

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey**

**Board of Education Meeting
January 22, 2014**

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Public Meeting Room. Mr. Campbell called the meeting to order at 7:05 p.m.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Members Present:

Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware, Mr. Campbell, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, Business Administrator.

Members Absent:

Mrs. Lundberg.

Public Present:

Scott Wagner, Donald Coughlan, Amol Lotia, Julia Novick, Natalie Fortunato, Joe Coughlan, Anthony Cataldi, Greg Yardy, and Yolanda Johnson.

Oaths of Office:

Mrs. Pennell administered the Oath of Office to the following newly elected Board member:

Vincent Cataldi, Three Year Term, Mantua Township

Recognition:

- a. Larissa Veres - Poem

Minutes:

Mrs. Giaquinto moved, seconded by Mr. Ware, that the Board of Education approve the following minutes:

- a. December 19, 2013 Regular Meeting and Executive Session
- b. January 2, 2014 Reorganization Meeting

The motion was approved.

Mr. Van Noy abstained on the January 2, 2014 minutes.

Mr. Coughlan abstained on the January 2, 2014 minutes.

Mr. Cataldi abstained on the December 19, 2013 and the January 2, 2014 minutes.

Correspondence:

None.

For the Good of Clearview:

Mr. Horchak announced the Teachers' of the Year:

- a. Jessica Datz – High School
- b. Kristin Schell – Middle School
- c. District – Ivy Mazzuca

Public Comments:

- a. Mr. Campbell recognized the Student Government who were present at the meeting.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mr. Van Noy, that the Board of Education approve the following Curriculum/Instruction Items:

Out of District Placements

Approved the following out of district placements:

- a. Archway School – Student (TC 0001764), effective January 6, 2014 – Tuition to be \$19,920 (100 days @ \$199.20)
- b. Archway School – Student (201305522), effective January 13, 2014 – Tuition to be \$19,123.20 (96 days @ \$199.20)

Supplemental Tutoring Provided by K&K Tutoring

Approved an out of district student placed at Pitman Public Schools (200909077) to receive 20 hours of supplemental tutoring from K & K Tutoring @ \$35/hr.

Occupational Therapy Evaluation Through GCSSSD

Approved a Grade 8 student (201209451) to receive an occupational therapy evaluation through GCSSSD at a cost of \$306.

Delayed Openings

Approved delayed openings for Grades 9, 10 and 12 during the HSPA test dates of March 4-6, 2014. Grade 11 students will report at the regular time to take the test.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Community Relations, Policy & Legislation

Mrs. Vick moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Community Relations, Policy & Legislation Items:

Students Dropped from District Rolls Due to Non-Attendance

Approved to drop the following students from the district rolls due to non-attendance:

- a. Grade 12 student #2013553
- b. Grade 11 student #200909237

Rowan Student to Complete Practicum

Approved Rowan student John Tarbous to complete his practicum in School Psychology with Bryan Hendricks during the spring semester.

HIB Report

Approved the monthly HIB Report from the Superintendent.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Mrs. Vick moved, seconded by Mr. Van Noy, that the Board of Education approve the following Addendum:

Revised 2013-2014 Calendar

Approved the revised 2013-2014 School Calendar.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Operations: Facilities, Buildings & Grounds, Transportation, Technology

Mr. Ware moved, seconded by Mr. Moore, that the Board of Education approve the following Operations: Facilities, Buildings & Grounds, Transportation, & Technology Items:

Resolutions

Approved the following resolutions authorizing the submission of other capital project documents to the New Jersey Department of Education and for the architect to modify the Long Range Facilities Plan:

- a. Resolution – Project FVHD-4537 – Special Ed Life Skills Renovation (MS)
- b. Resolution – Project FVHD-4538 – Construct Secure Vestibule (MS)

Revised Jointures

Approved the following revised jointures for the 2013/2014 school year:

- a. An increase of \$1,818 to the jointure with GCSSSD to add 1 student on Route S4174 – Total revised cost will be \$29,543.24.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Finance, Student Activities & Personnel

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows: (Attachment A)

- a. Bill List – December 31, 2013
- b. Bill List – January 22, 2014
- c. Bill List – Cafeteria, January 22, 2014
- d. Bill List – 12/15/13 Payroll
- e. Bill List – 12/20/13 Payroll

Line Item Transfers

Approved the following line item transfers:

From	To	Amount	Rationale
11-000-230-104-PR-000	11-000-230-334-BO-BUS	\$15,000.00	Engineering Services
11-000-230-580-SO-BUS	11-000-230-585-BO-BUS	100.00	Workshop
11-212-100-106-PR-000	11-212-100-101-PR-000	19,546.80	Reallocate Special Ed. Salaries
11-000-230-580-SO-BUS	11-000-230-585-BO-BUS	100.00	Workshop
11-000-240-610-MS-ADM	11-190-100-610-TE-TEC	7,430.00	iPads (ELA program)
11-000-213-300-BO-BUS	11-000-213-104-PR-000-A	690.00	Extra hour for Nurse

Board Secretary's Report

Board approval of the Board Secretary's Report for November 2013 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Reports and Monthly Certifications for November 2013 as follows: (Attachment B)

Revenues/Amounts/Sources

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:23A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as listed further below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Account Reports

Approved the following account reports:

- a. Adult School Account – December 2013
- b. Student Activities – December 2013
- c. Athletics – December 2013

Travel and Work Related Expenses: Employee/Board Member (Attachments C & D)

Approved the Resolution for Travel and Work Related Expenses: Employee/Board Member.

Lease Agreement with Xerox

Approved to enter into a new 60 month FMV lease agreement with Xerox for one Workcentre 7775 copier at \$334.11 per month plus print charges of \$0.0006 for black and white copies and \$0.06 for color copies. (State Contract #A51145).

Agreement Between Clearview and Artists in Education Consortium

Approved the agreement between Clearview Regional HS and the Artists in Education Consortium (AIE) FY 2014 in the amount of \$6,815.

Termination of Current Southern NJ Regional Employee Benefits Fund and Express Scripts

Approved the resolution terminating the current Southern New Jersey Regional Employee Benefits Fund, Express Scripts prescription plan effective April 1, 2014 subject to the potential impact of this termination on the current Aetna medical rates through the Southern New Jersey Regional Employee Benefits Fund and to participate in the Benecard Services, Inc. prescription plan effective April 1, 2014. (Attachment E)

Field Trip Requests

Approved the following field trip requests:

- a. Wissahicken Valley Park – Grade 8, 25 Students – Chaperones; K. Laible, M. Zappala, M. Iovacchini – Earth Science Nature Hike
- b. TCNJ – Grades 9-12, Approx. 60 students – Chaperones; M. Parr and 2 others TBD – TSA State Competition
- c. ShopRite – SCMD students – Chaperones; S. Marz, D. D’Agostini, L. Gallagher, J. Maioriello, K. Firsker – Teaching Living Skills, Speech Skills
- d. Washington DC – Grades 9-12 – Approx. 3 students – Chaperones; M. Parr and other TBD – TSA National Competitions
- e. Go Vertical Rock-Climbing Gym – Grades 9-12 – 30 students – Chaperones: D. Weaver, S. Ochipinti – Varsity Club activity (Approval is contingent upon receipt of a signed parental permission slip/waiver of liability holding Clearview harmless for every student attending.)

Athletic Schedules Changes

Approved the athletic schedule changes. (Attachment F)

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Executive Session

Mr. Van Noy moved, seconded by Mr. Moore, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment G): The matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:41p.m.

Public Session

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:47p.m.

Finance, Student Activities & Personnel

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the following Home/Supplemental Instruction:

- a. Grade 8 student (#201209382)
Effective 1/6/14-2/2/14
Instructor(s):
 - i. Gina Crescenzi – English, Language Arts – 8 hrs. total
 - ii. Mary Iovachinni – Math – 8 hrs. total
 - iii. Ann Smith – Social Studies – 8 hrs. total
 - iv. Kate Laible – Science – 8 hrs. total
- b. Grade 8 student (#201209128)
Effective 12/16/13-1/12/14
Instructor(s):
 - i. Patricia Walton – German – 4 hrs. total
 - ii. Christinia Monti-Laumer – Social Studies – 4 hrs. total
 - iii. Mary Iovacchini – Math – 4 hrs. total
 - iv. Tammy Haro – English, Language Arts – 4 hrs. total
 - v. Ann Smith – Science – 4 hrs. total
- c. Grade 9 student (#201009095)
Effective 12/5/13 – 1/3/14
Instructor(s):
 - i. John Forte – World History – 4 hrs. total
 - ii. Jeanna Sciarrotta – English – 4 hrs. total

- iii. Shannon Stoufer – Physical Science – 4 hrs. total
- iv. Tara Puitz – Intro. To Alg. – 4 hrs. total
- d. Grade 7 student (#201309369)
Effective 1/6/14-2/2/14
Instructor(s):
 - i. Sharon Coleman – ELA – 4 hrs. total
 - ii. John Wiseburn – Science – 4 hrs. total
 - iii. Loretta Hayward – Math – 4 hrs. total
 - iv. Ann Smith – Social Studies – 4 hrs. total
 - v. Jacqui Reeves – Spanish – 4 hrs. total
- e. Grade 8 student (#201209166)
Effective 1/14/14-2/18/14
Instructor(s):
 - i. Gina Crescenzi – Math & ELA – 8 hrs. total
 - ii. Ann Smith – Social Studies – 4 hrs. total
 - iii. Kate Laible – Science – 4 hrs. total
 - iv. Suzanne Zigo – Spanish – 4 hrs. total
- f. Grade 10 student (#201009316)
Effective 1/8/14 – 2/7/14
Instructor(s):
 - i. Argelia Blazer – Spanish – 4 hrs. total

Substitute Appointments

Approved the following substitute appointments for the 2013/2014 school year:

Substitute Teachers:

- a. Kimberly Kraky
- b. Gerald Klein
- c. Morie Saffa

Substitute Custodians:

- a. Joseph Munafo

Chaperones

Approved the following chaperones for the Senior class trip to Florida, 3/31/14 – 4/4/14:

- a. Christina Boody
- b. Derek Haye
- c. Samantha Jones-Damminger
- d. Dan Lafferty
- e. Angela McEvoy
- f. Mark Mozzachio
- g. Laurie Doughten
- h. John Marinelli
- i. Ivy Mazzuca
- j. Bruce Ewing
- k. Cindy Carlin

- l. Paul Sommers
- m. Jessica Datz
- n. Kevin Hanrahan
- o. Dennis Weaver
- p. Vickie Rosi
- q. Lee Seybold
- r. Mike Holm

Leaves of Absence

Approved the following leaves of absence:

- a. An extension of the uncompensated leave of absence for Megan Conklin through approximately February 3, 2014 (previously approved through 12/31/13).
- b. A partially compensated maternity leave of absence for Kathleen Firkser beginning March 31, 2014 through June 30, 2014.
- c. A partially compensated maternity leave of absence for Catie Ursino beginning March 31, 2014 through June 2, 2014.
- d. An extension of the compensated maternity leave of absence for Christina Boody through March 7, 2014 (previously approved through 2/28/14).
- e. An extension of the leave of absence for Michele Flanagan through June 30, 2014 (previously approved through 1/31/14).

Compensation

Approved the following compensation for Lee Seybold, Nurse:

- a. Substitute nurse rate of \$115/day to attend the band trip to the Liberty Bowl in Memphis between December 27, 2013 and January 2, 2014 (approved the dates of 12/28 through 12/31 at the December meeting).
- b. An additional 2.22 hrs./day as the nurse for the senior trip due to the fact that Ms. Seybold is only contracted for 4.95 hrs./day (other staff members work 7.17 hrs./day). Compensation will be at her hourly rate of \$37.56/hr. from Monday 3/31/14 through Friday 4/4/14 totaling \$416.90.

Extra-Duty/Co-Curricular Stipends

Approved the following extra-duty/co-curricular stipends for the 2013/2014 school year – Stipends as per the negotiated agreement unless otherwise noted:

- a. High School Food Shopping
 - i. Samantha Jones Damminger - \$450
 - ii. Sue Michael - \$450
 - iii. Debbie McCullough - \$900
- b. Weight Room Monitors – Effective 1/23/14 (In lieu of Rocco Cornacchia, the following will split the position)
 - i. Dan Harris
 - ii. Steve Asay
- c. Volunteer Football Coach – Mike Wierski (no stipend)

Replacement Teacher

Approved Steve Scanlon to replace Linda Deal as the Alternative School Art Teacher effective January 3, 2014. Mr. Scanlon will be teaching Art Appreciation through the Apex Learning software system.

New Teacher Academy Workshops

Approved the following to participate in the New Teacher Academy workshops on February 5 and April 2, 2014 – Reimbursement to be up to 3 hrs. each at \$25/hr. (Funded through Title II):

- a. Gregory Hammell
- b. Rebecca Schad
- c. Sherrie Szeszowicki

Tutoring and Administering of Alternative High School Assessments to Night School Students

Approved the following to tutor and administer Alternative High School Assessments (AHSA) to night school students:

- a. Tom Jones – Mathematics Alternative High School Assessment (AHSA) – up to 6 hrs. @ \$34.03/hr.
- b. Jeanna Sciarrotta – Reading & Writing Alternative High School Assessment (AHSA) – up to 15 hrs. @ \$34.03/hr.

New Jersey Assessment of Skills and Knowledge After-School Program Tutors

Approved the following as New Jersey Assessment of Skills and Knowledge (NJASK) After-School Program tutors – up to 20 hrs. of instructional tutoring time plus up to 10 hrs. for preparation and bus supervision @ \$30/hr. (Two teachers will be used each day for 20 days. If class size grows, approved substitute will be used.) (Funded through Title I):

- a. English Language Arts, Tuesday and Thursdays – February 18 to May 1, 2014
 - i. Sharon Coleman
 - ii. Heather Renshaw
 - iii. Veronica Bills – Substitute
- b. Mathematics, Mondays and Wednesdays – February 19 to April 30, 2014
 - i. Matt Evans
 - ii. Cheryl Catts
 - iii. Mary Iovacchini – Substitute
 - iv. Karisa Wescott - Substitute

Revised Start Date for Sherrie Szeszowicki

Approved a revised start date for Sherrie Szeszowicki, HS Child Development Teacher, of December 16, 2013 (previously approved 1/2/14).

Letters of Resignation

Approved to accept the following letters of resignation:

- a. Sheldon Berman, Mathematics Supervisor, effective June 30, 2014, with the intent to retire
- b. Chris Adamkiewicz, Physical Education Teacher, effective June 30, 2014, with the intent to retire

Middle School Math Replacement Teacher

Approved Gregory Hammell for the position of MS Math Replacement Teacher, effective January 21, 2014. Salary to be BA, Step 1 (Account #11-130-100-101-PR-000-A).

Middle School Replacement Self-Contained Teacher - Addendum

Approved to appoint Starr Marz as the regular full-time Middle School Self-Contained Teacher – Salary will be the same as the original appointment, BA, Step 1 (Account # 11-212-100-106-PR-000).

Confirmation of Termination of Employee

Approved confirmation of termination of employee #4913 after the board hearing.

The motion was unanimously approved by a roll call vote.

Aye:	Mr. Cataldi, Mr. Coughlan, Mrs. Giaquinto, Mr. Moore, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Reports

Mr. Coughlan moved, seconded by Mrs. Vick, that the Board of Education approve the following Reports:

- Superintendent's Report
- HS Report
- MS Report
- Guidance Reports

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	12/4/13	1:41 p.m.	5 Minutes	Sunny - 55°
High School – Lockdown Drill	12/13/13	7:51 a.m.	47 Minutes	Cloudy - 39°
Middle School – Fire Drill	12/10/13	12:46 p.m.	3 Minutes	Cloudy - 55°
Middle School – Lockdown Drill	12/16/13	8:43 a.m.	7 Minutes	Cloudy - 36°

Business Administrator's Report

The motion was unanimously approved.

Old Business:

Mr. Coughlan discussed Midland Park.

New Business:

None.

Executive Session

Mrs. Vick moved, seconded by Mr. Van Noy, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment H): Discussion of Shared Services.

The motion was unanimously approved.

The meeting went into Executive Session at 9:05 p.m.

Public Session

Mrs. Giaquinto moved, seconded by Mr. Van Noy, that the Board of Education reconvene into Public Session.

The meeting reconvened at 9:58 p.m.

The motion was unanimously approved.

Adjournment

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 9:59 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator