

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education Meeting
June 20, 2013

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Public Meeting Room. Mr. Campbell called the meeting to order at 7:01 p.m.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Members Present:

Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, Mr. Campbell, President, Mr. Horchack, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, Business Administrator.

Members Absent:

Mr. Coughlan.

Public Present:

Jim Woolbert, Marilyn Goetz, Ryan Hopely, Isabella Baita, Christina Boody, N. Fortunato, Patty Arni, and Kristin DeSimone.

Flag Salute:

The flag salute was said by all present.

Minutes:

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education approve the following Minutes:

- a. May 30, 2013 Regular Meeting and Executive Session

The motion was unanimously approved.

Mr. Campbell abstained.

Correspondence:

- a. A letter was received from Mr. Richard Wesh thanking the Board of Education for supporting the choral program and praising Mr. Nick McBride for his accomplishments.
- b. A thank you note from Sandy Tursi was received thanking the Board of Education for attending the CEA Retirement Celebration, the plaque she received and their kind words.
- c. NJSBA School Notes article regarding bill S-2086 addressing the November election candidacy deadline.
- d. Article on NJ.com regarding Clearview receiving grant for Science curriculum training.
- e. Article regarding Race to the Top.
- f. A letter from Anna and Chris Mokris was received recognizing district staff who helped their son adjust to his first year of school in America.

For the Good of Clearview:

- a. Graduation
- b. Senior Awards Night
- c. CEA Retirement Dinner recognized 11 retirees

Public Comments:

- a. Ryan Hopely, High School Senior, thanked the Board of Education for the last six years he was at Clearview and Mr. Horchak for making Student Council feel welcome during board meetings.
- b. Isabella Baita spoke of how Clearview has prepared her for college and the real world.

Committee Reports

Curriculum/Instruction & Technology

Mrs. Giaquinto moved, seconded by Mr. Ware, that the Board of Education approve the following Curriculum/Instruction & Technology Items:

Student to Attend Gloucester County Special Services School District BDC Program

Approved for a student (TC 0001139) to attend the Gloucester County Special Services School District BDC program from June 10, 2013 through June 18, 2013 due to his placement at the Abilities Center ending on June 6th. Tuition to be prorated to \$1,319.50.

Out-of-District Extended School Year Contracts

Approved the following 2013 out-of-district extended school year contracts:

Program	Student Tracker Code	Tuition Cost	1-1 Aide	Total
<i>Archbishop Damiano</i>				
	0001635	\$6,764.70		\$6,764.70
	0001897	6,764.70	\$5,003.40	11,768.10
	0002313	6,764.70		6,764.70

<i>Archway</i>				
	0001914	\$12,000.00		\$12,000.00
<i>Bancroft</i>				
	0001896	\$8,913.68	\$4,928.00	\$13,841.68
	0001822	8,913.68	4,928.00	13,841.68
	0001560	8,913.68	5,632.00	14,545.60
	0001581	8,913.68	5,632.00	14,545.60
<i>Burlington County Special Services School District (BCSSSD)</i>				
	0002248	\$3,000.00	\$4,000.00	\$7,000.00
<i>Durand Academy</i>				
	0001903	\$10,385.00	\$6,475.00	\$16,860.00
<i>Gloucester County Special Services School District (GCSSSD)</i>				
	0002037	\$3,840.00	\$3,120.00	\$6,960.00
	0002039	3,840.00		3,840.00
	0002152	3,840.00		3,840.00
	0001926	3,840.00	3,120.00	6,960.00
	0001755	3,840.00		3,840.00
	0001876	3,840.00		3,840.00
	0001890	3,840.00		3,840.00
	0002027	3,840.00		3,840.00
	0001638	3,840.00	3,120.00	6,960.00
	0002333	3,840.00	3,120.00	6,960.00
	0001248	3,840.00		3,840.00
	0002372	3,840.00		3,840.00
	0002226	3,840.00	3,120.00	6,960.00
	0001796	3,840.00	3,120.00	6,960.00
Circle of Friends @ Bankbridge GCSSSD	0001905	4,000.00		4,000.00
	0001373	3,840.00	3,120.00	6,960.00
	0001561	3,840.00		3,840.00
	0002292	3,840.00		3,840.00
	0001583	3,840.00	3,120.00	6,960.00
	0002147	3,840.00		3,840.00
<i>HollyDell</i>				
	0001386	\$12,741.40		\$12,741.40
	0001289	12,741.40		12,741.40
	0002101	12,741.40		12,741.40
<i>Katzenbach</i>				
	0002365	\$3,800.00		\$3,800.00
<i>LARC</i>				
	0002044	\$6,872.70	\$4,275.00	\$11,147.70
	0002072	6,872.70	4,275.00	11,147.70
<i>Nehaussey School</i>				
	0002322	\$8,000.00		\$8,000.00
<i>YALE</i>				
	0002315	\$7,686.90		\$7,686.90
	0002182	7,686.90		7,686.90
	0001813	7,686.90		7,686.90

Change Course Name

Approved to change the following course name for the 2013/2014 school year:

- a. Middle School Literacy Lab to English Language Arts (ELA) Lab

New Textbook

Approved the following new textbook for the Advanced Placement Chemistry course:

- a. Title: Chemistry: A Molecular Approach (AP Edition)
Author: Nivaldo J. Tro
Edition: Third
Publisher: Pearson
Copyright: 2014

Special Education Student to Receive Math Tutoring

Approved for a special education student (TC 0002225) to receive 6 hrs. of Math tutoring over the summer to avoid regression.

Services to be Provided Through GCSSSD

Approved the following services to be provided through GCSSSD between July 1, 2013 and August 30, 2013:

- a. OT Services for the SCMD ESY program, 5 hrs./week @ \$83/hr.
- b. PT Services for the SCMD ESY program, 5.5 hrs./week @ \$83/hr.
- c. 3 hrs./week of home services for a student (TC 0002044) @ \$34/hr.
- d. 4 hrs./month of consultant services for a student (TC 0002044) @ \$110/hr.

Services through Eden Autism

Approved for a student (TC 0001896) to receive the following services through Eden Autism between July 1, 2013 and August 30, 2013:

- a. Home services – 10 hrs./week @ \$33/hr.
- b. Consultation – 2 hrs./month @ \$108/hr.

Students to Attend the STEP Program

Approved the following students to attend the STEP program at GC Vocational/Technical School for the 2013/2014 school year:

- a. TC (0001558)
- b. TC (0002002)

Discarding of Items

Board approval to discard items from the MS Library and HS Library which are in poor condition.

The motion was unanimously approved by a roll call vote.

Aye:	Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Information

- a. Letter from the State approving the revised NJASK testing dates.

Community Relations, Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education approve the following Community Relations, Policy & Legislation Items:

Home/Supplemental Instruction

Approved the following home/supplemental instruction:

- a. Grade 7 (student #201210021)
Effective 5/21/13
Instructor(s):
 - i. Alternatives Unlimited – 40 hrs. total @ \$30/hr. = \$1,200
- b. Grade 11 student (#201201002)
Effective 6/3/13
Instructor(s):
 - i. Alternatives Unlimited – 30 hrs. total @ \$30/hr. = \$900
- c. Grade 8 student (#201109019)
Effective 5/20/13
Instructor(s):
 - i. Alternatives Unlimited – Science – 4 hrs. total @ \$30/hr. = \$120

Second Reading of Policies for Adoption

Approved the second reading of the following policies for adoption:

- a. Policy 3125 – Employment of Teaching Staff Members
- b. Policy 4216 – Dress and Grooming

Addendum to the 2012 Contract with Underwood-Memorial Hospital/South Jersey Occupational Medicine

Approved the Addendum to the 2012 Contract with Underwood-Memorial Hospital/South Jersey Occupational Medicine to extend substance abuse screening services until another provider is found.

Psychiatric Evaluations provided by Dr. Joseph Hewitt

Approved for Dr. Joseph Hewitt to provide psychiatric evaluations during the 2013/2014 school year at a cost of \$500/evaluation.

Accepting Tuition Students, from other School Districts, into the 2013 SCMDESY Program

Approved to accept the following tuition students, from other school districts, into the 2013 SCMD ESY program – Tuition to be \$1,250/student with all other services billed separately (i.e. OT/PT, Speech, 1-1 Aide):

Gateway:

- a. Grade 9 student (TC 0002380)
- b. Grade 9 student (TC 0002382)
- c. Grade 9 student (TC 0002096)
- d. Grade 9 student (TC 0002052)
- e. Grade 11 student (TC 0002260)

Glassboro:

- a. Grade 7 student (TC 0002373)

Logan:

- a. Grade 9 student (TC 0002381)
- b. Grade 10 student (TC 0002255)
- c. Grade 10 student (TC 0002250)
- d. Grade 10 student (TC 0002251)

West Deptford:

- a. Grade 12 student (TC 0002102)

Accepting Tuition Students , from other School Districts, into the 2013/2014 School Year

Approved to accept the following tuition students, from other school districts, for the 2013/2014 school year – Tuition as listed with all other services billed separately (i.e., OT/PT, Speech, 1-1 Aide):

Gateway:

- a. Grade 9 student (TC 0002380) – SCMD - \$18,000
- b. Grade 9 student (TC 0002382) – SCMD - \$18,000
- c. Grade 9 student (TC 0002096) – SCMD - \$18,000
- d. Grade 9 student (TC 0002052) – SCMD - \$18,000
- e. Grade 11 student (TC 0002260) – SCMD - \$18,000

Glassboro:

- a. Grade 7 student (TC 0002373) – SCMD - \$18,000

Logan:

- a. Grade 9 student (TC 0002381) – SCMD - \$18,000
- b. Grade 10 student (TC 0002255) – SCMD - \$18,000
- c. Grade 10 student (TC 0002250) – SCMD - \$18,000
- d. Grade 8 student (TC 0002251) – SCMD - \$18,000

West Deptford:

- a. Grade 12 student (TC 0002102) – SCMD - \$18,000
- b. Grade 12 student (TC 0002238) – SCMD - \$18,000

Accepting 10th Grade Student as Tuition Student – Parent Paid

Approved to accept a 10th grade student as a tuition student, parent paid, for the 2013/2014 school year (contingent upon meeting the acceptance criteria in Board Policy 5115).

Fall Adult School Brochure

Approved the Fall Adult School Brochure. (Attachment A)

Rowan Housing Agreement for Participants in Modeling Program

Approved the Rowan housing agreement for participants in the modeling program. (Attachment B)

Monthly HIB Report

Approved the monthly HIB Report from the Superintendent.

The motion was unanimously approved by a roll call vote.

Aye:	Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Finance, Operations & Personnel

Mr. Van Noy moved, seconded by Mrs. Giaquinto, that the Board of Education approve the following Finance, Operations & Personnel Items:

Bill Lists

Approved the bill lists for payment as follows (Attachment C):

- a. May 15, 2013 Payroll
- b. May 30, 2013 Payroll
- c. May Bank Transfers
- d. May 31, 2013 Bill List
- e. June 20, 2013 Bill List
- f. June 20, 2013 Cafeteria Bill List

Line Item Transfers

1. Board approval of the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-222-610-MS-MED	11-000-222-500-MS-MED	\$1,145	MS Library on-line subscription renewals
11-000-100-566-CS-CST	11-000-100-562-CS-CST	7,112	Homeless tuition
11-402-100-100-PR-000	11-402-100-105-PR-000	400	Athletic salaries
12-000-263-732-BG-000	12-140-100-730-HS-SCI	2,295	Reallocate equipment funds
11-000-263-110-PR-000-B	11-000-263-420-BG-000	200	Repairing diesel tanks

20-231-200-320-CO-CUR	20-231-200-200-CO-CUR	524	TPAF charges for 12/13 NCLB/Title I
11-000-291-270-BO-BUS-A	11-000-291-290-BO-BUS	9,000	Sick leave buyout for retiree
12-000-263-732-BG-000	12-140-100-730-AT-ATH	1,260	Reallocate equipment funds
11-000-270-580-TR-000-W	11-000-270-890-TR-000	115	Transportation tolls/parking
11-000-252-107-PR-000	11-000-252-592-TE-TEC	1,000	Comcast
12-000-263-732-BG-000	12-130-100-730-MS-MUS	4,225	Musical instrument
11-000-262-420-BG-000	11-000-263-420-BG-000	3,000	Tree removal
11-000-100-565-CS-CST	11-000-217-320-CS-CST	10,000	Amazing Transformations
11-000-240-103-PR-000	12-140-100-730-HS-MUS	15,500	Marching band instrument purchase
11-000-270-515-TR-000	11-000-270-890-TR-000	500	Transportation tolls/parking
11-000-261-420-BG-000	11-000-263-420-BG-000	2,000	Repairs
11-000-261-610-BG-000-H	11-000-263-610-BG-000	2,000	Supplies
13-602-200-300-BO-BUS	13-602-100-101-PR-000	800	Adult School teachers
13-602-200-300-BO-BUS	13-602-200-105-PR-000	1,500	Adult School secretary
11-000-213-300-BO-BUS	11-000-213-104-PR-000-A	650	Substitute nurses
11-000-270-515-TR-000	11-000-270-420-TR-000	10,000	Bus repairs
11-000-270-515-TR-000	11-000-270-420-TR-000	26,000	2 Bus engines
11-000-261-420-BG-000-M	11-000-263-610-BG-000	1,000	Grounds supplies
13-602-200-890-BO-BUS	13-602-200-300-BO-BUS	2,000	Adult School expenses
13-602-200-610-BO-BUS	13-602-200-300-BO-BUS	1,500	Adult School expenses
13-602-200-200-BO-BUS	13-602-200-300-BO-BUS	805	Adult School expenses
11-000-261-420-BG-000-M	11-190-100-610-BO-BUS	40,000	Computers
20-361-200-580-BO-BUS	20-361-100-600-BO-BUS	483	Perkins Grant
20-361-200-500-BO-BUS	20-361-100-600-BO-BUS	402	Perkins Grant
20-361-100-300-BO-BUS	20-361-100-600-BO-BUS	150	Perkins Grant
11-000-217-300-CS-CST	11-000-216-101-PR-000	430	Special Ed Teachers
11-000-213-104-PR-000-A	11-000-213-105-PR-000	27	Nurse secretaries
11-000-230-530-BO-BUS-B	11-000-230-331-BO-BUS	6,000	Legal expenses
Additional line item transfers			
13/14 Budget Year			
From	To	Amount	Rationale
11-424-100-101-PR-000	11-422-100-101C-PR-000	1,354.23	MS math summer program
11-190-100-610-BO-BUS	11-190-100-890-HS-ENG	750	English Dept. dues
11-000-222-610-HS-MED	11-000-222-500-HS-MED	510	HS Library resources

Board Secretary's Report

Approved the Board Secretary's Report for May 2013 in accordance with 18A:17-36 and 18A:17-9 to include the Monthly Certification that no line item account has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Reports and Monthly Board Certifications for May 2013 as follows (Attachment D):

Revenues/Amounts/Sources

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:23A-10.10(c)3, that there are changes in anticipated revenue amounts or revenue sources as listed further below.

Board Certification:

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Account Reports

Approved the following account reports:

- a. Adult School – May 2013
- b. Student Activities – May 2013
- c. Athletics – May 2013

Travel and Work Related Expenses: Employee

Approved the Resolution for Travel and Work Related Expenses: Employee (Attachment E).

Business Administrator to Pay Bills with Documentation Received Up Until June 30, 2013

Approved to allow the Business Administrator to pay any bills for which all documentation has been received up until June 30, 2013 and any bills that will incur a late fee for the district. The list will be presented for ratification at the next meeting.

Bill List for Ratification

Approved to prepare a July bill list for ratification in August.

Transfer of Funds to Close the Fiscal Year

Approved the transfer of funds as of June 30, 2013 in order to close the fiscal year. Transfers will be ratified at the next scheduled meeting.

Interest Earned from Capital Projects to Be Transferred

Approved for all 2013/2014 interest earned off of the Capital Projects fund to be transferred into the General Fund.

Resolution to Transfer Current Year Surplus to Capital Reserve

Approved the Resolution to Transfer Current Year Surplus to Capital Reserve. (Attachment F)

Resolution to Transfer Current Year Surplus

Approved the Resolution to Transfer Current Year Surplus to Maintenance Reserve. (Attachment G)

Enter into Contract with Systems 3000

Approved to enter into a contract with Systems 3000 to provide hosting and back up recovery services for our financial software. This will provide an offsite secure backup and disaster recovery service plan. A written disaster plan will be developed by Systems 3000 in conjunction with our district. This service will include nightly offsite backups. We will have immediate recovery of data, 30 day temporary hosting in the event of extensive damage to our in-house server if needed. The one time set up fee is \$1,000. The annual hosting fee is \$4,129. These fees are available within the Systems 3000 regular budget and from savings from the Omni program changes.

Applying for NCLB Grant Funds

Approved to apply for the following NCLB grant funds for the 2013/2014 school year:

- a. Title I – Part A Basic - \$67,002
- b. Title II – Part A - 25,263

Refuse NCLB Grant Funds

Approved to refuse the following NCLB grant funds for the 2013/2014 school year:

- a. Title III - \$516

Accept FY 2014 IDEA Grant Funds

Approved to accept FY 2014 IDEA grant funds as follows:

- Basic - \$476,746 Nonpublic Share - \$12,885

New Student Activities Account/STAR Mentor Program

Approved a new Student Activities Account, STAR Mentor Program (H).

Purchasing 278 Dell Desktop Computers

Approved to purchase 278 Dell Desktop computers, during the 2012/2013 school year, under State contract #70256, \$432.84 each.

Leasing 320 Dell Laptop Computers

Approved to lease 320 Dell Laptop computers, during the 2013/2014 school year, under State contract # 70256, \$748.52 each.

Renew Student Accident Policy

Approved to renew our 2013/2014 student accident policy with Bob McCloskey Insurance at a total cost of \$37,634. This is an 11.7% increase due to our high losses in 2010/2011 (Attachment H).

Jointure for GCSSSD to Transport 2 Students

Approved a 2012/2013 jointure for GCSSSD to transport 2 Mantua students (homeless) to Centre City School from Bridgeton on Route S4987, effective 5/31/13, at a cost of \$3,602.69.

Summer Bus Routes

Approved Board the following summer bus routes run by Clearview:

Route #/Description	Route Cost	Driver Name	Driver Cost	Aide Name	Aide Cost
<i>SAD to Archbishop Damiano</i>					
3 Clearview students	\$5,285.40	S. Hanrahan	\$3,785.40	B. Keefe	\$1,500.00
<i>SHDD to HollyDell and Durand</i>					
4 Clearview students	\$8,581.99	P. Vasta	\$6,267.05	S. Vasta	\$2,314.94
<i>SYCH to YALE, Cherry Hill</i>					
3 Clearview students	\$4,935.04	M. Lenoci	\$4,935.04	N/A	N/A
<i>SBBW to GCSSSD Bankbridge North Campus</i>					
8 Clearview students (1 Wheelchair)	\$4,963.95	L. Litsch	\$3,084.40	K. Peek	\$1,250.00
1 Mantua student	\$620.45			C. Harris	\$1,250.00
<i>SBDC to GCSSSD Bankbridge Regional BBDC/Elem. Campus</i>					
10 Clearview students	\$5,082.40	J. Johnson	\$3,084.40	D. Ebling	\$1,024.00
				J. Schwartzer	\$974.00
<i>MS-1A/1M/1P to Centre City Pre-School</i>					
26 Mantua students	\$3,534.80	J. Wolbert	\$2,523.60	S. Whitman	\$760.00
<i>MS-2A/2M/2P to Centre City Pre-School</i>					
26 Mantua students	\$3,793.16	C. Zardus	\$2,523.60	D. Minton	\$1,000.00
<i>MS-3A/3P/Homeless to Centre City Pre-School</i>					
20 Mantua students	\$2,726.56	J. Pale	\$1,962.80	P. Griscom	\$570.00
<i>SCHS-1 to Clearview Regional</i>					
11 Clearview students	\$3,349.20	R. Tusevicus	\$2,243.20	M. Ragnelli	\$1,106.00
<i>SCHS-2 to Clearview Regional</i>					

11 Clearview students (1 Wheelchair)	\$3,118.20	B. Heitman	\$2,243.20	Karen Lascio	\$875.00
<i>SBC13 to Bancroft Haddonfield</i>					
2 Clearview students	\$7,237.76	M. Pale	\$4,037.76	J. Fallon	\$1,600.00

Jointures for Summer of 2013 (ESY)

Approved the following jointures for the Summer of 2013 (ESY):

- a. Gateway to transport 2 Clearview students to LARC on Route GWS3 at a cost of \$4,177.80
- b. GCSSSD to transport 1 Clearview student to Bankbridge Regional from YCS-Sawtelle Group Home in Camden on Route SGO91 at a cost of \$2,974.60 (includes the 7% administration fee)
- c. GCSSSD to transport 1 Clearview student to Archway on Route SGO92 at a cost of \$6,173.10 (includes the 7% administration fee)
- d. GCSSSD to transport 1 Clearview student to Burlington County Special Services School District on Route SGO96 at a cost of \$6,805.20 (includes the 7% administration fee)
- e. GCSSSD to transport 1 Clearview student to Nehaussey Middle School on Route GSO47 at a cost of \$1,091.40 (includes 7% administration fee)

Jointures for 2013/2014 School Year

Approved the following jointures for the 2013/2014 school year:

- a. GCSSSD to transport 60 Clearview students to Gloucester Catholic High School on Route GN845 at a cost of \$50,167.80 (includes the 4% administration fee)
- b. GCSSSD to transport 1 Clearview student to Kingsway Learning Center on Route S3930 at a cost of \$10,875.60 (includes the 7% administration fee)

Field Trip

Approved the following field trip:

- a. YMCA Camp Okanickon (Medford) – Grades 11-12, 26 students – Chaperone(s); L. Feinberg, M. Porter, M. Conklin – Teen Pep Retreat

Activity/Athletic Practice Times

Approved the activity/athletic practice times for the summer of 2013. (Attachment I)

Disposal of Athletic Equipment

Approved to dispose of the following athletic equipment that is not repairable:

- a. 5 softball bases
- b. 1 softball catcher's mask
- c. 3 softball belts

The motion was unanimously approved by a roll call vote.

Aye:	Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.
Abstention:	Mr. Campbell for Student Activities Account, STAR Mentor Program

Information:

- a. Transportation to Katzenbach for a student will be contracted out through GCSSSD for the extended school year but we have not received quotes as of this date.
- b. Class of 2014 Senior Trip to Florida will be March 31 through April 4, 2014.

Executive Session

Mrs. Lundberg moved, seconded by Mrs. Giaquinto, that the Board of Education adjourn into Executive Session.

Board approval of the resolution to adjourn into executive session for the following reasons (Attachment J): The matters included in the Personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:26 p.m.

Public Session

Mrs. Lundberg moved, seconded by Mrs. Giaquinto, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:35 p.m.

Finance, Operations & Personnel

Mr. Van Noy moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Finance, Operations & Personnel Items:

Home/Supplemental Instruction

Approved the following home/supplemental instruction:

- a. Grade 9 student (#201009010)
Effective 4/25/13
Instructor(s):
 - i. Karissa Wescott (replacing Matt Evans approved 5/30/13) – Honors Algebra I – 6 hrs.
- b. Grade 8 student (#201109019)
Effective 5/20/13
Instructor(s):

- i. Ann Smith – English/Language Arts, Math and Social Studies – 12 hrs. total
- ii. Antoinette Maccherone – French – 4 hrs. total
- c. Grade 8 student (#201109203) as per student’s 504 plan
Effective 5/28/13
Instructor(s):
 - i. Megan Twombly – Math – 5 hrs. total

Substitute Appointments/Re-appointments

Approved the following substitute appointments/re-appointments for the 2013/2014 school year:

Substitute Teacher Appointments:

- a. Eileen Rothstein
- b. John Harbold

Substitute Custodian Re-Appointments:

- a. Brandon Grant
- b. William Pennock
- c. Brian Toler
- d. Sean Gallen
- e. George Sulzbach
- f. Anthony Veteri
- g. Peter Miskofsky

Compensation – Matthew Harter

Approved for Matthew Harter to be compensated for up to 13 ½ hours to grade papers and conduct planning due to the unanticipated Science vacancy - \$34.03/hr. between April 18th and April 23rd.

Math Tutoring

Approved for Mary Iovacchini to provide 6 hrs. of math tutoring to a student (TC 0002225) over the summer of 2013 - \$34.03/hr.

Compensation – Charlene Stahelek and Suzanne Sculli

Approved for Charlene Stahelek and Suzanne Sculli to be compensated for 20 hours each @ \$34.03/hr. of curriculum writing, Business Tech Literacy, over the summer of 2013 (paid through IDEA).

Lauren Gallagher to Work with SCMD ESY Students

Approved for Lauren Gallagher to work with the SCMD ESY students for integrated and group Speech/Language, incoming Speech services and evaluations – up to 30 hrs. at her per diem rate (paid through IDEA).

Reimbursement – Sandra Koberlein

Approved to reimburse Sandra Koberlein to attend the Artist Teacher Institute at Stockton College – 3 days, 7 hrs./day at \$34.03/hr. (The program runs from July 28th through August 4th but we will only be reimbursing Sandra for 3 days).

Reimbursement – Lauren Feinberg

Approved to reimburse an advisor stipend of \$800 to Lauren Feinberg who will be attending the Lindsey Meyer Teen Institute Summer Leadership Program (budgeted through the Curriculum budget).

School Store Stipend

Approved a \$3,000 stipend for Julie Chini to run and manage the school store for the 2013/2014 school year, to include the summer of 2013. This stipend will be paid in 3 equal installments out of the school store funds.

Pay Rates for Athletic Events

Approved the pay rates for athletic events during the 2013/2014 school year.

Summer Student Workers

Approved the following summer student workers:

- a. Alex Fish- HS Guidance/Athletics Office Worker – not to exceed 35 hrs./week - \$7.25/hr.
- b. Samantha Castonguay – MS Office – \$7.50/hr. (35 hours to be shared with Alexis Pawlowski who was approved 5/30/13)

Schedule for Little Pioneers Aide – Stephanie Clowney

Approved the following schedule for Stephanie Clowney, Little Pioneers Child Care Aide, during the 2013/2014 school year:

- a. Monday and Wednesday – 1:20 p.m. to 3:35 p.m.
- b. Tuesday – 8:10 a.m. to 2:25 p.m.

Food Service Personnel

Approved the following Food Service personnel for the 2013/2014 school year (salaries as per the negotiated agreement):

Last Name	First Name	Hours
Amorates	Roseann	7.0
Bogard	Lenora	3.75
Brown	Deborah	5.0
Buscemi	Rosemarie	3.75
Colo	Denise	5.0

Cooke	Patricia	4.25
Danter	Denise	7.0
Greene	Debora	4.25
Griffith	Susan	5.0
McEnhill	Joann	3.75
Mecke	Debra	5.25
Metzger	Theresa	3.75
Moore	Marie	7.0
Polizzi	Michele	7.0
Sadler	Sandra	3.75
Smith	Barbara	5.0
Whitley	Joyce	4.25

LDTC Long-Term Substitute – Adele Renshaw

Approved Adele Renshaw to continue as a LDTC Long-Term Substitute during the 2013/2014 school year, 8 days/month @ \$175/day (paid through IDEA funds).

Tuition Reimbursements:

The following tuition reimbursement for the 2013/2014 school year, as per the negotiated agreement:

- a. Gina Crescenzi – Rowan University – Assessment of Learning Disabilities – 9/3/13 through 12/19/13 – 3 credits
- b. Gina Crescenzi – Rowan University – Applied Theories of Learning – 9/3/13 through 12/19/13 – 3 credits
- c. Sandra Koberlein – University of the Arts – Research in Education – 9/4/13 through 12/13/13 – 3 credits (partial reimbursement for 1 class)

Denying Tuition Reimbursements:

Denying the following tuition reimbursements due to the maximum employee reimbursement already being met for the 2013/2014 school year:

- a. Sandra Koberlein – University of the Arts – Graduate Studio Seminar – 9/4/13 through 12/13/13 – 3 credits
- b. Sandra Koberlein – University of the Arts – Graduate Papermaking Studio – 9/4/13 through 12/13/13 – 3 credits

Coaching Positions

Approved the following 2013/2014 coaching positions (stipends as per the negotiated agreement):

Fall Coaching Position

- a. John Harbold – Assistant Football Coach
- b. Mark Deal – Weight Room Supervisor

Winter Coaching Positions

- a. Boys' Basketball:
 - i. Thomas Gross – Head Coach

- ii. Rob MacKerchar – Asst. Coach
- iii. Don Heim – Asst. 7/8 Coach
- b. Girls' Basketball:
 - i. Neil Bress – Head Coach
 - ii. Crystal Gravinese – Asst. JV Coach
 - iii. Bob Burrough – Asst. F Coach
 - iv. Scott Wagner – Asst. 7/.8 Coach
- c. Cheerleading:
 - i. Christina Legler – Head Coach
 - ii. Vicki Rosi – JV Coach
 - iii. Christina Boody – Volunteer (no stipend)
- d. Swimming:
 - i. Steve Skinner – Head Coach
 - ii. Lauren Feinberg – Asst. Boys' Coach
 - iii. Lisa Marandola – Asst. Girls' Coach
 - iv. Nate McCarson – Diving Coach
- e. Winter Track:
 - i. Tom Hengel – Head Coach
- f. Wrestling:
 - i. Keith Mourlam – Head Coach
 - ii. Jeff Smith – Asst. Coach

Letters of Resignation

Approved to accept the following letters of resignation:

- a. Louis Piotti - Teacher, with the intent to retire, effective June 30, 2013
- b. Kathleen McKinney- MS Principal, effective the end of August 2013 (date to be determined based on district scheduling needs being met).
- c. William Nicholson – Teacher, with the intent to retire, effective June 30, 2013
- d. Lisa Biagi – Teacher, effective June 30, 2013
- e. Deena Osmer – Teacher, effective June 30, 2013

Contract Changes

Approved the following contract changes for the 2013/2014 school year:

- a. Suzanne Sculli – BA, Step 6 to MA, Step 6
- b. Frances Vermeylen to full-time Transportation Office Clerk effective July 1, 2013 to June 30, 2014. Salary to be \$37,752.
- c. Erin Chew – MA, Step 10 to MA +30, Step 10
- d. Jessica Datz – BA, Step 12 to MA, Step 12

Transportation Aide

Approved Karen Lascio for the position of Transportation Aide, on emergent hire basis, effective July 1, 2013, through June 30, 2014. Salary to be \$9.50/hr.

New Staff Recommendations

Approved the following new staff member recommendations, on an emergent hire basis, for the 2013/2014 school year (effective September 2013):

- a. Carley Datz, HS Social Studies Teacher – Salary BA, Step 1
- b. Christopher Nuss, HS Social Studies Teacher – Salary BA, Step 1
- c. Kyle Rosa, MS Science Teacher – Salary BA, Step 1
- d. Stephen Scanlon, HS Social Studies Teacher – Salary BA, Step 1
- e. Shannon Stoufer, HS Science Replacement Teacher – Salary MA, Step 4
- f. Richard Staniec, HS Science (Physics) Teacher – Salary to be discussed

Rescind Retirement

Approved to rescind Dennis Leggoe’s retirement. Approved contract for July 1, 2013 through June 30, 2014. Salary to be \$95,000.00.

Salaries for Non-Aligned Staff

Approved 2013/2014 salaries for non-aligned staff. (Attachment K)

Salaries for Assistant Superintendent for Curriculum/Instruction and Business Administrator

Approved the 2013/2014 salaries for Assistant Superintendent for Curriculum/Instruction and Business Administrator. (Attachment L)

Contract with Administrators/Supervisors

Approved the contract with the Administrators/Supervisors.

The motion was unanimously approved by a roll call vote.

Aye:	Mrs. Giaquinto, Mrs. Lundberg, Mr. Moore, Mr. Petrille, Mrs. Vick, Mr. Van Noy, Mr. Ware, and Mr. Campbell
Nay:	None.

Discussion

- Discussed finalization of Board self-evaluation.

Reports

HS Report
MS Report
Guidance Reports

Fire and Emergency Drills

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	May 29, 2013	12:57 p.m.	4 Minutes	Sunny - 82°
High School – Evacuation Drill	May 30, 2013	8:15 a.m.	30 Minutes	Sunny - 71°
Middle School – Fire Drill	May 20, 2013	12:51 p.m.	2 Minutes	Partly Cloudy - 74°
Middle School – Lockdown Drill	May 28, 2013	12:54 p.m.	4 Minutes	Rainy - 73°
School Bus Emergency Evacuation Drill Reports				

Old Business:

None

New Business:

None

Adjournment

Mr. Van Noy moved, seconded by Mrs. Lundberg, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator