

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT**  
**Mullica Hill, New Jersey**

**Board of Education Meeting**  
**February 28, 2013**

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Public Meeting Room. Mr. Campbell called the meeting to order at 7:04 p.m.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Members Present:

Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy (arrived at 7:50 p.m.), Mr. Ware, Mr. Campbell, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, Business Administrator.

Members Absent:

None.

Public Present:

Deb Baldasane, Arlen Kimmelman, Skip Sondoni, Mike Wichart, Jim Woolbert, Debbie Heston, Christina Boody, N. Fortunato.

Flag Salute:

The flag salute was said by all present.

Moment of Silence:

In Memory of Lois Sweeten.

Minutes:

**Mr. Petrille moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following minutes:**

- a. January 24, 2013 Regular Meeting and Executive Session
- b. February 12, 2013 Special Meeting and Executive Session

**The motion was unanimously approved.  
Mr. Campbell and Mr. Petrille abstained.**

Correspondence:

None.

For the Good of Clearview:

- a. A letter was received from *Classroom Close-up, NJ* regarding taping "Empowering Girls" at the Middle School.
- b. Congratulations to Karl Neiswender on being inducted into the New Jersey Scholastic Coaches Association Hall of Fame Class of 2013.
- c. Gloucester County NAACP Joint Equity Committee
  - Classroom visit (Humanitarian Studies)

Public Comments:

None.

Presentations:

- a. John Wiseburn introduced the Watson Family and presented them with a hoagie fundraiser check in the amount of \$1500.00. Deb Baldasane expressed thanks for participating with Washington Township in the fundraiser.
- b. District Architect, George Duthie discussed the Phase II Fields project.
- c. Eileen McMullen, Food Service Director spoke about The Healthy, Hunger-Free Kids Act of 2012 Rules Change School Meals.

### ***Committee Reports***

#### **Finance**

**Mr. Van Noy moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Finance Items:

#### **Bill Lists for Payment (Attachment A)**

Approved the bill lists for payment as follows:

- a. January 15, 2013 Payroll
- b. January 30, 2013 Payroll
- c. January 31, 2013 Bill List

- d. January Bank Transfers
- e. February Cafeteria Bill List
- f. February 28, 2013 Bill List
- g. February 28, 2013 Capital Projects Bill List

Line Item Transfers

Approved the following line item transfers:

<b>From</b>	<b>To</b>	<b>Amount</b>	<b>Rationale</b>
11-000-270-517-TR-000	11-000-270-518-TR-000	\$17,000.00	Transportation to BCSSSD
11-190-100-590-MS-MAT	11-190-100-640-CO-CUR	1,230.00	8 <sup>th</sup> Grade Math Textbooks
11-190-100-610-HS-MAT	11-190-100-640-CO-CUR	250.00	8 <sup>th</sup> Grade Math Textbooks
11-190-100-610-MS-MAT	11-190-100-640-CO-CUR	250.00	8 <sup>th</sup> Grade Math Textbooks
11-190-100-890-MS-MAT	11-190-100-640-CO-CUR	1,600.00	8 <sup>th</sup> Grade Math Textbooks
11-190-100-890-HS-MAT	11-190-100-640-CO-CUR	350.00	8 <sup>th</sup> Grade Math Textbooks
11-190-100-590-HS-MAT	11-190-100-640-CO-CUR	816.00	8 <sup>th</sup> Grade Math Textbooks
11-190-100-640-CO-ENG	11-190-100-610-MS-ENG	1,493.98	Paperback Books for Classrooms
30-000-400-450-BO-FLD	30-000-400-731-BO-FLD	14,670.00	Scoreboard for New Fields
30-000-400-450-BO-FLD	30-000-400-731-BO-FLD	12,755.00	Bleachers for New Fields
11-190-100-640-MS-MUS	12-130-100-730-MS-MUS	357.00	Instruments
12-130-100-730-MS-MUS	11-190-100-610-MS-MUS	3,550.00	Instruments
11-190-100-610-MS-ADM	11-000-261-420-BG-000-M	3,500.00	MS Cafeteria PA
11-000-240-610-MS-ADM	11-000-261-420-BG-000-M	3,500.00	MS Cafeteria PA
20-433-100-600-BO-BUS	20-433-100-500-BO-BUS	325.00	Field Trip
11-000-230-104-PR-000	11-000-230-339-BO-BUS	5,000.00	Negotiator
11-000-100-566-CS-CST	11-000-217-320-CS-CST	9,500.00	Amazing Transformations
11-130-100-101-PR-000-A	11-000-223-320-CO-CUR	10,000.00	Danielson Training
11-000-100-566-CS-CST	11-000-217-320-CS-CST	10,000.00	Amazing Transformations
11-000-230-104-PR-000	11-000-230-331-BO-BUS	8,000.00	Legal Expenses
11-000-221-610-CO-CUR	11-000-221-890-CO-CUR	470.00	SURE Summit
11-190-100-890-HS-MUS	11-190-100-610-HS-MUS	950.00	Computer Purchase
11-402-100-100-PR-000	11-402-100-105-PR-000	200.00	Athletic Secretary Salary
Additional Transfers (Attachment B)			

Board Secretary's Report

Approved the Board Secretary's Report for January 2013 in accordance with 18A:17-36 and 18A:17-9 to include the Monthly Certification that no line item account has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Reports and Monthly Board Certifications for January 2013 as follows (Attachment C):

Revenue/Amounts/Sources

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:23A-10.10(c)3, that there are changes in anticipated revenue amounts or revenue sources as listed further below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Travel and Work Related Expenses: Employee

Approved the Resolution for Travel and Work Related Expenses: Employee (Attachment D).

Account Reports

Approved the following account reports:

- a. Adult School – January 2013
- b. Student Activities – January 2013
- c. Athletics – January 2013

Carry Over IDEA Funds into the 2012/2013 Budget

Approved to carry over \$12,034 of 2011/2012 IDEA funds into the 2012/2013 budget as follows:

Nonpublic	200-320	\$11,971
Public	100-500	63

Renew Cooperative Bid Services with Educational Data Services, Inc. for 2013/2014 School Year

Approved to renew the Cooperative Bid Services with Educational Data Services, Inc. for the 2013/2014 school year at no increase (\$5,300).

Transfer from Pioneer Pantry Account to DECA Account

Approved to transfer \$420.00 from the Pioneer Pantry Account to the DECA Account to fund the hotel room and food for the chaperones accompanying the special needs students to DECA. (The reimbursement for food will not exceed the GSA per diem rates).

Hosting Modeling Institutes

Approved to host the following three Modeling Institutes (contingent upon grant funding) – Monday through Friday – 9 a.m. to 4 p.m.:

- a. Modeling Biology – July 29<sup>th</sup> – August 16<sup>th</sup>
- b. Modeling Chemistry – July 8<sup>th</sup> – July 26<sup>th</sup>
- c. Modeling Physics – July 8<sup>th</sup> – July 26<sup>th</sup>

**The motion was approved.**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, Mr. Campbell</b>
<b>Nay:</b>	<b>Mr. Coughlan on Scoreboard and Bleachers Line Item Transfers</b>

Buildings & Grounds

**Mr. Ware moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Buildings & Grounds Item:

Approved a proposed change order to Fred M. Schiavone Construction, Inc. in the amount of \$17,563 to add a catch basin and related piping at the double gate along the outfield of third base. Funds are available in the original budget for this project (\$4,453.09 in allowance).

**The motion was approved.**

<b>Aye:</b>	<b>Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, Mr. Campbell</b>
<b>Nay:</b>	<b>Mr. Coughlan</b>

Transportation

**Mrs. Vick moved, seconded by Mr. Ware,** that the Board of Education approve the following Transportation Item:

Jointure with Gloucester County Special Services School District to Transport

1. Board approval of a jointure with Gloucester County Special Services School District to transport (1) Clearview student to Brookfield Academy, effective March 4, 2013, on Route S4877 at a cost of \$3,949.75 (to include 7% administration fee).

**The motion was unanimously approved.**

**Student Activities**

**Mr. Petrille moved, seconded by Mrs. Giaquinto,** that the Board of Education approve the following Student Activities:

**Field Trip and Chaperone Requests**

Approved the following field trip and chaperone requests:

- a. Sewell School and Harrison Twp. School – Grades 11-12 – 8-15 students – Chaperone(s); J. Donnelly, L. Marandola – NHS Students Service Project for Read Across America.
- b. Gloucester County College – Grade 12 – 40 students – Chaperone(s); D. Terry – College admissions placement test (transportation to be reimbursed by GCC)
- c. Gloucester County College – Grades 9-12 – 10 students – Chaperone(s); W. Nicholson, C. Boody – Young Leaders Conference
- d. US Holocaust Memorial Museum – Grades 11-12 – Approx. 50 students – Chaperone(s); M. Holm, K. Brook, J. Urban, C. Boody
- e. Centre City School – Grades 9-12 – 20 students – Chaperone(s); N. Bress – Read Across America
- f. Cohanzick Zoo (Bridgeton) – Grades 11-12 – 40 students – Chaperone(s); D. Weaver/M. Cangi – Art students to experience drawing/painting wildlife.
- g. Liberty Bowl, Memphis – Grades 9-12 – 60 students – Chaperone(s); R. Jameson, T. Maioriello – Band to perform at the Liberty Bowl
- h. Myrtle Beach – Grades 9-12 – 36 students – Chaperone(s); R. Cornacchia, M. Lerch, D. Neff, Officer McEvoy, A. McEvoy – Approving chaperones to attend trip (already approved) with baseball team.
- i. West Deptford HS – Grades 9-10 – 10-15 students – Chaperone(s); L. Feinberg – Gloucester Cnty. Regional Addictive Substances Prevention Coalition.
- j. Rowan University – Grades 9-12 – 42 students – Chaperone(s); P. Tomlin, G. DeLoach – Region 3 Concert Band Festival
- k. Atlantic City – Grades 9-12 – Chaperone(s); K. Mourlam, J. Eisenhart, D. Tommosette, J. Smith – NJSIAA State Wrestling Tournament
- l. Rider University – Grades 10-12 – 41 students – Chaperone(s); N. McBride, D. Gable, K. Kohler – Ensemble Performance at “Hiring our Heroes” event.
- m. Boardwalk Hall, Atlantic City – Grades 10-12 – 41 students – Chaperone(s); N. McBride, D. Gable, K. Kohler – Ensemble Performance of National Anthem at State Wrestling Championships

Tabled Item:

Ceres Park – Grades 9-12 – 33 students – Chaperone(s); M. Huhman, R. Sheridan, A. Cooper (Americorps Watershed Ambassador) – AP Environmental class to conduct water testing.

Ticket Revenue Changes for 2013/2014 School Year

Approved the following ticket revenue change for the 2013/2014 school year:

- a. No ticket charge for 1 home game of Boys' and Girls' Basketball to participate in the Coaches vs. Cancer Night.

Tabled Item:

Offering the parents of Varsity Football, Varsity Boys' and Girls' Basketball and Varsity Wrestling 2 free passes to 1 game:

- i. Varsity Football: 40 players x 2 = 80 passes x \$4 = \$320
- ii. Varsity Boys' BB: 12 players x 2 = 24 passes x \$3 = \$72
- iii. Varsity Girls' BB: 12 players x 2 = 24 passes x \$3 = \$72
- iv. Varsity Wrestling: 30 players x 2 = 60 passes x \$3 = \$180

After-School Club

Approved the following after-school club with Linda Hughes and Amy Stagliano as volunteer club advisors:

- a. Model United Nations Club – to foster and promote a sense of global citizenship and recognize the importance of international cooperation and communication (Attachment E).

Athletic Schedule Changes

Approved the athletic schedule changes (Attachment F).

Spring 2013 Athletic Schedule

Approved the Spring 2013 athletic schedule (Attachment G).

**The motion was unanimously approved.**

Instruction

**Mrs. Lundberg moved, seconded by Mr. Moore,** that the Board of Education approve the following Instruction Items:

Placement of Student at Brookfield Academy

Approved the placement of a 10 grade student (TC 0001770) at the Brookfield Academy (Cherry Hill) for the remainder of the 2012/2013 school year, effective March 4, 2013. Tuition to be \$17, 712 (\$246/day for 72 days).

High School Library Mission Statement

Approved to accept the High School Library Mission Statement (Attachment H).

Services Provided by Amazing Transformations

Approved the following services for a student (TC 0001914) provided by Amazing Transformations:

- a. 1-1 ABA (Applied Behavioral Analysis) Aide on the bus for 2 hrs./day @ \$33/hr. from 1/1/13 through 1/31/13 (this is in addition to 7 hrs. approved in January - services were provided due to pending Clearview bus aide being hired)
- b. 1-1 ABA (Applied Behavioral Analysis) Aide for 9 hrs./day @ \$33/hr. from 2/1/13 through 2/28/13 (services are for school day and bus transportation).

Physical Therapy Evaluation Provided by Gloucester County Special Services School District

Approved for a student (TC 0002227) to receive a physical therapy evaluation to be provided by Gloucester County Special Services School District at a cost of \$300.

Addition of Courses for 21<sup>st</sup> Century Life and Careers or Career and Technology Education

Approved the addition of the following courses to be included as meeting the State requirement for 21<sup>st</sup> Century Life and Careers or Career and Technology Education effective for 13/14 School Year:

- a. Journalism
- b. Journalism Lab

**The motion was unanimously approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware and Mr. Campbell</b>
<b>Nay:</b>	<b>None</b>

Community Relations, Policy & Legislation

**Mr. Moore moved, seconded by Mr. Van Noy**, that the Board of Education approve the following Community Relations, Policy & Legislation Items:

Policies & Regulations

Approved the first reading of the revisions to the following policies and regulations:

- a. Policy 0132 – Executive Authority
- b. Policy 2415 – No Child Left Behind Programs
- c. Policy 2431 – Athletic Competition



- d. Regulation 2431.1 – Emergency Procedures for Athletic Practices and Competitions
- e. Regulation 2431.2 – Medical Examination to Determine Fitness for Participation in Athletics
- f. Policy 3230 – Outside Activities
- g. Regulation 3230 – Outside Activities
- h. Policy 3281 – Inappropriate Staff Conduct
- i. Regulation 3281 – Inappropriate Staff Conduct
- j. Policy 4230 – Outside Activities
- k. Regulation 4230 – Outside Activities
- l. Policy 4281 – Inappropriate Staff Conduct
- m. Regulation 4281 – Inappropriate Staff Conduct
- n. Policy 6113 – E-Rate
- o. Policy 6163 – Advertising on School Property
- p. Policy 6480 – Purchase of Food Supplies
- q. Policy 8505 – School Nutrition

Home/Supplemental Instruction

Approved the following Home/Supplemental Instruction:

- a. Grade 9 student (#201009010)  
Effective 2/25/13  
Instructor(s):
  - i. Alternatives Unlimited – Advanced Physical Science and Honors World History – 8 hrs. total
- b. Grade 11 student (#2014101)  
Effective 1/22/13  
Instructor(s):
  - i. Alternatives Unlimited – Honors US History II and Honors Spanish IV – 8 hrs. total
- c. Grade 10 student (#200909437)  
Effective 1/2/13  
Instructor(s):
  - i. Alternatives Unlimited – Adv. Biology and Spanish II – 18 hrs. total
- d. Grade 12 student (#2013295)  
Effective 1/7/13  
Instructor(s):
  - i. Kennedy – All Subjects
- e. Grade 11 student (#2014204)  
Effective 1/22/13  
Instructor(s):
  - i. Alternatives Unlimited – Chemistry and US History II – 8 hrs. total
- f. Grade 11 student (#2014341)  
Effective 1/14/13  
Instructor(s):
  - i. Alternatives Unlimited – Biology, US History II – 20 hrs. total

Effective 2/26/13

- i. Alternatives Unlimited – Biology, US History II – 32 hrs. total
- g. Grade 11 student (#2014375)  
Effective 12/10/13 through 6/21/13  
Instructor(s):
  - i. Alternatives Unlimited – Honors US History II, Economics, Honors III English
- h. Grade 10 student (#200909235)  
Effective 2/1/13  
Instructor(s):
  - i. Alternatives Unlimited – All Subjects (weekly) – 40 hrs. total

School Leadership Internship – Catherine Ursino

Approved to allow Catherine Ursino to conduct her School Leadership Internship under the supervision of Kathy McKinney, MS Principal. This internship would take place from January 7, 2013 through August 15, 2013 and will be completed outside of regular work hours.

Student Teacher Placement for Fall 2013

Approved the following student teacher placement for the fall of 2013:

- a. Alyssa Tobin, St. Joseph’s University with Chris Ahern, HS English Teacher – 9/13 through 12/13.

School Psychology Practicum Student to Shadow Bryan Hendricks

Approved Jonathan Tarbous, a School Psychology Practicum student from Rowan University, to shadow Bryan Hendricks for the spring semester.

Monthly HIB Report

Approved the monthly HIB Report from the Superintendent.

**The motion was unanimously approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware and Mr. Campbell</b>
<b>Nay:</b>	<b>None</b>

***Executive Session***

**Mrs. Giaquinto moved, seconded by Mr. Van Noy, that the Board of Education adjourn into Executive Session.**

Board approval of the resolution to adjourn into executive session for the following reasons (Attachment I): The matters included in the Personnel section of the agenda.

Closed session will be for approximately 30 minutes. If discussions are finished prior to approximately 30 minutes, the Board will wait the entire time period before reconvening. Official action will be taken when the Board reconvenes.

**The motion was unanimously approved.**

The meeting went into Executive Session at 8:25 p.m.

***Public Session***

**Mrs. Giaquinto moved, seconded by Mr. Van Noy,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

The meeting reconvened into Public Session at 9:06 p.m.

**Personnel/Negotiations**

**Mrs. Giaquinto moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Personnel/Negotiations Items:

**Home/Supplemental Instruction**

Approved the following Home/Supplemental Instruction:

- a. Grade 9 student (#201009007)  
Effective 10/22/12  
Instructor(s):
  - i. Chris Mercurio – Honors World History – 34 hrs. total @ \$25/hr.
- b. Grade 9 student (#201009010)  
Effective 2/25/13  
Instructor(s):
  - i. Luzbette Rojas – Spanish – 4 hrs. total
  - ii. Tara Gunning – Algebra I – 4 hrs. total
  - iii. Chris Ritter – English I – 4 hrs. total
- c. Grade 8 student (#201109019)  
Effective 1/28/13  
Instructor(s):
  - i. Ann Smith – Social Studies and English – 8 hrs. total
  - ii. Mary Iavocchini – Math – 4 hrs. total
  - iii. Deena Osmer – Science – 4 hrs. total

- d. Grade 7 student (#201209077)  
Effective 2/6/13  
Instructor(s):
  - i. Kate Liable – Science – 10 hrs. total
  - ii. Dan Fellona – English, Math and Social Studies – 30 hrs. total
- e. Grade 11 student (#2014101)  
Effective 1/22/13  
Instructor(s):
  - i. Karen Hitchner – Pre-Calculus – 4 hrs. total
  - ii. Andrea Schmidt – Honors Chemistry – 4 hrs. total
  - iii. Chris Ritter – English III – 4 hrs. total
- f. Grade 10 student (#200909437)  
Effective 1/2/13  
Instructor(s):
  - i. Chris Ritter – Adv. English II – 9 hrs. total
  - ii. Ann Smith – Adv. US History II – 9 hrs. total
  - iii. Audra Shappell – Adv. Geometry – 9 hrs. total @ \$25/hr.
- g. Grade 11 student (#2014204)  
Effective 1/22/13  
Instructor(s):
  - i. Nick Noone – Adv. Algebra II – 4 hrs. total
  - ii. Jenn Satterfield – English III – 4 hrs. total
  - iii. Kathy Weiland – Child Development – 4 hrs. total
- h. Grade 8 student (#201109223)  
Effective 1/28/13  
Instructor(s):
  - i. Gina Crescenzi – Language – 4 hrs. total
  - ii. Mike Zappala – Social Studies, Algebra I and Science – 12 hrs. total
  - iii. Suzanne Zigo – Spanish – 4 hrs. total
- i. Grade 11 student (#2014258)  
Effective 1/14/13  
Instructor(s):
  - i. Jim Navins – Honors Biology – 4 hrs. total
  - ii. Dawn Heil – Honors Pre-Calc – 4 hrs. total
  - iii. Chris Ritter – Honors English – 4 hrs. total
  - iv. Kelli Colflesh – Honors German – 4 hrs. total
  - v. John Forte – Honors US History II – 8 hrs. total @ \$25/hr.

Effective 2/19/13

  - i. Jim Navins – Honors Biology – 5 hrs. total
  - ii. Dawn Heil – Honors Pre-Calc – 5 hrs. total
  - iii. John Forte – Honors US History II – 5 hrs. total
  - iv. Chris Ritter – Honors English – 5 hrs. total
  - v. Kelli Colflesh – Honors German – 5 hrs. total

Effective March 2013

  - i. Dawn Heil – HSPA Administration – 9 hrs. total

- j. Grade 11 student (#2014341)  
Effective 1/14/13  
Instructor(s):
  - i. Erin Dowd and Jeanna Sciarrotta – English III – 12 hrs. total
  - ii. Sonja Ciriello – Experiences in Art – 12 hrs. total
  - iii. Audra Schappell – Algebra II – 16 hrs. total @ \$25/hr.  
Effective 2/26/13
  - i. Erin Dowd and Jeanna Sciarrotta – English III – 16 hrs. total
  - ii. Sonja Ciriello – Experiences in Art – 16 hrs. total
  - iii. Audra Schappell – Algebra II – 16 hrs. total @ \$25/hr.
  - iv. Stephen Asay – HSPA Administration – 9 hrs. total
- k. Grade 7 student (#201210013)  
Effective 11/16/12 – 6/21/13  
Instructor(s):
  - i. Catherine Ursino – Science – 60 hrs. total
  - ii. Ann Smith – Social Studies – 60 hrs. total
  - iii. Jackie Reeves – Spanish – 60 hrs. total
  - iv. Diane Burns – Math – 60 hrs. total
  - v. Gina Crescenzi – Language Arts – 60 hrs. total
- l. Grade 11 student (#2014375)  
Effective 12/10/13 through 6/21/13  
Instructor(s):
  - i. Jim Navins – Honors Biology
  - ii. Karl Neiswender – AP Calculus
- m. Grade 7 student (#201109166)  
Effective 1/22/13  
Instructor(s):
  - i. Kate Liable – Science – 8 hrs. total
  - ii. Christine Monti-Laumer – Social Studies – 8 hrs. total
  - iii. Ann Smith – English and Math – 16 hrs. total
- n. Grade 7 student (#201209421)  
Effective 1/14/13  
Instructor(s):
  - i. Natalie Johnson – Social Studies – 3 hrs. total

### Substitute Appointments

Approved the following substitute appointments for the 2012/2013 school year:

#### Substitute Teachers:

- a. Patrick Roddy (pending certification)
- b. Vincent Mateescu
- c. Richard Palacio (pending certification)
- d. Ojas Patel
- e. Dina Strachan

### Leaves of Absence

Approved the following leaves of absence:

- a. A revised maternity leave effective date for Laurie Doughten, Teacher, of December 13, 2012 (originally approved December 12, 2012).
- b. A compensated FMLA leave of absence for Janet Hoerst, Teacher, effective May 30, 2013 through the end of the 2012/2013 school year.
- c. A revised FMLA leave return date for Bonnie Karbett, Bus Driver, of March 7, 2013 (originally approved through January 25, 2013). This extension will be mostly uncompensated.
- d. A revised FMLA leave return date for Susan Kirschner, Payroll, to February 11, 2013 (originally approved through February 1, 2013).
- e. A compensated leave of absence for Joseph Pale, Bus Driver, effective January 28, 2013 through approximately March 11, 2013.
- f. A revised FMLA leave return date for Michael Pomilio, Custodian, of February 19, 2013 (originally approved through February 1, 2013).
- g. A revised maternity leave return date for Mary Marks, Teacher, of March 13, 2013 (originally approved through February 19, 2013). This extension will be uncompensated.
- h. A revised FMLA leave return date for Tammy McHale, Supervisor of Special Education, through April 2, 2013 (originally approved through February 20, 2013).

### Part Time Learning Consultant – Jennifer Mattessich

Approved Jennifer Mattessich, Learning Consultant, to be approved to work Tuesdays and Thursdays, 8:00 a.m. to 2:00 p.m. effective March 12, 2013 through the end of the school year. Ms. Mattessich is currently on an approved maternity leave of absence. Payment to be at her hourly rate.

### Alternative School Employees

Approved the following employees to work in the Alternative School effective immediately:

- a. Tom Gross – Special Education Teacher (replacing Rob Rieck) - \$32.50/hr.
- b. Adam Carlin – Social Studies Teacher - \$32.50/hr.
- c. Dana Caputo – Substitute Teacher - \$32.50/hr.
- d. Lisa Marandola – Guidance Counselor (replacing Rocco Cornacchia) - \$32.50/hr.

### Extra/Paid Duty Appointments

Approved extra/paid duty appointments for the 2012/2013 school year, stipends as per the negotiated agreement:

- a. Philip Campbell – Lunch Duty, effective 2/4/13
- b. Kristin Ewing – Lunch Duty, effective 2/25/13

- c. Mike Lerch – Last day of PM Bus Duty – 2/28/13
- d. Jeannie Long – PM Bus Duty, effective 1/7/13
- e. James Nicolosi – Last day of PM Bus Duty – 2/28/13
- f. Mark Roman – PM Bus Duty, effective 3/12/13
- g. Patricia Walton – AM Bus Duty, effective 1/2/13

#### Co-Curricular Changes

Approved the following co-curricular changes for the 2012/2013 school year:

- a. Jim Woolbert – ending Detention Monitor position March 1, 2013 (total 109 days) – Total stipend \$1,817
- b. Brian Tweed – replacing Jim Woolbert as Detention Monitor effective March 3, 2013 (71 days – 39.44%) – Total stipend \$1,183

#### Substitute Weight Room Monitor

Approved Kevin Leamy as a substitute weight room monitor (stipend as per the negotiated agreement).

#### Letter of Resignation

Approved to accept a letter of resignation from Scott Donocoff as JV Softball Coach.

#### Coaching Appointments

Approved the following coaching appointments (stipends as per the negotiated agreement):

- a. Kevin Leamy – MS Spring Track Coach
- b. Ryan Graham – MS Asst. Spring Track Coach
- c. Tara Gunning – MS Girls' Asst. Spring Track Coach
- d. Susan David-Kryszczak – Asst. Softball Coach
- e. Eugene Shepherd – Asst. Boys' Spring Track Coach
- f. Steve Skinner – Volunteer Golf Coach (no stipend)

#### Curriculum Writing

Approved the following curriculum writing:

- a. Dayna Caputo – English III Honors – up to 10 hrs. @ \$34.03/hr.
- b. Jeanna Sciarrotta – English I General – up to 10 hrs. @ \$34.03
- c. Jeanna Sciarrotta – English III General – up to 10 hrs. @ \$34.03
- d. Chris Ritter – Poetry – up to 10 hrs. @ \$34.03

Senior Class Trip Chaperones

Approved the following teachers as chaperones on the senior class trip to Florida and to compensate them at the substitute teacher rate for Saturday, April 20, 2013:

- a. Christina Boody
- b. Cindy Carlin
- c. Julie Chini
- d. Derek Haye
- e. Thomas Jones
- f. Samantha Jones-Damminger
- g. Dan Lafferty
- h. John Marinelli
- i. Ivy Mazzuca
- j. Angela McEnvoy
- k. Diane McMurray
- l. Mark Mozzachio
- m. Melissa Parr
- n. Lou Piotti
- o. Tara Powell
- p. Mike Wichart

New Jersey Assessment of Skills Knowledge After-School Tutoring Program

Approved the following teachers to participate in the New Jersey Assessment of Skills Knowledge After-School Tutoring Program. Each teacher will receive up to 16 hrs. of instructional tutoring time, up to 8 hrs. preparation and up to 8 hrs. for student supervision @ \$30/hr. (funded through Title I No Child Left Behind Grant) (Substitutes could be used full time if the number of students increase):

- a. Prep for English Language Arts – Tuesdays and Thursdays between February 19<sup>th</sup> and April 23<sup>rd</sup>
  - i. Sharon Coleman
  - ii. Heather Renshaw
  - iii. Veronica Bills
  - iv. Christine LaneSubstitutes/Additional Teachers as Needed:
  - v. Deana DeNafo
- b. Prep for Mathematics – Mondays and Wednesday between February 25<sup>th</sup> and April 24<sup>th</sup>
  - i. Sarah Musto
  - ii. Megan TwomblySubstitutes/Additional Teachers as Needed:
  - iii. Dianne Burns
  - iv. Deana DeNafo
  - v. Mary Iovacchini



Increase in Hours

Approved an increase in hours for Joseph Knooren, HS General Aide, from 4 hrs./day to 5 hrs./day, effective January 2, 2013. Salary to remain at \$12/hr.

Change in Contract

Approved a change in contract for Luzbette Rojas, effective 9/1/13, from BA, Step 3 to MA, Step 4.

MS Instructional Aide – Kevin Leamy

Approved Kevin Leamy for the position of MS Instructional Aide, 5 hrs./day, effective 2/7/13. Salary to be \$15,097 (pro-rated). (Acct. # 11-209-100-106-PR-CST)

Bus Aide – William Fetty

Approved William Fetty for the position of Bus Aide, 5 hrs./day, effective 2/14/13 with a 90 day probationary period. Salary to be \$9.50/hr. (Acct. # 11-000-270-161-PR-000-B)

Bus Aide – Patricia Griscom

Approved Patricia Griscom for the position of Bus Aide, 4 hrs. /day (on an emergent hire basis), effective 3/4/13 with a 90 day probationary period. Salary to be \$9.50/hr. (Acct. # 11-000-270-161-PR-000-B, 50% & Acct. # 71-000-270-161-PR-000, 50%)

Letter of Resignation

Approved to accept a letter of resignation with the intent to retire from Sandra Tursi, Instructional Aide, effective July 1, 2013.

**The motion was unanimously approved by a roll call vote.**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware and Mr. Campbell</b>
<b>Nay:</b>	<b>None</b>

**Reports**

**Mrs. Lundberg moved, seconded by Mr. Moore,** that the Board of Education approve the following Reports:

- HS Report
- MS Report
- Guidance Reports

Fire and Emergency Drills

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
HS – Fire Drill	January 9, 2013	8:27 a.m.	Approx. 4 minutes	Sunny - 33°
HS – Fire Drill	January 23, 2013	9:16 a.m.	Approx. 6 minutes	Cloudy - 45°
MS – Fire Drill	January 9, 2013	7:40 a.m.	Approx. 3 minutes	Partly Cloudy -34°
MS – Lockdown Drill	January 14, 2013	9:30 a.m.	Approx. 6 minutes	Partly Cloudy - 52°

Old Business:

- a. Early dismissal
- b. Moving forward with New Committees, School Improvement Committee
- c. Board Retreat

New Business:

None

Adjournment

**Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education adjourn the meeting.**

**The motion was unanimously approved.**

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Esther R. Pennell  
Business Administrator