

**CLEARVIEW REGIONAL HIGH SCHOOL
Mullica Hill, New Jersey**

**Board of Education Meeting
July 20, 2015**

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building. Mr. Campbell called the meeting to order at 7:00 p.m.

Public Present:

Marilyn Goetz and Christina Boody.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Members Present:

Mr. Burgin, Mr. Fuller, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Ware, Mr. Campbell, President, Mr. Horchak, Superintendent, and Mrs. Pennell, Business Administrator

Members Absent:

Mr. Cataldi and Mrs. Lundberg.

Flag Salute:

The flag salute was said by all present.

Minutes:

Mr. Ware moved, seconded by Mr. Fuller, that the Board of Education approve the following minutes:

- a. Clarification of correction to Page 2 of 5/28/15 Minutes
- b. June 17, 2015 – Regular Meeting & Executive Session

The motion was approved.

Mr. Campbell abstained on the clarification for the 5/28/15 minutes.

Correspondence:

- a. A letter to the Superintendent was received from Mr. & Mrs. Moskalow thanking the faculty, and especially Mr. Neiswender, for providing their daughter with such a positive high school experience.

For the Good of Clearview:

None.

Public Comments:

None.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Curriculum/Instruction Items:

Student to Return to Full Day Program at GCSSSD

Approved for student (2011627) to return to the full day program at GCSSSD effective 6/8/15 through 6/30/15. Additional tuition to be \$2,242.50 and 1-1 Aide \$882.

ESY Tuition Amounts

Approved the following revised ESY tuition amounts:

Program	Student #	Original Approval	Revised Amount	Difference
<i>Archbishop Damiano</i>				
1-1 Aide	201305291	\$5,550.00	\$5,243.40	(\$306.60)
<i>Bancroft</i>				
Tuition	201009119	\$9,018.24	\$9,387.84	\$369.60
Tuition	200909528	9,018.24	9,387.84	369.60
1-1 Aide	200909528	4,929.00	5,632.00	703.00
<i>Children's Home (Mary Dobbins School)</i>				
Tuition	2011090113	\$9,795.00	\$9,606.00	(\$189.00)
<i>GCSSSD</i>				
Tuition	201305098	\$3,980.00	\$0.00	(\$3,980.00)
<i>LARC</i>				
1-1 Aide	201109454	\$5,000.00	\$4,800.00	(\$200.00)
Tuition	201109455	7,037.00	0.00	(7,037.00)
1-1 Aide	201109455	5,000.00	0.00	(5,000.00)

Out-of-District Program

Approved for a new student to be placed in the following out-of-district program:

Program	ESY Tuition	15/16 Tuition	Total
<i>GCSSSD</i>			
Student 201306493	\$3,980	\$35,820	\$39,800

Services Through GCSSSD

Approved the following services through GCSSSD for the 2015/2016 school year:

- a. Student (201310363) to receive 4 hrs. of Behavioral Consultation services through GCSSSD @ \$111/hr., effective 9/1/15 through 12/1/15
- b. Student (201009136) to receive a Physical Therapy Evaluation at a cost of \$309

Student to have a 1-1 Nurse

Approved for student (201309202) to have a 1-1 Nurse during the school day and on the bus, through Bayada Nurses, effective 7/1/15 through 6/30/16 - \$45/hr. for up to 8 hrs./day.

Contract for Services with NJ Commission for the Blind

Approved to contract for services with the NJ Commission for the Blind for the following students, totaling \$25,900 (effective 7/1/15 through 6/30/16):

- a. Grade 12 student (201009136) – Level 1 Services - \$1,900
- b. Grade 10 student (201109166) – Level 3 Services – 12,600
- c. Grade 10 student (201209179) – Level 1 Services - \$1,900
- d. Grade 9 student (2013609202) – Level 1 Services - \$1,900
- e. Grade 8 student (201305220) – Level 1 Services - \$1,900
- f. Grade 9 student (201309309) – Level 1 Services - \$1,900
- g. Grade 12 student (2013447) – Level 1 Services - \$1,900
- h. Grade 12 student (201009622) – Level 1 Services - \$1,900

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Ware, and Mr. Campbell
Nay:	None.
Abstention:	Mr. Fuller for Services through GCSSSD.

Community Relations, Policy & Legislation

Mr. Fuller moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Community Relations, Policy & Legislation Items:

Home/Supplemental Instruction

Approved the following home/supplemental instruction - \$34.03/hr. unless otherwise noted:

- a. Grade 7 student (201305168)
Effective 6/20/15-9/1/15
Instructors:
 - i. ARK – Algebra I – 8 hrs. total

Contract with Gloucester County Vocational-Technical School District

Approved the contract with Gloucester County Vocational-Technical School District for the use of the swimming pool for high school swimming practice during the 2015/2016 school year at a cost of \$6,725.

Revisions to Policies and Regulations

Approved the first reading of the revisions to the following Policies and Regulations:

- a. Policy 3212 – Attendance (Teaching Staff)
- b. Policy 3216 – Dress and Grooming
- c. Policy 4212 – Attendance (Support Staff)
- d. Policy 5200 – Attendance (Pupils)
- e. Regulation 5200 – Attendance (Pupils)

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Ware, and Mr. Campbell
Nay:	None.

Information:

- a. Recent School Ethics Commission Advisory Opinions re: Negotiations: Information was requested from each board member to provide the Board Secretary with information as to any relative, both blood and through marriage, who is employed in any school district.

Operations – Buildings & Grounds, Transportation, Technology

Mr. Ware moved, seconded by Mr. Burgin, that the Board of Education approve the following Operations: Buildings & Grounds, Transportation and Technology Items:

Resolution Authorizing the Submission of Project Documents

Approved the Resolution Authorizing the Submission of Project Documents to the NJ Department of Education for Technology Projects at the Clearview Regional Administration Building (FVHD #4802) (Attachment A).

Disposal of District Fixed Assets

Approved to dispose of or sell the attached district fixed assets:

- a. Digital Piano Keyboard (HS) – Model; Privia – Make/Brand; Casio – No longer working
- b. Kurg Electronic Keyboard – Model; SP 170S – Make/Brand; Korg – Many keys not working
- c. 54 Passenger School Bus – 1994 Bluebird – VIN/Serial # 1BAAHBSA7RF059517 – District Tag 5528AS1, Bus #5 – To be sold as scrap
- d. 54 Passenger School Bus – 1994 Bluebird – Vin/Serial # 1BAAHBSA5RF057992 – District Tag 4880AS1, Bus #23
- e. 54 Passenger School Bus – 1998 Thomas – VIN/Serial # 1T7HN4B29W115816 – District Tag 6398AS1, Bus #24

Bids for Student Transportation

Approved to accept the bids for 2015/2016 (Attachment B) student transportation services on Route CHDD and to reject all bids in accordance with 18A:18A-22(b) since the lowest bid exceeds the Board of Education’s budget appropriation.

Jointure

Approved the following jointure:

- a. Burlington County Special Services School district to transport 1 Clearview student to Bancroft for the extended school year program – 7/7/15 through 8/19/15 on Route S47 at a cost of \$9,929.60.

Interlocal Agreement for Emergency Transportation Services

Approved the Interlocal Agreement for Emergency Transportation Services with the Township of Harrison for the 2015/2016 school year.

Transportation of Harrison Township Active Adults

Approved to transport Harrison Township Active Adults program participants to the following events as permitted by NJSA 18A:39-22:

- a. July 22, 2015 – Citizens Bank Park, Philadelphia – 10 a.m. to 5 p.m.
- b. July 25, 2015 – Cape May Courthouse – 2 p.m. to 11 p.m.

State Contract Vendors for Bus Parts

Approved to use following State contract vendors for bus parts during the 2015/2016 school year:

	<u>Vendor Name</u>	<u>State Contract #</u>
a.	Wolfington	70794
b.	Bus Parts Warehouse	73725
c.	Service Truck and Tire	82527

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Ware, and Mr. Campbell
Nay:	None.

Information:

- a. Tennis Court Repair, Recoating & Painting – No bids were received on July 7th. The Buildings & Grounds Supervisor is revising the bid specifications and timelines so that we may rebid in the Spring.

Finance, Student Activities & Personnel

Mr. Moore moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Finance, Student Activities, & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment C):

- a. Payroll – June 15, 2015
- b. Payroll – June 30, 2015
- c. Bill List – June 30, 2015
- d. Bill List – Cafeteria June 30, 2015
- e. Bill List – June Bank Transfers
- f. Bill List – Tuition Bill List (State Aid) 6/30/15
- g. Bill List – July 2015 (Due to the re-scheduled early meeting date, the July bill list will be dated July 23rd and presented for ratification at the next meeting scheduled for August 27th.)

Account Reports

Approved of the following account reports:

- a. Adult School Account – June 2015
- b. Student Activities Account – June 2015
- c. Athletics Account – June 2015

Resolution for Travel and Work Related Expenses: Employee

Approved the Resolution for Travel and Work Related Expenses: Employee (Attachment D).

Award District’s Portion of Bids Advertised Through Educational Data for NJ Cooperative Bid Members

Approved to award the district’s portion of the bids advertised and received through Educational Data for the NJ Cooperative Bid Members as follows:

Category	P.O. Numbers	P.O. Total
Athletic Supplies	16-240-16-293	\$30,025.96

Line Item Transfers

Approved the following line item transfers:

From	To	Amount	Rationale
2014/2015 - (Attachment E)			
2015/2016			
12-000-252-730-TE-TEC	11-000-252-592-TE-TEC	\$5,360.00	Software
11-000-291-260-BO-BUS	11-000-230-590-BO-BUS-A	1,287.00	Student Accident Insurance
11-000-222-610-MS-MED	11-000-222-500-MS-MED	211.20	Database
12-140-100-730-HS-STU	11-401-100-610-HS-STU	4,000.00	Marching Band Supplies
11-190-100-610-HS-SCI	11-190-100-610-TE-TEC	345.00	Technology

Field Trip Requests

Approved the following field trip requests:

- a. Constitution Center, Philadelphia – Grades 11-12 – 30 Students – Chaperones; J. Scott, B. Tweed – Tour of museum, interactive show and educational workshop
- b. Grounds for Sculpture – Grades 9-12 – Chaperones, S. Koberlein, M. Goetz, C. Carlin – View sculptures, 2D & 3D art

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Ware, and Mr. Campbell
Nay:	None.

Executive Session

Mrs. Giaquinto moved, seconded by Mr. Burgin, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment F): The matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:20 p.m.

Public Session

Mr. Moore moved, seconded by Mr. Ware, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:10 p.m.

Finance, Student Activities & Personnel

Mr. Moore moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Home Instruction

Approved the following home instruction:

- a. Student (201305212)
Effective 7/1/15 through 8/30/16 -
10 hrs./week for 52 weeks per mediation with a fade out plan
Instructor:
 - i. Bryan Egan – Certified Out of District Home Instruction Provider (BOE approved 5/28/15)-
\$34.03/hr.
- b. Student (2013447)

Effective 7/1/15 through 9/4/15

Instructor:

- i. Megan Chimenti (in lieu of Jamie Rosenstein) – Certified Out of District Home Instruction Provider (BOE approved 6/30/15) - \$34.03/hr.
- c. Grade 9 Student (201209070)

Effective 7/1/15-7/31/15

Instructor:

- i. Karissa Wescott – Adv. Algebra II – 8 hrs. total

Tuition Reimbursement

Approved the following tuition reimbursement for the 2015/2016 school year (as per the Negotiated Agreement).

- a. Regina Coleman – Rowan Univ. – Learning Community Classrooms – 3 credits – 8/15-10/15
- b. Regina Coleman – Rowan Univ. - Analysis of Teacher Behavior – 3 credits - 10/15-12/15 (Tuition reimbursement will be prorated due to the maximum for the 2nd semester being reached.)
- c. Jenna Scott – Wilmington Univ. – Curriculum Leadership – 3 credits – 8/15-10/15
- d. Dianne McClernan – Southern New Hampshire Univ. – Critical Issues for Students with Disabilities – 3 credits - 9/15-12/15
- e. James Rosado – Rowan Univ. – Probability & Statistics – 3 credits – 9/15-12/15
- f. James Rosado – Rowan Univ. – Abstract Algebra I – 3 credits – 9/15-12/15 (Tuition reimbursement will be prorated due to the maximum for the 2nd semester being reached.)
- g. Jaclyn Reeves – Wilmington Univ. – Assessment of Second Language Learners – 3 credits – 8/15-12/15
- h. Jaclyn Reeves – Wilmington Univ. – Strategies & Materials for Teaching Reading & Writing – 3 credits – 10/15-12/15

Denial of Tuition Reimbursement

Approved to deny the following tuition reimbursement for the 2015/2016 school year (as per the Negotiated Agreement):

- a. Sandra Koberlein – University of the Arts – Visual Arts for the Classroom – 3 credits (First trimester fully allocated and application not submitted within the 45-90 days prior to enrollment requirement)

Summer Science Academy

Approved the following teachers to participate in the Summer Science Academy on July 27, 2015, 6 hours at \$25.00 per hour (a trainer will be presenting):

- a. Jack Bower
- b. Brittany Good
- c. Maureen Huhman
- d. Amanda McGeehan
- e. Evan Pietrangelo
- f. Timothy Vitale
- g. Morgan Woods

Summer Science Academy Participants

Approved the following teachers to participate in the Summer Science Academy on July 28 and July 29, 5 hours per day, at \$34.03 per hour (no trainer):

- a. Jack Bower
- b. Brittany Good
- c. Maureen Huhman
- d. Amanda McGeehan
- e. Evan Pietrangelo
- f. Timothy Vitale
- g. Morgan Woods

Science Curriculum Writing

Approved the following teachers to write Science curriculum at \$34.03 per hour:

- a. Jack Bower, Conceptual Physics and Advanced Physics (redesigned courses), up to 9 hours
- b. Robert Sheridan, Conceptual Physics and Advanced Physics (redesigned courses), up to 9 hours
- c. Shannon Stoufer, Conceptual Physics and Advanced Physics (redesigned courses), up to 9 hours
- d. Timothy Vitale, Advanced Placement Physics II (new course), up to 9 hours
- e. Morgan Woods, Conceptual Physics and Advanced Physics (redesigned courses), up to 9 hours

Teachers to Write Career/Technology Education Curriculum

Approved the following teachers to write Career/Technology Education curriculum at \$34.03 per hour:

- a. Ruth Barreiro, revision to Intro. to Robotics, up to 5 hours
- b. Derek Haye, Video Game Design II, up to 10 hours

Teachers to Write English Language Arts Curriculum

Approved the following teachers to write English Language Arts curriculum revisions and Common Assessment creation/revision on July 28, 29, and 30, 11 hours each @ \$34.03 per hour:

- a. Susan Barry, grade 12
- b. Veronica Bills, grade 7 and/or 8
- c. Dayna Caputo, grade 11
- d. Patricia Handley, grade 9 and/or 12
- e. Barbra Ledyard, grade 8 and/or 9
- f. Michael Porter, grade 10 and/or Advanced Placement Language
- g. Amy Powell-Walker, grade 10
- h. Christopher Ritter, grade 9 and/or 10
- i. Jennifer Satterfield, grade 11 and/or 12
- j. Lauren Schoudt, grade 10 and/or 12
- k. Jeanna Sciarrotta, grade 9 and/or 11
- l. Stephanie Ott, grade 9 and/or 10
- m. New Middle School English Language Arts Teacher, grade 7 and/or 8

English Language Arts Boot Camp Training Attendees

Approved the following teachers to attend the English Language Arts Boot Camp Training, August 4 and 6, 5 hours per day at \$25.00 per hour:

- a. Susan Barry
- b. Veronica Bills
- c. Dayna Caputo
- d. Patricia Handley
- e. Barbra Ledyard
- f. Rebecca Partesi
- g. Michael Porter
- h. Christopher Ritter
- i. Jennifer Satterfield
- j. Lauren Schoudt
- k. Teresa Souder
- l. Stephanie Ott
- m. New Middle School English Language Arts Teacher

Curriculum Revision and Common Assessment Creation/Revision

Approved the following teachers to perform Curriculum Revision and Common Assessment creation/revision, 15 hours each at \$34.03 per hour:

- a. Meghan Cangi-Mammele – High School Art courses as needed
- b. Sandra Koberlein – High School Art courses as needed
- c. Amy Troxel – High/Middle School Music courses as needed
- d. Nicole Wichart – Middle School Art courses as needed

Stipend

Approved Lauren Feinberg to receive an \$800.00 stipend to attend the Lindsey Meyer Teen summer leadership conference in August.

Differentiated Instruction Training

Approved the following teachers to attend Differentiated Instruction Training on July 27, 6 hours @ \$25.00 per hour:

- a. Susan Barry
- b. Jennifer Satterfield
- c. Stephanie Ott

Achievement Coach Replacement

Approved Timothy Vitale to replace Kara Damminger as an Achievement Coach. He will participate in all district and state related program events, Department of Education trainings, and be required to deliver professional development within and outside of the district. Reimbursement will be \$5,573.62 from the Achievement Coaches Grant.

Teachers to Work on Curriculum with Mike Heinz

Approved the following teachers to work on curriculum with Mike Heinz (New Jersey State Science Supervisor), up to 7 hours each at \$34.03 per hour:

- a. Olivia Hippensteel, July 20
- b. Robert Sheridan, July 22
- c. Jack Bower, July 22

Teachers to Complete Work on the District and Building Professional Development Plans

Board approval, as recommended by the Superintendent, for the following teachers to complete work on the District and Building Professional Development Plans, up to 5 hours each at \$34.03 per hour, to be completed by August 30 (funded by NCLB Title II):

- a. Susan Barry
- b. Angela McEvoy
- c. Lauren Schoudt
- d. Amy Troxel

Summer Hours

Approved the following summer hours:

- a. Arlene Kimmelman, High School Librarian – 8 hours, \$34.03 per hour, funded through student activities library account
- b. Marilyn Goetz, High School Library Secretary – 8 hours, regularly hourly rate, funded through student activities library account

At Risk Summer Reading Program Teachers

Approved the following additional teachers for the At Risk Summer Reading Program, Middle School and High School, July 6 to July 31, Monday-Thursday, 9:30-11:30, plus ½ hour prep, \$34.03 per hour:

- a. Robert MacKerchar
- b. Ann Smith (substitute)

Summer Hours SCMD ESY

Approved the following summer hours related to the SCMD ESY program (7/6-8/6 – Monday to Thursday, 8:30 to 1:30) - \$34.03/hr:

- a. Timothy Dougherty, teacher, 5.5 hrs./day for 20 days:
(Acct. #11-212-100-101-PR-000-A) – (listed on 5/28/15 agenda as TBD)
- b. Ashley White, substitute teacher

Coaching/Co-Curricular Appointments

Approved the following coaching/co-curricular appointments for the 2015/2016 school year (stipends as per negotiated agreement unless otherwise indicated):

- a. Thomas Gross, Basketball Head Coach (boys)
- b. Robert MacKerchar, Basketball Assistant Coach (boys)
- c. Christopher Nuss, Basketball Gr. 9 Coach (boys)
- d. Donald Heim, Basketball 7-8 Coach (boys)
- e. Steve Skinner, Swimming Head Coach
- f. Lauren Feinberg, Swimming Asst. Coach (boys)
- g. Lisa Marandola, Swimming Asst. Coach (girls)
- h. Christina Legler, Cheerleading, HS Coach (winter)
- i. Robert Angelo, Cheerleading, JV Coach (winter)
- j. Neil Bress, Basketball Head Coach (girls)
- k. Crystal Galbraith, Basketball Asst. Coach (girls)
- l. Robert Burrough, Basketball Gr. 9 Coach (girls)
- m. Scott Wagner, Basketball 7-8 Coach (girls)
- n. Kevin Hanrahan, Winter Track Coach
- o. Steve Scanlon, Winter Track Asst. Coach

High School Special Education Self-Contained MD Teacher

Approved Timothy Dougherty, for the position of High School Special Education Self-Contained MD Teacher for the 2015/2016 school year. Salary to be BA, Step 2. (Account 11-212-100-101-PR-000)

High School Long-Term Substitute Special Education Self-Contained MD Teacher

Adam Carlin, for the position of High School long-term substitute Special Education Self-Contained MD Teacher for the period 9/8/15 through 10/16/15 (tentatively). Rate of pay to be \$200.00 per day. (Account 11-212-100-101-PR-000)

Letters of Resignation

Approved to accept the following letters of resignation:

- a. Kara Damminger, MS ELA teacher, effective 7/1/15
- b. Kevin Frekot, District Groundskeeper, effective 8/4/15
- c. Jeffrey Cocchi, Bus Driver, effective 6/30/15
- d. David Junkerman, Custodian, effective 8/21/15

Salaries for Non-Aligned Staff

Approved the 2015/2016 salaries for Non-Aligned Staff.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Ware, and Mr. Campbell
Nay:	None.

Reports:

Mrs. Giaquinto moved, seconded by Mr. Ware, that the Board of Education approve the following Reports:

HS Report
MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	June 22, 2015	8:30 a.m.	5 Minutes	78° - Sunny
High School – Evacuation	June 1, 2015	11:20	2 Hours	79° - Cloudy
Middle School – Fire Drill	June 11, 2015	10:54 a.m.	3 Minutes	85° - Sunny
Middle School – Evacuation/Fire Drill	June 15, 2015	11:33 a.m.	5 Minutes	80° - Cloudy
Middle School – Evacuation Drill	June 29, 2015	11:00 a.m.	23 Minutes	75° - Partly Cloudy
Bus Evacuation Drills MS	June 16/17, 2015	During PE Classes		

Old Business:

None.

New Business:

- a. Mr. Horchak mentioned a potential solar project meeting he had and the goal of saving money on electric.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Ware, and Mr. Campbell
Nay:	None.

Adjournment

Mrs. Giaquinto moved, seconded by Mr. Ware, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:13 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator