

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, NJ 08062

Board of Education Meeting
August 22, 2013

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Public Meeting Room. Mr. Campbell called the meeting to order at 7:05 p.m.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Members Present:

Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, Mr. Campbell, President, Mr. Horchak, Superintendent, and Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction.

Members Absent:

None.

Public Present:

Scott Wagner, Christina Boody, Donald Coughlan, and N. Fortunato.

Flag Salute:

The flag salute was said by all present.

Minutes:

Mrs. Giaquinto moved, seconded by Mr. Ware, that the Board of Education approve the following Minutes:

- a. July 25, 2013 Regular Meeting and Executive Session

The motion was unanimously approved.

Mr. Coughlan, Mrs. Lundberg, Mr. Moore and Mr. Van Noy abstained.

Correspondence:

- a. A letter from the State of NJ regarding the district's 100% compliance with the special education requirements reviewed for *Transition to Adult Life* was received.

- b. A letter from the State of NJ regarding the district meeting the requirements pertaining to implementation of special education requirements for the 2011/2012 school year was received.

For the Good of Clearview:

- NJ.com Rating
- Introduction of Mrs. Robin Bazzel, new Middle School Principal, was introduced.

Public Comments;

None.

Committee Reports

Curriculum/Instruction & Technology

Mrs. Giaquinto moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Curriculum/Instruction & Technology Items:

Services Provided by GCSSSD

Approved the following services to be provided through GCSSSD during the 2013/2014 school year:

- a. Services for Student (TC 0002044)
 - i. Educational Consultation Services – 4 hrs./month – 9/1/13 through 12/1/13 – 16/hrs. @ \$110/hr. = \$1,760
 - ii. Homebound Program Assistant – 1.5 hrs./week – 9/1/13 through 12/1/13 – 19.5/hrs. @ \$34/hr. = \$663
- b. 8 hrs./week of Occupational Therapy @ \$82/hr. for in-district students per their IEP's
- c. 8 hrs./week of Physical Therapy @ \$82/hr. for in-district students per their IEP's
- d. 5 hrs. behavioral consultation @ \$110/hr. for a student (TC 0002037) while on the school bus
- e. Physical/Occupational Therapy evaluation for a student (TC 0002313) - \$306/evaluation

Eden Autism to Provide Services for a Student

Approved Eden Autism to provide the following services for a student (TC 0001896) during the 2013/2014 school year:

- a. 10 hrs./week of home services at \$33/hr.
- b. 2 hrs./month consultation @ \$108/hr.

Disposal of Textbooks No Longer Used

Approval to dispose of the following textbooks which are no longer used:

- a. *Guide to Good Food* books, Copyright 1996, Qty. 45
- b. *Housing Decisions*, Copyright 1994, Qty. 27

Revised Tuition Rates for 2013 ESY Out-Of-District Placements

Approved the following revised tuition rates for 2013 ESY out-of-district placements:

Student Tracker Code	Original Amount	Revised Amount	Total
<i>Archbishop Damiano</i>			
TC 0001635	\$6,764.70	\$6,758.70	(\$6.00)
TC 0001897	6,764.70	6,758.70	(6.00)
TC 0001897 1-1 Aide	5,003.40	5,126.70	123.30
TC 00002313	6,764.70	6,758.70	(6.00)
<i>Archway Program</i>			
TC 0001914	\$12,000.00	\$6,972.00	(\$5,028.00)
<i>Bancroft</i>			
TC 0001560 1-1 Aide	\$4,928.00	\$5,632.00	\$704.00
<i>Gloucester County Special Services School District</i>			
TC 0001905	\$4,000.00	\$3,840.00	(\$160.00)
<i>LARC</i>			
TC 0002044 1-1 Aide	\$4,275.00	\$3,870.00	(405.00)
TC 0002072 1-1 Aide	\$4,275.00	\$3,870.00	(405.00)

Operate an Alternative Education Program Pursuant to Subchapter 9

Approved to operate an Alternative Education Program pursuant to Subchapter 9 of the NJ Administrative Code, during the 2013/2014 school year.

Out-Of District Placements for 2013/2014 School Year

Approved the out-of-district placements for the 2013/2014 school year (Attachment A).

Student to Receive Job Coaching

Approved for a student (TC0001243) to receive job coaching for 2 ½ hrs./day while attending the Abilities Center. This service will be provided by the Abilities Center at a rate of \$25/hr.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Discussion

- Summer Work for Students

Community Relations, Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education approve the following Community Relations, Policy & Legislation Items:

Second Reading of Regulation for Adoption

Approved the second reading of the following regulation for adoption:

- a. Regulation 4150 – Discipline

First Reading of the Revisions to Policies and Regulations

Approved the first reading of the revisions to the following policies and regulations:

- a. Policy 2624 – Grading System
- b. Regulation 2624 – Grading System
- c. Policy 3232 – Tutoring Services
- d. Regulation 3232 – Tutoring Services
- e. Regulation 5200 – Attendance

First reading of Policy and Regulation 5117 tabled.

Request from Kingsway Regional to Utilize 18 Clearview School Buses and Bus Drivers in Event of an Emergency

Approved a request from Kingsway Regional to utilize 18 Clearview school buses and bus drivers in the event of an emergency evacuation of their school. The additional buses/drivers would provide transportation to Dream Park located in Logan Township.

Agreements with Rowan University

Approved the following agreements with Rowan University:

- a. The revised Rowan housing agreement with a cost of \$16,310 for participants in the first 2 sessions of the modeling program (June 2013 approval, \$12,160).
- b. The Rowan housing agreement with a cost of \$5,560 for participants in the final session of the modeling program.

Student Teacher Assignments for 2013/2014 School Year

Approved the following student teacher assignments for the 2013/2014 school year:

Last Name	First Name	School	Teacher Assigned	Location/School	Effective
Ott	Stephanie	Rowan University	Jennifer Satterfield	English/HS	9/13 – 5/14

Unpaid School Psychology Internship

Approved Samantha Mock-Cohen to conduct an unpaid school psychology internship with Kate Firsker and Byran Hendricks during the 2013/2014 school year (pending completion of the fingerprinting process).

2013/2014 School Calendar Changes

Approved the following 2013/2014 school calendar changes:

- a. Delayed Openings:
 - i. October 31, 2013 – Student Growth Objectives (SGO) final development; expectations; Danielson Evaluation – Domains 1 & 4
 - ii. December 11, 2013 – Benchmark assessment; continue review and evaluation of artifacts for D 1 & 4
 - iii. January 17, 2014 – Review Student Growth Objectives (SGO) for revisions prior to February deadline
 - iv. February 25, 2014 – Data analysis of Student Growth Objectives (SGO) benchmark assessments
 - v. April 7, 2014 – Review criteria for development of Specific Measurable Attainable Realistic and Timely (SMART) goals in preparation for Annual Performance Review (APR) and Professional Development Plans (PDP)
 - vi. May 16, 2014 – Review of attainment of Student Growth Objectives (SGO) for Annual Performance Review (APR) and Professional Development Plans (PDP)
- b. Early Dismissal:
 - i. May 22, 2014 – Continuation of 5/16/13 SGO's and initial development of PDP's and APR's.

Tuition Students

Approved to accept the following tuition students for the 2013/2014 school year:

- a. A Grade 12 tuition student (homeless) from Woodstown schools (#201210009) for a portion of the 2013/2014 school year. This student moved into the Clearview district effective 10/15/12 and according to State guidelines tuition will be paid by the resident district for 1 full year. Woodstown paid for 12/13 school year and will be billed for 26 days for 13/14 or \$1,589. This student will become the responsibility of Clearview on October 15th.
- b. A Grade 8 student (#201209267) as a prospective resident student until the family formally resides in the district, which is anticipated to be in November 2013. Tuition to be \$650/month (pro-rated).
- c. A Grade 8 student (#201209389) and a Grade 10 student (#201009400) (brother/sister) as prospective resident students until they formally reside in the district. Tuition to be \$1300/month (pro-rated).

Monday Clinics Provided by Dr. Nathan Holmes from Advanced Orthopedics

Approved to work with Dr. Nathan Holmes from Advanced Orthopedics and offer Monday clinics at the High School for injured athletes during the 2013/2014 school year. As in prior years, this will remain a free consultative service without any commitment to this medical provider.

Appoint Robin Bazzel as Part of the District Affirmative Action Team

Approved to appoint Robin Bazzel as part of the district Affirmative Action Team in lieu of Kathy McKinney.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.
Abstention:	Mr. Coughlan for First Reading of the Revisions to Policies and Regulations

Finance, Operations & Personnel

Mr. Van Noy moved, seconded by Mr. Moore, that the Board of Education approve the following Finance, Operations & Personnel Items:

Bill Lists for Payment

Mr. Van Noy moved, seconded by Mr. Moore, that the Board of Education approve the following Bill Lists for Payment:

Approved the bill lists for payment as follows (Attachment B):

- a. Additional June 2013 Bank Transfers Bill List
- b. July 31, 2013 Bill List
- c. August 22, 2013 Bill List
- d. August 22, 2013 Cafeteria Bill List

Line Item Transfers

Approved the following line item transfers:

2012/2013 Budget Year			
<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-190-100-610-HS-FCS	11-190-100-580-HS-FCS	\$115.00	Mileage reimbursements
11-000-270-162-PR-000	11-000-270-503-TR-000	575.00	Aid-in-Lieu payments
11-000-270-162-PR-000	11-000-270-503-TR-000	884.00	Aid-in-Lieu payments
11-000-252-580-TE-TEC-W	11-000-252-592-TE-TEC	541.00	Verizon business
11-000-291-270-BO-BUS-A	11-000-291-220-BO-BUS	13,200.00	Social Security
11-000-217-320-CS-CST	11-000-216-101-PR-000	600.00	Speech teacher
11-000-218-104-PR-000	11-000-213-104-PR-000-A	3,600.00	Substitute Nurse - HS
11-000-100-566-CS-CST	11-000-100-563-BO-BUS	4,804.80	GCIT Tuition
20-250-200-104-PR-000	20-250-200-106-PR-000	500.00	IDEA funds
11-402-100-580-AT-ATH	11-402-100-105-PR-000	95.00	Athletics Secretary
11-000-263-420-BG-000	11-000-263-110-PR-000-B	602.00	Maintenance staff OT
11-130-100-101-PR-000-B	13-602-200-300-BO-BUS	2,720.00	Adult School
11-000-262-420-BG-000	11-000-263-420-BG-000	475.00	Lawnmower repairs
11-190-100-610-HS-CTE	11-190-100-580-HS-CTE	115.00	CTE travel
11-000-230-334-BO-BUS	11-000-230-331-BO-BUS	1,145.00	Legal expenses
11-000-270-162-PR-000	11-000-270-420-TR-000	20,965.00	Bus repairs
11-000-270-517-TR-000	11-000-270-503-TR-000	884.00	Aid-in-lieu payments
11-000-291-270-BO-BUS-A	11-000-291-290-BO-BUS	37,110.00	Sick leave buyouts
11-000-262-420-BG-000	11-000-262-490-BO-BUS	2,062.00	Water bill

11-190-100-610-HS-FCS	11-190-100-580-HS-FCS	11.88	Mileage reimbursement
11-000-270-610-TR-000	11-000-270-518-TR-000	17,442.00	Contracted bus routes
11-000-270-517-TR-000	11-000-270-518-TR-000	24,616.00	Contracted bus routes
11-000-262-420-BG-000	11-000-263-420-BG-000	225.00	Repairs to Gator
11-000-270-390-TR-000	11-000-270-161-PR-000-B	230.00	Transportation expenses
11-000-261-420-BO-BUS	11-000-270-162-PR-000	28,300.00	Payroll (transportation)
11-000-252-107-PR-000	11-000-270-161-PR-000	26,500.00	Payroll (transportation)
11-000-270-610-TR-000	11-000-270-161-PR-000	39,500.00	Payroll (transportation)
11-000-262-110-PR-000-B	11-000-263-110-PR-000-B	1,791.00	Maintenance OT
11-000-217-320-CS-CST	11-000-216-101-PR-000	240.00	Speech salaries
11-000-213-610-HS-HEA	11-000-213-104-PR-000-A	874.25	Substitute Nurse – HS
11-000-213-300-MS-HEA	11-000-213-104-PR-000-A	55.00	Substitute Nurse – HS
11-000-291-270-BO-BUS-B	11-000-270-610-TR-000	24,000.00	Fuel
11-000-270-615-TR-000	11-000-270-610-TR-000	11,700.00	Fuel
11-000-270-512-TR-000	11-000-270-420-TR-000	2,872.00	Bus Maintenance
11-000-262-610-BG-000-H	11-000-263-610-BG-000	950.00	B & G Supplies

2013/2014 Budget Year			
<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-190-100-610-BO-BUS	11-190-100-440-BO-BUS	\$60,487.60	Lease of laptops as per 6/20/13 BOE approval
11-000-262-520-BO-BUS	11-000-291-260-BO-BUS	5,935	Insurance funds
11-000-270-593-TR-000-A	11-000-291-260-BO-BUS	3,445	Insurance funds

Board Secretary's Report

Approved the Board Secretary's Report for June 2013 in accordance with 18A:17-36 and 18A:17-9 to include the Monthly Certification that no line item account has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Reports and Monthly Certifications for June 2013 as follows (Attachment C):

Revenues/Amounts/Sources

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:23A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as listed further below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Charge Salaries to Grants

Approved to charge the following salaries to grants as indicated:

- a. Kara Damminger – 50% of salary to 13/14 NCBL grant
- b. Kathy Cockrell, Secretary – 50% of salary to 13/14 IDEA grant
- c. Karen Luttenberger, Secretary – 50% of salary to 13/14 IDEA grant

Resolutions to Participate in the ACES

Approved the resolutions to participate in the ACES (Alliance for Competitive Energy Services) Bids for Electric and Gas for the 2013/2014 school year. (Attachment D)

Cancel Lunch Balances

Approved to cancel lunch balances for students who have left the district (Attachment E).

Credit Lunch Balances for Students who Graduated in June 2013

Approved to credit lunch balances for students who graduated in June 2013 (Attachment F).

Transition of All Bank Accounts to Century Savings Bank

Approved to transition all of the following bank accounts to Century Savings Bank for the 2013/2014 school year:

Adult Community School Account	Agency Account	Athletic Account
Building Project Account	Cafeteria Account	Capital Reserve Account
Clearview Reimbursement Account	General Warrant Account	Internet Receiving Acc. – Cafeteria
Internet Receiving Account – School Store	Payroll Account	Student Activities Account
Superintendent/Business Administrator’s Acct.	Unemployment Comp. Account	

Renewal of Copier Leases with Ricoh

Approved the following renewal copier leases with Ricoh (State Contract # 82709):

- a. Ricoh Aficio Pro 1107 ex for the HS Copy Room (replacement copier)
\$985.90/month for 60 months to include 150,000 copies per month
- b. Ricoh Aficio Pro 1107 ex for the HS 2nd Floor (replacement copier)
\$747.07/month for 60 months to include 100,000 copies per month
- c. Ricoh Aficio MP9002SP for HS Library
\$580.00/month for 48 months to include 75,000 copies per month (upgrade from 20,000)

Fee Schedule for Outside Groups

Approved the fee schedule for outside groups for the 2013/2014 school year (no changes from 2012/2013) (Attachment G).

Purchase 2014 Thomas 29 Passenger Type C Bus from H.A. DeHart & Son, Inc.

Approved to purchase one 2014 Thomas 29 passenger (5 Wheelchair) Type C Bus from H.A. DeHart Son, Inc. at the cost of \$109,846.37 through the MRESC (Middlesex Regional Educational Services Commission) Bid #11-12-46.

Jointures for the 2013/2014 School Year

Approved the following jointures for the 2013/2014 school year:

- a. Jointure with Gloucester County Special Services School District to transport 1 Clearview student to Bancroft, Haddonfield, on Route Y795 at a cost of \$20,223 (7% administration fee is included).
- b. Jointure with Gloucester County Special Services School District to transport 1 Clearview student to Archway, Atco, on Route S5001 at a cost of \$32,241.50 (7% administration fee is included).
- c. Jointure with Gateway to transport 2 Clearview students to LARC School on Route GW29 at a cost of \$31,172.40.
- d. Jointure with Gloucester County Special Services School District to transport 2 Clearview students to YALE, Medford on Route S5083 at a cost of \$36,073.80 (7% administration fee is included).
- e. Jointure with Gateway to transport 1 student to Yale, Cherry Hill on Route GW38 at a cost of \$10,728.

Athletic Schedule Changes

Approved the athletic schedule changes (Attachment H).

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.
Abstention:	Mr. Coughlan for the purchase of 2014 Thomas 29 passenger Type C Bus from H.A. DeHart & Son, Inc.

Executive Session

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment I): The matters included in the Personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:38 p.m.

Public Session

Mr. Petrille moved, seconded by Mr. Ware, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:15 p.m.

Finance, Operations & Personnel

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Finance, Operations & Personnel Items:

Approved the following Home/Supplemental Instruction:

- a. Grade 8 student (201209346)
Effective 8/1/13
Instructor(s):
 - i. Monica Kelly – 5 hrs. total
- b. Grade 8 student (201209286)
Effective 8/1/13
Instructor(s):
 - i. Karissa Wescott – 8 hrs. total
- c. Grade 9 student (201109074)
Effective 8/1/13
Instructor(s):
 - i. Karissa Wescott – 5 hrs. total

Substitute Appointments/Re-Appointments

Approved the following substitute appointments/re-appointments for the 2013/2014 school year:

Substitute Custodian Appointments:

- a. Corey Ellis (7/1/13-7/15/13)

Substitute Teacher Appointments:

- a. Brittany Branco
- b. Maryagnes Foldes
- c. Marie Dorris

Substitute Re-Appointments:

- a. Bus Drivers/Aides
- b. Teachers/Nurses/Secretaries

Revised Start Date for Corey Ellis

Approved a revised start date of 7/16/13 for Corey Ellis, Part-Time Custodian (originally approved for 7/1/13).

Susan Pattay to Work up to 21 Hours Prior to Returning from Maternity Leave

Approved Susan Pattay to work up to 21 hrs. prior to returning from maternity leave in October, to review her student's files. Payment to be at her hourly rate and to be funded through the IDEA grant.

Employees to Work Up to 10 Hours Each During Summer

Approved the following employees to work up to 10 hrs. each during the summer to develop and prepare the re-designed MS English Language Arts and Mathematics Lab – Payment to be at \$34.03/hr.:

- a. Kara Damminger
- b. Matt Evans
- c. Catie Ursino

Jessica Noguera to Work up to 6 Hours during the Summer with Media 1 Summer Course Students

Approved Jessica Noguera to work up to 6 hrs. during the summer with Media I summer course students who were absent to make up missed work – Payment to be at \$34.03/hr.

Employees to Work in Additional Math Camps for the Summer School Program

Approved the following employees to work in additional Math Camps for the summer school program due to increased enrollment (2 additional Math Seven Camps and 1 additional Advanced Math Seven Camp). Each camp is 4 days, 2 ½ hrs./day at \$34.03/hr.:

- a. Neil Bress
- b. Loretta Hayward
- c. Sarah Musto

Cheryl Catts to Participate in Mathematics Teacher Camp

Approved Cheryl Catts to participate in the Mathematics Teacher Camp over the summer – 7 hrs. @ \$25/hr.

Karisa Wescott to Work up to 6 Hours Serving on the Departmental Team for Mathematics

Approved Karisa Wescott to work up to 6 hrs. @ \$34.03/hr. serving on the departmental team for Mathematics.

Employees to be Compensated for Curriculum Writing

Approved the following employees to be compensated for curriculum writing:

- a. Barbara Palmo and Roseanne Uhorchuck – total of 20 hrs. – Computer Applications and Personal Finance curriculum - \$34.03/hr.
- b. Shawn Ellis – up to 25 hrs. – Review and revise all levels of French and Spanish curriculum - \$34.03/hr.

Revisions/Additions to Personnel

Approved the following revisions/additions to personnel in the Jump Start summer school program:

- a. Monica Kelly to replace Michael Cockrell – up to 18 hrs. @ \$34.03/hr.
- b. Steve Moraca – up to 4 hrs. @ \$34.03/hr.
- c. Michael Zappala – up to 4 hrs. @ \$34.03/hr.

- d. Debbie Wilson – an additional 8 hrs. @ \$34.03/hr.

Increase Hours for Summer Student Workers

Approved to increase the hours for the following summer student workers in the technology department from 25 hrs./week to 35 hrs./week effective August 15, 2013:

- a. Shayna Benson
- b. Christopher Bingham
- c. Shane Guimarello

Summer Student Worker Revisions

Approved the following summer student worker revisions:

- a. Terminate Zachary Hadfield, Buildings & Grounds summer student worker, effective August 15, 2013
- b. HS Main Office – Nicolette Epifani – August 12 through 16, 2013 - \$7.50/hr. (in lieu of Patrick Knapp)

Student Workers for 2013/2014 School Year

Approved the following student workers for the 2013/2014 school year:

- a. MS Main Office – 15 hrs./week to be shared between the following students – Monday-Friday 2:30 p.m. to 4:00 p.m. effective 9/5/13 – (9/3 & 9/4 hours to be 8:30 a.m. to 2:30 p.m.)
 - i. Samantha Castonguay - \$7.50/hr.
 - ii. Alexis Pawlowski - \$7.25/hr.
- b. Technology Department – Shayna Benson – up to 7.5 hrs./week - \$7.50/hr.
- c. Athletics/Guidance Offices – Patrick Knapp – effective 9/5/13 – Monday-Friday, 1.5 hrs./day - \$7.50/hr.

Employees to Work During the MS Open House Day

Approved the following employees to work during the MS Open House Day, August 28th, from 12:00 p.m. to 4:00 p.m. and to be compensated at their hourly rate:

- a. Mary Lou Salvador
- b. Monica Marino

Substitute Rates of Pay for 2013/2014 School Year

Approved the following substitute rates of pay for the 2013/2014 school year:

- a. School Secretary - \$11/hr.
- b. Custodian - \$11/hr.
- c. Cafeteria - \$9/hr. - \$10/hr. after 2 years of service
- d. Bus Driver - \$15/hr. - \$16/hr. after 5 years of service
- e. Bus Aide - \$8/hr.
- f. Instructional Aide - \$70/day
- g. Non-Instructional Aide - \$55/day

- h. Hall Monitor - \$8/hr.
- i. Substitute Teacher - \$80/day - \$85/day after 10 days in district
- j. Substitute Greeter - \$8/hr.
- k. Substitute Nurse - \$115/day
- l. Contracted Bus Drivers who are Substitute Bus Aides when requested - \$10.50/hr.

Assignments for the Alternative School Program

Approved the following assignments for the Alternative School Program (\$32.50/hr. for Teaching Staff - \$37.50/hr. for Administrators – other salaries as noted below):

- a. Self-Contained Teacher – 18 hrs./week (shared)
- b. Self-Contained Counselor-Social Worker – 10 hrs./week (shared)
- c. Self-Contained Aide – 15 hrs./week @ \$12/hr.
- d. Self-Contained Substitute Teachers – as needed
- e. Math Teacher – 5 hrs./week, including prep.
- f. English Teacher – 5 hrs./week, including prep.
- g. Science Teacher – 5 hrs./week, including prep.
- h. Social Studies – 5 hrs./week, including prep.
- i. Health & PE – 5 hrs./week, including prep.
- j. Art – 2 hrs./week, plus 1 hr. prep.
- k. Financial Literacy – Psychology – 5 hrs./week
- l. Counselor – 4 hrs./week
- m. Substitute Teacher – as needed
- n. Substitute Aide – as needed
- o. Secretary – as needed
- p. Administrators – 5 – Administrative coverage, rotation and schedules will be approved and assigned by the Superintendent

Lee Seybold – Substitute Nurse for the 2013/2014 School Year

Approved Lee Seybold as a substitute nurse during the 2013/2014 school year when full time nurses are not in. Payment will be at her hourly rate.

Liz Warden to Provide Diagnostic Assessment Services for English Language

Approved Liz Warden to provide diagnostic and assessment services for English Language Learners (ELL) students during the 2013/2014 school year – up to 10 hrs. @ \$40/hr.

Tuition Reimbursements

Approved the following tuition reimbursements for the 2013/2014 school year as per the negotiated agreements:

- a. Jessica Noguera – Issues in Ed. Tech – Central Michigan University (on-line) – October 21, 2013 through December 13, 2013 – 3 Credits

Leaves of Absence

Approved the following leaves of absence:

- a. A compensated FMLA leave for Bartola Scarpaci, Custodian, from August 9, 2013 to approximately September 6, 2013.
- b. An extension to the FMLA leave for Megan Conklin, Teacher, through the first marking period of the 2013/2014 school year (previously approved through 6/30/13).
- c. A maternity leave of absence for Meghan Cangì-Mammele, Teacher, from November 8, 2013 through April 1, 2014.

Letter of Resignation

Approved to accept a letter of resignation as Assistant Football Coach from Nick Cappolina.

Co-Curricular/Coaching Positions

Approved the following co-curricular/coaching positions for the 2013/2014 school year – Stipends as per the negotiated agreement:

- a. Kyle Rosa – MS Cross Country Coach
- b. Dan Harris – Assistant Football Coach
- c. Jaclyn Gangemi – Freshman Field Hockey Coach
- d. David Tomasette – Assistant Wrestling Coach
- e. Romel McInnis – Vocal Ensemble Director
- f. Rob Rieck – Weight Room Monitor
- g. Kevin Leamy – change prior appointment from paid coach to volunteer

Contract Adjustments for 2013/2014

Approved the following contract adjustments for the 2013/2014 school year:

- a. Robert Rieck – BA, Step 10 to BA+30, Step 10
- b. Suzanne Zigo – MA, Step 10 to MA+30, Step 10

Renewal of Contract for Patricia Griscom

Approved to renew the contract for Patricia Griscom, Bus Aide, for the 2013/2014 school year now that her 90 probationary period has expired. Salary to be \$9.50/hr.

Bus Drivers/Aides Hours and Routes

Approved the Bus Drivers/Aides hours and routes for the 2013/2014 school year – Salaries as per the negotiated agreement. (Attachment J).

Hours for General Aides

Approved the hours for the following general aides during the 2013/2014 school year:

- a. Laurie Knipp, MS – 5 hrs./day
- b. Steven Bonaventure, HS – 5 hrs./day
- c. Joseph Knooren, HS – 5 hrs./day

Offers of Employment

Approved to rescind the following offers of employment:

- a. Erin Farrell, MS Math Replacement Teacher for the 2013/2014 school year. Ms. Farrell has accepted full time employment in another district.
- b. Aimee Patti, HS English Replacement Teacher from 9/13 through 12/13. Ms. Patti has accepted another position.

New Employees on an Emergent Hire Basis

Approved the following new employees, on an emergent hire basis, for the 2013/2014 school year:

- a. Mary Agnes Foldes, Child Development Aide – Salary to be \$15/hr. funded through the Little Pioneers Program (Account #65-910-310-106-BO-BUS)
Schedule as follows:
 - i. Tuesdays – 8:15 a.m. to 3:30 p.m.
 - ii. Thursday & Fridays – 1:20 p.m. to 3:35 p.m.
- b. Argelia Blazer, HS Spanish Teacher – Salary to be BA, Step 1 (Account #11-140-100-101-PR-000)
- c. Starr Marz, MS Self-Contained Replacement Teacher – Salary to be BA, Step 1 (Account #11-212-100-106-PR-000)
- d. Romel McInnis, HS Choir/Music Teacher – Salary to be BA, Step 1 (Account #11-140-100-101-PR-000)
- e. Daniel Harris, HS Special Education Teacher (pending receipt of NJ Instructional Certificate) – Salary to be BA, Step 1 (Account #11-212-100-101-PR-000)
- f. Jocelyn Jengehino, Instructional Aide, effective 9/1/13 – 5 hrs./day – Salary to be \$15,097.50 (Account #11-212-100-106-PR-000)
- g. Linda Harrison, 1-1 Instructional Aide, effective 9/1/13 – Full Time (7/13 approval was for 5 hrs./day) – Salary to be \$21,136.50 to be reimbursed from sending district (Account #11-212-100-106-PR-000)
- h. Kevin Leamy, 1-1 Instructional Aide, effective 9/1/13 – Full Time – Salary to be \$21,136.50 (Account #11-209-100-106-PR-000)
- i. Jen Maioriello, 1-1 Instructional Aide, effective 9/1/13 – Full Time – Salary to be \$21,673 to be reimbursed from sending district (Account #11-212-100-106-PR-000)
- j. Katherine Fucetola, Replacement Athletic Trainer, effective 8/15/13 through 11/11/13 – Salary to be \$30/hr. (Account #11-402-100-100-PR-000-A)
- k. Jaclyn Gangemi, HS Health/Phys. Ed Replacement Teacher, for the first marking period of the 2013/2014 school year – Salary to be BA, Step 1 (pro-rated) (Account #11-140-100-101-PR-000-A)
- l. Anne Paoletti, MS Math Teacher, effective 9/1/13 – MA, Step 11 (Account #11-130-100-101-PR-000)
- m. Kristi Jennings, HS English Replacement Teacher, effective 9/3/13 through 12/31/13 – Salary to be BA, Step 1 (pro-rated) (Account #11-140-100-101-PR-000)

- n. Samantha Scarfo, MS Math Replacement Teacher, effective 9/3/13 through approximately 2/28/14 – Salary to be BA, Step 1 (pro-rated) (Account #11-130-100-101-PR-000)

Curriculum Writing

Approved Vickie Rosi and Starr Marz to work 18 hrs./each during August 2013 for curriculum writing – Payment to be \$34.03/hr. to be funded through the IDEA grant.

Staff Transfers

Approved the following staff transfers for the 2013/2014 school year:

- a. Antoinette Maccherone – From HS to MS
- b. Nicholas Noone – From HS/MS to HS only
- c. Dan Matozzo – From MS to HS
- d. Cory Forman – From HS to MS

Cancel Vacation Days

Approved to cancel the following vacation days for John Horchak III, Superintendent. These days were unused and cannot be carried over due to the new state regulations. This action will update the personnel record and will be in compliance with the State regulation regarding vacation time:

- a. 2011/2012 – Cancel 20 unused days (previously carried over)
- b. 2012/2013 – Cancel 3 ½ unused days

Contracts for the Assistant Superintendent for Curriculum and Instruction and the Business Administrator

Approved the 2013/2014 contracts for the Assistant Superintendent for Curriculum/Instruction and the Business Administrator. The original approval at the June 20, 2013 meeting was to submit to the County Office of Education for review. The County Office has reviewed and approved the contracts and has requested final approval by the Board of Education.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Old Business:

None.

New Business:

None.

Adjournment

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:18 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator