

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey**

**Board of Education Meeting
June 22, 2017**

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:03 p.m.

Public Present:

Christina Boody and Paul Sommers.

Members Present:

Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mrs. Dvorak.

Flag Salute:

The flag salute was said by all present.

Recognition of Retirees

Public Comments

Mr. Moore moved, seconded by Mrs. Lundberg, that the Board of Education open the Public Comments Session.

The motion was unanimously approved.

There were no public comments.

Mr. Moore moved, seconded by Mrs. Lundberg, that the Board of Education close the Public Comments Section.

The motion was unanimously approved.

Minutes:

Mr. Ware moved, seconded by Mr. Burgin, that the Board of Education approve the following Minutes:

- a. May 25, 2017 Regular and Executive Session

The motion was unanimously approved.

Correspondence:

- a. A thank you letter to Mr. Horchak and our staff for the Senior Citizens Prom and Remembrance Day celebration was received.
- b. An email from parents dated May 31, 2017 was received.
- c. An email from parents dated June 10, 2017 was received.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Curriculum/Instruction Items:

Disposal and Selling of Textbooks

Approved to dispose of or sell the following textbooks that are no longer used by the district:

- a. *I Check Series Microsoft Office 2007 Real World Applications*
ISBN Number: 978-0-07-878605-1
Publisher – Glencoe/McGraw Hill
Author – Schultz/Wooldridge
Copyright – 2009
Qty. – 50+

Disposal of Books

Approved to dispose books from the HS Library. These books are outdated and no longer used. (Attachment A)

View Teacher Academy

Approved to conduct the “View Teacher Academy” from August 21 to August 24, 2017 and also to hold 6 “VTA 2.0” workshops during the 2017/2018 school year.

Revision to Previously Approved Hours for the Summer Studio Art Class

Approved a revision to the previously approved hours for the Summer Studio Art class to run for up to a total of 16 days (previously approved 20).

Contract with Victory Physical Therapy

Approved to contract with Vicki Walters of *Victory Physical Therapy* as a professional service to provide PT services to the district and student #201009136, effective 9/1/17 through 6/30/18 – 9 hrs./week @ \$72/hr. totaling \$12,960.

Physical Therapy Services

Approved for student #201009136 to receive up to 33 hrs. of Physical Therapy services to be provided by Vicki Walters of *Victory Physical Therapy* @\$72 hr., 9/1/17 through 6/30/18. These hours and cost are included in the professional services approval listed above.

Services for Student

Approved for student #201109166 to receive the following services:

- a. Occupational Therapy evaluation through Rehab Connection at a cost of \$80/hr. for up to 5 hrs.
- b. Functional Behavioral Assessment through Special Education Consultant, LLC at a cost of \$467.50 for 5.5 hrs.

1-1 Nurse Service

Approved for student #201309202 to have a 1-1 nurse during the 2017/2018 school year both during the school day and on the bus, through Bayada Nursing as a professional service – up to 8 hrs./day @\$45/hr. effective 7/1/17 through 6/30/18.

Behavioral Analysis Consultation

Approved for student #201310990 to receive 41 hrs. @ \$125/hr. of behavioral analysis consultation, to be provided by *Interactive Kids*, effective 7/1/17 through 6/30/18. Total cost to be \$5,125.

Services Provided Through GCSSSD

Approved the following services through Gloucester County Special Services School District:

- a. Student #201305461 to receive the following services, effective 7/1/17-12/20/17:
 - i. 1 hr./month of Behavior Consultation @ \$112/hr.
 - ii. 8 hrs./month of Home Assistance @ \$36/hr.
- b. Student #201306634 to receive a Teacher of the Deaf Consultation, 4.5 hrs./week to include travel/prep @ \$112/hr. effective 7/1/17 through 6/30/18. Total to be \$21,168
- c. Student #201009136 to receive the following services:
 - i. 432 hrs. of Home Instruction @\$63/hr. Total to be \$27,216, effective 9/1/17-6/30/18
 - ii. 72 hrs. of Occupational Therapy @ \$84/hr. Total to be \$6,048, effective 9/1/17-6/30/18
 - iii. Revised summer 2017 Occupational Therapy cost of \$84/hr. for 12 hrs. (approved \$83/hr. in May) – Total cost of \$1,008
 - iv. Revised summer 2017 Home Instruction cost of \$63/hr. for 72 hrs. (approved \$62/hr. in May) – Total cost of \$4,536
- d. The following revised services during the SCMD Extended School Year program:
 - i. Occupational Therapy – 17.5 hrs. @ \$84/hr. (approved \$83/hr. in May) - \$1,470
 - ii. Speech Services – 27.5 hrs. @ \$84/hr. (approved \$83/hr. in May) - \$2,310
- e. Students 201306660, 201306659 and 201306658 to receive Educational Consultation Services, Teacher of the Deaf, effective 7/1/17 through 8/30/17 in lieu of ESY program at Katzanbach – 45 hrs. @ \$112/hr. totaling \$5,040.
- f. Occupational Therapy services for the district during 2017/2018 school year – 9 hrs./week @ \$84/hr. – Total cost to be \$27,216.

- g. Board approval to adopt new textbook for Anatomy and Physiology I and II: *Human Anatomy & Physiology* 10th Edition, Elaine N. Marieb and Katja Hoehn, copyright 2016, Pearson

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware and Mrs. Giaquinto.
Nay:	None.
Abstention:	Mr. Fuller on Contract with <i>Victory Physical Therapy; Physical Therapy Services; and Services Provided Through GCSSD</i>

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

First Reading of Policies

Approved the first reading of the following policies:

- a. Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods
- b. Policy 8550 – Unpaid Meal Charges/Outstanding Food Service Charges

Second Reading and Adoption of Policies

Approved the second reading and adoption of the following policies:

- a. Policy 2467 – Surrogate Parents and Foster Parents
- b. Policy 5116 – Education of Homeless Children
- c. Regulation 5116 – Education of Homeless Children
- d. Policy 8350 – Records Retention

School Wellness Policy Coordinator

Approved to appoint Esther Pennell as the district School Wellness Policy Coordinator for the 2017/2018 school year.

Resolution

Approved the Resolution - Clearview to Support *Idle Free New Jersey, No-Idling Resolution for Schools.* (Attachment B)

Dr. James Hewitt to Provide Evaluations

Approved Dr. James Hewitt to provide the following evaluations during the 2017/2018 school year:

- a. Psychiatric - \$550 per evaluation

- b. Neuropsychiatric/Neurodevelopment - \$650 per evaluation

Out-of-District Extended School Year Placements

Approved the Out-of-District Extended School Year placements. (Attachment C)

Tuition Students

Approved to accept the following tuition students, from other school districts, into the 2017 SCMD ESY program – Tuition to be \$1,650/student with all other services billed separately (i.e. OT/PT, Speech 1-1 Aide):

Gateway

- a. Grade 12 student (201009619)
- b. Grade 12 student (201305028)
- c. Grade 12 student (201305542)
- d. Grade 12 student (201305026)

Greenwich Twp.

- a. Grade 9 student (910714617) SID#
- b. Grade 10 student (201306590)

Logan Twp.

- a. Grade 12 student (201305027)
- b. Grade 12 student (201208015)
- c. Grade 8 student (201306582)
- d. Grade 12 student (201208016)
- e. Grade 8 student (201306583)
- f. Grade 12 student (201208026)
- g. Grade 12 student (201305078)
- h. Grade 10 student (201306584)

Paulsboro

- a. Grade 10 student (201306585)

Woodbury

- a. Grade 8 student (201310530)

Tuition Students

Approved to accept the following tuition students from other school districts, for the 2017/2018 school year – Tuition \$22,400/student with all other services billed separately (i.e., OT/PT, Speech, 1-1 Aide):

Deptford

- a. Grade 9 student (201306662)

Gateway

- a. Grade 12 student (201009619)
- b. Grade 12 student (201305028)
- c. Grade 12 student (201305542)
- d. Grade 12 student (201305026)

Greenwich Twp.

- a. Grade 9 student (910714617) SID#
- b. Grade 10 student (201306519)
- c. Grade 10 student (201306590)

Logan Twp.

- a. Grade 12 student (201305027)
- b. Grade 12 student (201208015)
- c. Grade 8 student (201306582)
- d. Grade 12 student (201208016)
- e. Grade 8 student (201306583)
- f. Grade 12 student (201208026)
- g. Grade 12 student (201305078)
- h. Grade 10 student (201306584)

Paulsboro

- a. Grade 10 student (201306585)
- b. Grade 12 student (201305551)

Woodbury

- a. Grade 8 student (201310530)

Home/Supplemental Instruction

Approved the attached Home/Supplemental Instruction - \$34.03/hr. unless otherwise noted. (Attachment D)

Parent Paid Tuition Students

Approved to accept the following tuition students, parent paid, for the 2017/2018 school year – Tuition to be \$7,000/student:

- a. Grade 10 student (201306577)
- b. Grade 9 student (201310027)
- c. Grade 9 student (201306639)
- d. Grade 12 student (201306602)

Teacher/Internship Placement

Approved the following student teacher/internship placements for the 2017/2018 school year:

<u>Name</u>	<u>School</u>	<u>Assigned To</u>	<u>Location</u>	<u>Subject</u>	<u>Dates</u>
Thomas Pratz	Rowan	Donna Barnes	HS	Spanish	9/17-12/17
Lorin Hannah	Rowan	James DiLoreto	MS	Social Studies	9/17-12/17
Fatih Kilic	Rowan	Bryan Hendricks	MS	Psychology	6/17-5/18
Roxanne Boleslawski	Rowan	Sherrin Blose/ Jennine Donnelly	MS/HS	School Counselor	9/17-5/18

Renew, Award or Permit to Expire Contracts

Approved, pursuant to PL 2015 Chapter 47, that the Clearview Regional Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18, et. seq., NJAC Chapter 23, and Federal Procurement Regulations 2 CFR Part 200.317 et seq.

<u>Service</u>	<u>Contractor</u>	<u>Status</u>
School District Physician Services	G & M Consulting Services (Gregory Herman MD)	Renewal
Solicitor	Parker McCay PA	Renewal
Auditor	Holman, Frenia, Allison PC	Renewal
Bond Council	McManimon, Scotland & Bauman	Renewal
Financial Advisors	Phoenix Advisors	Renewal
Architect	Fraytak, Veisz, Hopkins, Duthie PC	Renewal
Insurance Broker – Health Benefits (EUS)	Integrity Consulting Group	Renewal
Broker of Record – Liability (EUS)	Conner, Strong & Buckelew	Renewal
Transportation Services	B.R. Williams	Renewal
Transportation Services	Holcomb Bus Service	Renewal
Occupational Therapy Services	Rehab Connection	Awarded
Physical Therapy Services	Vicki Walters of Victory Physical Therapy	Renewal
Behavior Consultation Services	Special Education Consultant LLC	Renewal
Behavior Analysis	Interactive Kids	Award
Transportation Nursing Services	The Wright Choice, LLC	Renewal
1-1 Nursing Services	Bayada Nurses	Renewal
Vietnamese Translator	Para Plus	Expiring
Kennedy Health Alliance	Drug Testing Services	Renewal
Atlantic Diagnostic Laboratories	Drug Testing Services	Renewal
Physician Drug Testing	Craig M. Wax, CO., LLC	Renewal
Indoor Air Quality	CM3 Building Solutions	Expiring
Engineering Services	Edwards Engineering Group	Extension
Roof Restoration	Kobithen Roofing	Extension
Food Service Management Company	Nutri-Serve Food Management, Inc.	Renewal
Non-Instructional Aide Services	Mission One	Renewal
Tennis Court Drainage	Ricky Slade Construction	Expiring
Installation of Generator	DEE-EN Electric	Expiring
Asphalt Paving	Asphalt Paving Systems	Expiring
Carpeting	Gillespie Group	Expiring
School Bus Advertising	Educational Information and Resource Center (EIRC)	Expiring
School Bus Advertising	JMI Enterprises, LLC	Awarded
EnVisions 2.0 Math Products	Pearson Education	Expiring
Gasoline & Diesel Fuel	Riggins, Inc.	Extension
Dell Computers	Dell	Renewal
Brightlink Projectors	Tele-Measurements, Inc.	Expiring
Network Switch Replacements	Breaker Group, LLC	Expiring
Fiber Optic Cabling	Dyntek	Expiring
Battery Backup	Breaker Group, LLC	Expiring
CAT 6 Network Cabling	Dyntek	Expiring

HIB Report

Approved the Monthly HIB Report from Superintendent (Attachment E).

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware and Mrs. Giaquinto.
Nay:	None.

Operations – Buildings & Grounds, Transportation, Technology

Mr. Burgin moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Operations-Buildings & Grounds, Transportation, and Technology Items:

Custodial Supplies Award Revision

Approved a revision to the award for 2017/2018 custodial supplies. (Attachment F)

Summer Bus Routes

Approved the following summer bus routes run by Clearview (Drivers and Aides will be compensated at their hourly rates. Additionally, drivers who act as aides will be compensated at \$13.50/hr.):

Route #/Description	Route Cost	Driver Name	Driver Cost	Aide Name	Aide Cost
<i>SADHD17 to Archbishop Damiano/HollyDell</i>					
5 Clearview students	\$6,326.55	Jonna Johnson	\$4,772.04	Jennifer Vasta	\$1,554.51
<i>SYACH17 to YALE (Audubon/Cherry Hill)</i>					
2 Clearview students	\$7,733.70	Penny Vasta	\$5,506.20	Joe Fallon	\$2,227.50
<i>SYVH17 to YALE (Voorhees)</i>					
1 Clearview student	\$6,411.00	Leslie Litsch	\$4,588.50	Patricia Hagenberg	\$1,822.50
<i>SBB17 to GCSSSD/Abilities Center</i>					
7 Clearview students	\$6,108.80	Sherri Hanrahan	\$3,533.15	Lisa Ballinger	\$1,158.15
				TBD	\$1,417.50
<i>SBDCW17 to GCSSSD/GCIT</i>					
9 Clearview students	\$4,467.90	Cindy Zardus	\$3,364.90	Karen Lascio	\$1,103.00
<i>MS-1A/1M/1P to Centre City Pre-School</i>					
Mantua students	\$3,233.79	Joe Pale	\$2,477.79	Allison Mason	\$756.00
<i>MS-2A/2M/2P to Centre City Pre-School</i>					
Mantua students	\$3,233.79	Margie Pale	\$2,477.79	Mike Maher	\$756.00
<i>MS-3A/3P to Centre City Special Ed.</i>					
Mantua students	\$2,475.27	Jake Wolbert	\$1,908.27	Marissa Salvador	\$567.00
<i>SCHS17-1 to Clearview ESY</i>					
14 students	\$3,593.10	Rachael Dunn	\$2,753.10	Patricia Izzo	\$840.00
<i>SCHS17-2 to Clearview ESY</i>					
15 students	\$3,613.90	Michele Flanagan	\$2,753.10	Peggy Giordano	\$860.80

Disposal of Items

Approved to dispose of one treadmill, one DVR/VCR, and a kitchen table, which are all in poor condition.

Jointure with Gateway to Transport Student to LARC

Approved the jointure with Gateway to transport two (2) Clearview students to LARC on Route GWS-3 for the summer 17 ESY at a cost of \$3,582.00.

Jointure with Gateway to Transport Student to Bancroft

Approved the jointure with Gateway to transport one (1) Clearview student to Bancroft on Route GWS-1 for the summer 17 ESY at a cost of \$5,088.96 (includes 1:1 aide).

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware and Mrs. Giaquinto.
Nay:	None.

Finance – Student Activities & Personnel

Mr. Moore moved, seconded by Mr. Ware, that the Board of Education approve the following Student Activities & Personnel Items:

Bill Lists for Payment

Board approval of the bill lists for payment as follows (Attachment G):

- a. May 15, 2017 Payroll
- b. May 30, 2017 Payroll
- c. May 2017 Bank Transfers
- d. May 31, 2017 Bill List
- e. June 22, 2017 Bill List
- f. Cafeteria June 2017 Bill List
- g. Capital Projects 2017 Bill List
- h. Tuition June 19, 2017 Bill List

Line Item Transfers

Approved the following line item transfers:

2016/2017

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-100-565-CS-CST	11-000-100-561-BO-BUS	2,816.00	Tuition – Homeless Student
11-000-262-610-BG-000	11-000-262-800-BG-000	50.00	Bureau of Fire Protection
20-231-200-100-PR-CUR	20-231-100-610-CO-CUR	164.89	Chromebook
11-140-100-101-PR-000-A	11-190-100-610-BO-BUS	102,000.00	Chromebooks
11-000-261-420-BG-000-H	11-000-262-622-BO-BUS	40,000.	Electric – May/June
11-000-261-420-BG-000-M	11-000-262-622-BO-BUS	22,200.00	Electric – May/June
11-150-100-101-PR-000	11-150-100-320-GU-GUI	18,000.00	Settlement (Student #201109019)
11-000-270-161-PR-000	11-000-270-162-PR-000	2,000.00	Bus Driver Salaries
11-000-261-420-BG-000-M	11-000-261-110-PR-000-B	2,000.00	Maintenance Overtime
11-000-240-610-MS-ADM	11-000-240-890-MS-ADM	217.00	MS Administration
11-000-213-610-HS-HEA	11-000-213-104-PR-000-A	1,000.00	Substitute Nurses

2017/2018

From	To	Amount	Rationale
11-402-100-610-AT-ATH	12-140-100-730-AT-ATH	2,154	Eliptogo (fixed asset)
11-000-222-610-HS-MED	11-000-222-500-HS-MED	1,500	Writing Workshop for 9 th Grade
11-190-100-420-HS-MUS	11-190-100-610-HS-MUS	1,400	Piano Keyboards

Account Reports

Approved the following account reports for May 2017:

- a. Student Activities
- b. Athletics
- c. Adult School

Board Secretary's Report and Certifications

Approved the Board Secretary's Reports for May 2017 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for May 2017 as follows (Attachment H):

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Resolution for Travel and Work Related Expenses – Employee (Attachment I)

Approved the Resolution for Travel and Work Related Expenses – Employee.

Apply for Grants

Approved to apply for the following grants:

- a. *NJ Department of Health (Maternal and Child Health Services)* to establish an "Iron Pioneer" strength and conditioning club (Attachment J).
- b. *B'Nai B'Rith International* (Attachment K).

Petty Cash Amounts

Approved the petty cash amounts for the 2017/2018 school year as follows:

- a. Transportation Office - \$400
- b. Central Office - \$300
- c. High School - \$100
- d. Middle School - \$100
- e. Student Activities Director - \$500
- f. School Store - \$30

Superintendent of Schools Authority to Transfer Funds

Approved to grant the Superintendent of Schools authority to transfer funds between board meetings for the 2017/2018 school year.

Payment of Bills Between Board Meetings

Approved the payment of bills between board meetings as needed on an emergency basis with the full list to be presented at subsequent meetings for ratification for the 2017/2018 school year.

Business Administrator to Pay Bills

Approved to allow the Business Administrator to pay any bills for which all documentation has been received up until June 30, 2017 and any bills that will incur a late fee for the district. This list will be presented for ratification at the July meeting.

Transfer of Funds

Approved the transfer of funds as of June 30, 2017 in order to close the fiscal year. Transfers will be ratified at the July meeting.

Transfer of Interest Earned Off Capital Projects

Approved to transfer 2017/2018 interest earned off of the Capital Projects fund to be transferred into the General Fund.

Resolution

Approved the Resolution to Transfer Current Year Surplus to Capital Reserve (Attachment L).

Resolution

Approved the Resolution to Transfer Current Year Surplus to Maintenance Reserve (Attachment M).

Lunch Prices

Approved lunch prices for the 2017/2018 school year as follows:

- a. Student Lunch
 - i. HS - \$3.75
 - ii. MS - \$3.50
- b. Adult Lunch - \$4.25
- c. Student Breakfast - \$2.00

Deferred Billing Agreement

Approved to enter into a deferred billing agreement with Pearson for myPerspectives ELA products in the amount of \$35,197.33 (Attachment N), 2 payments will be due in the amount of 50% on July 30, 2017 and July 30, 2018.

Field Trip Requests

Approved the following field trip requests:

- a. Dave & Busters – Grades 9-12 – Chaperones; J. Datz, J. Navins, S. Jones-Damminger, J. Chini, B. Tweed, McMahon – Project Prom

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment O)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware and Mrs. Giaquinto.
Nay:	None.

Executive Session

Mr. Lundberg moved, seconded by Mr. Burgin, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment P): The matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:07 p.m.

Public Session

Mrs. Lundberg moved, seconded by Mr. Burgin, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:20.

Finance – Student Activities & Personnel

Mr. Moore moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Finance- Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the home/supplemental instruction - \$34.03/hr. unless otherwise noted. (Attachment Q)

Substitutes Appointments/Reappointments

Approved the following substitute appointments/reappointments for the 2017/2018 school year:

Substitute Bus Driver

- a. Beth Ann Stanton (pending completion of paperwork)
- b. Cathleen Myers

Substitute Custodians:

- a. Keith Allen
- b. Eric Boldizar
- c. Chad Ogren
- d. Cole Ogren
- e. Edward Walter
- f. William Pennock
- g. Grant Sanders
- h. Jacqueline Sepsey
- i. Brian Toler (pending completion of paperwork)
- j. Gerald Elliott-Baker (pending completion of paperwork)
- k. Carl Hickman (pending completion of paperwork)
- l. Sandra Taitt (pending completion of paperwork)

Substitute Rates of Pay

Approved the following substitute rates of pay for the 2017/2018 school year:

- a. School Secretary - \$11/hr.
- b. Custodian - \$11/hr.
- c. Nurse - \$200/day
- d. Teacher - \$80/day - \$85/day after 10 days in district
- e. Instructional Aide - \$70/day
- f. Hall Monitor - \$8.44/hr.
- g. Greeter - \$80/day
- h. General Aide - \$8.44/hr. Non-Instructional Aide - \$60/Day
- i. Bus Driver - \$17.50/hr. -\$18.50/hr. after 5 years of service
- j. Bus Aide - \$8.44/hr.
- k. Little Pioneers Aide - \$10.00/hr.

- I. Contracted Bus Drivers who are Substitute Bus Aides when requested - \$13.50/hr.

Leaves of Absence

Approved the following leaves of absence:

- a. Uncompensated extension of FMLA leave of absence for Employee #5226, effective 6/1/17 through 6/16/17
- b. Compensated extension of FMLA leave of absence for Employee #4299, effective 5/2/17 through 6/16/17
- c. Partially compensated FMLA maternity/childrearing leave of absence for Employee #5044, effective 10/23/17 through 2/9/18

Summer Weight Room Monitors

Approved the following staff members to share the position of 2017 Summer Weight Room Monitor. Rate of pay \$25.00 per hour for up to 27 hours, July 10, 2017 through August 17, 2017 (shared). (Account # 11-422-100-101-PR-000-C)

- a. Robert Rieck
- b. Scott Land

Summer Student Workers

Approved the following students workers for summer 2017:

- a. Brianna Gonserkevis, High School Athletics, up to 15 hours per week effective 6/26/17, \$8.44 per hour (approved for training 6/12/17 and 6/13/17 – 1.5 hours per day)
- b. Luis Becerra Solis, Custodial Student Worker, up to 27.5 hours per week, \$8.44 per hour
- c. Sydney Kauftheil, Middle School Office Worker, up to 17.5 hours per week, \$8.44 per hour
- d. Marcus Perotti, Technology Student Worker, up to 25 hours per week, \$8.44 per hour
- e. Joseph Giumarello, Technology Student Worker, up to 25 hours per week, \$8.44 per hour
- f. Aislinn Grant, High School Office Worker, up to 17.5 hours per week, \$8.44 per hour
- g. Rachael McKeen, High School Office Worker, up to 17.5 hours per week, \$8.44 per hour

Coaching Appointments

Approved the following coaching appointments for the 2017/2018 school year (stipends as per negotiated agreement):

- a. Donald Heim, Boys' Basketball Assistant Coach
- b. Christopher Nuss, Boys' Basketball Assistant Coach (grade 9)
- c. Daniel Fellona, Boys' Basketball Coach (7/8)
- d. Rolando Gautier, Baseball Head Coach
- e. Michael Lerch, Baseball Assistant Coach
- f. David Neff, Baseball Assistant Coach
- g. Ryan Hoffman, Baseball Assistant Coach
- h. James Woolbert, Tennis Coach (Boys)
- i. Daniel Fellona, Tennis Asst. Coach (Boys)

- j. Daniel Lafferty, Golf Head Coach
- k. Robert MacKerchar, Golf Assistant Coach
- l. Deana Moore, Softball Head Coach
- m. Jaclyn Guth, Softball Assistant Coach
- n. Casey Heitman, Softball Assistant Coach
- o. Steven Duncan, Track Asst. Coach (Girls)
- p. Scott Wagner, Volleyball Head Coach (Boys)
- q. Steven Asay, Volleyball Assistant Coach (Boys)
- r. Robert Rieck, Lacrosse Head Coach (Boys)
- s. Megan Conklin, Lacrosse Head Coach (Girls)
- t. Michael Wolk, Jr., Lacrosse Assistant Coach (Boys)
- u. Brett Severino, Lacrosse Assistant Coach (Boys)
- v. Marjorie Daniels, Lacrosse Assistant Coach (Girls)
- w. Meghan Becker, Lacrosse Assistant Coach (Girls)
- x. Daniel Matozzo, Track MS Head Coach
- y. Jonathan Reuter, Track MS Assistant Coach

Co-Curricular Appointments

Approved the following co-curricular appointments for the 2017/2018 school year (stipends as per negotiated agreement):

- a. Tyler Wiernusz, Marching Band Director
- b. Darrell Woodliff, Band Front Advisor
- c. Daniel Lafferty, Class Sponsor, grade 9
- d. Samantha Jones-Damminger, Class Sponsor, grade 9
- e. Derek Haye, Class Sponsor, grade 10
- f. Ivy Mazzuca, Class Sponsor, grade 10
- g. Steven Scanlon, Class Sponsor, grade 11
- h. Christina Boody, Class Sponsor, grade 11
- i. Kevin Hanrahan, Class Sponsor, grade 12
- j. Tara Powell, Class Sponsor, grade 12
- k. Paul Sommers, Student Council, HS
- l. Christina Boody, Student Council, HS
- m. Kristina Lail, Student Council, MS
- n. Jennine Donnelly, National Honor Society (shared)
- o. Lisa Marandola, National Honor Society (shared)
- p. Ivy Mazzuca, School Newspaper, HS
- q. Gerry DeLoach, Jazz Band Director, HS
- r. Gerry DeLoach, Jazz Band Director, MS
- s. Paul Sommers, Dramatics, Asst. Director
- t. Mark Mozzachio, Dramatics Asst. Sets
- u. Jenna Scott, Dramatics Asst. Choreographer
- v. Debra Brown, Dramatics Business Manager
- w. Katherine DeVillasanta, Yearbook, HS
- x. Roseann Rosati-Uhorchuk, Yearbook HS
- y. Karisa Wescott, Yearbook MS
- z. Romel McInnis, Vocale Ensemble Director
- aa. Jessica Datz, SADD Advisor

- bb. Amanda McGeehan, NJ Science League
- cc. Maureen Huhman, Environmental Club
- dd. Britney Ewan, Peer Mediation Advisor
- ee. James Woolbert, Detention Monitor (shared with Nichole Willis)
- ff. Nichole Willis, Detention Monitor (shared with James Woolbert)
- gg. Christopher Ritter, Detention Monitor, HS
- hh. John Wiseburn, Detention Monitor, MS
- ii. Mark Mozzachio, Video Yearbook
- jj. Jennifer Satterfield, ERASE (SURE) Advisor
- kk. Patricia Handley, Key Club Advisor
- ll. Joseph Sullivan, Chess Team Advisor
- mm. Nicole Wichart, MS Art Club
- nn. Martha Pearlman, Latin Club
- oo. Melissa Parr, Technology Assoc. Advisor
- pp. Eileen Barca, School Store Manager
- qq. Dennis Weaver, National Art Honor Society (shared)
- rr. Meghan Cangi-Mammele, National Art Honor Society (shared)

Summer Hours

Approved up to 8 summer hours for Jessica Slaughter, School Psychologist (to be shared with Winfield Thompson) – 7.16 hours per day – at her per diem rate.

Curriculum Writing – “Honors Statistics”

Approved Nickolas Noone to write curriculum for a new course “Honors Statistics”, up to 15 hours at \$34.03 per hour (local 2016/17 funds).

Curriculum Writing – “Introduction to Algebra” and “Advanced Algebra II”

Approved Karen Hitchner to write curriculum for courses “Introduction to Algebra” and “Advanced Algebra II”, up to 10 hours total at a rate of \$34.03 per hour (local 2016/17 funds).

Curriculum Writing – “Poetry WS”

Approved Christopher Ritter to write curriculum for course “Poetry WS”, up to 5 hours at a rate of \$34.03 per hour (local 2016/17 funds).

Curriculum Writing – “Honors English II”, “Humanitarian Studies”, and “Advanced English IV”

Approved Jennifer Satterfield to write curriculum for courses “Honors English II”, “Humanitarian Studies”, and “Advanced English IV”, up to 20 hours total at a rate of \$34.03 per hour (local 2016/17 funds).

Curriculum Writing – “Shakespeare English III”, Shakespeare English IV” and “Shakespeare Studies I”

Approved Susan Barry to write curriculum for courses “Advanced English III”, “Shakespeare English IV”, and “Shakespeare Studies I”, up to 15 hours total at a rate of \$34.03 per hour (local 2016/17 funds).

Teachers to Attend ELA Summer Boot Camp

Approved the following teachers to attend ELA Summer Boot Camp (hosted by Diane Bernstein), reviewing student writing samples to work on selecting models and establishing inter-rater reliability in scoring, up to a total of 45 hours to be shared between them at a rate of \$25.00 per hour (dates to be determined) (local 2017/18 funds):

- a. Nichole Willis
- b. Jennifer Satterfield
- c. Patricia Handley
- d. Lauren Schoudt
- e. Theresa Souder
- f. Corey Romeyn
- g. Susan Barry
- h. Ashley Reuter
- i. Stephanie Colubriale

Revise ELA Curriculum

Approved the following teachers to revise ELA curriculum to establish big ideas/enduring understandings for the newly revised units, up to 50 hours to be shared between them at a rate of \$34.03 per hour (local 2017/18 funds):

- a. Nichole Willis
- b. Jennifer Satterfield
- c. Patricia Handley
- d. Lauren Schoudt
- e. Teresa Souder
- f. Corey Romeyn
- g. Susan Barry
- h. Ashley Reuter
- i. Stephanie Colubriale

Revise VPA Curriculum

Approved the following teachers to revise VPA curriculum, up to 33 hours to be shared between them at a rate of \$34.03 per hour (local 2017/18 funds):

- a. Sandra Koberlein – Exp. In Art – 5 hours
- b. Meghan Cangi-Mammelle – AP Studio Art – 5 hours
- c. Meghan Cangi-Mammelle – Art IV – 5 hours
- d. Romel McInnis – Vocal Ensemble – 5 hours
- e. Romel McInnis – Concert Choir – 5 hours
- f. Thomas Maioriello – Music 7 – 8 hours

Curriculum Writing – “Seventh & Eighth Grade Social Studies”

Approved Michelle Nicholson to write curriculum for course “Seventh & Eighth Grade Social Studies”, up to 30 hours at a rate of \$34.03 per hour (local 2017/18 funds).

Revise Previous Approval for Teachers to Attend Training

Approved to revise previous approval for the following teachers to attend “Global Logistics & Supply Chain Management Summer Training Institute” at Rutgers University from July 11 to July 20, 2017. They will each be paid up to 8 hours per day for up to 10 days (revised from 8 days) at a rate of \$25.00 per hour (local 2017/18 funds):

- a. Barbara Palmo
- b. Roseann Rosati-Uhorchuk

Revise Previous Approval for Teachers Writing Curriculum for “Global Logistics”

Board approval, as recommended by the Superintendent, to revise previous approval for the following teachers to write curriculum for “Global Logistics” course, up to an additional 10 hours to be shared between them (20 shared hours total), at a rate of \$34.03 per hour (local 2017/18 funds):

- a. Barbara Palmo
- b. Roseann Rosati-Uhorchuk

Teachers to Attend Training

Approved the following teachers to attend “Facilitating Difficult Conversations in Schools” on June 20th or June 23rd at Clearview High School, for up to 4 hours each at a rate of \$25.00 per hour (local 2016/17 funds):

- a. Carley Datz
- b. Steven Scanlon
- c. Michael Porter
- d. Brian Tweed
- e. Jennifer Satterfield
- f. Christina Boody
- g. Susan Barry

Teachers to Attend Workshop

Approved the following teachers to attend workshop “Sheltered Instruction Institute” at Kingsway High School, for up to 5.5 hours per day for 3 days, July 10 through July 12, at a rate of \$25.00 per hour. Registration for this workshop is paid by the district’s membership in the Title III Consortium (local 2017/18 funds):

- a. Susan Barry
- b. Eileen Rothstein

View Teacher Academy

Approved Tara Powell to coordinate and facilitate the “View Teacher Academy” and “VTA 2.0” sessions, including planning, scheduling, preparing and presenting, up to a total of 35 hours at a rate of \$50.00 per hour (Title II funds).

Supervisor Summer Hours

Approved the following Supervisors to work up to 100 hours each during the summer of 2017 at a rate of \$50.00 per hour (\$5,000.00 each) (funded through local & Title II funds).

- a. Kate Pereira (local funds only)
- b. Diane Bernstein
- c. Mary Marks

All Supervisors to work on the items listed below during summer of 2017:

- Professional Development Training – Common Core, Assessment Literacy, SGO, PARCC
- Testing data analysis
- NCLB grant work
- HS/MS scheduling recommendations
- At-risk student recommendations
- Curriculum migration to OnCourse
- Achieve NJ evaluation requirements

Staff to Develop Workshop and Train Turn-Key Staff

Approved the following staff to develop a workshop and train turn-key staff to deliver Google and Chromebook training. They will each receive up to 6 hours at a rate of \$50.00 per hour (local funds):

- a. Michael Cockrell
- b. Arlen Kimmelman

General Aide Hours

Approved the following hours for Steven Bonaventure, general aide. Hours exceeded the 5 substitute hours per week approved at the 9/29/16 meeting:

- a. 5/12/17 – 2.75 hours
- b. 5/24/17 – 2.75 hours
- c. 5/26/17 – 2.75 hours
- d. 6/9/17 – 2.75 hours

Overtime Hours

Approved 5 hours of overtime on June 14, 2017 for Roseann Amorates, food service worker (at her regular rate).

Overtime Hours

Approved 5.5 hours of overtime on June 15, 2017 for Denise Colo, food service worker (at her regular rate). Extra hours were for the Middle School Luau.

Little Pioneers Child Development Aides

Approved the following work schedule for the Little Pioneers Child Development Aides for the 2017/2018 school year (funded through the Little Pioneers program). Schedule is subject to change due to days affected by inclement weather.

a. Mary Agnes Foldes:

- All Regular Wednesday Theory Days, 8:15 a.m. to 4:15 p.m. (8 hours)
- All Regular Monday, Tuesday, Thursday, Friday Afternoons – 12:15 a.m. to 4:15 p.m. (4 hours)
- Exceptions due to Full Day in-services, Early Dismissals, Delayed Openings, etc.
 - 9/5 – 8:15 a.m. to 4:15 p.m. – Full Day Prof Dev. (8 hrs.)
 - 9/7 – 8:15 a.m. to 4:15 p.m. – Extended Theory Day (8 hrs.)
 - 9/8 – 8:15 a.m. to 4:15 p.m. – Extended Theory Day (8 hrs.)
 - 9/11 – 8:15 a.m. to 4:15 p.m. – Extended Theory Day (8 hrs.)
 - 10/9 – 8:15 a.m. to 4:15 p.m. – Full Day Prof. Dev. (8 hrs.)
 - 12/22 – 11:15 a.m. to 1:15 p.m. – Holiday Early Dismissal (2 hrs.)
 - 1/4 – 11:15 a.m. to 4:15 p.m. – PM Prof. Dev. (5 hrs.)
 - 2/15 – 8:15 a.m. to 4:15 p.m. – Full Day Prof. Dev. (8 hrs.)
 - 3/19 – 11:15 a.m. to 4:15 p.m. – PM Prof. Dev. (5 hrs.)
 - 4/17 – 11:00 a.m. to 4:15 p.m. – PARCC testing (5.25 hrs.)
 - 4/19 – 11:00 a.m. to 4:15 p.m. – PARCC testing (5.25 hrs.)
 - 4/26 – 8:15 a.m. to 4:15 p.m. – Full Day Prof. Dev. (8 hrs.)
 - 5/31 – 11:15 a.m. to 4:15 p.m. – PM Prof. Dev. (5 hrs.)
 - Last 3 days of school: extra 3 hours per day, 9:15 a.m. to 12:15 p.m. (9 hrs.)

b. Jill Bandy:

- All Regular Wednesday Theory Days, 7:00 a.m. to 1:30 p.m. (6.5 hours)
- All Regular Monday, Tuesday, Thursday, Friday mornings – 7:00 a.m. to 11:30 a.m. (4.5 hours)
- Exceptions due to Full Day in-services, Early Dismissals, Delayed Openings, etc.
 - 9/5 – 7:00 a.m. to 1:30 p.m. – Full Day Prof Dev. (6.5 hrs.)
 - 9/7 – 7:00 a.m. to 1:30 p.m. – Extended Theory Day (6.5 hrs.)
 - 9/8 – 7:00 a.m. to 1:30 p.m. – Extended Theory Day (6.5 hrs.)
 - 9/11 – 7:00 a.m. to 1:30 p.m. – Extended Theory Day (6.5 hrs.)
 - 10/9 – 7:00 a.m. to 1:30 p.m. – Full Day Prof. Dev. (6.5 hrs.)
 - 1/4 – 7:00 a.m. to 1:30 p.m. – PM Prof. Dev. (6.5 hrs.)
 - 2/15 – 7:00 a.m. to 1:30 p.m. – Full Day Prof. Dev. (6.5 hrs.)
 - 3/19 – 7:00 a.m. to 1:30 p.m. – PM Prof. Dev. (6.5 hrs.)
 - 4/26 – 7:00 a.m. to 1:30 p.m. – Full Day Prof. Dev. (6.5 hrs.)
 - 5/31 – 7:00 a.m. to 1:30 p.m. – PM Prof. Dev. (6.5 hrs.)

SCMD ESY Additional Summer Hours

Approved the following *additional* summer hours related to the SCMD ESY Program: Program runs from July 10th –August 10th, Monday-Thursday, 8:30 a.m. to 1:30 p.m. (Field trip schedule TBD)

- a. Non-Instructional Aides – 5 hrs./day for 20 days - \$12/hr. (Account #11-212-100-106-PR-000-A)
- i. Steven Bonaventure

- ii. Larry Nielsen

District Painter

Approved Nicholas Richard as a District Painter for the summer of 2017 (pending completion of paperwork). The weekly pool of 40 hrs./week will be shared (with Steven Duncan) and defined by the Facilities Director – Payment to be \$15/hr. (Individual approved on 5/4/17 declined the position.)

Long-term Substitute

Approved Adam Carlin as a long-term substitute for Dante Massi, effective 6/1/17 through 6/16/17. Rate of pay to be \$275.00 per day. Account #11-130-100-101-PR-000-A

Appointment of Certificated Staff

Approved the appointment of the following certificated staff for the 2017/2018 school year:

- a. Karen Cumbo, High School Math Teacher, effective 9/1/17. Salary to be MA, Step 5 (Account # 11-140-100-101-PR-000-)

Appointments of Support Employees

Approved the appointments of the following support employees for the 2017/2018 school year:

- a. Ernest Tumolo, part-time Custodian (5 hours per day), salary to be \$16,998.00, effective July 1, 2017 through June 30, 2018 – 90 day probationary period. (Account #11-000-262-110-PR-000)
- b. Dori Denney, part-time Bus Driver (4 hours per day), \$19.50 per hour, effective 9/1/17 through 6/30/18 – 90-day probationary period. (Account #11-000-270-160-PR-000 - 2.5 hrs., and 11-000-270-162-PR-000 - 1.5 hrs.). Ms. Denney will commence training during the summer and will be paid at her hourly rate.
- c. Richard Lanzalotti, full-time Lead Custodian, salary to be \$42,000.00, effective 7/1/17 through 6/30/18 (Account #11-000-262-110-PR-000-A)

Salaries for Non-Aligned Staff

Approved the 2017/2018 salaries for Non-Aligned Staff.

Contract and Salary for the Assistant Superintendent of Curriculum & Instruction

Approved the 2017/2018 contract and salary for the Assistant Superintendent of Curriculum & Instruction. Subject to county approval.

Contract and Salary for the Business Administrator

Approved the 2017/2018 contract and salary for the Business Administrator. Subject to county approval.

Resignations

Approved to accept the following resignations:

- a. Barbra Ledyard, Middle School ELA Teacher, effective 6/30/17

- b. Thomas Jones, HS Lavatory Aide, effective 6/30/17
- c. Kellene Coulombe, Speech/Language Specialist, effective 6/30/17
- d. Kristin Schell, Middle School Assistant Principal, effective 6/30/17
- e. Holly Davis, Bus Aide, effective 6/30/17

Board Discussion

Donaldson hearing for Employee #4366 (closed session).

Middle School Principal Recommendation

Approved to hire Peter J. DeFeo as the Middle School Principal at an annual salary of \$121,500.00 (pro-rated from start date).

Post Stipend Position

Approved to post a stipend position for Student Activities/Athletics.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware and Mrs. Giaquinto.
Nay:	None.

Tabled the following item:

- a. Resignation of Kristy Amandeo, High School Principal’s Administrative Secretary, effective 7/18/17.

Reports:

Mrs. Lundberg moved, seconded by Mr. Fuller, that the Board of Education approve the following Reports:

HS Report

MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill				
High School – Lockdown Drill				
Middle School – Fire Drill	5/12/17	10:15 a.m.	3 Minutes	53°
Middle School – Lockdown Drill	5/17/17	9:43 a.m.	4 Minutes	70°

Business Administrator’s Report

- i. Wellness Policy Assessment Tool

Old Business:

None

New Business:

None

Adjournment

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:23 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator