

**CLEARVIEW REGIONAL BOARD OF EDUCATION**  
**Mullica Hill, New Jersey**

**Board of Education Meeting**  
**April 24, 2014**

**Call to Order:**

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the High School Library. Mr. Campbell called the meeting to order at 7:05 p.m.

**Public Present:**

List available in the Board Office.

**Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:**

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

**Members Present:**

Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware, Mr. Campbell, Mr. Horchack, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, Business Administrator.

**Members Absent:**

None

**Flag Salute:**

The flag salute was said by all present.

**Minutes:**

**Mrs. Giaquinto moved, seconded by Mr. Ware,** that the Board of Education approve the following Minutes:

- a. March 19, 2014 Regular Meeting and Executive Session

**The motion was unanimously approved.**

**Correspondence:**

- a. TSA Awards recognized Mrs. Parr
- b. State DOE Office of Evaluation
- c. Education Law Center Article

For the Good of Clearview:

- a. Mr. Horchak read a statement regarding events surrounding Board's decision to explore privatization of two departments and read email that he sent to staff on March 23, 2014.

Presentation:

- a. Grant Proposal, Elementary and Secondary School Counseling Program (ESSCP) presented by Paul Sommers, HS Guidance Counselor and Melanie Scharadin, Social Worker.
- b. Semi-Annual Violence, Vandalism/HIB update to be presented by the Superintendent.

A brief recess was called and the meeting was relocated to the High School Theatre.

Public Comments

- a. Various teachers and community members spoke about the Board's announcement to explore privatization of aides and custodians.
- b. Lauren Vaughan requested permission for Erik Herman, 21, to attend the Prom.
- c. Various teachers and community members discussed world language schedule in the Middle School.
- d. Several parents of special education students discussed concerns with outsourcing special education bus routes.
- e. Deb Baldassarre inquired if banked cap is being used in the 2014/2015 budget and what shared services, Mantua, Harrison, and Clearview do.

A brief recess was called and the meeting was relocated to the High School Library.

### ***Committee Reports***

**Mr. Van Noy moved, seconded by Mr. Moore**, that the Board of Education, by consent agenda, approve the following: Curriculum/Instruction; Community Relations, Policy & Legislation; Facilities, Buildings & Grounds, Transportation and Technology; and Finance, Student Activities & Personnel Items (D 1-11):

### **Curriculum/Instruction**

#### **Disposal of Textbooks and Workbooks from the Middle School**

Approved to dispose of textbooks and workbooks from the Middle School that are no longer used and are out of date. (Attachment A)

### **Revised Tuition Rate**

Approved a revised tuition rate for a Grade 10 student #201208005 to attend Yale, Cherry Hill, effective 3/10/14. Tuition to be \$20,498.40 (80 days @ \$256.23) (Originally approved \$18,961.02 for 74 days at the March 19<sup>th</sup> meeting).

Discontinuation of Out of District Placements

Approved to discontinue the following out of district placements at Bankbridge Regional:

- a. Grade 8 student (201209130) effective 4/1/14 (student will be on home instruction)
- b. Grade 8 student (201209298) effective 4/17/14 (student will be returning to Clearview in the SCBD program)

Gloucester County Special Services School District to Provide Services

Approved for Gloucester County Special Services School District to provide the following services:

- a. Grade 8 student (201209130)
  - i. 5 hrs. /week of home instruction @ \$61/hr. – 4/1/14 through 6/30/14
  - ii. 1.5 hrs./month of speech services at \$82/hr. – 4/1/14 through 6/30/14
- b. Grade 7 student (201305110)
  - i. An additional 8 hrs. of behavior consultation @ \$110/hr. effective 4/11/14 through 8/30/14
  - ii. An additional 6 hrs. of home services @ \$34/hr. effective 7/1/14 through 8/30/14

Middle School Program of Studies for 2014/2015 School Year

Approved the Middle School Program of Studies for the 2014/2015 school year.

**Community Relations, Policy & Legislation**

Graduation Awards

Approved to establish the following graduation awards:

- a. Coach Hengel Award: \$1,000 awarded to a college bound student athlete who demonstrates dedication, teamwork and a commitment to excellence as well as respect for his/her teammates and competitors.
- b. Antonette V. Wolfe Memorial Scholarship - \$500 awarded to a student who has shown improvement since his or her sophomore year, possesses high character, community service and a GPA of 85% or higher.
- c. Mullica Hill Women's Triathlon Club Scholarship Award - \$1,000 awarded to a senior student with a 3.0 GPA, demonstrating dedication to his/her school and community through participation in clubs or sports, and planning to further his/her education.
- d. Brooke Golden Memorial Scholarship - \$500 awarded to a senior student who demonstrates courage and perseverance in the face of adversity, resiliency in overcoming challenges, possesses a strong work ethic and is planning to further his/her education.

Township of Harrison to Utilize Bus and Driver

Approved for the Township of Harrison to utilize one of our buses and a bus driver for shuttle services during Harrison Township Day, Saturday, May 3, 2014 at a rate of \$50/hr.

Acceptance of 7<sup>th</sup> Grade Tuition Student from Gateway Regional

Approved to accept a 7<sup>th</sup> Grade tuition student (#201305086) from Gateway Regional into the BD program at the Middle School, effective March 1, 2014. Tuition to be \$30,000 (pro-rated to \$12,000). This student was previously approved as a Logan Twp. student but moved into the Gateway district at the end of February 2014.

2014/2015 Little Pioneers Tuition Rates

Approved the 2014/2015 Little Pioneers tuition rates as follows:

- a. District Staff Daycare - \$32/day
- b. Community Children (subject to high student enrollment)
  - i. Monday, Wednesday, Friday – 1<sup>st</sup> Session (3 periods) - \$85/month
  - ii. Monday, Wednesday, Friday – 2<sup>nd</sup> Session (3 periods) - \$85/month
  - iii. Tuesday, Thursday – 1<sup>st</sup> Session (3 periods) - \$65/month
  - iv. Tuesday, Thursday – 2<sup>nd</sup> Session (3 periods) - \$65/month

Drop Grade 10 Student Due to Non-Attendance

Approved to drop a Grade 10 student (201305107) from the district rolls due to non-attendance.

Approval of Contracts with Gloucester County Special Services School District

Approved the following contracts with Gloucester County Special Services School District for the 2014/2015 school year:

- a. Non-public Textbook Purchasing
- b. Contract for Participation in GCSSSD's MVC On-Line Abstract Request Program

Voluntary Bullying Study

Approved for the Middle School to participate in a voluntary bullying study proposed by Dr. Ellen Langer of Harvard University. Participation in this study will be at no cost to the district. (Attachment B)

Following Home/Supplemental Instruction

Approved the following Home/Supplemental Instruction:

- a. Grade 11 student (200909058)  
Effective 2/21/14 – 4/21/14  
Instructor:
  - i. Alternatives Unlimited – Honors Biology, AP English/Language, Journalism – 24 hrs. total @ \$34.03/hr.
- b. Grade 9 student (201109068)  
Effective 3/5/14 – 5/5/14  
Instructor:
  - i. Alternatives Unlimited – English I, Spanish I, World History, Intro to Algebra – 32 hrs. total @ \$34.03/hr.

- c. Grade 10 student (201009448)  
 Effective 3/11/14 – 4/11/14  
 Instructor:
  - i. Alternatives Unlimited – Biology, US History I, English II, Marketing – 16 hrs. total @ \$34.03/hr.
- d. Grade 9 student (201109053)  
 Effective 3/11/14 – 4/11/14  
 Instructor:
  - i. Alternatives Unlimited – Advanced World History, Geometry, Physics – 12 hrs. total @ \$34.03/hr.
- e. Grade 12 student (2014263)  
 Effective 3/27/14-4/27/14  
 Instructor:
  - i. Hampton – All Subjects – 20 hrs. total @ \$34.03/hr.
- f. Grade 8 student (201209027)  
 Effective 3/17/14-4/14/14  
 Instructor:
  - i. Princeton House – All Subjects – 20 hrs. total @ \$34.03/hr.

Appointments for Professional Services

Approved the following appointments for Professional Services during the 2014/2015 school year:

- a. Insurance – Conner, Strong & Buckelew
- b. Student Drug Testing – Life Care Occupational Medicine (no increase in rates from the 13/14 school year)
- c. Tax Shelter Annuity Companies/Brokers as follows:
  - i. AXA Equitable
  - ii. Aspire
  - iii. Lincoln Investment
  - iv. Met Life
- d. G & M Consulting Services, Inc. (Gregory Herman MD) – school district physician services at an annual cost of \$7,000 for up to 50 hours during the school year. This is a \$500 increase over the prior year.
- e. Craig M. Wax, Co., LLC to provide additional physician/drug testing services with no changes in the terms of the contract from the 13/14 school year
- f. Solicitor – Parker McCay PA
- g. Auditor – Holman & Frenia, P.C. (the auditor’s peer review report is on file)
- h. Architect – Fraytak, Veisz, Hopkins, Duthie PC

Depositories with Century Bank

Approved the following depositories for the 2014/2015 school year with Century Savings Bank:

Adult Community School	Agency	Athletics
Building Project	Cafeteria	Capital Reserve
Clearview Reimbursement	Clearview Scholarship Account	Internet Receiving – Cafeteria
Internet Receiving – School Store	Payroll	Student Activities
Superintendent/Business Administrator’s Account (Petty Cash)	Unemployment Compensation	Warrant

Signatories

Approved the following signatories for the 2014/2015 school year:

- a. Adult Community School – Business Administrator, Superintendent, Adult School Coordinator
- b. Agency – Business Administrator, Superintendent
- c. Athletics – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- d. Building Project – Business Administrator, Superintendent, Board President
- e. Cafeteria – Business Administrator, Superintendent, Food Service Director
- f. Capital Reserve – Business Administrator, Superintendent
- g. Clearview Reimbursement – Business Administrator, Superintendent
- h. Clearview Scholarship Account – Business Administrator, Superintendent
- i. Internet Receiving – Cafeteria – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- j. Internet Receiving – School Store – Business Administrator, Admin. Asst. to the Business Administrator (Bank Transfers Only)
- k. Payroll – Business Administrator, Board President
- l. Student Activities – Business Administrator, Superintendent, HS Principal, HS Asst. Principals
- m. Superintendent/Business Administrator's Account (Petty Cash) – Business Administrator, Superintendent
- n. Unemployment Compensation – Business Administrator, Superintendent
- o. Warrant – Business Administrator, Superintendent, Board President

Official Newspapers for Public Notices

Approved the South Jersey Times and Courier Post newspapers as the official newspapers of the Clearview Regional Board of Education for Public Notices in accordance with the Open Public Meetings Act for the 2014/2015 school year.

Re-Adoptions for 2014/2015 School Year

Approved the following re-adoptions for the 2014/2015 school year:

- a. All Curriculum including textbooks
- b. Permitted pupil records in accordance with N.J.A.C. (6:3-6.3(a)2):
  - i. Personal data which identifies each pupil enrolled
  - ii. Record of daily attendance
  - iii. Pupil progress according to the district system of evaluation
  - iv. History and status of physical health compiled in accordance with State regulations
  - v. Records regarding the education of educationally handicapped pupils

Following Appointments

Approved the following appointments for the 2014/2015 school year:

- a. Secretary of the Board of Education – Esther R. Pennell
- b. Monthly Reconciliation of Bank Account Statements in Lieu of Treasurer – Susan Hellerman
- c. Affirmation Action Team – Robin Bazzel, Zalphia Wilson-Hill and Jeff Chierici
- d. Title IX Coordinator – Jeff Chierici

- e. Section 504 Compliance Officer – Jeff Chierici
- f. ADA Officer – Jeff Chierici
- g. Affirmative Action Officer for Public Bidding and Contracts (Public Agency Compliance Officer, P.A.C.O.) – Esther R. Pennell
- h. Purchasing Agent – Establishing the bid level as defined by the Qualified Purchasing Agent status of \$36,000; Authorized representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, capital projects fund, child nutrition fund, student activity fund, all state programs and all other school programs and activities not listed for the 2014/2015 school year – Esther R. Pennell
- i. Custodian of Government Records as per the New Jersey Open Public Meetings Act (OPRA), N.J.S.A. 47A:1A-1 – Esther R. Pennell
- j. Custodian of Student Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – Dodd Terry
- k. Custodian of Personnel Records as per the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1 – John Horchak III
- l. Substance Awareness Coordinator – Lauren Feinberg
- m. Issuing Officer of Working Papers – Dodd Terry
- n. Dennis Spence, effective April 1, 2014 (due to the 3/31/14 retirement of Dennis Leggoe):
  - i. Right-to-Know Officer
  - ii. Safety Officer
  - iii. Indoor Air Quality Designee
  - iv. Chemical Hygiene Officer
  - v. Integrated Pest Management Coordinator
  - vi. AHERA Coordinator
  - vii. Asbestos Management Officer
- o. Homeless Liaison – Melanie Scharadin
- p. Anti-Bullying Coordinator – Dodd Terry
- q. Anti-Bullying Specialist – HS – Jennine Donnelly
- r. Anti-Bullying Specialist – MS – Steve Moraca

#### First Reading of Revisions to Policy

Approved the first reading of the revisions to Policy 8210, School Year.

#### Tentative Calendar for 2014/2015 School Year

Approved the tentative calendar for the 2014/2015 school year (pending a secure date for the prom – proposing 6/4/15 but also looking at dates in April 2015).

#### HIB Report

Approved the monthly HIB Report from the Superintendent.

**Facilities, Buildings & Grounds, Transportation, and Technology**

Contract for Participation in Cooperative Transportation Services

Approved the Contract for Participation in Cooperative Transportation Services with Gloucester County Special Services School District for the 2014/2015 school year.

Jointure with Harrison Township

Approved a jointure with Harrison Township to transport 1 Clearview student to Yale, Cherry Hill on Route YCH1, effective March 24, 2014. Cost to be \$2,400. This is an additional student on this route from the jointure approval on 3/24/14.

Interlocal Agreement for Transportation Services

Approved the Interlocal Agreement for Transportation Services with the Harrison Township Board of Education for the 2014/2015 school year.

Potential Bus Advertisement

Review of potential bus advertisement.

**Finance, Student Activities & Personnel**

Bill Lists for Payment

Approve the bill lists for payment as follows: (Attachment C)

- a. Bill List – March 31, 2014
- b. Bill List – March Bank Transfers
- c. Bill List – Cafeteria, April 24, 2014
- d. Bill List – March 14, 2014 Payroll
- e. Bill List – March 28, 2014 Payroll
- f. Bill List – April 24, 2014
- g. Bill List – April 15, 2014 Payroll

Line Item Transfers

Approved the following line item transfers:

<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Amount</u></b>	<b><u>Rationale</u></b>
11-000-251-105-PR-000	11-000-251-340-BO-BUS	\$9,474	Edvocate RFP Competitive Bid Process
11-000-251-105-PR-000	11-000-252-592-TE-TEC	4,000	Verizon Business
11-000-270-518-TR-000	11-000-270-515-TR-000	5,000	Transportation to Yale
20-234-200-610-CO-CUR	20-234-200-200-CO-CUR	565	Title I FY 13 Carryover
11-000-291-241-BO-BUS	11-000-262-520-BO-BUS	2,060	Insurance
11-000-240-103-PR-000	11-140-100-101-PR-000-A	100,000	Salaries
11-000-263-420-BG-000	11-000-263-110-PR-000-B	5,000	Grounds – Snow Removal
11-000-213-300-BO-BUS	11-000-213-104-PR-000-A	250	Substitutes for HS Nurses



<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-212-100-101-PR-000	11-213-100-101-PR-000	16,000	Special Education Teacher Salaries
13-602-200-300-BO-BUS	13-602-100-101-PR-000	500	Adult School
11-000-230-105-PR-000	13-602-200-105-PR-000	4,000	Adult School
11-212-100-106-PR-000	11-213-100-106-PR-000	7,000	Aides Salaries
11-000-270-161-PR-000	11-000-270-160-PR-000	10,000	Bus Driver Salaries
11-000-100-565-CS-CST	11-000-100-566-CS-CST	3,000	Out-of-District Tuition Funds
11-000-223-580-CO-CUR-W	11-000-223-104-PR-000	2,100	Curriculum Writing

Board Secretary's Report

Board approval of the Board Secretary's Report for March 2014 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Reports and Monthly Certifications for March 2014 as follows: (Attachment D)

Revenues/Amounts/Sources

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:23A-10.10(c)3, that there are changes in anticipated revenue amounts or revenue sources as listed further below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Account Reports

Approved the following account reports:

- a. Adult School Account – March 2014
- b. Student Activities Account – March 2014
- c. Athletics Account – March 2014

Travel and Work Related Expenses: Employee

Approved the Resolution for Travel and Work Related Expenses: Employee. (Attachment E)

Cancel Outstanding Warrant Account Checks Over 6 Months Old

Approved to cancel the following outstanding Warrant account checks that are over 6 months old:

- a. Check 38128 – 8/22/13 - \$221.05
- b. Check 38136 – 8/22/13 - \$465.00
- c. Check 38149 – 8/22/13 - \$ 50.00

Carry Over No Child Left Behind (NCLB) Fund into 2013/2014

Approved to carry over FY 2012/2013 No Child Left Behind (NCLB) fund into 2013/2014 as follows:

- a. Title I - \$14,165
- b. Title II-A \$7,407

Apply for Elementary and Secondary School Counseling Program Federal Grant

Approved to apply for an ESSCP (Elementary and Secondary School Counseling Program) federal grant in the amount of approximately \$350,000 over a 3 year period.

Field Trip Requests

Approved the following field trip requests:

- a. Dorney Park – Grades 9-12 – 100 students – Chaperones; P. Sommers, C. Boody, J. Urban, J. Scott – HS Student Council Year-End Trip
- b. Cherry Hill East – Grades 9-12 – 10-15 students – Chaperones; J. Urban, L. Hughes, C. Datz – Model UN Competition (Note: This request was received for approval after the March board meeting.)
- c. Rowan University – Grades 12 – 7 students – Chaperones; D. Harris, E. Barca – SCMD students to job shadow in the cafeteria at Rowan University
- d. Washington DC – Grades 11-12 – 24 students – Chaperones; C. Boody, M. Holm, J. Urban – AP Government students to tour Capital, Library of Congress and Supreme Court
- e. Washington DC – Grades 9-12 – 50 students – Chaperones; M. Pearlman, B. Tweed – Students to tour American History Museum
- f. Temple University – Grade 11 – 8 students – Chaperone; K. Neiswender – Mathematics competition
- g. PSEG Energy & Environmental Resource Center – Grades 9-12 – 50 students – Chaperones; M. Huhman, R. Sheridan, R. Staniec – AP Environmental Science to tour plant.
- h. Hershey Park – Grades 7-8 – 60 students – Chaperones; J. Wiseburn and others TBD – MS Student Council trip
- i. Wenonah Swim Club – Grades 11-12 – 49 students – Chaperones; J. Marinelli, M. Woods – Great Boat Race (problem solving, buoyancy)
- j. Rider University – Grades 10-12 – 30 students – Chaperone; S. Barry – Shakespeare competition

After School Clubs

Approved the following after school clubs:

- a. The Debate Club with Chris Ahern serving as the Volunteer Advisor. (Attachment F)
- b. The Ping Pong Club with Dan Matozzo and Dodd Terry as Volunteer Advisors. (Attachment G)

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment H)

**The motion was unanimously approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware and Mr. Campbell</b>
<b>Nay:</b>	<b>None.</b>

***Executive Session***

**Mrs. Lundberg moved, seconded by Mr. Ware,** that the Board of Education adjourn into Executive Session.

Board approval of the resolution to adjourn into executive session for the following reasons (Attachment I): The matters include in the personnel section of the agenda.

**The motion was unanimously approved.**

The meeting went into Executive Session at 10:12 p.m.

***Public Session***

**Mrs. Giaquinto moved, seconded by Mr. Ware,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

The meeting reconvened into Public Session at 10:38 p.m.

**Finance, Student Activities & Personnel**

**Mr. Van Noy moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Finance Student Activities & Personnel Items:

**Home/Supplemental Instruction**

Approved the following Home/Supplemental Instruction:

- a. Grade 10 student (201009365)  
Effective 3/12/14-4/11/14  
Instructors:
  - i. Steve Skinner – Adv. Bio – 4 hrs. total

- ii. Rob Mac Kerchar – Hon. English II – 4 hrs. total
- iii. Tara Puitz – Adv. Geometry – 4 hrs. total
- iv. Christina Boody – Adv. US Hist. I – 4 hrs. total
- b. Grade 7 student (201309149)  
Effective 3/10/14 – TBD  
Instructor:
  - i. Matt Evans – Math – 6 hrs. total
- c. Grade 11 student (200909058)  
Effective 2/21/14 – 4/21/14  
Instructors:
  - i. John Forte – AP US History – 8 hrs. total
  - ii. Merryl Zayicek – Calculus – 8 hrs. total
- d. Grade 9 student (201109068)  
Effective 3/5/14 – 5/5/14  
Instructor:
  - i. Shannon Stoufer – Physical Science – 8 hrs. total
- e. Grade 8 student (201209128)  
Effective 3/10/14 – 4/7/14  
Instructors:
  - i. Patricia Walton – German – 4 hrs. total
  - ii. Christinia Monti-Laumer – Social Studies – 4 hrs. total
  - iii. Mary Iovacchini – Math – 4 hrs. total
  - iv. Tammy Haro – English, Language Arts – 4 hrs. total
  - v. Ann Smith – Science – 4 hrs. total
- f. Grade 8 student (201209382)  
Effective 3/10/14 – 4/7/14  
Instructors:
  - i. Gina Crescenzi – English, Language Arts – 8 hrs. total
  - ii. Mary Iovachinni – Math – 8 hrs. total
  - iii. Ann Smith – Social Studies – 8 hrs. total
  - iv. Kate Laible – Science – 8 hrs. total
- g. Grade 10 student (201009448)  
Effective 3/11/14 – 4/11/14  
Instructors:
  - i. Tara Puitz – Adv. Geometry – 4 hrs. total
  - ii. Argelia Blazer – Spanish – 4 hrs. total
- h. Grade 9 student (201109053)  
Effective 3/11/14 – 4/11/14  
Instructor:
  - i. Rob Mac Kerchar – English – 4 hrs. total
- i. Grade 8 student (201209179)  
Effective 3/24/14-4/20/14  
Instructors:
  - i. Kate Laible – Science – 8 hrs. total
  - ii. Christine Monti-Laumer – Social Studies – 8 hrs. total
  - iii. Ann Smith – English, Language Arts – 8 hrs. total
  - iv. Mary Iovachinni – Math – 8 hrs. total
- j. Grade 7 student (201309369)  
Effective 3/31/14-4/28/14

Instructors:

- i. Sharon Coleman – English, Language Arts – 4 hrs. total
- ii. John Wiseman – Science – 4 hrs. total
- iii. Ann Smith – Math – 4 hrs. total
- iv. Ann Smith – Social Studies – 4 hrs. total
- v. Jaclyn Reeves – Spanish – 4 hrs. total
- k. Grade 10 student (201009416)  
Effective 1/31/14-2/28/14

Instructors:

- i. Chris Ritter – English II – 4 hrs. total
- ii. Chris Nuss – US History II – 4 hrs. total
- l. Grade 12 student (20111003)  
Effective 3/20/14-TBD

Instructors:

- i. Ann Smith – English & Literacy – 3 hrs./week
- ii. Mary Iovacchini – Math, Community Based Instruction, Phys. Ed. – 4 hrs./week
- iii. Victoria Rosi – Business Tech, Work Readiness and Life Skills – 3 hrs. week
- m. Grade 8 student (201209291)  
Effective 3/25/14-4/25/14

Instructors:

- i. Kara Damminger – 6 hrs. total

Substitute Appointments

Approved the following substitute appointments for the 2013/2014 school year:

Substitute Teachers:

- a. Linda Deal (eff. 4/4/14)
- b. Robert Conboy
- c. Stephanie Ott (pending Substitute Credential)
- d. Shane Karolyi (pending Substitute Credential)
- e. Brandon Hawkins (pending Substitute Credential)
- f. Karen Barnett (unpaid until completion of student teaching)

Substitute Bus Driver:

- a. Erik Priggemeier

Revised Job Description for Accounts Payable

Approved a revised Job Description for Accounts Payable.

Extra-Duty/Co-Curricular Stipends

Approved the following extra-duty/co-curricular stipends for the 2013/2014 school year – Stipends as per the negotiated agreement unless otherwise noted:

- a. Kevin Pedrick – Volunteer Lacrosse Coach (girls) – no stipend
- b. Chelsea Derolf – Volunteer Lacrosse Coach (girls) – no stipend (pending fingerprinting)
- c. Erin Lynch – Assistant Soccer Coach (girls) – Fall 2014

Partial Tuition Reimbursements

Approved the following partial tuition reimbursement for the 2013/2014 school year:

- a. Dianne Burns – Curriculum Development –Southern New Hampshire University – March 2014 through June 2014 – 3 credits – partial reimbursement (as per the Negotiated Agreement). This course replaces a course previously approved (Education Factors of Diversity).

Tuition Reimbursements

Approved the following tuition reimbursements for the 2014/2015 school year:

- a. Dianne Burns – Education Factors of Diversity –Southern New Hampshire University – June 2014 through August 2014 – 3 credits (as per the Negotiated Agreement)
- b. Jaclyn Reeves – Second Language Acquisition in ELL – May 2014 through July 2014 – 3 credits (as per the Negotiated Agreement)
- c. Jaclyn Reeves – Teaching Literacy for ELLS – July 2014 through August 2014 – 3 credits (as per the Negotiated Agreement)
- d. Jaclyn Reeves – Structure of English Language in ELL – July 2014 through August 2014 – 3 credits (as per the Negotiated Agreement)

Leaves of Absence

Approved the following leaves of absence:

- a. Roseann Amorates – Compensated FMLA leave effective April 24, 2014 through May 15, 2014
- b. Robert D’Auria – Compensated FMLA leave effective April 22, 2014 through May 16, 2014
- c. Russell Licciardelli – Uncompensated FMLA leave effective April 8, 2014 through July 8, 2014

Compensation – Sherrie Szestowicki

Approved Sherrie Szestowicki to be compensated for 8 hrs. to close the 2013/2014 Little Pioneers Program and 20 hrs. to open the 2014/2015 Little Pioneers Program. Compensation will be through the Little Pioneers Program funds.

Jeanna Sciarrotta to Tutor and Administer the Reading and Writing Alternative High School Assessment

Approved Jeanna Sciarrotta to tutor and administer the Reading and Writing Alternative High School Assessment to night school students, up to eight hours (two hours previously approved), at \$34.03 per hour, March 24, 2014 through April 11, 2014, to be funded through Title I.

Tom Jones to Tutor and Administer the Mathematics Alternative High School Assessment

Approved Tom Jones to tutor and administer the Mathematics Alternative High School Assessment to a night school student, up to six hours (three hours previously approved), at \$34.03 per hour, March 24, 2014 through April 11, 2014, to be funded through Title I.

Substitute for the Little Pioneers Program

Approved Mary Agnes Foldes, to substitute in the Little Pioneers program while Sherrie Szeszowicki attended the New Teacher Academy workshop on April 3, 2014, 2:00 p.m. to 3:30 p.m., at \$15.00 per hour, to be funded through Title II.

Staff to Work on the Department of Education Project

Approved the following staff to work up to ten hours at \$34.03 per hour on the Department of Education project from March 1, 2014 through August 31, 2014. This will be funded through Title II.

- a. Susan Barry
- b. Kara Damminger
- c. Patricia Handley
- d. Michelle Marhefka
- e. Jenna Scott

Completion of English Twelve Curriculum

Approved Jennifer Satterfield to work up to five hours at \$34.03 per hour to complete the English Twelve curriculum. Two hours are remaining from a prior approval for the same curriculum. This will be charged to local funds and completed by June 30, 2014.

Teachers to be Paid for Meeting Attended

Approved the following teachers to be paid \$40.00 per District Evaluation Advisory Committee (DEAC) meeting attended, up to seven meetings, November 2013 through June 2014, to be funded through Title II-B.

- a. Susan Barry
- b. Linda Hughes
- c. Samantha Jones-Damminger
- d. Mary Marks
- e. James Navins
- f. Melissa Parr
- g. Kristin Schell
- h. Catherine Ursino
- i. John Wiseburn
- j. Suanne Zigo

Letters of Resignation

Approved to accept the following letters of resignation:

- a. Terry Metzger, Food Service Worker, effective June 30, 2014, with the intent to retire.

Instructional Aide – Eileen Rothstein

Approved Eileen Rothstein as an instructional aide in the Middle School, 5 hrs. per day, \$16.50 per hour, effective 3/31/14 through the end of the school year. (Account #11-213-100-106-PR-000)

Instructional Aide – Amanda Lynch

Approved Amanda Lynch as an instructional aide in the Middle School, 5 hrs. per day, \$16.50 per hour, effective 4/15/14 through the end of the school year. (Account #11-209-100-106-PR-000)

Replacement Substitute Special Education Teacher - Morgan Brooks

Approved Morgan Brooks, as a replacement substitute special education teacher for Lisa Massing, for the period January 29, 2014 through a date to be determined, at a rate of \$150.00 per day. (Account #11-213-100-101-PR-000)

Replacement Substitute Special Education Teacher – Elizabeth Fago

Approved Elizabeth Fago, as a replacement substitute special education teacher for Suzanne Sculli, for the period February 26, 2014 through April 4, 2014, at a rate of \$150.00 per day. (Account #11-213-100-101-PR-000)

Appointments of Professional Staff and Administrators

Approved the appointments of Professional Staff and Administrators for the 2014/2015 school year.

**The motion was unanimously approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware and Mr. Campbell</b>
<b>Nay:</b>	<b>None.</b>

Information:

The following items that were approved at the 3/19/14 BOE meeting will be charged to Title II-A:

- a. Mary Marks to provide data analysis training to staff during department meetings and after school sessions, up to 10 hours at \$34.03 per hour.
- b. The following teachers to work up to five hours at \$34.03 for the DOE Assessment Literacy Project from March 1, 2014 through August 31, 2014.
  - i. Carley Datz
  - ii. Christopher Nuss
  - iii. Michelle Nicholson
  - iv. Natalie Johnson
  - v. Kathleen Edwards
  - vi. Richard Staniec
  - vii. Shannon Stoufer
  - viii. Roseann Uhorchuk

**Reports:**

**Mr. Coughlan moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Reports:**

Guidance Reports  
HS Report



MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	3/11/14	2:02 p.m.	4 Minutes	62°-Sunny
High School – Lockdown Drill	3/28/14	1:02 p.m.	7 Minutes	43°-Cloudy
Middle School – Fire Drill	3/11/14	11:18 a.m.	3 Minutes	52°-Partly Sunny
Middle School – Lockdown Drill	3/18/14	12:02 p.m.	9 Minutes	37°-Cloudy

**The motion was unanimously approved.**

Old Business:

- a. Mr. Coughlan discussed minutes for subcommittee meetings.

New Business:

None.

Adjournment

**Mrs. Lundberg moved, seconded by Mrs. Giaquinto,** that the Board of Education adjourn the meeting.

**The motion was unanimously approved.**

The meeting adjourned at 10:45 p.m.

Respectfully submitted,

Esther R. Pennell  
Business Administrator