

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education Regular Meeting
August 16, 2012

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Public Meeting Room. Mr. Campbell called the meeting to order at 7:05 p.m.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Members Present:

Mr. Coughlan, Mrs. Giaquinto, Mr. Petrille, Mr. Trifiletti, Mr. Van Noy, Mr. Campbell, President, Mr. Horchak, Superintendent, and Mrs. Pennell, Business Administrator.

Members Absent:

Mrs. Atkins, Mr. Hughes, and Mrs. Lundberg.

Flag Salute:

The flag salute was said by all present.

Minutes:

Mrs. Giaquinto moved, seconded by Mr. Coughlan, that the Board of Education approve the following Minutes:

- a. June 26, 2012 Regular Meeting and Executive Session
- b. July 28, 2012 Special Meeting and Executive Session

The motion was unanimously approved.

Correspondence:

- a. A thank you card was received from the Goddard School for the use of our field and bleachers for the pre-school graduation.
- b. Resolutions from Mantua and Harrison Townships supporting the installation of a tunnel underneath Breakneck Road to offer safer crossing conditions to students, staff and the general public.
- c. A letter was received from Mr. & Mrs. Muir – noise of chiller.

Public Comments:

None.

Committee Reports

Finance

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Finance Items:

Bill Lists for Payment

Approving the bill lists for payment as follows (Attachment A):

- a. June 30th – Bill List
- b. July 18th – Bill List
- c. August 16th Bill List
- d. June 15th – Payroll
- e. June 30th – Payroll
- f. June 30th – GCSSSD Tuition
- g. June 30th – Bank Transfers
- h. June 30th – Cafeteria
- i. August 16th – Cafeteria
- j. June 26th – Revised Cafeteria
- k. July 18th – Capital Projects Bill List
- l. August 16th – Capital Projects Bill List

Line Item Transfers

Approving the following line item transfers:

11/12 Budget Transfers			
(Attachment B)			
12/13 Budget Transfers			
<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-190-100-610-HS-ENG	11-190-100-610-HS-ART	\$1,500.00	Photography supplies
11-422-100-101C-PR-000	11-000-223-104-PR-000	408.36	Modeling Trainer
11-000-223-320-CO-CUR	11-000-223-104-PR-000	1,133.76	Modeling Trainer
11-000-213-610-MS-HEA	12-000-213-732-MS-000	345.00	Equipment
11-190-100-610-MS-SOC	11-190-100-640-CO-SOC	287.40	Textbooks
11-190-100-610-HS-SOC	11-190-100-640-CO-SOC	1,805.36	Textbooks
11-000-222-610-MS-MED	11-000-222-500-MS-MED	121.00	Library
11-000-291-270-BO-BUS-A	11-000-291-260-BO-BUS	15,494.00	Workers Compensation
11-000-262-520-BO-BUS	11-000-230-590-BO-BUS-A	6,248.00	Student Accident Insurance
11-000-270-503-TR-000	11-000-270-518-TR-000	16,400.00	Nonpublic School Transportation
11-000-261-420-BG-000-H	11-000-230-590-BO-BUS-A	5,062.00	Student Accident Insurance

11-000-230-585-BO-BUS	11-000-230-590-BO-BUS-A	357.00	Student Accident Insurance
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Resolution for Travel and Work Related Expenses: Employees and Board Members

Approving the Resolution for Travel and Work Related Expenses: Employees and Board Members.
 (Attachment C)

Account Reports

Approving the following account reports:

- a. Student Activities
 - i. Revised May 2012
 - ii. June 2012
- b. Athletics Account – June 2012
- c. Adult School – June 2012

Apply for and Accept/Refuse 2012/2013 Federal NCLB Funds

Approving to apply for and accept/refuse 2012/2013 Federal NCLB funds as follows:

- a. Title I - \$77,541
- b. Title II - \$25,770
- c. Refuse Title III - \$523

Apply for and Accept 2012/2013 IDEA Funds

Approving to apply for and accept the 2012/2013 IDEA funds as follows:

- a. Basic Grant - \$494,422
- b. Nonpublic - \$13,650

Accept Bids for Milk, Juice, Dairy, Bread and Ice Cream and to Award Bid

Approving to accept the bids for Milk, Juice, Dairy, Bread and Ice Cream and to award to the following vendors whose total bids are the lowest:

- a. Milk, Juice and Dairy – Hy-Point Dairy Farms, Inc. for the following items:

	<u>Item</u>	<u>Hy-Point Dairy Farms, Inc.</u>			<u>Balford Farms</u>		
		<u>Total</u>	<u>Incr(Decr) for Plastic Bottles</u>	<u>Clearview Quantities</u>	<u>Total</u>	<u>Incr(Decr) for Plastic Bottles</u>	<u>Clearview Quantities</u>
i.	½ Pint 1% White Milk	.175	+.055	9,050	.1707	.0550	9,050
ii.	½ Pint Fat Free White Milk	.171	+.055	3,950	.1720	.0550	3,950
iii.	½ Pint Fat Free Chocolate Milk	.186	+.055	84,300	.1907	.0550	84,300
iv.	½ Pint Fat Free Strawberry Milk	.198	+.055	4,625	.1991	.0550	4,625

	<u>Item</u>	<u>Hy-Point Dairy Farms, Inc.</u>			<u>Balford Farms</u>		
		<u>Total</u>	<u>Incr(Decr) for Plastic Bottles</u>	<u>Clearview Quantities</u>	<u>Total</u>	<u>Incr(Decr) for Plastic Bottles</u>	<u>Clearview Quantities</u>
v.	½ Pint Lactaid	.45		300	.4200		300
vi.	8 oz. Orange Juice	.264		3,500	.3116		3,500
vii.	4 oz. Orange Juice	.145		2,450	.1589		2,450
viii.	4 oz. Apple Juice	.13		10,000	.1671		10,000
ix.	4 oz. 100% Grape Juice	.181		10,000	.1738		10,000
x.	1 oz. Cream Cheese (100/cs)	21.00		600	20.7297		600
xi.	½ & ½ Creamers (300 cs)	9.50		10	8.4914		10

b. Bread – Bimbo Foods, Inc. for the following items:

	<u>Item</u>	<u>Bimbo</u>	<u>Deluxe</u>
i.	White Sandwich Bread – Enriched	1.35	1.94
ii.	Whole Grain White Bread	1.55	1.94
iii.	Wheat Sandwich Bread – Enriched	1.45	1.94
iv.	Hamburger Rolls – Enriched (sliced)	1.76	2.21 (12/pkg)
v.	Hamburger Rolls – Whole Wheat (sliced)	2.24	2.27 (12/pkg)
vi.	Frankfurter Rolls – Whole Wheat (sliced)	2.24	2.27 (12/pkg)
vii.	Small Soft Kaiser Rolls – Whole Grain (sliced)	2.04 (12/pk)	2.56 (12/pkg)
viii.	Split Top Dinner Rolls – Whole Grain	1.50	2.75

c. Ice Cream – Jack & Jill for the following items:

	<u>Item</u>	<u>Hy-Point</u>	<u>Jack & Jill</u>
i.	Red. Fat Small Van/Choc Dixie Cup – Jack & Jill	No bid	0.293
ii.	Red. Fat Strawberry Ripple Cup – Jack & Jill	No bid	0.293
iii.	Red. Fat Chocolate Ripple Cup – Jack & Jill	No bid	0.293
iv.	Vanilla Yogurt Insulated Cup – Jack & Jill	0.371	0.3105
v.	Reduced Fat Vanilla Ice Cream Sandwich – Jack & Jill	2.38 (not reduced fat)	0.2931
vi.	Fudge Bar – Jack & Jill	0.2405	0.3275
vii.	Orange Cream Bar – Jack & Jill	0.228	0.3021
viii.	Reduced Fat Chocolate Éclair Bars – Jack & Jill	No bid	0.345
ix.	Reduced Fat Strawberry Shortcake Bars – Jack & Jill	No bid	0.345
x.	Fruit Bars – Jack & Jill	0.733	0.65420
xi.	Sherbet Push-Up – Jack & Jill	0.4821	0.363

Cancellation of Lunch Balances

Approving to cancel lunch balances in the amount of \$2.75 or less for students that have transferred out of the district (Attachment D).

Professional Services Contract with Aspire Payroll, LLC

Approving to award a professional services contract with Aspire Payroll, LLC (certified public accountants) to provide temporary Payroll related services from August 7, 2012 to December 3, 2012 (or later contingent upon return of Payroll Clerk) with hourly rates as follows:

- a. Senior Staff - \$150
- b. Support - \$60

Not to exceed \$5,600/month.

Resolution to Amend the Clearview Regional High School District 403(b) Retirement Plan

Approving the Resolution to Amend the Clearview Regional High School District 403(b) Retirement Plan to comply with recent IRS guidance concerning the Heroes Earning Assistance and Relief Tax Act of 2008 (HEART) and the Workers, Retiree and Employer Recovery Act of 2008 (WRERA). (Attachment E)

Settlement Agreement and General Release

Approving the *Settlement Agreement and General Release* for Student #2013447.

Resolution Transitioning Administration of the Clearview Regional Board of Education FSA

Approving the Resolution Transitioning Administration of the Clearview Regional Board of Education FSA from "Aflac Flex One" to "Aflac/Wageworks" for Processing FSA Reimbursements to Participants. (Attachment F)

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mr. Petrille, Mr. Trifiletti, Mr. Van Noy and Mr. Campbell
Nay:	None
Abstention:	Mr. Petrille on the Settlement Agreement and General Release.

Buildings & Grounds

Mr. Petrille moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Building & Grounds Items:

Change Order #1 with Schiavone Construction

Approving of Change Order # 1 with Schiavone Construction in the amount of \$578.

Disposal of Old HS Cafeteria Wall Booths

Approving to dispose of 10 old HS Cafeteria wall booths that are broken and can no longer be repaired.

Resolution with GovDeals

Approving the attached resolution with GovDeals for the disposal of surplus property (Attachment G).

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mr. Petrille, Mr. Trifiletti, Mr. Van Noy and Mr. Campbell
Nay:	None

Transportation

Mrs. Giaquinto moved, seconded by Mr. Trifiletti, that the Board of Education approve the following Transportation Items:

Contract Renewal with Walt's Bus Service

Approving the 2012/2013 contract renewal with Walt's Bus Service as follows:

- a. Route M7, Bid # 1-94-95, Renewal #18 - \$33,132.66 (increase/decrease provision \$1.50)
- b. Route SM3, Bid # 1-95-96, Renewal #17 - \$32,104.98 (increase/decrease provision \$1.50)
- c. Route SM5, Bid # 1-00-01, Renewal #12 - \$30,436.20 (increase/decrease provision \$1.50)

Jointures for 2012/2013 School Year

Approving the following jointures for the 2012/2013 school year:

- a. Jointure with GCSSD to transport 19 Clearview students, 16 Harrison students and 6 Mantua students to Gloucester County Christian School on Route NG251 at a cost of \$35,370 (includes the 4% administration fee).

Purchase of a Thomas Built Bus from H.A. DeHart

Approving to purchase a Thomas Built Bus from H.A. DeHart for \$89,026.22. This bus will be purchased through the MRESC Bid #11-12-46 (Attachment H).

Request from Kingsway Regional to Utilize 18 Clearview School Buses and Drivers in the Event of an Emergency

Approving a request from Kingsway Regional to utilize 18 Clearview school buses and bus drivers in the event of an emergency evacuation of their school. The additional buses/drivers would provide transportation to Dream Park in Logan Township (Attachment I). The insurance company has approved of this agreement.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mr. Petrille, Mr. Trifiletti, Mr. Van Noy and Mr. Campbell
Nay:	None

Student Activities

Mr. Trifiletti moved, seconded by Mr. Van Noy, that the Board of Education approve the following Student Activities Items:

2012 Fall Sports Season Schedules

Approving the 2012 fall sports season schedules as presented. (Attachment J)

Revision in Naming of High School ‘Old’ Gymnasium

Board approval to revise the January 26th approval to name the HS “old gym” after Mrs. Hank Ledden to naming the HS “new gym” instead. The request is to have a plaque in Mrs. Ledden’s honor outside the gym entranceway and on the sidewall behind the team bench to read “The Lorraine “Hank” Ledden Gymnasium”.

The above item was tabled.

2012 Marching Band Competitions

Approving the 2012 Marching Band Competitions – 65 Students, Grades 9-12 – Chaperone(s): Tom Maioriello, Ryan Jameson

The motion was unanimously approved.

Information:

The spring training field trip for the baseball team to Myrtle Beach, approved at the May 17, 2012, may have an increase in the number of students attending, as per the board sub-committee meeting held on July 12th. The original approval was for 15-18 students (varsity team). This trip will now include students from the JV team.

Instruction

Mr. Petrille moved, seconded by Mrs. Giaquinto, that the Board of Education approved the following Instruction Items:

Alternative Education Program

Approving to operate an Alternative Education Program pursuant to Subchapter 9 of the NJ Administrative Code, during the 2012/2013 school year.

New Textbook

Approving the following new textbook:

Title: *Environmental Science for AP*
Publisher: W.H. Freeman and Company
Copyright: 2012
Course: Advanced Placement Environmental Science

District Professional Development Plan 2010-2012

Approving the District Professional Development Plan 2010-2012 which has been approved by the Gloucester County Professional Development Board.

Out-of-District Placements for 2012/2013 School Year

Approving the out-of-district placements for the 2012/2013 school year (H).

Services to be Provided by GCSSSD During the 2012/2013 School Year

Approving the following services to be provided by GCSSSD during the 2012/2013 school year:

- a. OT evaluation for a student (TC 0002182) at a cost of \$300.00
- b. OT Services (6 hrs./week), PT Services (4 hrs./week) @ \$80/hr. for students in the district per their IEP's (see attached list).
- c. Home instruction services for a student (TC 0002239), 2 hrs./week at \$60/hr. – 9/1/12 through 6/30/13.
- d. Speech language services for a student (TC 0001914), 2.5 hrs./week at \$80/hr. – 9/1/12 through 06/30/13
- e. Behavior consultation services for a student (TC 0001914) 4 hrs./month at \$108/hr. – 9/1/12 through 06/30/13

Tuition Students for 2012/2013 School Year

Approving to accept the following tuition students for the 2012/2013 school year:

- a. 9th Grade student (TC 0002269) from Woodbury Public Schools in the HS In-Class Support Program - \$10,300
- b. 10 Grade student (TC 0002260) from Gateway in the HS SCMD program - \$21,000

Home Services and Consultation through Eden Autism Services

Approving for a student (TC 0001896) to receive 10 hrs./week @ \$33/hr. of home services and 2 hrs./month @ \$108/hr. of consultation through Eden Autism Services – 9/1/12 through 6/30/13.

Behavior Consultation Services through Building Blocks Behavior Consultation, Inc.

Approving for a student (TC 0001139) to receive behavior consultation services through Building Blocks Behavior Consultation, Inc. from 9/1/12 through 6/30/13 – 6 hrs./month @ \$140.00/hr.

Speech and Language Home Services

Approving a student (TC 00011369) to receive 2 hrs./week of Speech and Language Home Services from Theresa Briscoe, effective 9/1/12 through 6/30/13.

Job Coaching for 2 Students

Approving 2 students (TC 0001243 and TC 0001139) to have a job coach @ \$25/hr for 2 ½ hrs./day while attending the Abilities Center.

Home Instruction Services through Amazing Transformations

Approving a student (TC 0001914) to receive 10 hrs./week of home instruction services (8 hrs. direct and 2 hrs. prep.) through Amazing Transformations from 9/1/12 through 6/30/13 @ \$50/hr.

Accepting Homeless Students as Tuition Students for 2012/2013 School Year

1. Board approval to accept the following homeless students as tuition students for the 2012/2013 school year:
 - a. Grade 12 student #201202002 - \$10,300
 - b. Grade 9 student #201208010 - \$10,300

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mr. Petrille, Mr. Trifiletti, Mr. Van Noy and Mr. Campbell
Nay:	None

Community Relations, Policy & Legislation

Mr. Trifiletti moved, seconded by Mr. Van Noy, that the Board of Education approve the following Community Relations, Policy & Legislation Items:

Second Reading for Adoption of Policies and Regulations

Approving the second reading for adoption of the following Policies and Regulations:

- a. Policy 2361 – Acceptable Use of Computer Networks/Computers and Resources
- b. Policy 2431 – Athletic Competition (Tabled at the May BOE meeting – Reviewed by the sub-committee July 12th)
- c. Regulation 2361 – Acceptable Use of Computer Networks/Computers and Resources
- d. Regulation 5200 - Attendance
- e. Regulation 5410 – Promotion and Retention
- f. Policy 5710 – Pupil Grievance

First Reading of Revisions to Policies/Regulations

Approving the first reading of the revisions to the following Policies/Regulations:

- a. Policy 0151 – Organization Meeting
- b. Policy 0153 – Annual Appointments
- c. Policy 0167 – Public Participation in Board Meetings
- d. Policy 2363 – Pupil Use of Privately Owned Technology
- e. Policy 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries
- f. Policy 2622 – Pupil Assessment
- g. Policy 3282 – Use of Social Networking Sites
- h. Regulation 4211 – Support Staff Attendance
- i. Policy 4282 – Use of Social Networking Sites
- j. Policy 6164 – Advertising on School Buses
- k. Policy 6470 – Payment of Claims
- l. Regulation 6470 – Payment of Claims

Information:

Policy 3351, Healthy Workplace Environment – The policy sub-committee met on July 12th to review this policy and does not recommend changes at this time.

Student Teacher Assignments for Fall 2012

Approving the following student teacher assignments for the Fall of 2012:

Last Name	First Name	School	Teacher Assigned	Location/School	Effective
Urban	Jamie	Wilmington University	Ed Smith	HS Social Studies	9/12 – 12/12
Forte	John	Rowan University	Christina Boody	HS Social Studies	9/12 – 12/12
Lowe	Jasmine	Rutgers University	Jen Mattesich	CST LDT-C	100 hours

2012/2013 Little Pioneers Tuition Rates

Approving the 2012/2013 Little Pioneers tuition rates as follows:

- a. District Staff Daycare - \$32/day
- b. Community Children (subject to high student enrollment)
 - i. Monday, Wednesday, Friday – 1st session (3 periods) - \$85/month
 - ii. Monday, Wednesday, Friday – 2nd session (3 periods) - \$85/month
 - iii. Tuesday, Thursday – 1st session (3 periods) - \$65/month
 - iv. Tuesday, Thursday – 2nd session (3 periods) - \$65/month

Fee Schedule for Outside Groups for 2012/2013 School Year

Approving the fee schedule for outside groups for the 2012/2013 school year (Attachment K). The only change from the previous year is the hourly rate for custodial personnel and the use fee for outside for-profit groups using the theatre.

Information:

- a. Back-to-School Nights will be held on the following dates:
 - i. MS – September 24, 2012, October 1, 2012
 - ii. HS – September 27, 2012

The motion was approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mr. Petrille, Mr. Trifiletti, Mr. Van Noy and Mr. Campbell
Nay:	Mr. Coughlan on Policy 2431 – Athletic Competition.

Executive Session

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education adjourn into Executive Session.

Board approval of the resolution to adjourn into executive session for the following reasons (Attachment L): The matters included in the Personnel section of the agenda, an employee hearing and settlement agreement.

Closed session will be for approximately one hour. If discussions are finished prior to approximately one hour, the Board will wait the entire time period before reconvening. Official action will be taken when the Board reconvenes.

The motion was unanimously approved.

The meeting adjourned into Executive Session at 7:46 p.m.

Public Session

Mr. Van Noy moved, seconded by Mr. Trifiletti, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 9:35 p.m.

Personnel/Negotiations

Mr. Trifiletti moved, seconded by Mr. Van Noy, that the Board of Education approve the following Personnel/Negotiations Items:

Substitute Appointments/Re-Appointments for the 2012/2013 School Year

Approving the following substitute appointments/re-appointments for the 2012/2013 school year:

Substitute Teacher Appointments:

- a. Linda Deal
- b. George Kaizar

Substitute Food Service:

- a. Dianna Gatto

Substitute Bus Driver:

- a. Edward Spillman

Substitute Re-Appointments – (Attachment M)

Substitute Rates of Pay for 2012/2013 School Year

Approving the following substitute rates of pay for the 2012/2013 school year:

- a. School Secretary - \$11/hr.
- b. Custodian - \$11/hr.
- c. Cafeteria - \$9/hr. - \$10/hr. after 2 years of service
- d. Bus Driver - \$15/hr. - \$16/hr. after 5 years of service
- e. Bus Aide - \$8/hr.
- f. Instructional Aide - \$70/day
- g. Non-Instructional Aide - \$55/day
- h. Hall Monitor - \$8/hr.
- i. Substitute Teacher - \$80/day - \$85/day after 10 days in district
- j. Substitute Greeter - \$8/hr.
- k. Substitute Nurse - \$115/day
- l. Contracted Bus Drivers who are Substitute Bus Aides when requested - \$10.50/hr.

New Teacher Academy Program Facilitators

Approving the following staff to prepare new staff orientation materials and workshop, participate in planning sessions and organizational meetings and the presentation and delivery of the New Teacher Academy program. The orientation will be held from 8 a.m. to 3 p.m. on Monday, August 27th to August 30th. Compensation to be at \$50/hr.

- a. Mary Marks – Program Coordinator/Presenter – 30 hrs.
- b. Sheldon Berman, Program Coordinator/Presenter – 15 hrs.
- c. Ed Smith – Presenter – 4 hrs.
- d. Arlen Kimmelman – Presenter – 4 hrs.
- e. Nick McBride – Presenter – 4 hrs.
- f. Kristen Schell – Presenter – 4 hrs.
- g. Michelle Marhefka – Presenter – 2 hrs.

Training Replacement

Approving Diane Bernstein to replace Tracy Matozzo for up to 100 hours during the summer for the following: Professional Development Training, HSPA/NJASK data analysis, NCBL grant work, HS/MS scheduling recommendations, At-Risk student recommendations, curriculum revisions/reviews, EE4NJ evaluation system. Payment to be at \$50/hr.

Additional Hours for Summer School

Approving the following additional summer hours related to the previously approved Summer School. Hours will be paid at the negotiated curriculum rate (funded through NCLB or 11-422-100-101-PR-000-C):

Advanced Math Seven Camp – 2 ½ hrs./day – 3 additional teachers required
Math Seven Camp – 2 ½ hrs./day – 2 additional teachers required
Honors Algebra I Seven Camp – 1 additional teacher required

- a. Neil Bress
- b. Dianne Burns
- c. Matthew Evans
- d. Tara Gunning
- e. Loretta Hayward
- f. Mary Iovacchini
- g. Monica Kelly
- h. Jill Miller
- i. Sarah Musto
- j. Nickolas Noone
- k. Stephanie Scarpa
- l. Megan Towmbly
- m. Karisa Wescott

Summer Hours for ELA Boot Camp

Approving the following summer hours for the ELA Boot Camp planning and workshop presentation – Grade 7, August 29th & 30th – Grade 8, August 21st & 22nd – Up to six hours each @ \$50/hr.:

- a. Sharon Coleman
- b. Kara Damminger
- c. Kristin Schell

Credit Completion

Approving the following for the previously approved Credit Completion in the High School – June 18th through July 19th – 4 hrs./day at the negotiated curriculum rate (funded through NCLB or 11-422-100-101-PR-000C):

- a. Ben Carter
- b. Brian Tweed

Algebra 1 Regional Summit Attendee

Approving Tara Gunning to attend the Algebra I Regional Summit – 5 hrs. at \$25/hr.

Leaves of Absence

Approving the following leaves of absence:

- a. A compensated FMLA leave of absence for Susan Kirschner, Payroll, effective August 28, 2012 through December 3, 2012.
- b. A partially compensated maternity leave of absence for Kristine Lafferty, HS Teacher, effective November 16, 2012 through June 30, 2013.
- c. A partially compensated maternity leave of absence for Mary Marks, HS Teacher, effective January 2, 2012 through February 19, 2013 with a possible extension to March 4, 2013.
- d. An uncompensated NJFLA leave of absence for Bryan Hendricks, Psychologist, effective September 17, 2012 through October 26, 2012.
- e. A maternity leave of absence for Laurie Doughten, HS Teacher, effective December 21, 2012 through June 30, 2013.
- f. A partially compensated maternity leave of absence for Jennifer Mattessich effective November 19, 2012 through June 30, 2013.

Guidance Counselor Part-Time Hours

Approving Jennine Donnelly (previously approved for a maternity leave of absence) to work up to 15 hrs/week in the Guidance Office, effective 9/5/12 through 11/22/12. Jennine would work 5 hrs./day, Tuesday, Wednesday and Thursday. Payment to be at her hourly rate.

Tuition Reimbursements

Approving the following tuition reimbursements:

- a. Esther Pennell – Rowan University – Instructional Leadership and Supervision – 9/4/12 through 10/22/12 – 3 Credits (as per contract)
- b. Esther Pennell – Rowan University – Curriculum Evaluation – 10/23/12 through 12/20/12 – 3 Credits (as per contract)
- c. Tammy McHale – Rowan University – Intro to Principal ship – 10/29/12 through 12/20/12 – 3 Credits (as per contract)

Tuition Reimbursements Contingent Upon Current Language in Collective Bargaining Agreement

Board approval, as recommended by the Superintendent, of the following tuition reimbursements (this recommendation is contingent upon the current language in the Collective Bargaining Agreement, which states: “One-third of the annual tuition bank shall be allotted to each trimester”).

If the language is changed during negotiations, the timing and amount of reimbursement will change to comply with the new language):

- a. Melanie Scharadin – NJ Excel/Thomas Edison State College – Instructional Leadership and Supervisory Practice - 9/12 through 12/12 – 6 credits – Partial reimbursement
- b. Suzanne Sculli – St. Joseph’s University – Partial Reimbursement for the following courses:
 - i. Literacy Research – 8/27/12 through 12/21/12 – 3 Credits
 - ii. Intro ASD: Overview of Causality, Diagnosis and Advocacy – 8/27/12 through 10/19/12 – 3 Credits
- c. Lisa Tiedeken – Wilmington University – Partial Reimbursement for the following courses:
 - i. Advanced Physiology/Pathophysiology – 9/4/12 through 12/18/12 – 3 Credits
 - ii. Advanced Pharmacology – 1/7/13 through 4/28/13 – 3 Credits

Compensation for Student Worker

Approving to compensate Nicole Katchur, MS student worker, for up to 28 hours during the week of 6/26/12 through 6/29/12 - \$7.50/hr.

Middle School Student Workers to Share Hours

Approving the following MS student workers to share 35 hrs./week for the time period of 7/16/12 through 8/31/12:

- a. Samantha Castonguay - \$7.25/hr.
- b. Nicole Katcher - \$7.50/hr.

Student Workers for 2012/2013 School Year

Approving the following student workers for the 2012/2013 school year (9/1/12 through 6/30/13 unless otherwise noted):

- a. High School Main Office
 - i. Patrick Knapp – up to 7.5 hrs./week - \$7.25/hr., effective 8/27/12
 - ii. Nicolette Epifani – up to 7.5 hrs. /week - \$7.50/hr.
- b. HS Athletics Office/HS Guidance Office – Sarah Knapp – up to 7.5 hrs./week - \$7.50/hr.
- c. Middle School Main Office
 - i. Samantha Castonguay – up to 7.5/hrs. week - \$7.25/hr.
 - ii. Nicole Katcher – up to 7.5/hrs. week - \$7.50/hr.
- d. Technology – Shayna Benson – up to 7.5 hrs/week - \$7.25/hr.
- e. Little Pioneers Secretary – Jenna Myles – approximately 2 hrs./day, Monday-Friday - \$7.25/hr paid out of Little Pioneers funds
- f. Rachel Petrille – HS Substitute - \$7.25/hr.

Athletics Office Summer Worker

Approving John Marinelli to work up to 50 hours in the Athletics Office during the summer in lieu of Debbie Brown. Compensation will be at the curriculum rate.

Food Service Employees Working on August 30, 2012

Approving the following food service employees to work on August 30, 2012 to prepare the kitchen and lines for the beginning of school – payment will be at their hourly rate of pay:

- a. Marie Moore – 4 hrs.
- b. Barbara Smith – 4 hrs.
- c. Lenora Bogard – 4 hrs.

Anti-Bullying Appointees for 2012/2013 School Year

Approving the following Anti-Bullying appointees for the 2012/2013 school year:

- a. Anti-Bullying Coordinator – Dodd Terry
- b. Anti-Bullying Specialist – HS – Jennine Donnelly
- c. Anti-Bullying Specialist – MS – Steve Moraca

Food Service Employees for 2012/2013 School Year

Approving the following Food Service personnel for the 2012/2013 school year (Salaries as per the negotiated agreement):

<u>Name</u>	<u>Hours 11-12</u>	<u>Rate of Hourly Pay</u>
Amorates, Roseann	7 hrs/day – 1,260 hrs.	20.43
Bogard, Lenora	3.75 hrs/day – 675 hrs.	12.00
Brown, Deborah	5 hrs./day – 900 hrs.	20.43
Colo, Denise	5 hrs/day – 900 hrs.	20.43
Cooke, Patricia	4.25 hrs./day – 765 hrs.	20.43

<u>Name</u>	<u>Hours 11-12</u>	<u>Rate of Hourly Pay</u>
Danter, Denise	7 hrs./day – 1,260 hrs.	20.43
Greene, Debora	4.25 hrs./day – 765 hrs.	20.43
Griffith, Susan	5 hrs./day – 900 hrs.	20.43
McEnhill, Joann	3.75 hrs./day – 585 hrs.	13.16
Mecke, Debra	5.25 hrs./day – 945 hrs.	20.43
Metzger, Theresa	3.75 hrs./day – 675 hrs.	20.43
Moore, Marie	7 hrs./day – 1,260 hrs.	20.43
Polizzi, Michele	7 hrs./day – 1,250 hrs.	20.43
Sadler, Sandi	3.75 hrs./day – 675 hrs.	20.43
Smith, Barbara	5 hrs./day – 900 hrs.	20.43
Whitley, Joyce	4.25 hrs./day – 765 hrs.	20.43

Bus Drivers for 2012/2013 School Year

Approving the following as bus drivers for the 2012/2013 school year, pending a ninety day probationary period:

- a. Cheryl Naylor Harris - \$19/hr.
- b. Joseph Fallon - \$18/hr.
- c. Harold McGeorge - \$18/hr.

Substitute Nurse Appointee for 2012/2013 School Year

Approving Lee Seybold as a substitute nurse during the 2012/2013 school year when full time nurses are not in. Payment will be at her hourly rate.

Speech and Language Home Services

Approving Theresa Briscoe to provide 2 hrs./week of speech and language home services to a student (TC 0001139) @ \$60/hr. – 9/1/12 through 6/30/13.

Work Schedule for the Little Pioneers Child Care Workers for 2012/2013 School Year

Approving the following work schedule for the Little Pioneers Child Care Workers for the 2012/2013 school year (funded through the Little Pioneers program):

- a. Sue Dellaquilla:
 - All regular Tuesdays, 8:20 a.m. to 3:35 p.m.
 - Teacher In-Service Days – 7:20 a.m. to 3:35 p.m. (9/4, 3/5, 3/6, 3/7)
 - First week of school as follows:
 - 9/5/12 – 8:05 a.m. to 3:35 p.m.
 - 9/6/12 – 8:20 a.m. to 3:35 p.m.
 - 9/7/12 – 8:10 a.m. to 2:25 p.m.
 - Delayed openings and early dismissal professional dates as follows:
 - 10/1/12 – 7:20 a.m. to 9:35 a.m.
 - 11/1/12 – 7:20 a.m. to 9:35 a.m. and 1:45 p.m. to 3:30 p.m.

- 12/12/12 – 7:20 a.m. to 9:35 a.m. and 1:45 p.m. to 3:30 p.m.
 - 1/15/13 – 7:20 a.m. to 3:35 p.m.
 - 2/4/13 – 7:20 a.m. to 9:35 a.m.
 - 5/23/12 – 11:40 a.m. to 3:35 p.m.
 - Final exam week in June – times depend on exam schedules (approximately 27.5 hrs. to be split between both workers)
 - Last 2 days of school in June – 11:30 a.m. to 3:30 p.m.
 - All other regular Wednesday and Thursday school days – 1:20 p.m. to 3:35 p.m.
- b. Stephanie Clowney:
- All regular Tuesdays, 8:10 a.m. to 2:25 p.m.
 - Teacher In-Service Days – 7:20 a.m. to 3:35 p.m. (9/4, 3/5, 3/6, 3/7)
 - First week of school as follows:
 - 9/5/12 – 8:00 a.m. to 2:25 p.m.
 - 9/6/12 – 8:10 a.m. to 2:25 p.m.
 - 9/7/12 – 8:20 a.m. to 3:35 p.m.
 - Delayed openings and early dismissal professional dates as follows:
 - 10/1/12 – 7:20 a.m. to 9:35 a.m. and 1:45 p.m. to 3:30 p.m.
 - 11/1/12 – 7:20 a.m. to 9:35 a.m.
 - 12/12/12 – 7:20 a.m. to 9:35 a.m.
 - 1/15/13 – 7:20 a.m. to 2:20 p.m.
 - 2/4/13 – 7:20 a.m. to 9:35 a.m. and 1:45 p.m. to 3:30 p.m.
 - 5/23/12 – 11:40 a.m. to 2:25 p.m.
 - Final exam week in June – times depend on exam schedules (approximately 27.5 hrs. to be split between both workers)
 - Last 2 days of school in June – 11:30 a.m. to 3:30 p.m.
 - All other regular Monday and Friday school days – 1:20 p.m. to 3:35 p.m.

Lindsey Meyer Teen Institute Summer Leadership Program Attendee

Approving Lauren Feinberg to attend the Lindsey Meyer Teen Institute Summer Leadership Program (Attachment N) and receive an \$800 advisor stipend.

Weight Room Supervisor Job Description

Approving the job description for Weight Room Supervisor.

Job Description Addition

Approving to add a new *Performance Responsibility* to every job description in the district to read as follows:

Perform such other duties as may be assigned by Administration in an effort to ensure the health, safety and welfare of all students and staff and to operate the district in an efficient manner.

Fall 2012 and Winter 2013 Coaching Positions

Approving the attached Fall 2012 and Winter 2013 Coaching positions. Stipends as per the negotiated agreement.

Coordinator of Student Activities/Athletics for 2012/2013 School Year

Approving John Marinelli for the position of Coordinator of Student Activities/Athletics for the 2012/2013 school year. Stipend to be \$12,000.

Alternative School Program Assignments

Approving the following assignments for the Alternative School Program (\$32.50/hr. for Teaching Staff - \$37.50/hr. for Administrators – other salaries as noted below):

- a. Self-Contained Teacher – 18 hrs./week (shared)
- b. Self-Contained Counselor/Social Worker – 10 hrs./week (shared)
- c. Self-Contained Aide – 15 hrs./week @ \$12/hr.
- d. Self-Contained Substitute Teachers – as needed
- e. Math Teacher – 5 hrs./week, including prep.
- f. English Teacher – 5 hrs./week, including prep.
- g. Science Teacher – 5 hrs./week, including prep.
- h. Social Studies – 5 hrs./week, including prep.
- i. Health & PE – 5 hrs./week, including prep.
- j. Art – 2 hrs./week, plus 1 hr./prep.
- k. Financial Literacy – to be added if necessary
- l. Counselor – 4 hrs./week
- m. Substitute Teacher – as needed
- n. Substitute Aide – as needed
- o. Secretary – as needed
- p. Administrators – 5 – Coverage will rotate based on schedules

Middle School Team Leaders for 2012/2013 School Year

Approving the following staff members as Middle School Team Leaders for the 2012/2013 school year – Stipends as per the negotiated agreement:

7th Grade:

- a. Sharon Coleman
- b. Heather Renshaw
- c. Joe Sullivan

8th Grade:

- a. Monica Kelly
- b. Kristin Schell
- c. Tammy Haro

Co-Curricular Appointment Revisions for 2012/2013 School Year

Approving the following co-curricular appointment revisions for the 2012/2013 school year (stipends as per the negotiated agreement):

- a. Lisa Burke – NHS Advisor
- b. Jennine Donnelly – NHS Asst. Advisor

Completion of Internship

Approving Mark Roman, a Rowan School Psychology student, to complete his internship for the 2012/2013 school year at Clearview and be compensated at the district substitute rate totaling \$15,300 (funded through IDEA).

Daily Substitute Teacher

Approving John Srymanske as a daily substitute teacher at a rate of \$100/day from September 2012 through December 2012 and \$85/day January 2013 through February 28, 2013.

School Psychologist Appointee

Approving Kathleen Radetich for the position of School Psychologist, on an emergent hire basis, for the 2012/2013 school year. Salary to be Step 2 MA+30. (Acct. #11-000-219-104-PR-000)

Informal Hearing Request

Informal hearing by Christine Guglietti regarding her non-renewal (8:00 p.m.).

Appointments for Instructional and Non-Instructional Aides for 2012/2013 School Year

Approving to appoint the following instructional and non-instructional aides for the 2012/2013 school year:

- a. Jennifer Lynn Maioriello (on an emergent hire basis) – 1-1 Instructional Aide for visually impaired student – 7 hrs./day - \$21,136 (Acct. # 11-212-100-106-PR-000)
- b. Christina Lord (on an emergent hire basis) – Instructional Aide – 5 hrs./day - \$15,097 (Acct. # 11-209-100-106-PR-000)
- c. Diana Allen – Non-Instructional Aide – 5 hrs./day - \$10,800 (Acct. # 11-209-100-106-PR-000)

Bus Aide Appointment for 2012/2013 School Year

Approving to hire (probationally) Lisa Ballinger for the position of Bus Aide for the 2012/2013 school year (on an emergent hire basis). Salary to be \$9.50/hr.

High School Replacement Spanish Teacher for 2012/2013 School Year

Approving Eduardo Aguirre (on an emergent hire basis) for the position of HS Replacement Spanish Teacher for the 2012/2013 school. Salary to be MA Step 4 (Acct. # 11-140-100-101-PR-000).

Speech-Language Specialist Appointment for 2012/2013 School Year

Approving Susan Pattay (on an emergent hire basis) for the position of Speech-Language Specialist for the 2012/2013 school year. Salary to be MA +30, Step 4 (Acct. # 11-000-216-101-PR-000).

Contract with Amazing Transformations

Approving contract with Amazing Transformations for 30 days for Student #0001914 to provide a therapist while the student is on the bus for \$33.00 per hour.

The motion was approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mr. Petrille, Mr. Trifiletti, Mr. Van Noy and Mr. Campbell
Nay:	None.

Old Business

None.

New Business

None.

Adjournment

Mrs. Giaquinto moved, seconded by Mr. Petrille, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 9:37 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator