

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey**

**Board of Education Meeting
July 28, 2016**

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:04 p.m.

Public Present:

Stephen Reiners, Mike Reiners, and Christina Boody.

Members Present:

Mr. Burgin, Mr. Fuller, Mr. Moore, Mr. Van Noy, Mrs. Vick, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mr. Cataldi, Mrs. Dvorak, and Mrs. Lundberg.

Flag Salute:

The flag salute was said by all present.

Public Comments

None.

Presentation:

- a. Mr. Horchak presented the second reporting period and the annual summary of the 2015/2016 Violence and Vandalism/HIB update.

Minutes:

Mr. Moore moved, seconded by Mr. Van Noy, that the Board of Education approve the following Minutes:

- a. June 16, 2016 Regular Meeting and Executive Session.

The motion was approved.

Mrs. Vick abstained.

Correspondence:

- a. A letter was received from Dr. Robert Fisicaro, Superintendent of Mantua Township Public Schools, extending his appreciation for his district to use the Toscano Theatre for their 6th Grade promotion on June 14, 2016.
- b. A letter was received from Julianne Schusler, 12th grade recipient of the Frank S. Flowers Charitable Foundation Scholarship, thanking the Board for supporting her higher education.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mr. Van Noy, that the Board of Education approve the following Curriculum/Instruction Items:

Services through GCSSSD

Approved the following services through GCSSSD:

- a. Revised services originally approved at the 6/16/16 meeting for Student 201009136 effective 7/1/16 through 8/30/16:
 - i. 10 hrs./week of Home Instruction @ \$62/hr. – 72 hours total = \$4,464 (originally approved \$5,580)
 - ii. Up to 8 hrs. of Occupational Therapy, plus 8 hrs. prep and 8 hrs. travel @ \$83/hr. – 24 hrs. total = \$1,992 (originally approved only 8 hrs., \$664)
- b. Occupational Therapy services for district during the 2016/2017 school year – 7.5 hrs./week at \$83/hr. - \$22,410
- c. Student 201310363 to receive 10 hrs. of Behavioral Consultation @ \$111/hr. during the 2016/2017 school year - \$1,111 total
- d. Student 201310252 to receive an independent psychological evaluation at a cost of \$360

Student to Receive Central Auditory Processing Assessment

Approved Student 201305212 to receive a Central Auditory Processing Assessment conducted by Associates in Hearing Health Care at a cost of \$500.

Physical Therapy Services

Approved Vicki Walters of Victory Physical Therapy to provide, as a professional service, Physical Therapy services to the district for the 2016/2017 school year - \$71/hr., 6 hrs./week - \$15,336 (Note – these hours include the home services approved 6/16/16 for student 201009136).

Nursing Services

Approved Student 201305291 to receive nursing services during community based instruction (field trips) provided by Archbishop Damiano where this student is placed out-of-district. Services will not exceed 8 hrs./month @ \$37.93/hr. during the 2016/2017 school year.

Tutoring

Approved Student 201310252 to receive 5 hrs. tutoring effective 7/1/16 through 8/30/16. Service to be provided by Alyssa Ciarrocchi.

New Teacher Academy

Approved for the New Teacher Academy 2.0 sessions to be held from 2:30 p.m. to 4:00 p.m. on September 21; November 9, 2016; January 11; March 8, 2017 and 2 additional dates to be determined.

Dispose or Sell Textbooks No Longer Used By the District

Approved to dispose of or sell the following textbooks that no longer used by the district:

- a. *Earth Science* – ISBN 0-07-861700-6 - Qty. 403
Publisher – Glencoe
Copyright – 2005
Author – Ralph M. Feather Jr., Susan Leach Snyder, Dinah Sike
- b. *Life Science* – ISBN 0-07-861702-2 – Qty. 359
Publisher – Glencoe
Copyright – 2005
Author – Biggs, Daniel, Ortleb, Rillero, Zike
- c. *Computer Concepts* (9th edition) – ISBN 978-1-4188-3944-4 – Qty. 18
Publisher – Thomson Core Technology
Copyright – 2007
Author – Parsons, Oja
- d. *CCNA 1 & 2 Companion Guide* (3rd edition) – ISBN 1-58713-110-2 – Qty. 11
Publisher – Cisco Press
Copyright – 2003
Author – Cisco
- e. *CCNA First Year Companion Guide* (2nd edition) – ISBN 1-58713-025-4 – Qty. 5
Publisher – Cisco Press
Copyright – 2001
Author – Cisco
- f. *Holistic Game Development* – ISBN 9780240819334- Qty. 25
Publisher – Focal Press
Copyright – 2012
Author – Penny De Byl
- g. *Geometry Applications and Connections* – Qt. 139
Publisher – Glencoe
Copyright – 1995
- h. *Algebra 2* – Qty. 260
Publisher – Glencoe
Copyright – 1998
- i. *Algebra 1* – Qty. 24
Publisher - Glencoe
Copyright – 1998
- j. *Pre-Calculus Enhanced with Graphing Utilities* – Qty. 12
Publisher – Prentice Hall
Copyright – 2003

The motion was approved by a roll call vote.

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| Aye: | Mr. Burgin, Mr. Fuller, Mr. Moore, Mr. Van Noy, Mrs. Vick, and Mrs. Giaquinto |
| Nay: | None. |
| Abstention: | Mr. Fuller for Services through Gloucester County Special Services School District for Student # 201009136 and Victory Physical Therapy as a Professional Service for Student # 201009136 . |

Community Relations/Policy & Legislation

Mrs. Vick moved, seconded by Mr. Van Noy, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Parent Paid Tuition

Approved to accept a 9th grade parent paid tuition student (SID # 7550486599) from West Deptford for the 2016/2017 school year – Tuition to be \$6,500.

First Reading of New or Revised Policies and Regulations

Approved the first reading of the following new or revised policies and regulations (Attachment A):

- a. Policy 3111 – Creating Positions
- b. Policy 3124 – Employment Contract
- c. Policy 3125 – Employment of Teaching Staff Members
- d. Policy 3125.3 – Employment of Substitute Teachers

Second Reading and Adoption of New or Revised Policies and Regulations

Approved the second reading and adoption of the following new or revised policies and regulations (Attachment B):

- a. Policy 0167 – Public Participation in Board Meetings
- b. Policy 0168 – Recording Board Meetings
- c. Policy 1240 – Evaluation of Superintendent
- d. Regulation 1240 – Evaluation of Superintendent
- e. Policy 1510 – Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination
- f. Policy 3221 – Evaluation of Teachers
- g. Policy 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- h. Regulation 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- i. Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- j. Regulation 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- k. Policy 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals
- l. Regulation 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals
- m. Policy 3431.1 – Family Leave
- n. Policy 4431.1 – Family Leave
- o. Policy 5111 – Eligibility of Resident/Nonresident Students
- p. Regulation 5111 – Eligibility of Resident/Nonresident Students

- q. Policy 5310 – Health Services
- r. Regulation 5310 – Health Services
- s. Policy 5330.01 – Administration of Medical Marijuana
- t. Regulation 5330.01 – Administration of Medical Marijuana
- u. Policy 5337 – Service Animals
- v. Policy 5460 – High School Graduation
- w. Policy 5516 – Use of Electronic Communications and Recording Devices (ECRD)
- x. Policy 5520 – Disorder and Demonstration
- y. Policy 5750 – Equal Educational Opportunity
- z. Policy 5755 – Equity in Educational Programs and Services
- aa. Policy 8462 – Reporting Potentially Missing or Abused Children
- bb. Regulation 8462 – Reporting Potentially Missing or Abused Children
- cc. Policy 8550 – Outstanding Food Service Charges

Contract with Gloucester County Vocational-Technical School District

Approved the contract with Gloucester County Vocational-Technical School District for the use of the swimming pool for high school swimming practice during the 2016/2017 school year at a cost of \$6,875.

Non-Public Contracts with Gloucester County Special Services School District

Approved the following non-public contracts with Gloucester County Special Services School District during the 2016/2017 school year (Attachment C):

- a. Agreement to Provide Additional Remedial Services for Nonpublic I.D.E.A. Students
- b. Agreement to Provide Chapter 226 Nonpublic Nursing Services

Steve Nicolella Appointments

Approved Steve Nicolella for the following appointments during the 2016/2017 school year:

- a. Right-to-Know Officer
- b. Safety Officer
- c. Indoor Air Quality Designee
- d. Chemical Hygiene Officer
- e. Integrated Pest Management Coordinator
- f. AHERA Coordinator
- g. Asbestos Management Officer

Presenter on College Writing Expectations

Approved Kristine Lafferty as a presenter on college writing expectations during the English Language Arts Boot Camp at a fee of \$150.

Summer New Teacher Academy Facilitator

Approved Nick McBride as a facilitator in the Summer New Teacher Academy for up to 4 hrs. @ \$50/hr. for planning, preparation and presenting sessions (funded through Title II).

Adult Community School Brochure

Approved the Fall 2016 Clearview Regional Adult Community School brochure. (Attachment D).

The motion was approved by a roll call vote.

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| Aye: | Mr. Burgin, Mr. Fuller, Mr. Moore, Mr. Van Noy, Mrs. Vick, and Mrs. Giaquinto |
| Nay: | None. |

Operations – Buildings & Grounds, Transportation, & Technology

Mr. Burgin moved, seconded by Mr. Fuller, that the Board of Education approve the following Operations – Buildings & Grounds, Transportation, & Technology Items:

Shared Services Agreement

Approved a Shared Services Agreement with the County of Gloucester for various paving repairs in the district at a cost of \$65 per ton installed which includes labor and material.

Rickey Slade Construction Contract

Approved change order #1 in the amount of \$8,338 to the Rickey Slade Construction Contract, which increases the contract to \$118,293. The change order is necessary to allow for additional topsoil, lime, fertilizer and seed to stabilize the area.

Contract with the Breaker Group

Approved to revise the previously approved contract with the Breaker Group (Network Switch Replacements: Winning Bidder E-rate CAT2 - Breaker Group LLC. - \$133,391.50) with Change Order #1 in the amount of \$1,200 which increases the contract to \$134,591.50. The change order is necessary to include core switching redundant power supplies for the project.

Dispose, Scrap or Sell District Fixed Assets No Longer Used or in Poor Condition

Approved to dispose of, scrap or sell (through GovDeals - see attached resolution), the following district fixed assets that are no longer used and are possibly in poor condition:

- a. Ez-Go Golf Cart – Model, TXT
- b. Various Projectors and Projector Carts
 - i. Projector Carts from HS – Qty. 36
 - ii. Projector Cards from MS – Qty. 36
 - iii. PowerLite 77 Projectors – Qty. 9
 - iv. PowerLite 83+ Projectors – Qty. 34
 - v. PowerLite 78 Projectors – Qty. 26
 - vi. Hitachi Projectors – Qty. 11
 - vii. PowerLite X9 Projectors – Qty. 18
 - viii. Epson PowerLite 1810p – Qty. 3
 - ix. Epson PowerLite 1705c – Qty. 1
 - x. PowerLite 1715c – Qty. 1

- xi. Epson PowerLite 83c – Qty. 1
- c. MS Field Hockey Uniforms and HS Softball Uniforms that can no longer be used and are in very poor condition

Contract Renewals for Transportation

Approved the 2016/2017 contract renewals for transportation as follows:

- a. Holcomb Bus Service:
 - i. Contract #CV2, Route # CABSJA to Archbishop Damiano, Bid #1-0014, Renewal #2 - \$58,336.20 (Inc/Dec Provision - \$1.00)

Jointures with GCSSSD

Approved the following jointures with GCSSSD for the 2016/2017 school year:

- a. GCSSSD to transport 2 homeless Clearview students to Clearview from Paulsboro on Route S5435 at a cost of \$6,121.32 (include the 7% administration fee) (Cost for this route may increase if the # of students on the route changes)
- b. GCSSSD to transport Gloucester Catholic students on Route NG615 at a cost of \$44,973 which includes the 4% administration fee)

State Contract Vendors Used to Bus Parts

Approved the following State contract vendors to be used for bus parts during the 2016/2017 school year:

| | <u>Vendor Name</u> | <u>State Contract #</u> |
|----|------------------------|-------------------------|
| a. | Bud's Auto | 89286 |
| b. | Bus Parts Warehouse | 73725 |
| c. | General Spring | 89283 |
| d. | Grainger | 79875 |
| e. | H.A. DeHart | 89272 |
| f. | Hoover | 89257 |
| g. | NAPA | 73740 |
| h. | Service Truck and Tire | 82527 |
| i. | Truck Pro Holding | 73501 |
| j. | Wolfington | 82527 |

The motion was approved by a roll call vote.

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| Aye: | Mr. Burgin, Mr. Fuller, Mr. Moore, Mr. Van Noy, Mrs. Vick, and Mrs. Giaquinto |
| Nay: | None. |

Finance, Student Activities & Personnel

Mr. Van Noy moved, seconded by Mr. Moore, that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Bills Lists for Payment

Approved the bill lists for payment as follows (Attachment E):

- a. Bill List – June 15, 2016 Payroll
- b. Bill List – June 30, 2016 Payroll
- c. Bill List – June 17, 2016 Cafeteria
- d. Bill List – CSSD Tuition Bill List
- e. Bill List – Bank Transfers (June)
- f. Bill List – June 30, 2016 Capital Projects
- g. Bill List – June 30, 2016
- h. Bill List – June 30, 2016 Cafeteria
- i. Bill List – July 28, 2016

Line Item Transfers

Approved the following line item transfers:

| 2015/2016 Transfers | | | |
|----------------------------|-------------------------|---------------|--------------------------------------|
| From | To | Amount | Rationale |
| 11-209-100-320-CS-CST | 11-219-100-320-GU-GUI | \$1,800 | Home Instruction (Special Education) |
| 11-150-100-101-PR-000 | 11-150-100-320-GU-GUI | 5,000 | Home Instruction |
| 11-190-100-610-HS-MUS | 11-190-100-590-HS-MUS | 362 | Concert Recording |
| 11-000-230-890-SO-BUS | 11-000-230-895-BO-BUS | 33 | Volunteer Fingerprinting |
| 11-212-100-106-PR-000 | 11-212-100-320-CS-CST | 2,000 | Aides |
| 11-213-100-106-PR-000 | 11-213-100-320-CS-CST | 2,800 | Aides |
| 11-000-270-160-PR-000 | 11-000-270-420-TR-000 | 8,000 | Transportation – Repairs |
| 11-000-263-110-PR-000 | 11-000-263-420-BG-000 | 700 | Grounds – Repairs |
| 11-000-270-420-TR-000 | 11-000-270-615-TR-000 | 11,600 | Transportation |
| 11-219-100-101-PR-000 | 11-219-100-320-GU-GUI-A | 200 | Home Instruction (Special Education) |
| 11-000-263-610-BG-000 | 11-000-263-420-BG-000 | 7,000 | Grounds Repairs |
| 11-000-262-621-BO-BUS | 11-000-262-622-BO-BUS | 38,400 | Fuel |
| 13-602-100-101-PR-000 | 13-602-200-610-BO-BUS | 35 | Salaries |
| 11-000-270-610-TR-000 | 11-000-270-890-TR-000 | 215 | Transportation |
| 11-212-100-106-PR-000 | 11-219-100-320-GU-GUI-A | 1,700 | Home Instruction (Special Education) |
| 11-000-270-161-PR-000 | 11-000-270-162-PR-000 | 120 | Bus Driver Salaries |
| 11-000-261-610-BG-000-M | 11-000-261-110-PR-000-B | 3,000 | Maintenance Overtime |
| 11-000-240-103-PR-000 | 11-000-240-105-PR-000-B | 1,500 | Secretarial Substitutes |
| 11-150-100-101-PR-000 | 11-219-100-101-PR-000 | 600 | Home Instruction (Special Education) |
| 11-000-270-514-TR-000 | 11-000-270-420-TR-000 | 6,000 | Bus Repairs |
| See attached list | | | |
| 2016/2017 Transfers | | | |
| From | To | Amount | Rationale |
| 11-190-100-640-CO-CUR | 11-000-221-610-CO-CUR | \$21,214.40 | Activate Learning |
| 11-190-100-640-CO-CTE | 11-000-221-610-CO-CUR | 4,000.00 | Activate Learning |
| 11-190-100-610-MS-SOC | 11-190-100-590-CO-CUR | 750.00 | Subscription (News ELA) |
| 11-402-100-610-AT-ATH | 12-140-100-730-AT-ATH | 2,098.20 | Athletic Equipment |
| 11-190-100-610-HS-CTE | 12-140-100-730-HS-ADM | 12,645.00 | Equipment – Stem Lab |
| 11-190-100-590-CO-CUR | 11-190-100-640-CO-ENG | 6,380.00 | Purchase of Vocabulary Series |
| 11-000-223-104-PR-000 | 11-190-100-640-CO-ENG | 800.00 | Purchase of Vocabulary Series |
| 11-204-100-101-PR-000 | 11-213-100-101-PR-000 | 84,250.00 | Resource Program Teacher |

| | | | |
|-----------------------|-----------------------|-----------|---------------------|
| 11-000-252-610-TE-TEC | 11-000-252-592-TE-TEC | 17,000.00 | Microsoft Licensing |
|-----------------------|-----------------------|-----------|---------------------|

Account Reports

Approved the following account reports:

- a. Adult School Account – June 2016
- b. Athletic Account – June 2016

Resolution for Travel and Work Related Expenses – Employee

Approved the Resolution for Travel and Work Related Expenses – Employee (Attachment F).

IDEA Funds

Approved to apply for and accept 2016/2017 IDEA funds as follows (Basic Ages 3-21):

- a. Grant - \$487,791
- b. Non-public Share - \$8,633

Paid Breakfast Prices for 2016/2017 School Year

Approved the following prices for paid breakfast in the High School and Middle School for the 2016/2017 school year:

- a. Paid - \$2.00
- b. Reduced - \$0.30
- c. Adult - \$2.50

Petty Cash

Approved the following petty cash amount for the 2016/2017 school year:

- a. Adult School - \$50

Grant for Student Activities Robotics Club Account

Approved to accept a \$1,000 grant from Dow for our Student Activities Robotics Club Account.

Contract for Services with the NJ Commission for the Blind

Approved to contract for services with the NJ Commission for the Blind for the following students, totaling \$24,000 (effective 7/1/16 through 6/30/17):

- a. Level 1 Services for Student 201309202 - \$1,900
- b. Level 3 Services for Student 201109166 - \$12,600
- c. Level 1 Services for Student 2012091479 - \$1,900
- d. Level 1 Services for Student 201305220 - \$1,900
- e. Level 1 Services for Student 201309309 - \$1,900

- f. Level 1 Services for Student 20109136 - \$1,900
- g. Level 1 Services for Student 201009622 - \$1,900

Athletic Schedule Changes

Approved the athletic schedule changes (Attachment G).

Field Trips

Approved the following field trips during the 2016/2017 school year:

- a. Sewell Elementary School – Grades 10-12; 40 students – Chaperones; B. Zander, S. Jones-Damminger – HS Student constructed butterfly quilts for the butterfly parade.

After School Club

Approved the following after school club:

- a. EPL Club (English Premier League – Soccer Club) with Dan Matozzo as volunteer advisor (no stipend)

The motion was approved by a roll call vote.

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| Aye: | Mr. Burgin, Mr. Fuller, Mr. Moore, Mr. Van Noy, Mrs. Vick, and Mrs. Giaquinto |
| Nay: | None. |

Executive Session

Mr. Van Noy moved, seconded by Mr. Moore, that the Board of Education adjourn into Executive Session

Approved the resolution to adjourn into executive session for the following reasons (Attachment H): The matters included in the personnel section of the agenda and a legal matter.

The motion was unanimously approved.

The meeting went into Executive Session at 7:19 p.m.

Public Session

Mr. Van Noy moved, seconded by Mr. Burgin, that the Board of Education reconvene into Public Session

The motion was unanimously approved.

The meeting reconvened into Public Session at 7:58 p.m.

Finance, Student Activities & Personnel

Mr. Van Noy moved, seconded by Mr. Fuller, that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the following Home/Supplemental Instruction:

- a. Grade 9 student (201309047)
Effective 5/23/16 – 6/17/16
Instructors:
 - ii. Christinia Monti-Laumer – Honors World History – 3 hrs. total
 - iii. Cheryl Catts – Honors Algebra I – 13 hrs. total

Substitute Appointments

Approved the following substitute appointments/reappointments for the 2016/2017 school year:

Substitute Teacher:

- a. Sara Wilkins (former part-time instructional aide)

Substitute Custodian Reappointments:

- a. Chad Ogren
- b. Cole Ogren
- c. William Pennock
- d. Anthony Veteri
- e. Edward Walter

Substitute Bus Driver Reappointments:

- a. Sandra Andreas, \$18.50/hr.
- b. Terry Ballinger, \$18.50/hr.
- c. Guy Barber, \$17.50/hr.
- d. Barbara Baston, \$17.50/hr.
- e. Theodore Billek, \$18.50/hr.
- f. Steve Brigandi, \$19.50/hr.
- g. Jeffrey Cocchi, \$19.50/hr.
- h. Susan Hanlon, \$18.50/hr.
- i. Sandra Lascio, \$18.50/hr.
- j. Joann Murphy, \$18.50/hr.
- k. Dorothy Puthe, \$17.50/hr.
- l. Ruby Stiles, \$17.50/hr.
- m. Deborah Wagner, \$17.50/hr.
- n. Ricky Williams, \$17.50/hr.

Substitute Bus Aide:

- a. Marissa Salvador, \$10.50 per hour summer rate (ESY summer 2016, effective 7/6/16), regular rate 2016/2017
- b. Patricia Izzo
- c. Shirley Bundy (reappointment)

Transportation Workers During Summer

Approved the following to work in the Transportation Office over the summer of 2016 – 30 hrs. each – Compensation to be at the substitute secretary rate of \$11/hr.:

- a. Michele Flanagan
- b. Penny Vasta
- c. Leslie Litsch

Co-Curricular/Coaching Positions

Approved the following co-curricular/coaching positions for the 2016/2017 school year (stipends as per negotiated agreement):

- a. Laura Test, Asst. Marching Band Director
- b. Darrell Woodliff, Band Front Advisor
- c. James Hassett, Assistant Wrestling Coach
- d. Derrick Reagan, Assistant Football Coach
- e. Robert MacKerchar, Boys' Head Basketball Coach
- f. Don Heim, Boys' Assistant Basketball Coach
- g. Christopher Nuss, Boys' Frosh Basketball Coach
- h. Michael Wolk, Boys' Assistant Lacrosse Coach
- i. Eileen Barca, School Store Manager
- j. John Marinelli, Student Activities Coordinator
- k. Derek Haye, Class Sponsor, 9th grade
- l. Ivy Mazzuca, Class Sponsor, 9th grade
- m. Steve Scanlon, Class Sponsor, 10th grade
- n. Christina Boody, Class Sponsor, 10th grade
- o. Kevin Hanrahan, Class Sponsor, 11th grade
- p. Tara Powell, Class Sponsor, 11th grade
- q. John Marinelli, Class Sponsor, 12th grade
- r. Laurie Doughten, Class Sponsor, 12th grade
- s. Paul Sommers, Student Council, HS
- t. Christina Boody, Student Council, HS
- u. John Wiseburn, Student Council, MS
- v. Jennine Donnelly, National Honor Society, HS (shared)
- w. Lisa Marandola, National Honor Society, HS (shared)
- x. Ivy Mazzuca, School Newspaper, HS
- y. Gerry DeLoach, Jazz Band Director, HS
- z. Gerry DeLoach, Jazz Band Director, MS
- aa. Linda Deal, Dramatics Director
- bb. Romel McInnis, Dramatics Asst. Director
- cc. Mark Mozzachio, Dramatics Asst. Sets
- dd. Jenna Scott, Dramatics Asst. Choreographer
- ee. Paul Sommers, Dramatics Asst. Costumes
- ff. Debbie Brown, Dramatics Business Manager
- gg. Katherine DeVillasanta, Yearbook HS
- hh. Roseann Uhorchuk, Yearbook HS
- ii. Karisa Wescott, Yearbook MS

- jj. Romel McInnis, Vocale Ensemble Director
- kk. Steve McMahon, Select Choir, MS
- ll. Regina Coleman, DECA Advisor
- mm. Jessica Datz, SADD Advisor
- nn. Amanda McGeehan, NJ Science League
- oo. Britney Ewan, Peer Mediation Advisor
- pp. James Woolbert, Detention Monitor, HS (shared)
- qq. Ryan Hoffman, Detention Monitor, HS (shared)
- rr. Christopher Ritter, Detention Monitor, HS
- ss. John Wiseburn, Detention Monitor, MS
- tt. Robert Sheridan, Mock Trial
- uu. Mark Mozzachio, Video Yearbook
- vv. Jennifer Satterfield, ERASE (SURE) Advisor
- ww. Patricia Handley, Key Club Advisor
- xx. Samantha Jones-Damminger, FCCLA Advisor
- yy. Joseph Sullivan, Chess Team Advisor
- zz. Nicole Wichart, MS Art Club
- aaa. Diana Gable, Accompanist
- bbb. Martha Pearlman, Latin Club
- ccc. Melissa Parr, Technology Assoc. Advisor
- ddd. Michael Lizzio, Theater Lighting & Sound Advisor (hourly rate)

Co-Curricular/Curriculum Volunteer Positions

Approved the following co-curricular/coaching volunteer positions for the 2016/2017 school year (no stipend) – pending receipt of fingerprint approval

- a. Brendan Lee, Football Volunteer Assistant Coach
- b. Bryan Flynn, Boys' Soccer Volunteer Assistant Coach
- c. Giuseppe Bua, Boys' Soccer Volunteer Assistant Coach
- d. Kiersten Smith, Marching Band Volunteer Assistant
- e. Jessica Robinson, Marching Band Volunteer Assistant

Substitute Rates of Pay

Approved the following substitute rates of pay for the 2016/2017 school year:

- a. School Secretary - \$11/hr.
- b. Custodian - \$11/hr.
- c. Nurse - \$115/day
- d. Teacher - \$80/day - \$85/day after 10 days in district
- e. Instructional Aide - \$70/day
- f. Hall Monitor - \$8.38/hr.
- g. Greeter - \$80/day
- h. General Aide - \$8.38/hr. Non-Instructional Aide - \$60/Day
- i. Bus Driver - \$17.50/hr. -\$18.50/hr. after 5 years of service
- j. Bus Aide - \$8.38/hr.
- k. Contracted Bus Drivers who are Substitute Bus Aides when requested - \$11.50/hr

TSA Nationals Field Trip

Approved Diane McMurray to chaperone the TSA Nationals field trip to Nashville, Tennessee. Trip was approved in September 2015 but chaperone was not named. Payment to be at the substitute rate of \$85.00 per day for 7 days (June 27, 2016 through July 3, 2016). (Account #11-140-100-101-PR-000-A)

SCMD Extended School Year Program

Approved Sean Gorman (former Clearview student) to volunteer in the SCMD Extended School Year program.

Summer IEP Meetings

Approved the following teachers to share 18 hours for summer IEP meetings (IDEA funded):

- a. Erin Usher
- b. Angela McEvoy (previously approved for 15 hours)

Additional Per Diem Rate

Approved Bryan Hendricks, School Psychologist, to receive an additional 2 days at per diem rate due to testing demands, Middle School schedule and unexpected IEP meetings (Acct. #20-251-200-104-PR-000).

Reimbursement

Approved Daniel Lafferty to be reimbursed for 75 hours (increased from 70 hours approved 6/16/16) at \$34.03 per hour, to conduct the Anatomy and Physiology summer school program (tuition).

Replacement for SCMD ESY Program

Approved Annette Galczynski to replace Charlotte Frost as the nurse for the SCMD ESY program (hours to be shared with Lisa Tiedeken, 5.5 hours per day, effective 7/11/16). Payment to be at the curriculum rate of \$34.03 per hour.

Tutoring

Approved Alyssa Ciarrocchi to provide 5 hours of tutoring with 2.5 hours prep at \$34.03 per hour from 7/1/16 through 8/30/16 for student #201310252.

Summer Reading Program

Approved Robert MacKerchar to work in the summer reading program, 9:30 a.m. to 11:30 a.m., plus ½ hour prep from 7/11/16 through 7/14/16, as well as substitute as needed for the program. Payment to be at the curriculum rate of \$34.03 per hour.

Teachers to Attend SIOP

Approved the following teachers to attend SIOP (Sheltered Instruction Observation Protocol) training, August 8, 9, and 10, at Harrison Township Elementary School, up to 21 hour each at \$34.03 per hour (local funds):

- a. Barbra Ledyard
- b. Eileen Rothstein

Teachers to Write Curriculum

Approved the following teachers to write curriculum at \$34.03 per hour (local funds):

- a. Nina King – Grade Eight Science, up to 2 hours
- b. Deborah Petruzzi – Computer Literacy (for extended 60 day cycle), up to 8 hours

Teacher to Share 70 Hours for Curriculum Writing/Revision Hours

Approved the following teachers to share 70 hours for curriculum writing/revision at \$34.03 per hour (local funds):

- a. Romel McInnis
- b. Steve McMahon
- c. Nicole Wichart
- d. Tyler Wiernusz

Teachers to Develop CCA Revisions and Planning Common Majors

Approved the following teachers to develop CCA (Common Core Assessment) revisions and planning common majors, sharing 72 hours, at \$34.03 per hour (local funds):

- a. Susan Barry, English IV/Shakespeare IV
- b. Dayna Caputo, English III
- c. Patricia Handley, English I
- d. Barbra Ledyard, ELA 8
- e. Michael Porter, English II
- f. Christopher Ritter, English II
- g. Jennifer Satterfield, English III

Teacher to Share 100 Hours for Curriculum Revision and Alignment

Approved the following teachers to share 100 hours at \$34.03 per hour, for curriculum revision and alignment (local funds):

- a. Susan Barry, English IV/Shakespeare IV
- b. Heather Renshaw, ELA 7
- c. Dayna Caputo, English III
- d. Patricia Handley, English I
- e. Barbra Ledyard, ELA 8
- f. Michael Porter, English II
- g. Heather Renshaw, ELA 7
- h. Christopher Ritter, English II
- i. Jennifer Satterfield, English III
- j. Lauren Schoudt, English IV
- k. Jeanna Sciarrotta, English I

English Language Arts Boot Camp

Approved the following teachers to share 130 hours at \$25.00 per hour, to attend the English Language Arts Boot Camp (local funds):

- a. Susan Barry
- b. Veronica Bills
- c. Patricia Handley
- d. Barbara Ledyard
- e. Stephanie Ott
- f. Michael Porter
- g. Ashley Reuter
- h. Christopher Ritter
- i. Jennifer Satterfield
- j. Lauren Schoudt
- k. Teresa Souder
- l. New Teacher (TBD)
- m. New Teacher (TBD)

IQWST Attendee

Approved Nina King to attend IQWST (Investigating and Questioning Our World through Science and Technology), up to 2 hours, at \$34.03 per hour (local funds).

Replacement for Jump Start Transitional Summer School Program

Approved Michelle Nicholson to replace Michelle Marhefka in the Jump Start Transitional summer school program, August 26, 29, 30, and 31, up to 4 hours per day for 4 days, at \$34.03 per hour (local funds).

Achievement Coaches Summer Institute Training

Approved Board approval, as recommended by the Superintendent, for Timothy Vitale to attend the Achievement Coaches Summer Institute training on July 11, up to 7 hours, at \$34.03 per hour (Achievement Coaches Grant).

Achievement Coaches Training Additional Hours

Approved Board approval, as recommended by the Superintendent, for Mark Mozzachio to receive an additional 3 hours at \$34.03 per hour to attend the Achievement Coaches training in July at TCNJ to film Clearview's Achievement Coaches team module for professional development use in the district. The original request was approved in June. (Achievement Coaches Grant)

Student Workers to Receive Additional Hours

Approved the following student workers to receive an additional three hours at \$15.00 per hour to attend the Achievement Coaches training in July at TCNJ to film Clearview's Achievement Coaches team module for professional development use in the district. The original request was approved in June. (Achievement Coaches Grant)

- a. Rebecca Walters
- b. Brian Zayicek

Writing Curriculum

Approved the following teachers to write curriculum for the Self-Contained Special Education programs, up to 4 hour each, at \$34.03 per hour (local funds):

- a. Timothy Dougherty
- b. Victoria Hornback
- c. Jennifer Roselli

Teachers to Collaborate and Develop a Middle School Robotics Component

Approved the following teachers to collaborate and develop a Middle School Robotics component for Technology Education cycle course, up to 6 hours each, at \$34.03 per hour (local funds):

- a. Ruth Barreiro
- b. Terri Lovelace

Writing New Robotics II Curriculum

Approved Ruth Barreiro to write the new Robotics II curriculum, up to 25 hours at \$34.03 per hour (local funds).

New Teacher Academy Coordinator/Facilitator

Approved Tara Powell to coordinate/facilitate all New Teacher Academy activities, including planning, scheduling, preparing and presenting, up to 35 hours at \$50.00 per hour (Title II).

Facilitators to Participate in New Teacher Academy

Approved the following facilitators to participate in the summer New Teacher Academy, up to the allotted hours indicated at \$50.00 per hour for planning, preparation, and presenting sessions (Title II):

- a. Jamie Andruszka, up to 2 hours
- b. Ron Antinori, up to 2 hours
- c. Susan Barry, up to 2 hours
- d. Jessica Datz, up to 1 hour
- e. Katherine DeVillasanta, up to 1 hour
- f. Bruce Ewing, up to 2 hours
- g. Arlen Kimmelman, up to 2 hours
- h. Mark Marks, up to 2 hours
- i. Amy Stagliano, up to 2 hours

Technology Mentors

Approved following teachers to be trained as Technology Mentors and prepare turn-key training for Bright Links and applicable instructional integration, up to 6 hours each at \$34.03 per hour (Achievement Coaches):

- a. Susan Barry
- b. Neil Bress
- c. Peter Burgio
- d. Michael Cockrell
- e. Ryan Hoffman
- f. Scott Land
- g. Wanda Melendez
- h. Mark Mozzachio
- i. Michelle Nicholson
- j. Christopher Nuss
- k. James Rosado
- l. Kelly Shute
- m. Roseann Uhorchuk
- n. Timothy Vitale

Next Generation Science Standards Curriculum

Approved the following teachers to work on curriculum to address the Next Generation Science Standards (NGSS) as part of the Science Teacher's Summer Academy, at \$34.03 per hour (local funds):

- a. Jack Bower – Advanced and Honors Physics – 4 hours
- b. Brittany Good – Advanced and Honors Chemistry – 20 hours
- c. Maureen Huhman – Advanced and Honors Chemistry – 20 hours
- d. Amanda McGeehan – Advanced and Honors Biology – 20 hours
- e. James Navins – Advanced and Honors Chemistry – 4 hours
- f. Allyson Salmon – Advanced and Honors Biology – 20 hours
- g. Robert Sheridan – Advanced and Honors Physics – 20 hours
- h. Timothy Vitale – Advanced Physics C – 4 hours

Contract Adjustments

Approved the following contract adjustments for the 2016/2017 school year:

- a. Regina Coleman, from BA, Step 16 to BA+30, Step 16
- b. Suzanne Zigo, from MA+30, Step 11 to D/PhD, Step 11
- c. Jenna Scott, from BA, Step 6 to BA+30, Step 6

Revise Job Description

Approved Board approval, as recommended by the Superintendent, to revise the job description titled *Supervisor of Buildings & Grounds* to *Facilities Director* (Attachment I).

Employee Position Changes

Approved the following employee position changes for the 2016/2017 school year:

- a. Patricia Arni – to Middle School Guidance Office
- b. Michael Wolk Jr. - from High School English to High School Media Technology

Employee Position and Salary Changes

Approved the following employee position and salary changes for the 2016/2017 school year:

- a. Mary Lou Salvador, from part-time, 10-month Middle School Secretary to full-time, 12-month Middle School Secretary, effective 7/1/16 – Salary to be \$39,571.16 (Account #11-000-240-105-PR-000)
- b. Derrick Reagan, from part-time MS Health/PE Teacher to full-time Health/PE Teacher, Middle School and High School, Regular and Special Education, effective 9/1/16 – Salary to be BA, Step 2 (Account #11-130-100-101-PR-000 (50%) and 11-140-100-101-PR-000 (50%))

New Employees for the 2016/2017 School Year

Approved the following new employees for the 2016/2017 school year:

- a. Allyson Salmon, High School Biology Teacher, effective 9/1/16 – Salary to be BA, Step 4 (Account #11-140-100-101-PR-000)
- b. Kristi Jennings, High School Special Education English Teacher, effective 9/1/16 – Salary to be BA, Step 8 (Account #11-213-100-101-PR-000)
- c. Nina King, Middle School Science Replacement Teacher, effective 9/1/16 through 6/30/17 – Salary to be \$48,972.00 (Account #11-130-100-101-PR-000)
- d. Stephen Nicolella, Supervisor of Building & Grounds, effective 7/11/16 – Salary to be \$105,000 (prorated from start date of 7/11/16) (Account #11-000-262-110-PR-000-A)
- e. Misti Power, Bus Aide (previously substitute bus aide), effective 9/1/16 through 6/30/17, hours, route, and account # to be determined, hourly rate \$10.50
- f. Holly Davis, Bus Aide (previously substitute bus aide), effective 9/1/16 through 6/30/17, hours, route, and account # to be determined, hourly rate \$10.50

Letters of Resignation

Approved to accept the following letters of resignation:

- a. Michelle Marhefka, MS Library/Media Specialist, with intent to retire July 1, 2016
- b. Jessica Noguera, HS Media Technology Teacher, effective 7/1/16
- c. Cathleen Myers, Bus Driver, effective July 1, 2016
- d. Christine Brigandi, MS English Teacher, effective July 1, 2016
- e. Ruth Barreiro, HS Technology Education Teacher, *revised* date of 7/31/16

Contracts

Approved the employment contract for Diane Cummins, Assistant Superintendent for Curriculum & Instruction, and Esther Pennell, School Business Administrator as previously approved at the June 16, 2016 meeting and subsequently approved by the County Office on July 11, 2016.

Memorandum of Agreement

Approved the Memorandum of Agreement with the Clearview Administrators/Supervisor's Association. (Attachment J)

Robotics Teacher Position

Approved Robin L. Gayer, Salary \$74,100 , Step 14, for the Robotics teacher position.

The motion was approved by a roll call vote.

| | |
|-------------|--|
| Aye: | Mr. Burgin, Mr. Fuller, Mr. Moore, Mr. Van Noy, Mrs. Vick, and Mrs. Giaquinto |
| Nay: | None. |

Reports:

Mr. Van Noy moved, seconded Mr. Moore, that the Board of Education approve the following Reports:

HS Report

MS Report

| <u>School</u> | <u>Date</u> | <u>Time</u> | <u>Length of Drill</u> | <u>Weather</u> |
|----------------------------------|-------------|-------------|------------------------|----------------|
| High School – Fire Drill | 6/15/16 | 11:56 a.m. | 5 Minutes | 79° - Cloudy |
| High School – Evacuation Drill | 6/2/16 | 11:53 a.m. | 22 Minutes | 82° - Cloudy |
| Middle School – Fire Drill | 6/2/16 | 10:17 a.m. | 2 Minutes | 70° - Cloudy |
| Middle School – Evacuation Drill | 6/9/16 | 12:45 p.m. | 25 Minutes | 74° - Sunny |

2015/2016 School Bus Emergency Evacuation Drill Reports
Business Administrator’s Report

The motion was unanimously approved.

Old Business:

None.

New Business:

- a. Diane Cummins discussed the Achievement Coaches received recognition at State level.
- b. Ron Moore discussed the Graduation ceremony. We received a lot of recognition for the ceremony and speeches.

Adjournment

Mr. Van Noy moved, seconded by Mr. Fuller, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:12 p.m.

Board Minutes

July 28, 2016

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Respectfully submitted,

Esther R. Pennell

Business Administrator