/Supplemental Instruction

Approved the following Home/Supplemental Instruction (\$34.03/hr. unless otherwise noted):

- a. Grade 11 student (201109364)
Effective 10/16/15-12/22/15
Instructors:
 - i. ARK Educational Services as follows:
 - 1. Advanced Chemistry – 9 hrs. total (in lieu of Mike Zappala, previously approved)
 - 2. Advanced Algebra II – 9 hrs. total (in lieu of Mike Zappala, previously approved)
 - 3. Honors English II – 8 hrs. total (in lieu of Dayna Caputo, previously approved)
 - 4. Honors US History II – 4 hrs. totalEffective 12/23/15-1/23/16
 - i. ARK Educational Services as follows:
 - 1. Advanced Chemistry – 1 hr./week
 - 2. Advanced Algebra II – 1 hr./week

3. Honors English II – 1 hr./week
 4. Honors US History II – 1 hr./week
- b. Grade 8 student (201305458)
Effective 12/22/15-1/18/16
Instructors:
 - i. Brookfield Schools – 20 hrs. total
 - c. Grade 10 student (201209070)
Effective 1/10/16-2/10/16
Instructors:
 - i. ARK Educational Services – Pre-Cal, Latin II, Honors US History I, Honors Chemistry – 16 hrs. total
 - ii. ARK Educational Services – Driver’s Education – 10 hrs. total
 - d. Grade 10 student (201209327)
Effective 1/12/16-2/11/16
Instructors:
 - i. Professional Educational Services, Inc. – All Subjects – 5 hrs./week, 20 hrs. total
 - e. Grade 11 student (201109323)
Effective 1/5/16-2/5/16
Instructors:
 - i. ARK Educational Services – Honors US History II, Advanced Chemistry w/lab, Advanced Algebra II – 12 hrs. total
 - f. Grade 12 student (201009364)
Effective 1/4/16-2/4/16
Instructors:
 - i. ARK Educational Services – AP Psychology & AP Environmental Science – 4 hrs. total each subject
 - g. Grade 9 student (201309362)
Effective 12/22/15-2/22/16
Instructors:
 - i. ARK Educational Services – Advanced Algebra I, Advanced World History, Advanced Spanish 1, Advanced Physics – 8 hrs. total each subject

HIB Report

Approved the monthly HIB Report from the Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cataldi, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick and Mrs. Giaquinto.
Nay:	None.

Information:

Revised 2015/2016 School Calendar (Attachment A)

Operations – Buildings & Grounds, Transportation, & Technology

Mr. Burgin moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Operations:

Advertise and Receive Bids for Installation of Brightlinks

Approved bid specifications and to advertise and receive bids for the installation of Brightlinks in identified classrooms.

Disposal, Scrapping or Selling District Fixed Assets No Longer Used

Approved to dispose of, scrap or sell (through GovDeals - see attached resolution), the following district fixed assets that are no longer used and are possibly in poor condition:

- a. 1, Classroom Trailer #1
- b. All Channel One TV's in HS Classrooms (The agreement with Channel 1 was made in June 1990. All Channel One equipment in our possession effective 12/31/12 was donated to us by the company).

Jointures with Harrison Township Public Schools

Approved the following jointures with Harrison Township Public Schools for the 2015/2016 school year:

- a. Jointure for Harrison Township Schools to transport 1 Clearview homeless student to Clearview High School on Route C1, effective 1/4/16 through 6/30/16 - \$5,400
- b. Jointure for Harrison Township Schools to transport 1 Clearview homeless student to Clearview High School on Route C2, effective 12/21/15 through 6/30/16 - \$5,600

Contract for Shared Transportation with Mantua Public Schools

Approved a contract for shared transportation with Mantua Township Public Schools for the 2016/2017 school year (actual routes will be approved closer to the opening of the 2016/2017 school year).

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cataldi, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick and Mrs. Giaquinto.
Nay:	None.

Finance, Student Activities & Personnel

Mr. Van Noy moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment B):

- a. Bill List – December 15, 2015 Payroll
- b. Bill List – December 23, 2015 Payroll

- c. Bill List – December 31, 2015 Payroll
- d. Bill List – December 31, 2015
- e. Bill List – December Bank Transfers
- f. Bill List – Cafeteria – January
- g. Bill List – January 28, 2016
- h. Bill List – Capital Projects – January 2016

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-230-331-BO-BUS	11-000-230-332-BO-BUS	\$1,000	Professional Services
11-000-230-104-PR-000	11-000-230-332-BO-BUS	1,500	Professional Services
13-602-200-300-BO-BUS	13-602-200-610-BO-BUS	200	Adult School
11-000-252-610-TE-TEC	11-000-252-500-TE-TEC	500	Technology

Board Secretary's Report and Certifications

Approved the Board Secretary's Reports for December 2015 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Reports and Monthly Certifications for December 2015 as follows (Attachment C):

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Account Reports

Approved the following account reports:

- a. Adult School Account – December 2015
- b. Student Activities Account – December 2015
- c. Athletics Account – December 2015

Resolution for Travel and Work Related Expenses: Employee

Approved the Resolution for Travel and Work Related Expenses: Employee (Attachment D)

Apply for Grant from the American Honda Foundation

Approved to apply for a grant from the American Honda Foundation in the amount of \$67,750. If awarded, this grant would supply 4 additional class sets of Chromebooks (30 per cart) and a year's subscription to pilot an online science program, *Amplify*, for all students in grades 7 & 8.

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment E)

Ticket Revenue Change

Approved the following ticket revenue change for the 2015/2016 school year:

- a. No ticket charge for the following Basketball games to participate in the Coaches vs. Cancer Night:
 - i. February 4, 2016 – Girls' Basketball vs. Deptford
 - ii. February 9, 2016 – Boys' Basketball vs. Kingsway

Annual Baseball Tournament

Approved for the district to hold an annual baseball tournament in honor of Bob Burrough. The 1st Annual Bob Burrough Classic would be held on Saturday, April 30, 2016 (Attachment F).

Volunteer Advisor

Approved the following after-school club with Olivia Hippensteel as the volunteer advisor (no stipend):

- a. Middle School Ping Pong Club (Attachment G)

Students to Attend Free Core and Strength Training Sessions

Approved for student athletes to attend free core and strength training sessions at the High school to prevent injuries. Sessions would be run by our Athletic Trainer, Guy Midure, who has volunteered to conduct them. Students must have a completed parent permission form to attend (Attachment H).

Field Trip Requests

Approved the following field trip requests:

- a. The Culinary School at Walnut Hill – Grades 10-12 – 26 students – Chaperone; D. McCullough – Students to tour local culinary school
- b. Cooper Medical School of Rowan University – Grade 8 – 10 students – Chaperones; K. Rosa, J. Wiseburn – Science trip
- c. Pitman Theatre/Chick-Fil-A – SCDM/SCCD – 30 students – Chaperones; V. Hornback, J. Roselli, T. Dougherty, E. Barca
- d. Multiple High Schools for Indoor Marching Band/Color Guard Winter Competitions – Grades 9-12 – 15 students – Chaperones; T. Maioriello, R. Jameson
- e. Moorestown High School – Grades 9-12 – 20 students – Chaperones; J. Andruszka, C. Datz, L. Hughes – Model UN Conference

- f. Pleasant Valley School – Grade 8 – 45 students – Chaperones; G. DeLoach, P. Tomlin – Vertical teaching, articulation, recruiting
- g. J. Mason Tomlin School – Grade 8 – 45 students – Chaperones; G. DeLoach, P. Tomlin – Vertical teaching, articulation, recruiting

Spring Sports Schedules

Approved the 2016 Spring Sports schedules. (Attachment I)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cataldi, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick and Mrs. Giaquinto.
Nay:	None.

Executive Session

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment J): The matters in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 8:05 p.m.

Public Session

Mr. Van Noy moved, seconded by Mr. Burgin, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:41 p.m.

Finance, Student Activities & Personnel

Mr. Van Noy moved, seconded by Mr. Burgin, that the Board of Education approve the following Finance, Student Activities, & Personnel Items:

Approved the following home/supplemental instruction to be paid at \$34.03/hr. unless otherwise indicated:

- a. Grade 7 student (201310174)
Effective 12/20/15-1/17/16
 - i. Tiffany Heitz – ELA – 2 hrs./week
 - ii. Natalie Johnson – Social Studies – 2 hrs./week
 - iii. Kyle Rosa – Math – 2 hrs./week through 1/7/16
 - iv. Tara Gunning – Math – 2 hrs./week effective 1/8/16
 - v. Kyle Rosa – Science – 2 hrs./week

- b. Grade 9 student (201309362)
Effective 12/22/15-2/22/16
 - i. Chris Ritter – Adv. English I – 8 hrs. total
- c. Student (201306484)
Effective 1/6/16 until a new out-of-district placement is determined
 - i. Jessica Flaherty – 6 hrs./week
- d. Student (201209070)
Effective 1/10/16-2/10/16
 - i. Chris Ritter – Honors English II – 4 hrs. total
- e. Grade 11 student (201109323)
Effective 1/5/16-2/5/16
Instructors:
 - i. Chris Ritter – Honors English III – 4 hrs. total
 - ii. Kathleen Edwards – Accounting III – 4 hrs. total
- f. Grade 12 student (201009364)
Effective 1/4/16-2/4/16
 - i. Chris Ritter – Honors English IV – 4 hrs. total

Substitute Appointments/Reappointments

Approved the following substitute appointments/reappointments for the 2015/2016 school year:

Substitute Teacher:

- a. Rebecca Sleeter
- b. Cassandra Bower
- c. Theresa Gaymon

Substitute Teacher/Nurse:

- a. Jennifer McCarthy

Substitute Bus Aide:

- a. Allison Mason

Extra Duty Changes

Approved the following extra duty changes for the 2015/2016 school year:

- a. Ann Smith – PM Bus Duty – 2nd semester (replacing Tom Maioriello)
- b. Tammy Murphy – Little Pioneers – Full Year
- c. Scott Wagner – Locker Room Duty – 2nd semester (replacing D. Reagan)

New Teacher Academy Sessions

Approved Winfield Thompson, to attend up to five New Teacher Academy 2.0 sessions during the 2015-2016 school year, up to 1.5 hours per session at \$25.00 per hour (funded by Title II funds).

Presenters for New Teacher Academy

Approved the following employees to be presenters for a New Teacher Academy 2.0 session during the 2015/2016 school year - \$50/hr. funded through Title II:

- a. Angela McEvoy – 2.5 hrs.
- b. Mary Marks – 1.5 hrs.

Reading Specialist Services

Approved Heather Renshaw to conduct Reading Specialist services to the following students. Rate of pay to be \$34.03 per hour (funded by Title I funds).

- a. #201310006, up to 6 hours between 1/26/16 and 2/29/16
- b. #20130240, up to 10 hours between 1/11/16 and 4/15/16
- c. #201305174, up to 10 hours between 1/21/16 and 4/15/16

Food Service Employee Position and Salary Adjustments

Approved the following food service employee position and salary adjustments for the 2015/2016 school year, effective 1/19/16:

- a. Cynde Kline, from Food Service Head Cook to Food Service Worker, 7 hours per day, \$22.58 per hour
- b. Roseann Amorates, from Food Service Worker to Food Service Head Cook, 7 hours per day, 183 days for 2015/2016, salary to be \$35,700 (including longevity) (prorated to reflect 1/19/16 start date)

Transportation Employee Hour and Route Adjustments

Approved the following transportation employee hour and route adjustments for the 2015/2016 school year, effective 2/1/16:

- a. Lesia Byrwa, bus driver, from 4 hours per day to 4.75 hrs. per day, routes C201/C202 and M205-JMT/M206SS (previously C161)
- b. Mary Gallagher, bus driver, from 4 hours per day to 4.75 hrs. per day, routes C221/C222 and M225SJ (previously C151/C152)

Adjustment Contract

Approved an adjustment in contract for Denise Colo, Food Service Worker, from 5 to 6 hours per day, effective 2/16/15.

New Employees

Approved the following new employees for the 2015/2016 school year:

- a. Robert Buzby, Replacement High School Science Teacher, effective 1/28/16 through the end of the school year. Salary to be \$48,972.00 (prorated to reflect assignment dates). (Account # 11-140-100-101-PR-000)

- b. Robert Grant III, Long-term Substitute High School Science Teacher, effective 2/1/16, part-time, \$100.00 per day (Account # 11-140-100-101-PR-000)
- c. Taylor DuBois, Middle School Social Studies Teacher, effective 2/1/16 (with 3 transition days prior to 2/1/16). Salary to be BA Step 1 (prorated). (Account #11-130-100-101-PR-000)
- d. Derrick Reagan, who is currently a part-time Middle School Health & Physical Education Teacher will now also be a part-time Special Education Teacher - effective 1/25/16. Salary to remain BA Step 1 (prorated from part-time position to full-time position). (Account #11-130-100-101-PR-000)
- e. Kate Firkser, Special Education Supervisor (previously School Psychologist), effective 2/1/16. Salary to be \$83,000 (pro-rated) (Account #11-000-219-104-PR-000)
- f. Ronald Massey III, Groundskeeper, effective 2/22/16. Salary to be \$34,000 with a \$1,000 Grounds stipend (pro-rated) - 90 day probationary period - (Account #11-000-263-110-PR-000)

Letters of Resignation

Approved to accept the following letters of resignation:

- a. Maria Ragnelli, Bus Aide, with intent to retire, effective 3/1/16
- b. Michelle Polizzi, Food Service Worker, effective 2/11/16
- c. Natalie Johnson, MS Social Studies Teacher, effective 1/29/16

Competitive Proposals for Food Service Management

Approved to seek competitive proposals for food service management for 2016/2017 school year.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cataldi, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick and Mrs. Giaquinto.
Nay:	None.

Information

- a. Status of HS Spanish replacement.

Reports

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education approve the following Reports:

Guidance Reports

HS Report

MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	12/4/15	1:44 p.m.	5 Minutes	50°
High School – Lockdown Drill	12/15/15	7:44 a.m.	6 Minutes	
Middle School – Fire Drill	12/7/15	1:15 p.m.	3 Minutes	53° - Partly Sunny
Middle School – Lockdown Drill	12/14/15	10:19 a.m.	6 Minutes	66° - Partly Cloudy

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Cataldi, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick and Mrs. Giaquinto.
Nay:	None.

Old Business:

None.

New Business:

- a. Reminder to file Ethics on line.

Adjournment

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:48 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator