

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT**  
**Mullica Hill, New Jersey**

**Board of Education Meeting**  
**May 4, 2017**

**Call to Order:**

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:00 p.m.

**Public Present:**

Paul Sommers, Randi Karpinski, Deborah Minton, Jessica Flaherty, Patricia Drozd, Patrick Drozd, Courtney Thorson, and Christina Boody.

**Members Present:**

Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

**Members Absent:**

Mrs. Vick.

**Flag Salute:**

The flag salute was said by all present.

**Public Comments**

**Mrs. Lundberg moved, seconded by Mr. Burgin,** that the Board of Education move into the Public Comments Session.

**The motion was unanimously approved.**

- Mrs. Karpinski spoke about the Senior Trip and wanted to know the number of students and the number of Guidance Counselors in the High School.
- Student council members reviewed updates of High School events.
- Paul Sommers, CEA President, introduced himself and announced the names of the CEA leadership team.

**Mrs. Lundberg moved, seconded by Mr. Ware,** that the Board of Education close the Public Comments Section.

**The motion was unanimously approved.**

**Minutes:**

**Mr. Ware moved, seconded by Mr. Moore,** that the Board of Education approve the following Minutes:

- a. March 30, 2017 Regular and Executive Session

**The motion was approved.**

**Mrs. Giaquinto abstained.**

Public Hearing:

- a. 2017/2018 Budget Presentation & Public Hearing

For the Good of Clearview:

- a. NJ.com wrote an article regarding highest SAT scores in each county – Clearview is #1 in Gloucester County with a score of 1,129.
- b. TSA Competition headed to nationals.
- c. Students in Action headed to nationals.

***Committee Reports***

**Curriculum/Instruction**

**Mrs. Lundberg moved, seconded by Mr. Moore,** that the Board of Education approve the following Curriculum/Instruction Items:

**Assistive Technology Evaluation**

Approved a student (201305416) to receive an assistive technology evaluation through Gloucester County Special Services School District at a cost of \$813.

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

**Community Relations/Policy & Legislation**

**Mrs. Lundberg moved, seconded by Mr. Ware,** that the Board of Education approve the following Community Relations/Policy & Legislation Items:

**Appointments for Professional Services**

Approved the following appointments for Professional Services during the 2017/2018 school year:

- a. Tax Shelter Annuity Companies/Brokers as follows:

- i. AXA Equitable
- ii. Aspire
- iii. Lincoln Investment
- iv. Met Life
- b. Insurance Broker of Record – Conner, Strong, Buckelew – This contract is awarded pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) in that it is considered an extraordinary unspecifiable services (EUS) - renewal
- c. Solicitor – Parker McCay, PA
- d. Auditor – Holman, Frenia, Allison PC
- e. Bond Council – McManimon, Scotland and Baumann
- f. Financial Advisors – Phoenix Advisors

Renewal Contract

Approved to award a renewal contract to Integrity Consulting Group for health insurance brokerage services from July 1, 2017 through June 30, 2018. This contract is awarded pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) in that is considered an extraordinary unspecifiable services (EUS).

Depositories

Approved the following depositories for the 2017/2018 school year with Century Savings Bank:

Agency	Athletics	Building Project
Cafeteria	Capital Reserve	Clearview Reimbursement
Clearview Scholarship Account	Internet Receiving – Cafeteria	Internet Receiving – School Store
Internet Receiving – Student Activities	Payroll	Student Activities
Superintendent/Business Administrator’s Account (Petty Cash)	Unemployment Compensation	Warrant

Signatories

Approved the following signatories for the 2017/2018 school year:

- a. Agency – Business Administrator, Superintendent
- b. Athletics – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- c. Building Project – Business Administrator, Superintendent, Board President
- d. Cafeteria – Business Administrator, Superintendent, Food Service Director
- e. Capital Reserve – Business Administrator, Superintendent
- f. Clearview Reimbursement – Business Administrator, Superintendent
- g. Clearview Scholarship – Business Administrator, Superintendent
- h. Internet Receiving – Cafeteria – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- i. Internet Receiving – School Store – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- j. Internet Receiving – Student Activities – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- k. Payroll – Business Administrator, Board President
- l. Student Activities – Business Administrator, Superintendent, HS Principal, HS Asst. Principals

- m. Superintendent/Business Administrator's Account (Petty Cash) – Business Administrator, Superintendent
- n. Unemployment Compensation – Business Administrator, Superintendent
- o. Warrant – Business Administrator, Superintendent, Board President

Official Newspapers of the Clearview Regional Board of Education

Approved the South Jersey Times and Courier Post newspapers as the official newspapers of the Clearview Regional Board of Education for Public Notices in accordance with the Open Public Meetings Act of the 2017/2018 school year.

Re-adoptions

Approved the following re-adoptions for the 2017/2018 school year:

- a. All Curriculum including textbooks
- b. Monthly Reconciliation of Bank Account Statements in Lieu of Treasurer – Susan Hellerman
- c. Permitted pupil records in accordance with N.J.A.C. (6:306.3(a)2) – Dodd Terry
- d. Title IX Coordinator – Diane Cummins
- e. Section 504 Compliance Officer – Tammy McHale
- f. ADA Office – Tammy McHale
- g. Affirmative Action Office for Public Bidding and Contracts (Public Agency Compliance Officer, P.A.C.O.) – Esther R. Pennell
- h. Purchasing Agent – Establishing the bid level as defined by the Qualified Purchasing Agent status of \$40,000; Authorized representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, capital projects fund, child nutrition fund, student activity fund, all state programs and all other school programs and activities not listed for the 2017/2018 school year – Esther R. Pennell
- i. Custodian of Government Records as per the New Jersey Open Public Meetings Act (OPRA), N.J.S.A. 47A:1A-1 – Esther R. Pennell
- j. Custodian of Student Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – Dodd Terry
- k. Custodian of Personnel Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – John Horchak III
- l. Steve Nicolella for the following appointments:
  - i. Right-to-Know Officer
  - ii. Safety Officer
  - iii. Indoor Air Quality Designee
  - iv. Chemical Hygiene Office
  - v. Integrated Pest Management Coordinator
  - vi. AHERA Coordinator
  - vii. Asbestos Management Officer
- m. Substance Awareness Coordinator – Jessica Datz
- n. Reasonable Suspicion Supervisor for Bus Driver Drug Testing – Kelle Harbaugh
- o. Issuing Officer of Working Papers – Dodd Terry
- p. Homeless Liaison – Jamie Pallies
- q. Anti-Bullying Coordinator – Dodd Terry
- r. Anti-Bullying Specialist – HS – Jennine Donnelly
- s. Anti-Bullying Specialist – MS – Bryan Hendricks

Shared Services Agreement

Approved a shared services agreement with Kingsway Regional for information and technology management services for the period of September 1, 2017 through June 30, 2017 at a cost of \$52,500 (with an additional \$1,874 email firewall/archiving). (Attachment A)

Nonpublic Textbook Purchasing Services

Approved the agreement for Gloucester County Special Services to provide Nonpublic Textbook Purchasing services for the 2017/2018 school year. (Attachment B)

The following item was tabled:

Board discussion of the school calendar for the 2017/2018 school year.

First Reading of Revisions to Policies

Approved the first reading of revisions to the following policies:

- a. Policy 2320 – Independent Study Programs (Abolish)
- b. Policy 2464 – Gifted and Talented Students
- c. Policy 2622 – Student Assessments

Second Reading and Adoption of Policies and Regulations

Approved the second reading and adoption of the following policies and regulations:

- a. Policy 2460 – Special Education
- b. Regulation 2460 – Special Education
- c. Regulation 2460.1 – Special Education – Location, Identification and Referral
- d. Regulation 2460.8 – Special Education – Free and Appropriate Public Education
- e. Regulation 2460.15 – Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
- f. Regulation 2460.16 – Special Education – Instructional Material to Blind or Print-Disabled Students
- g. Policy 2467 – Surrogate Parents and Foster Parents
- h. Policy 5240 – Tardiness and Early Release
- i. Policy 7481 – Unmanned Aircraft Systems (UAS also known as DRONES)
- j. Policy 8454 – Management of Pediculosis

The following item was tabled:

Policy 5330.04 – Administering an Opioid Antidote

Resolution for Member Participation

Approved Resolution for Member Participation in a Cooperative Pricing System with the Educational Services Commission of New Jersey (formerly the Middlesex Regional Education Services Commission (MRESC). (Attachment C)

Resolution to Enter into a Cooperative Pricing Agreement

Approved a Resolution to enter into a Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission. (Attachment D)

Advertise and Receive Sealed Bids

Approved to advertise and receive sealed bids for the sale of used collector magazines from the High School Library. (Attachment E)

Extension of Contract

Approved to extend the current contract with Mission One for the 2017/2018 school year with no increase in rates from the 2016/2017 school year. (Attachment F)

Resolution for Food Service Management Company

Approved the resolution to approve Nutri-Serve Food Management, Inc. as the food service management company for the 2017/2018 school year with a 1.5% increase from the current year. (Attachment G)

New Scholarship

Approved the following new scholarship to be awarded at Senior Awards Night and included in the graduation program:

- a. William J. Nicholson Memorial Award – Awarded to a well-rounded, caring student who has demonstrated personal and academic growth and has exhibited a spirited commitment to the school and community – Up to \$500/year.

Home/Supplemental Instruction

Approved home/supplemental instruction - \$34.03/hr. unless otherwise noted. (Attachment H)

Training/Consultation

Approved Geisinger Clinic to provide 2 days of training/consultation on autism and fragile X to the parents of student (201009466), Child Study Team members, Aides and Teachers. Cost to be \$2, 000.

Parent Paid Tuition

Approved to accept a 12<sup>th</sup> grade parent paid tuition student (201305630), effective May 1, 2017, at a rate of \$3,250 for the 2016/2017 school year (pro-rated to \$650).

HIB Report

Approved the Monthly HIB Report from Superintendent.

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

**Operations – Buildings & Grounds, Transportation, Technology**

**Mr. Burgin moved, seconded by Mr. Ware,** that the Board of Education approve the following Buildings & Grounds, Transportation, and Technology Items:

Accept Bids

Approved to accept the bids for tennis court renovations and to award the bid to Command Co., Inc. the lowest responsible bidder, in the amount of \$683,900. (Attachment I)

Advertise for Bids for Custodial Supplies

Approved to advertise for bids for Custodial Supplies for the 2017/2018 school year jointly with the Harrison Twp. Board of Education. Clearview will serve as the lead LEA.

Revise Contract

Approved to revise the previously approved contract with Tele-Measurements, Inc. (Brightlink Projector Installation - \$497,176) with Change Order #3 in the amount of \$536 which increases the contract to \$510,633. This change order is necessary to include an amp and volume controller in High School, Room 803.

Shared Service Agreement

Approved a shared service agreement with Kingsway Regional HS District for bus maintenance during the 2017/2018 school year - \$56.52/hr.

Back-up Maintenance

Approved to use Bud's Auto & Truck Repair, Inc. for back-up maintenance when Kingsway Regional cannot provide services during the 2017/2018 school year - \$63/hr. (State Contract #89286).

Transportation of Students from Another District

Approved Washington Township students involved in *Students in Action* to ride Clearview's bus to iPlay America in Freehold, NJ on April 20, 2017. A certificate of insurance form Washington Township has been obtained.

Contract for Participation

Approved the 2017/2018 Contract for Participation in Gloucester County Special Services School District's MVC On-Line Abstract Request Program to provide updated school bus driver's MVC abstracts to the County Office.

Jointures

Approved the following jointures during the 2016/2017 school year:

- a. Jointure for Clearview to transport 1 Mantua homeless student from Mantua to Memorial School in Woodbury on Route MH2P at a cost of \$2,250, effective 4/10/17.
- b. Jointure with Gateway to transport 1 Mantua homeless student from Mantua to Memorial School in Woodbury on Route MH2 at a cost of \$2,700, effective 4/10/17.
- c. Jointure with GCSSSD to transport 1 Mantua student to and from Inspira Partial Care located in Elmer for 6 weeks beginning 4/10/17. Cost to be \$8,504.40 (including the 7% administration fee).

Interlocal Agreements

Approved the following Interlocal Agreements for Transportation Services during the 2017/2018 school year:

- a. Harrison Township Board of Education
- b. Kingsway Regional Board of Education

Computer Purchases

Approved to purchase computers from DELL, State Contract #89967 during the 2017/2018 school year (State Contract # expires 3/31/20).

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>Mr. Fuller – bids for tennis courts.</b>

Finance, Student Activities & Personnel

**Mr. Moore moved, seconded by Mr. Ware,** that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Approved to amend and adopt the 2017/2018 budget as approved by the County Office of Education. (Attachment J)

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment K):

- a. March 2017 Bank Transfers
- b. March 15, 2017 Payroll
- c. March 30, 2017 Payroll

- d. March 31, 2017 Bill List
- e. April 27, 2017 Bill List
- f. Cafeteria – April 27, 2017 Bill List
- g. April 27, 2017 Capital Projects Bill List

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-100-565-CS-CST	11-000-100-566-CS-CST	\$56,407.00	Out-of-District Tuition
13-602-200-300-BO-BUS	13-602-200-610-BO-BUS	1,200.00	Adult School Supplies
11-000-213-610-MS-HEA	11-000-213-890-MS-HEA	56.75	MS Nurse Dues
11-000-263-610-BG-000	11-000-263-420-BG-000	16,687.00	District Lawn Maintenance
11-000-213-300-BO-BUS	11-000-213-104-PR-000-A	500.00	Substitute Nurses
11-213-100-106-PR-000	11-212-100-101-PR-000	3,000.00	Special Education Teachers
11-212-100-106-PR-000	11-212-100-101-PR-000	8,000.00	Special Education Teachers
11-000-213-300-BO-BUS	11-000-213-105-PR-000	407.00	Secretaries for Nurses
11-000-217-320-CS-CST	11-000-216-320-BO-BUS	4,600.00	Speech Consultant
11-000-216-101-PR-000	11-000-216-320-BO-BUS	16,050.00	Speech Consultant

Board Secretary’s Report and Certifications

Board approval of the Board Secretary’s Reports for March 2017 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for March 2017 as follows (Attachment L) :

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary’s certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

Account Reports

Approved the following account reports:

- a. Student Activities – March 2017
- b. Athletics – March 2017
- c. Adult School – March 2017

Resolution for Travel and Work Related Expenses – Employees and Board Members

Approved the Resolution for Travel and Work Related Expenses – Employees and Board Members.  
(Attachment M)

Cancellation of Checks

Approved to cancel the following outstanding checks that are over 6 months old:

Cafeteria			
	Check #	Date	Amount
a.	1550	6/30/16	\$9.10
b.	1554	6/30/16	11.65
c.	1555	6/30/16	30.95
d.	1600	6/30/16	41.70

SEMI Action Plan

Approved the resolution for the 2016/2017 SEMI Action Plan to be submitted to the Gloucester County Office of Education.

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment N)

Brochure for Clearview Summer Sports Camps

Approved the brochure for the Clearview Summer Sports Camps and the budget to operate the camps (to be funded by the registration receipts). (Attachment O)

Field Trip Requests

Approved the following field trip requests:

- a. Dave & Buster's – Grades 10-12 – 32 students – Chaperones; A. McEvoy, T. Dougherty, E. Barca, J. Bast – RR Business Tech Class (Café View students)
- b. Great Adventure – Grades 7-8 – 80 students – Chaperones; J. Wiseburn (others TBD) – Student Council Trip

**The motion was approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

### **Executive Session**

**Mrs. Lundberg moved, seconded by Mr. Moore,** that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment P): The matters included in the personnel section of the agenda.

**The motion was unanimously approved.**

The meeting went into Executive Session at 7:50 p.m.

### **Public Session**

**Mr. Burgin moved, seconded by Mr. Fuller,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

The meeting reconvened into Public Session at 8:45 p.m.

### **Finance, Student Activities & Personnel**

**Mr. Moore moved, seconded by Mr. Ware,** that the Board of Education approve the following Finance, Student Activities & Personnel Items:

#### Home/Supplemental Instruction

Approved the home/supplemental instruction - \$34.03/hr. unless otherwise noted. (Attachment Q)

#### Substitute Appointments

Approved the following substitute appointments for the 2016/2017 school year:

##### Substitute Teacher

- a. Laura Cain
- b. Arianna Bua
- c.

##### Substitute Bus Driver

- a. Veronica Jamison-James (pending receipt of paperwork)

##### Substitute Custodian

- h. Grant W. Sanders, Jr. (until 6/30/17)
- i. Jacqueline Sepsey (until 6/30/17)
- j. Sue LaPierre (until 6/30/17)

Leaves of Absence

Approved the following leaves of absence:

- a. Partially compensated FMLA leave of absence for Employee # 5277, effective 4/6/17 through 6/29/17 (tentatively)

Co-curricular/Coaching Appointments

Approved the following co-curricular/coaching appointments for the 2017/2018 school year (stipends as per negotiated agreement):

- a. Donald Clark, Assistant Football Coach
- b. Robert Rieck, Weight Room Monitor for Semester 1 (1/2 stipend)
- c. Christina Legler, Cheerleading Head Coach (Fall)
- d. Jenna Scott, Cheerleading JV Coach (Fall)
- e. Kristina Lail, Cheerleading Frosh Coach (Fall)

Co-curricular/Coaching Volunteer Appointments

Approved the following co-curricular/coaching volunteer appointments for the 2017/2018 school year (no stipend):

- a. Timothy Dougherty, Football Volunteer Assistant Coach
- b. Ryan Hoffman, Football Volunteer Assistant Coach
- c. Michael Wierski, Football Volunteer Assistant Coach
- d. Jake Reuter, Football Volunteer Assistant Coach
- e. Kevin Leamy, Football Volunteer Assistant Coach (returning)
- f. John Harbold, Football Volunteer Assistant Coach (former paid coach)
- g. Paul Rucci, Football Volunteer Assistant Coach

Green Team Coordinator

Approved Lisa Marandola as the Green Team Coordinator for the remainder of the 2016/2017 school year. Stipend to be \$900.00.

Teachers to Attend Training Institute

Approved the following teachers to attend "Global Logistics & Supply Chain Management Summer Training Institute" at Rutgers University from July 11 through July 20, 2017. They will be paid up to 8 hours each per day for 8 days at a rate of \$34.03 per hour (local funds from 2017-18 budget):

- a. Barbara Palmo
- b. Roseann Rosati-Uhorchuk

Teachers to Write Curriculum for "Intro to Logistics"

Approved the following teachers to write curriculum for new "Intro to Logistics" course following Rutgers University workshop (approved above). They will be paid up to 10 hours total (shared) at a rate of \$34.03 per hour (local funds):

- a. Barbara Palmo
- b. Roseann Rosati-Uhorchuk

Teacher to Write Curriculum for AP Physics E & M Course

Approved Timothy Vitale to write curriculum for AP Physics E & M course. He will be paid for up to 20 hours at a rate of \$34.03 per hour (local funds).

Additional Hours

Approved Larry Nielsen, General Aide, to work the following additional hours during March (exceeded previously approved 5 hours per week). Payment to be at his regular hourly rate.

- a. 3/21/17 – 2.75 hours
- b. 3/22/17 – 2.75 hours
- c. 3/23/17 – 2.75 hours
- d. 3/24/17 – 2.75 hours

Mission One Aide to Attend Field Trip

Approved Lauren Zauzig (Mission One Aide) to attend the Great Adventure choir field trip for Student #200909381, at the additional ½ day cost of \$49 (to be paid by Mission One).

Assist Substitute

Approved Ruth Barreiro to be compensated for up to 5 hours per week, effective 4/10/17 through 5/18/17 to assist the substitute and prepare for her return as the Robotics Teacher on 5/19/17. If available, Ruth will be compensated for days she is not contracted to work in her district and able to work at Clearview (during spring break). Payment to be \$34.03 per hour.

Little Pioneers Program

Approved Tammy Murphy to be compensated for 8 hours to close the 2016/2017 Little Pioneers Program and 30 hours to open the 2017/2018 Little Pioneers Program. Compensation will be through the Little Pioneers Program funds.

Long-Term Substitute Teacher

Approved Robert Grant as a long-term substitute Teacher of Technology effective 4/3/17 through 5/19/17 at a per diem rate of \$263.29.

### Contract Adjustments

Approved the following contract adjustments for the 2017/2018 school year (program completion documentation verified unless indicated):

- a. Stephen Asay, MA, Step 4 to MA+30, Step 5
- b. Ellen Capriotti, BA, Step 5 to MA, Step 6 (pending receipt of final transcripts)
- c. Regina Coleman, BA+30, Step 16 to MA, Step 16
- d. Megan Conklin, BA+30, Step 7 to MA, Step 8
- e. Jaclyn Reeves, BA, Step 9 to BA+30, Step 10
- f. Jenna Scott, BA+30, Step 6 to MA, Step 7 (pending receipt of final transcripts)
- g. Tracy Teesdale, BA+30, Step 10 to MA, Step 11
- h. Timothy Vitale, BA, Step 4 to MA, Step 5 (pending receipt of final transcripts)

### Food Service Worker Hours

Approved the following food service worker hours for the 2017/2018 school year.

- a. Roseann Amorates, 7 hrs. per day
- b. Deborah Brown, 5 hrs. per day
- c. Denise Colo, 6 hrs. per day
- d. Debra Mecke, 5.25 hrs. per day (through retirement date of 1/31/18)
- e. Marie Moore, 7 hrs. per day (through retirement date of 9/30/17)

### Appointments

Approved the appointments of Professional Staff, Support Staff, Administrators, Building & Grounds and Transportation Support Staff for the 2017/2018 school year. (Attachment R)

### Resignations

Approved to accept the following resignations:

- a. Donna Bonzella, HS Secretary, with the intent to retire, eff. 7/1/17
- b. Robin Bazzel, MS Principal, with the intent to retire, eff. 8/1/17
- c. Valerie Philippi, Adult School Coordinator, eff. 6/30/17

### Transfer

Approved to transfer Kevin Frekot to Part-Time Groundskeeper/Custodian effective 7/1/17 through 6/30/18.

### District Painters

Approved the following as District Painters for the summer of 2017. The weekly pool of 40 hrs./week will be shared and defined by the Facilities Director – Payment to be \$15/hr.

- a. Stephen Duncan
- b. Justin Pendleton

The motion was approved by a roll call vote.

<b>Aye:</b>	<b>Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto</b>
<b>Nay:</b>	<b>None.</b>

**Reports**

**Mrs. Lundberg moved, seconded by Mr. Moore,** that the Board of Education approve the following Reports:

HS Report  
MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	03/29/17	1:46 p.m.	5 Minutes	57°
High School – Lockdown Drill	03/31/17	7 41 a.m.	4 Minutes	
Middle School – Fire Drill	03/09/17	11:40 a.m.	5 Minutes	54° - Sunny/Windy
Middle School – Lockdown Drill	03/21/17	12:50 p.m.	8 Minutes	53° - Sunny

Food Service Report - March

**The motion was unanimously approved.**

Old Business:

None.

New Business:

None.

Adjournment

**Mrs. Lundberg moved, seconded by Mr. Fuller,** that the Board of Education adjourn the meeting.

**The motion was unanimously approved.**

The meeting adjourned at 8:48 p.m.

Respectfully submitted,

Esther R. Pennell  
Business Administrator