

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT  
Mullica Hill, New Jersey**

**Reorganization Meeting  
January 3, 2013**

Call to Order:

The Reorganization Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Public Meeting Room. Mrs. Esther Pennell, Business Administrator, called the meeting to order at 7:00 p.m.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Flag Salute:

The Flag Salute was said by all present.

Report of Election Results:

Mrs. Pennell reported to the Board of Education, the following election results:

To the Board of Education

Mantua Township

Karen Vick	3 Year Term
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Harrison Township

Paul Ware	3 Year Term
Ron Moore	3 Year Term

Oaths of Office:

Mrs. Pennell administered the Oath of Office to the following newly elected Board members:

Karen Vick – Three Year Term – Mantua Township  
Paul Ware – Three Year Term – Harrison Township  
Ron Moore – Three Year Term – Harrison Township

Members Present:

Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mr. Van Noy, Mrs. Vick, Mr. Ware, Mr. Campbell, President, Mr. Horchak, Superintendent, and Mrs. Pennell, Business Administrator.

Members Absent:

None.

Appointment of Board President

Mrs. Pennell opened the floor for nominations for Board President

**Mr. Van Noy moved, seconded by Mr. Petrille**, to nominate Mr. Patrick Campbell for the position of Board President for 2013 (until the next reorganization occurs).

Mrs. Pennell asked for any other nominations. There were none.

Mrs. Pennell asked for a motion to close nominations.

**Mr. Coughlan moved, seconded by Mrs. Giaquinto**, to close nominations.

**The motion was approved by a roll call vote:**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mr. Campbell</b>
<b>Nay:</b>	<b>None</b>
<b>Abstention:</b>	<b>None</b>

Appointment of Vice President

Mrs. Pennell opened the floor for nominations for Board Vice President.

**Mrs. Lundberg moved, seconded by Mr. Van Noy**, to nominate Mrs. Michele Giaquinto for Board Vice President for 2013 (until the next reorganization occurs).

Mrs. Pennell asked for any other nominations. There were none.

Mrs. Pennell asked for a motion to close nominations.

**Mrs. Van Noy moved, seconded by Mr. Ware**, to close nominations.

**The motion was approved by a roll call vote:**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mr. Campbell</b>
<b>Nay:</b>	<b>None</b>
<b>Abstention:</b>	<b>None</b>

Appointments:

**Mrs. Lundberg moved, seconded by Mr. Van Noy**, that the Board of Education approve the following Appointments:

Appointments for Professional Services

- a. Approved the following appointments for Professional Services:
- 1) Solicitor – Frank Cavallo – Parker, McCay (no increase in hourly rates)
  - 2) Auditor – Michael Holt, CPA – Holman & Frenia, P.C. (no increase in hourly rates)
  - 3) Architect – George Duthie – Fraytak, Veisz, Hopkins, Duthie (no increase in hourly rates)
  - 4) Tax Shelter Annuity Companies/Brokers as follows:
    - a. AXA Equitable
    - b. Franklin Templeton
    - c. Lincoln Investment Planning
    - d. Met Life
  - 5) Appointment of Board Representatives:
    - Gloucester County School Boards Association – Debbie Lundberg
    - New Jersey School Boards Association – Donald Coughlan
  - 6) Appointment of Committee members by Board President:
    - Finance
    - Building & Grounds
    - Transportation
    - Student Activities
    - Instruction
    - Technology
    - Community Relations, Policy & Legislation
    - Personnel/Negotiations

**The motion was approved by a roll call vote:**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mr. Campbell</b>
<b>Nay:</b>	<b>None.</b>

Adoptions:

**Mrs. Lundberg moved, seconded by Mrs. Giaquinto,** that the Board of Education approve the following Adoptions:

Re-adoption of all Policies, Regulations and Procedures

- Approved the following re-adoption of all policies, regulations and procedures:
- a. Re-adoption of all Policies, Regulations and Procedures
  - b. Re-Adoption of the Safety & Security Plan (available in the Central Office for review prior to the meeting).
  - c. Re-Adoption of the Code of Ethics.

**The motion was approved by a roll call vote:**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mr. Campbell</b>
<b>Nay:</b>	<b>None.</b>

Designations:

**Mr. Moore moved, seconded by Mr. Ware,** that the Board of Education approve the following Designations:

Depositories

Approved the following depositories:

- 1) Susquehanna Bank for the following accounts:

Adult Community School Account	Agency Account	Athletic Account
Building Project Account	Cafeteria Account	Capital Reserve Account
Clearview Reimbursement Account	General Warrant Account	Internet Receiving Account – Cafeteria
Internet Receiving Account – School Store	Payroll Account	Student Activities Account
Superintendent's/Business Administrator's Account	Unemployment Comp. Account	

- 2) Century Savings Bank for the Clearview Scholarship Account.

Signatories

Approved the following signatories:

- 1) Adult/Community School Account – Business Administrator, Superintendent, Adult School Coor.
- 2) Agency Account – Business Administrator, Superintendent
- 3) Athletic Account – Business Administrator, Superintendent, HS Building Administrators
- 4) Building Project Account – Business Administrator, Superintendent, President
- 5) Cafeteria Account – Business Administrator, Superintendent, Food Service Director
- 6) Capital Reserve Account – Superintendent, Business Administrator
- 7) Clearview Reimbursement Account – Business Administrator, Superintendent, AFLAC/Wageworks Representatives
- 8) Clearview Scholarship Account – Superintendent, Business Administrator
- 9) Internet Receiving Account Cafeteria – Business Administrator, Admin. Asst. to Business Administrator (Bank Transfers Only)
- 10) Internet Receiving Account, School Store – Business Administrator, Admin. Asst. to Business Administrator (Bank Transfers Only)
- 11) Payroll Account – Board President, Business Administrator
- 12) Student Activities Account – Business Administrator, Superintendent, HS Building Administrators
- 13) Superintendent's/Business Administrator's Account – Superintendent, Business Administrator
- 14) Unemployment Compensation Account – Business Administrator, Superintendent
- 15) Warrant Account – Board President, Business Administrator, Superintendent

Newspapers

Approved the following newspapers:

South Jersey Times and Courier Post newspapers as the official newspapers of the Clearview Regional Board of Education for Public Notices in accordance with the Open Public Meetings Act.

**The motion was approved by a roll call vote:**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mr. Campbell</b>
<b>Nay:</b>	<b>None.</b>

Other:

**Mrs. Lundberg moved, seconded by Mrs. Giaquinto,** that the Board of Education approve the following items:

Annual Review of Procedures

Approved the annual review of procedures regarding over-expenditure of funds in accordance with N.J.A.C. 6A:23A-16.10.

Day, Time and Place for Regular Meetings

Approved the Day, Time and Place for Regular Meetings (Attachment A):

- 1) The Regular meetings of the Board of Education will be held on the fourth Thursday of the month at 7:00 p.m. in the Administration Building. *(Exceptions to this schedule are noted on the attached list of dates).*

Acknowledgement of Terms of Negotiated Employment

Approved the terms of negotiated employment:

- a. Acknowledgement – Terms of All Negotiated Employment Contracts.
- b. The job descriptions contained in the current Job Description Manual (available in the Central Office for review).

**The motion was approved by a roll call vote:**

<b>Aye:</b>	<b>Mr. Coughlan, Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mr. Campbell</b>
<b>Nay:</b>	<b>None.</b>

Public Comments

- a. Mr. Dave Atkinson, Mantua Township, requested that someone communicate with him regarding the Board's review of the material he dropped off at the last regular board meeting.

For the Good of Clearview:

- a. Mr. Campbell acknowledged new and veteran board members and thanked everyone.
- b. NHS 12/13 Induction Ceremony to be held on January 7, 2013 at 7:00 p.m. in the Toscano Theatre.
- c. Student Activity meeting to be held on January 7, 2013 at 6 p.m.
- d. Orientation – Physical Plant walk-through to be scheduled.
- e. Mrs. Lundberg attending Safes Schools on January 18, 2013 at the College of New Jersey.

### ***Committee Reports***

#### Student Activities

**Mr. Petrille moved, seconded by Mrs. Lundberg,** that the Board of Education approve the following Student Activities:

#### Field Trip Request

Approved the following field trip request:

- a. Comcast Center – Grade 7-8 students – Approx. 100 students – Chaperone(s); Amy Troxel, parents – MS Choir to perform before 76er's game.
- b. River Pink, Philadelphia, NJJCL (Latin Club)

**The motion was unanimously approved.**

### ***Executive Session***

**Mr. Petrille moved, seconded by Mr. Van Noy,** that the Board of Education adjourn into Executive Session.

**The motion was unanimously approved.**

Mr. Campbell read the resolution:

#### **Board approval of the following resolution to adjourn into executive session:**

Board approval of the resolution to adjourn into executive session for the following reasons (Attachment B): The matters included in the Personnel section of the agenda and negotiations and security.

Closed session will be for approximately 20 minutes. If discussions are finished prior to approximately 20 minutes, the Board will come and get the public before reconvening. Official action will be taken when the Board reconvenes.

The meeting adjourned into Executive Session at 8:03 p.m.

### ***Public Session***

**Mrs. Giaquinto moved, seconded by Mrs. Lundberg,** that the Board of Education reconvene into Public Session.

**The motion was unanimously approved.**

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The meeting reconvened into Public Session at 8:35 p.m.

**Personnel/Negotiations**

**Mrs. Giaquinto moved, seconded by Mr. Van Noy**, that the Board of Education approve the following Personnel/Negotiations Items:

**High School Math Replacement Teacher**

Approved Nancy Knipp for the position of HS Math Replacement Teacher (on an emergent hire basis), effective 12/17/12 through 3/1/13 (tentatively). Salary to be \$47,000 (pro-rated).  
(Acct. # 11-140-100-101-PR-000-A)

**High School Social Studies Replacement Teacher**

Approved Jamie Urban for the position of HS Social Studies Teacher, effective 1/2/13. Salary to be MA Step 1 (pro-rated). (Acct. # 11-140-100-101-PR-000)

**Resignation**

Approved to accept the resignation of Michelle Siderio, MS French Replacement Teacher, effective January 4, 2013.

**Adjournment**

**Mrs. Petrille moved, seconded by Mrs. Giaquinto**, that the Board of Education adjourn the meeting.

**The meeting was unanimously approved.**

The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Esther R. Pennell  
School Business Administrator