

**CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey**

**Board of Education Meeting
November 19, 2015**

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building. Mrs. Giaquinto called the meeting to order at 7:03 p.m.

Public Present:

Diane Reuter, Jim Woolbert, Marilyn Goetz, Julie Novak, Christina Boody, Paul Sommers, Pam LeVine, Randi Karpinski, Amy Gregg, Debbie Heston, Kathy Solmen, Gary Moldaca, Ralph (Alex) Scott.

Statement of Public Meeting in Accordance with the New Jersey Public Meetings Act:

It was announced that in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975), advance notice of this meeting has been provided by publishing written notice in the media, posting notice at the District Administration Building and Township of Harrison Municipal Building.

Members Present:

Mr. Burgin, Mr. Fuller (entered at 7:08 p.m.), Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. Cummins, Assistant Superintendent for Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mr. Cataldi.

Flag Salute:

The flag salute was said by all present.

Minutes:

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Minutes:

- a. September 24, 2015 Regular Meeting and Executive Session

The motion was unanimously approved.

Presentation:

- a. Student Council - An American Flag for the High School was presented. Mr. Brook thanked the student council and accepted the flag.

Mr. Fuller entered the meeting at 7:08 p.m.

2014/2015 Violence & Vandalism/HIB Update

Mr. Horchak presented the second half of the 2014/2015 Violence & Vandalism/HIB update.

Mr. Van Noy moved, seconded by Mr. Burgin, that the Board of Education accept the report presented by Mr. Horchak for 2014/2015 Violence & Vandalism/HIB Update:

The motion was unanimously approved.

Correspondence:

- a. Letters from Anatomy and Physiology II students thanking the Board for allowing them to attend a field trip to Cooper Medical School were received.
- b. First Newsletter of the Self-Contained Class highlighting the students and program was received.

For the Good of Clearview:

- a. Congratulations to Karl Neiswender who has been selected as Coach of the Year by the South Jersey Tennis Coaches Association.
- b. Congratulations to the following students:
 - i. Kayla Memis and Saurin Patel who have been nominated for the US Presidential Scholars Program
 - ii. Will Landi who has been nominated for the US Presidential Scholars CTE Program
- c. Mr. Horchak thanked the Board of Education and Community who supported the referendum.

Public Comments

- a. Jim Woolbert, Vice President of the CEA, spoke about \$2,900 raised for pediatric cancer, 1.25 tons of food delivered to the SJ Food Bank by Mrs. Pearlman and the World Language Department, Middle School collected turkeys for needy families and job coaches doing a fantastic job.
- b. Debbie Heston thanked John Wiseburn for the support day breakfast and lunch.
- c. Randi Karpinski inquired about the different sports at Clearview Middle School which travel. Mrs. Karpinski also inquired if any classes in the High School are connected with RCGC and if students get credit for them. Mrs. Karpinski also wanted to know about the bussing issues with Mantua.
- d. Mrs. Solmen asked about the transportation Formula with Mantua and the revenue earned on Sahara Sam's advertisements.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Curriculum/Instruction Items:

Out-of-District Placements

Approved the following out-of-district placements for the 2015/2016 school year:

- a. Bankbridge Regional North Campus – Student #201209298 – 9/30/15 through 6/30/16 - \$31,160

- b. Bankbridge Regional – Student 201306484 with 1-1 Aide – 11/16/15 through 6/30/16 – Tuition \$26,865; 1-1 Aide \$27,000
- c. East Mountain School – Student #201209109 – 9/1/15 through 9/11/15 - \$2,048.34
- d. Collingswood High School – Student #201305071 – 10/19/15 through 6/30/15 - \$12,889.80

Transportation Nurse

Approved a transportation nurse for a student (201109453) to be provided by The Wright Choice as a professional contractor effective 10/16/15 through 1/19/16 @ \$193/day. The need for this service will be assessed at the end of 90 days.

Behavioral Consultation Services

Approved student (201305212) to receive behavioral consultation services through Durand Academy, where the student is placed out-of-district. 2 hrs./week effective 9/8/15 through 6/7/16 @ \$130/hr. - \$7,540.

Contracted Physical Therapy Services

Approved to hire Vicki Walters of Victory Physical Therapy as a professional service to provide services to student #201009136 in lieu of GCSSSD (approved 9/24/15). Services will be effective 11/10/15 through 6/30/16 – up to 4 hrs./week @ \$71/hr. (Contingent upon approval from the County Office)

Proposal/Schedule of CRMS PARCC Academy

Approved the attached proposal/schedule of a CRMS PARCC Academy to serve identified Title 1 students from January 5 through March 31, 2016, 1 day per week each for ELA and Math with make-up dates for sessions missed due to holidays or inclement weather (funded through Title 1 grant). (Attachment A)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.
Abstention:	Mr. Fuller for Contracted Physical Therapy Services

Community Relations, Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education approve the following Home/Supplemental Instruction Items:

Home/Supplemental Instruction

Approved the following home/supplemental instruction for the 2015/2016 school year (\$34.03/hr. unless otherwise noted):

- a. Grade 12 student (201009313)
Effective 10/5/15 – 11/4/15
Instructors:
 - i. Education, Inc. – 40 hrs. total

- b. Grade 8 student (201305341)
 Effective 10/1/15-11/13/15
 Instructors:
 - i. Kennedy Behavioral Health Services – 30 hrs. total
- c. Grade 11 student (201109323)
 Effective 9/25/15-11/30/15
 Instructors:
 - i. ARK Educational Services – Honors US History II, Adv. Chemistry w/lab, Adv. Algebra II, – 24 hrs. total
- d. Grade 10 student (201209439)
 Instructors:
 - i. Brookfield Schools – 20 hrs. total - Effective 10/9/15-11/9/15
 - ii. Daytop Village – 160 hrs. total – Effective 11/10/15-6/15/16
- e. Grade 11 student (201109198)
 Effective 10/8/15-11/9/15
 Instructors:
 - i. Brookfield Schools – 40 hrs. total
- f. Grade 10 student (201305098)
 Effective 9/17/15-10/27/15
 Instructors:
 - i. Strang School/Ranch Hope, Inc. – 50 hrs. total
- g. Grade 8 student (201306528)
 Effective 10/22/15-11/21/15
 Instructors:
 - i. Brookfield Schools – 40 hrs. total
- h. Grade 10 student (201209070)
 Effective 10/27/15-11/30/15
 Instructors:
 - i. ARK Educational Services – Honors Pre-Calc, Latin II, Honors US History I, Honors Chemistry – 16 hrs. total

Contract Agreements with Gloucester County Special Services School District

Approved the following contract agreements with Gloucester County Special Services School District during the 2015/2016 school year:

- a. Agreement to Provide Additional Remedial Services for Nonpublic I.D.E.A. Students (Attachment B)
- b. Nonpublic Services Agreement for Chapters 192/193 (Attachment C)

Internship Assignments

Approved the following internship assignments during the 2015/2016 school year:

Last Name	First Name	School	Assigned to	Loc.	Subject	Placement	Dates
McCarthy	Jennifer	Rowan	Tracy Teesdale	HS	Health	School Nurse Cert Program	1/6/16 – 4/11/16 – 50 hrs.
Miles	Leslie	Rowan	Bryan Hendricks	MS	School Psychology	Practicum	1/16-5/16

Last Name	First Name	School	Assigned to	Loc.	Subject	Placement	Dates
Sharkey	Kelianne	Stockton	Sandra Koberlein	HS	Art	Student Teaching	1/16-5/16

Second Reading and Adoption of Policies and Regulations

Approved the second reading and adoption of the following policies and regulations:

- a. Policy 3322 – Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Teaching Staff)
- b. Policy 4322 – Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Support Staff)
- c. Policy 5615 – Suspected Gang Activity
- d. Policy 5339 – Screening for Dyslexia
- e. Policy 5330 – Administration of Medication
- f. Regulation 5330 – Administration of Medication

First Reading of the Revisions to Policies and Regulations

Approved the first reading of the revisions to the following policies and regulations:

- a. Policy 8540 – School Nutrition Programs
- b. Regulation 8540 – Free and Reduced Meals (Abolished)
- c. Policy 8550 – Outstanding Food Service Charges
- d. Policy 8820 – Opening Exercises/Ceremonies

Resolution to Accept the NJ QSAC Statement of Assurance

Approved the resolution to accept the NJ QSAC Statement of Assurance for the 2015/2016 school year and to submit the NJ QSAC Statement of Assurance (presented by the Superintendent) to the County Office of Education. (Attachment D)

Annual Memorandum of Agreement

Approved the annual Memorandum of Agreement with local law enforcement.

Appointments

Approved the following appointments for the 2015/2016 school year:

- a. Affirmative Action Team
 - ii. Robin Bazzel
 - iii. Thomas Jones
 - iv. Lisa Marandola
 - v. Debbie Wilson
- b. MS Safety Team
 - vi. Catherine Ursino, Teacher
 - vii. Dianne McClernan, Parent

- viii. James DiLoreto, Teacher
- ix. Jackie Reeves, Teacher
- c. HS Safety Team
 - x. Jennine Donnelly, Anti-Bullying Specialist (Sept. – Dec.)
 - xi. Jessica Datz, Anti-Bullying Specialist (Jan. – June)
 - xii. Keith Brook – Principal
 - xiii. Phil Henry, Parent
 - xiv. Carley Datz, Teacher
 - xv. Dodd Terry, Anti-Bullying Coordinator

Clearview Community School Winter/Spring 2016 Brochure

Approved the Clearview Regional Community School Winter/Spring 2016 Brochure and new class offerings.
(Attachment E)

HIB Report

Approved the monthly HIB Report from the Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Revisions to the 2015/2016 School Calendar

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education approve the following revisions to the 2015/2016 School Calendar:

Approved the following revisions to the 2015/2016 school calendar for additional early dismissal professional development days:

- a. November 30, 2015 - morning
- b. January 14, 2016 - afternoon
- c. February 2, 2016 - afternoon

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Operations – Buildings & Grounds, Transportation, Technology

Mr. Ware moved, seconded by Mr. Fuller, that the Board of Education approve the following Operations – Buildings & Grounds, Transportation, and Technology Items:

Resolution for Submission of the 3 Year Comprehensive Maintenance Plan

Approved the Resolution for the Submission of the 3 Year Comprehensive Maintenance Plan.

Jointures

Approved the following jointures for the 2015/2016 school year:

- a. GCSSSD to transport 54 Clearview students to Gloucester Catholic High School on Route #NG615 at a cost of \$44,719.20 (which includes the 4% administration fee).
- b. Gateway to transport 1 Clearview student to Bancroft on Route GW-34 at a cost of \$8,529.32, effective 10/26/15
- c. Gateway to transport 1 Clearview student to HollyDell School on Route GW-25 at a cost of \$15,823.80 (revised from \$17,406 approved at 8/27/15 meeting)
- d. Gateway to transport 2 Clearview students to Durand Academy on Route GW-40 at a cost of \$27,169.20 (revised from \$21,934.80 approved at 8/27/15 meeting)
- e. Harrison Township to transport 1 Clearview student from Gibbstown to Clearview from 9/22/15 through 12/13/15 on Route C-1 at a cost of \$3,050
- f. Burlington County Special Services School District to transport 1 Clearview student to Bancroft for extended school year program – 7/7/15 through 8/31/15 on Route S47 at a cost of \$6,457.50 (revised from \$9,929.60 approved at 7/20/15 meeting)

Disposal of District Fixed Assets No Longer Used

Approved to dispose of (scrap) the following district fixed assets that are no longer used and in very poor condition/not functional:

- a. Ford Taurus SE – Model Year 2000 – VIN/Serial # 1FAFT53UXYA217536
- b. 6, Trapezoid tables from Room 714 Food Lab
- c. 6, Provision recording cameras from Buses
- d. 6, Weight bars from Athletic Department

Accept Donation of Two Wireless Scoreboards

Approved to accept the donation of two wireless scoreboards valued at \$15,785 from several Clearview classes for the Hank Ledden Gymnasium.

Award Professional Services Contract To Adams, Rehmann & Hegan Associates, Inc.

Approved to award a professional services contract to Adams, Rehmann & Heggan Associates, Inc. for the inspection and investigation (Phase I) of the tennis courts to determine cost projections for remedial work (cracks and drainage issues) required prior to resurfacing the courts. A contract will be considered later for the bidding and construction management phase. (Attachment F)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Finance, Student Activities & Personnel

Mr. Moore moved, seconded by Mr. Van Noy, that the Board of Education approved the following Finance, Student Activities & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment G):

- a. Bill List – September 15th Payroll
- b. Bill List – September 30th Payroll
- c. Bill List – September Bank Transfers
- d. Bill List – September 30, 2015
- e. Bill List – Cafeteria – October
- f. Bill List – Cafeteria - November
- g. Bill List – October 22, 2015
- h. Bill List – October 15th Payroll
- i. Bill List – October 30th Payroll
- j. Bill List – October Bank Transfers
- k. Bill List – November 19, 2015

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-219-100-320-GU-GUI-A	11-219-100-101-PR-000	\$5,000.00	Home Instruction
11-190-100-610-HS-ADM	12-140-100-730-HS-ADM	3,550.00	Brightlink
11-190-100-640-CO-PHY	11-000-221-610-CO-CUR	8,900.00	Chromebooks
11-000-100-566-CS-CST	11-000-100-565-CS-CST	160,000.00	Out-of-District Tuition
11-000-270-515-TR-000	11-000-270-890-TR-000	12.30	Transportation
11-190-100-610-HS-SCI	11-190-100-890-HS-SCI	508.00	NJ Science League
11-190-100-590-HS-SCI	11-190-100-890-HS-SCI	79.00	Science
12-000-400-450-BG-000	12-000-400-334-BO-BUS	10,260.00	Roof Inspections
11-000-100-566-CS-CST	11-000-100-561-BO-BUS	12,900.00	Homeless Tuition
11-212-100-320-CS-CST	11-209-100-320-CS-CST	7,600.00	Mission One
11-000-100-566-CS-CST	11-209-100-320-CS-CST	16,000.00	Mission One
11-000-240-610-MS-ADM	11-000-240-590-MS-ADM	759.00	Printing
11-140-100-101-PR-000	11-000-218-110-PR-000	17,050.00	Salaries – SAC
11-213-100-101-PR-000	11-209-100-101-PR-000	4,038.00	Salaries – BD
11-423-100-101-PR-ALT	11-190-100-106-PR-000	3,300.00	Salaries – Aides
11-000-252-107-PR-000	11-000-252-110-PR-000	52,000.00	Salaries – Technology
11-213-100-106-PR-000	11-000-240-105-PR-000	9,812.00	Salaries – Secretaries
11-212-100-106-PR-000	11-000-240-105-PR-000	12,134.00	Salaries – Secretaries
11-140-100-101-PR-000	11-000-240-103-PR-000	2,150.00	Salaries – Vice Principal
11-000-252-107-PR-000	11-000-252-592-TE-TEC	2,800.00	Technology
11-190-100-610-HS-CTE	11-000-252-610-TE-TEC	885.45	Technology
11-000-270-615-TR-000	11-000-270-890-TR-000	325.00	Transportation
11-000-100-566-CS-CST	11-000-100-565-CS-CST	52,013.80	Out-of-District Tuition
11-190-100-610-HS-CTE	11-000-252-610-TE-TEC	549.00	Technology

Board Secretary's Report and Certifications

Approved the Board Secretary's Reports for September & October 2015 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Reports and Monthly Certifications for September & October 2015 as follows (Attachment H):

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are no changes in anticipated revenue amounts or revenue sources as indicated below.

The Clearview Regional Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Achievement Coaches Grant

Approved to apply for the second year of the Achievement Coaches grant in the amount of \$65,000.

Account Reports

Approved the following account reports:

- a. Adult School Account – September 2015 – October 2015
- b. Student Activities Account – September 2015 – October 2015
- c. Athletics Account – September 2015 – October 2015

Cancel Cafeteria Account Check

Approved to cancel the following outstanding Cafeteria Account check:

- a. Check 1222 – Dated 11/20/14 - \$40

Resolution for Travel and Work Related Expenses: Employee

Approved the Resolution for Travel and Work Related Expenses: Employee (Attachment I)

Resolution to Transfer Current Year Surplus

Approved the revised Resolution to Transfer Current Year Surplus to Capital Reserve, Retroactive to June 17, 2015. (Attachment J)

Nonpublic School Requests

Approved the nonpublic school requests to spend the 2015/2016 State Nonpublic School Technology Funds as follows:

- a. Gloucester County Christian School – Entitlement \$5,460
 - i. 5, Dell Latitude E6540 - \$4,685
 - ii. 7, TI-84 Plus Graphing Calculators - \$741.65

Resolution Determining the Form and Other Details of School Bonds

Approved the Resolution Determining the Form and Other Details of \$1,995,000 School Bonds. (Attachment K)

Apply for Future Ready NJ Grant

Approved to apply for the Future Ready NJ Grant. \$1,000,000 of funds were allocated in the State budget to support local schools in implementing the PARCC online assessments. The maximum grant award per district is \$250,000. We are reviewing this grant to determine if we are eligible. The application due date is December 8, 2015.

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment L)

Winter Sports Schedule

Approved the Winter Sports Schedule. (Attachment M)

Revisions to the Tri-County Conference Constitution

Approved the revisions to the Tri-County Conference Constitution. (Attachment N)

Tri-County Conference Proposed Budget

Approved the Tri-County Conference proposed budget for the 2016/2017 school year. (Attachment O)

Tri-County Conference Proposed Ticket Prices

Approved the Tri-County Conference proposed ticket prices for the 2016/2017 school year:

- a. 2016/2017 Basketball & Wrestling Home Events:
 - i. \$3.00 – Adults
 - ii. \$2.00 – Students
 - iii. \$2.00 – Senior Citizens
- b. 2016/2017 Football Home Games:
 - i. \$4.00 – Adults
 - ii. \$2.00 – Students
 - iii. \$2.00 – Senior Citizens

After-School Club

Approved the following after-school club with Christine Brigandi as the volunteer club advisor:

- a. MS Anime Club (Attachment P)

Field Trip Requests

Board approval of the following field trip requests:

- a. Love Park, Philadelphia & Harrison Twp. Lights on Main – Grades 10-12 – 33 students – Chaperones; R. McInnis, D. Gable – Choir students to perform at the Christmas Village
- b. Rowan University – Grades 7-8 – 50 students – Chaperones; K. Rosa, O. Hippensteel, K. Laible – Presentation about virtual reality technology
- c. Eastern HS – Grades 9-12 – 23 students – Chaperones; J. Andruszka, L. Hughes, C. Datz – Model UN Conference
- d. Philly Robotics Expo – Grades 9-12 – 51 students – Chaperones; R. Barreiro with other teachers TBD – Robotics students to work with advanced robots
- e. IEEE Robotics Competition – Grades 9-12 – 51 students – Chaperones; R. Barreiro with other teachers TBD – Robotics competition
- f. Food Bank of NJ – Grades 11-12 – 10-15 students – Chaperones; M. Pearlman – Community service project for World Language students
- g. GCEA, Woodbury, NJ – Grades 11-12 – 4 students – Chaperones; J. Satterfield – Leadership Meetings for SURE Consortium
- h. Crowne Plaza – Grades 9-12 – 15 students – Chaperones; S. Jones-Damminger and 2 other teachers TBD – FCCLA State Conference
- i. Rowan University – Grade 11 – 20 students – Chaperones; D. Lafferty, S. Skinner – Tour of University and STEM program
- j. Rowan University – Grades 9-12 – 60 students – Chaperones; J. Satterfield, I. Mazzuca – Annual SURE Conference
- k. Philadelphia Museum of Art – Grades 10-12 – 50 students – Chaperones; D. Weaver, M. Cangi-Mammele, L. Deal, M. Porter, B. Ewing – Art students trip
- l. Rowan University – Grades 9-12 – 35 students – Chaperones; J. Satterfield – Training for student leaders
- m. Cooper University – Grade 12 – 28 students – Chaperones; D. Lafferty, S. Skinner – Anatomy students to tour morgue
- n. Home Depot – SCMD students – 12 students – Chaperones; D. Ingemi, J. Jengehino, S. Wilkens, C. Raively – Social Skills
- o. Chick-Fil-A – SCMD students – 12 students – Chaperones; J. Jengehino, S. Wilkens, C. Raively, D. Ingemi – Social Skills
- p. Jackson Liberty High School – Grades 11-12 – Approx. 50 students – Chaperones; M. Mozzachio, M. Lizzio; J. Noguera – Film contest
- q. Girl Scouts Activity Center, Farmingdale, NJ – Grades 9-12 – 15 students – Chaperones; R. Barreiro, Parents of students attending – Robotics team competition.
- r. Bridgewater Raritan High School – Grades 9-12 – 15 students – Chaperones; R. Barreiro, Parents of students attending – Robotics team competition.
- s. St. Louis, MO – Grades 9-12 – 15 students – Chaperones; R. Barreiro and other TBD – FTC World Championship (Robotics)
- t. Mullica Hill – K. Ziegenfuss' House – Grades 7-8 – 6-8 students – Chaperones; T. Walton – Students will meet at a home in Mullica Hill to embroider a quilt project for the Women's History Museum.
- u. NJFTC State Championship, NJIT – Grades 9-12 – 15 students – Chaperone; R. Barreiro – Robotics Competition

- v. FTC Super Regionals, University of Scranton – Grades 9-12 – 15 students – Chaperone; R. Barreiro – Robotics Competition
- w. Columbia High School – Grades 9-12 – 15 students – Chaperone; R. Barreiro – Robotics Competition

Rescind Vocale Ensemble Field Trip

Approved to rescind the 9/24/15 approval of the Vocale Ensemble field trip pending receipt of more detailed information (i.e., destination, dates and cost per pupil). (Attachment Q)

Powder Puff Football Game

Approved to hold a Powder Puff Football game on November 24, 2015 from 7 p.m. to 9 p.m. on the football field.

Spring Musical

Approved the spring musical *The Addams Family*.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Information:

- a. District Purchasing Manual (Attachment R)

Executive Session

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment S): The matters in the personnel section of the agenda, pending legal matters, and an update on the status of negotiations.

The motion was unanimously approved.

The meeting went into Executive Session at 7:55 p.m.

Public Session

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:38 p.m.

Finance, Student Activities & Personnel

Mr. Moore moved, seconded by Mr. Van Noy, that the Board of Education approve the following Finance, Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the following home/supplemental instruction to be paid at \$34.03/hr. unless otherwise indicated:

- a. Student (201305212 – Out of District)
Effective 9/1/15 through 8/30/16 -
Instructor:
 - i. Jessica Flaherty
 - ii. Jennifer Roselli
 - iii. Julie Chini
- b. Student (201310174)
Up to 10 hrs./month - Due to medical condition, supplemental instruction will be based on weekly attendance with medical documentation. The following providers are pending subject needs:
 - i. Diane McClernan
 - ii. Tiffany Heitz
 - iii. Cate Ursino
 - iv. Natalie Johnson
- c. Student (201306484)
Effective 10/5/15 – 6/15/16
Instructors:
 - i. Jim Woolbert – English, Phys. Ed., Work Readiness – 2 hrs./week each subject
- d. Grade 11 student (201109364)
Effective 10/16/15-11/16/15
Instructors:
 - i. Mike Zappala – Adv. Chemistry & Adv. Algebra II – 1 hr./week each subject
 - ii. Dayna Caputo – Honors English II – 1 hr./week
 - iii. Ivy Mazzuca – Journalism – 1 hr./week
- e. Grade 11 student (201109323)
Effective 9/25/15-11/30/15
Instructors:
 - i. Kathleen Edwards – Accounting III – 8 hrs. total
 - ii. Chris Ritter – Honors English III – 8 hrs. total
- f. Grade 9 student (201309220)
Effective 10/28/15-12/29/15
Instructors:
 - i. Michael Wolk – Advanced English I – 8 hrs. total
 - ii. Megan Frey – Advanced Algebra I – 8 hrs. total
 - iii. Jack Bower – Advanced Physics – 8 hrs. total
 - iv. Carley Datz – Advanced World History – 8 hrs. total
- g. Grade 10 student (201209070)
Effective 10/27/15 – 11/30/15
Instructors:
 - i. Chris Ritter – Honors English II – 4 hrs. total
- h. Grade 9 student (201309234)

Effective 11/1/15 – 6/30/15

Instructors:

- i. Mary Iovacchini – Math – 2 hrs. week

Substitute Appointments

Approved the following substitute appointments for the 2015/2016 school year:

Re-Appointment – Substitute Teachers:

- a. Joseph Drinkhouse (effective 11/12/15)

Substitute Teachers:

- a. Bruce Van Meter, Jr. (effective 10/14/15)
- b. Emily Holden
- c. Rolando Gautier (effective 11/3/15)
- d. Wade Kressley (effective 11/3/15)
- e. Kyle Alpaugh
- f. Alice Gallagher

Substitute Nurse:

- a. Morgan Luttenberger

Substitute Food Service:

- a. Patricia Hagenberg

Substitute Nurse

Approved Lee Seybold as a substitute nurse, effective September 1, 2015 through November 30, 2015, when full-time nurses are not in. Payment will be at her hourly rate.

Lavatory Aides

Approved the following lavatory aides to substitute for other lavatory aides when requested. Payment to be at their regular hourly rate:

- a. Walter Jones
- b. Patricia Johnstone
- c. Sally McQuade

Compensation

Approved to compensate MaryLou Salvador for additional secretarial coverage in the MS office, outside of her contracted work hours, as follows – Payment to be at her hourly rate:

- a. October 16, 2015 – 3 hrs.
- b. October 22, 2015 – 2.5 hrs.

Substitute Aides

Approved the following general aides to substitute for other general aides, lavatory aides, night school aides, and greeters as needed, but not to exceed 5 hrs./week, unless otherwise noted - Payment to be at their regular hourly rate:

- a. Steven Bonaventure (week of September 28th – 5.5 hrs.)
- b. Joseph Knooren
- c. Larry Neilsen

Leaves of Absence

Approved the following leaves of absence:

- a. Compensated FMLA leave of absence for Employee #4027, effective 9/14/15 through 10/2/15
- b. An extension to a maternity leave of absence for Employee #4690 through February 1, 2016 (originally approved through 11/13/15 at the 5/5/15 meeting).
- c. A partially compensated maternity leave of absence for Employee #4274, beginning March 18, 2016 through the first semester of the 2016/2017 school year. The actual date to be determined upon approval of the 2016/2017 calendar.

Reading Specialist Services

Approved Heather Renshaw to perform Reading Specialist services as needed and approved by the building principal during the 2015/2016 - \$34.03/hr.

Advanced Placement Physics II Curriculum

Approved Timothy Vitale to write the Advanced Placement Physics II (new course) curriculum – up to 10 hours @ \$34.03/hr.

Coaching/Co-Curricular Appointments

Approved the following coaching/co-curricular appointments for the 2015/2016 school year (stipends as per negotiated agreement unless otherwise indicated):

- a. Stephen Scanlon – Assistant Winter Track Coach (split) – previously approved for full position
- b. Conrad Haber – Assistant Winter Track Coach (split)
- c. Jack Bower – Volunteer Swim Coach (no stipend)
- d. Jeanna Sciarrotta – Volunteer Winter Track Coach (no stipend)
- e. Ryan Hoffman – Volunteer Baseball Coach (no stipend)
- f. Gretchen Holderness – Volunteer Red Cross Club Advisor (no stipend)
- g. Shawn Ellis – Assistant Swimming Coach
- h. Skyler Lindsey – Assistant Swimming/Diving Coach (1/2 stipend)
- i. Gino Giumarello – Volunteer Wrestling Coach (no stipend)
- j. Casey Heitman – Freshmen Girls' Basketball Coach
- k. Kiley Grabbe – Volunteer Girls' Basketball Coach (no stipend)
- l. Jaclyn Guth – Volunteer Girls' Basketball coach (no stipend)
- m. Jason Bilderback – Middle School Wrestling

- n. Lauren Zauzig (Mission One Aide) – Dramatics Volunteer (no stipend)
- o. Jennifer Satterfield – ERASE (S.U.R.E.) Advisor
- p. Volunteer Interact Club Advisors (no stipend) as follows:
 - i. Dayna Caputo
 - ii. Carley Datz
 - iii. Erin Usher

Resignation

Approved the resignation of Lee Seybold as the volunteer advisor for the Red Cross Club.

Tuition Reimbursement

Approved the following tuition reimbursement for the 2015/2016 school year (as per the Negotiated Agreement). Employees will receive prorated distribution of remaining funds for the 2015/2016 school year.

- a. Stephen Asay – Wilmington Univ. – Ethics & The Law – 3 credits – 1/16-3/16
- b. Stephen Asay – Wilmington Univ. – Theory & Practice – 3 credits – 1/16-3/16
- c. Tracy Teesdale – Wilmington Univ. – Individual Counseling – 3 credits – 1/16-3/16
- d. Tracy Teesdale - Wilmington Univ. – Group Counseling – 3 credits – 1/16-3/16
- e. Megan Conklin – Wilmington Univ. – Individual Counseling – 3 credits – 1/16-3/16
- f. Megan Conklin – Wilmington Univ. – Group Counseling – 3 credits – 1/16-3/16
- g. Mary Iovacchini – University of Northern Texas – Issues in the Behavior Treatment of Autism – 3 credits – 1/16-5/16
- h. Ellen Capriotti – Rowan University – Research Seminar I – 3 credits – 1/16-3/16
- i. Ellen Capriotti – Rowan University – Research Seminar II – 3 credits – 1/16-3/16
- j. Olivia Hippensteel – California Univ. of Pennsylvania – Teaching Middle School Earth & Space Science – 3 credits – 1/16-5/16
- k. Olivia Hippensteel – Calif. Univ. of Pennsylvania – Teaching Middle School Life Science – 3 credits – 1/16-5/16
- l. Michel Richard – Arizona State Univ. (online) – English – 3 credits – 1/16-5/16
- m. Jennifer Roselli – Rowan University – Content Area Literacy – 3 credits – 1/16-4/16
- n. Jennifer Roselli – Rowan University – Teaching Reading to Exceptional Children – 3 credits – 1/16-4/16
- o. James Rosado – Rowan University – Grad Seminar Math – 3 credits – 1/16-5/16
- p. Lisa Tiedeken – Wilmington University – Advanced Physiology & Pathophysiology – 3 credits – 1/16-5/16
- q. Ellen Rothstein – Rowan University – Issues of Language & Cultural Diversity – ESL/Bilingual – 3 credits – 1/16-3/16
- r. Ellen Rothstein – Rowan University – Linguistics & Second Language Acquisitions – 3 credits – 3/16-5/16
- s. Timothy Vitale – Rowan University – Computers & the Curriculum – 3 credits – 1/16-3/16
- t. Regina Coleman – Rowan University – Researching Classroom Practice – 3 credits – 1/16-2/16
- u. Regina Coleman – Rowan University – Educational Change – 3 credits – 3/16-4/16

Administrator/Supervisors Tuition Reimbursement

Approved the following tuition reimbursement for the 2015/2016 school year. This approval is consistent with the amount listed in the Administrators/Supervisors contract:

- a. Kate Firkser – Rowan University – Curriculum Evaluation – 3 credits
- b. Kate Firkser – Rowan University – Instructional Leadership and Supervision – 3 credits

Light and Sound Student Workers

Approved the following light and sound student workers for the 2015/2016 school year at a rate of \$8.63 per hour on an as needed basis. These students also held this position during the 2014/2015 school year.

- a. Gino Giumarello
- b. Mason Grossett
- c. Brian Zayicek

Substitute Bus Driver Additional Hours

Approved Jeffrey Cocchi, long-term substitute bus driver, to work up to 5 hours per day at \$19.00 per hour (as needed). Mr. Cocchi was previously approved to work 2.5 hours per day.

District Painter Additional Hours

Approved an increase in hours for Keith Mourlam, district painter, from up to 15 to 40 for the following weeks:

- a. November 2-6
- b. November 23-27
- c. December 28-January 1
- d. March 21-25
- e. March 28-April 1

Stipend

Approved Jennine Donnelly to receive a \$250 stipend for coordinating the AP exams. The funds for this stipend will be taken from the reimbursement received from The College Board.

Remove Tenure

Approved to remove tenure for the position of Learning Disabilities Teacher Consultant (LDT-C).

New Employees

Approved the following new employees for the 2015/2016 school year:

- a. Carrie Dolan, High School Math Teacher, salary to be BA Step 9, effective 11/1/15 (previously approved as a replacement teacher for the 2015/2016 school year), (Account # 11-140-100-101-PR-000)
- b. Michael Puszta, Middle School Replacement Art Teacher, \$48,972 prorated, eff. 10/15/15 (tentatively) through 12/23/15 (tentatively). This will also include 3 days of shadowing. (Account # 11-130-100-101-PR-000-A)
- c. Charlotte Frost, Part-Time Nurse in the HS, 5 hrs./day, BA, Step 5, effective 11/30/15 (pro-rated) (Account # 11-000-213-104-PR-000)

- d. Sherin Blose, Middle School Guidance Counselor, effective date to be determined, MA, Step 5, \$53,300, pro-rated (amount will be adjusted after contract is settled) (Account #11-000-218-104-PR-000).

Team Teaching

Approved the following long-term substitutes to team teach 4 sections of Psychology and 2 sections of Social Studies (replacing employee # 4690 approved for extended leave) November 16, 2015 through January 29, 2016 (end of 2nd quarter). Rate of pay will be \$130.00 each per day.

- a. Kayla Arni
- b. Adam Carlin

Guidance Counselor Transfer

Approved to transfer Stephen Asay, Guidance Counselor, from the Middle School to the High School, effective 1/14/16 or sooner if replacement is released from current district.

Letters of Resignation

Approved to accept the following letters of resignation:

- a. Zalphia Wilson-Hill, with the intent to retire, High School Guidance Counselor, effective 1/1/16
- b. Joyce Whitley, with the intent to retire, Food Service Worker, effective 1/1/16
- c. Jeanette McGuinness, with the intent to retire, High School Math Teacher, effective 7/1/15
- d. Cheryl Harris, with the intent to retire, Bus Driver, effective 2/1/16
- e. Stacy Cardone, Bus Driver, effective 10/30/15
- f. Paul Tomlin, with the intent to retire, High School Instrumental Music Teacher, effective 6/30/16
- g. Barbara Heitman, with the intent to retire, Bus Driver, effective 6/30/16
- h. Joseph Cavallaro, with the intent to retire, Grounds, effective 4/1/16
- i. Charlene Stahelek, with the intent to retire, High School Special Education Teacher, effective 6/30/16
- j. Melissa Smith, Aide, effective immediately

Termination

Approved the termination of Employee #5173, effective November 14, 2015.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Van Noy, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Reports

Mrs. Lundberg moved, seconded by Mr. Van Noy, that the Board of Education approve the following Reports:

- Guidance Reports – September - October
- HS Report – September - October

MS Report – September - October

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
September 2015				
High School – Fire Drill	9/15/15	8:35 a.m.	8 minutes	Sunny – 63°
High School – Lockdown Drill	9/21/15	12:50 p.m.	7 minutes	Cloudy - 73°
Middle School – Fire Drill	9/14/15	9:04 a.m.	5 minutes	Sunny - 71°
Middle School – Lockdown Drill	9/17/15	12:46 p.m.	6 minutes	Sunny – 85°
October 2015				
High School – Fire Drill	10/7/15	1:57 p.m.	5 minutes	Cloudy - 70°
High School – Lockdown Drill	10/27/15	8:30 a.m.	5 minutes	Partly Cloudy - 61°
Middle School – Fire Drill	10/6/15	1:58 p.m.	3 minutes	Sunny – 76°
Middle School – Fire Drill	10/8/15	1:09 p.m.	10 minutes	Sunny – 74°
Middle School – Evacuation/Tornado Drill	10/15/15	7:35 a.m.	5 minutes	Sunny – 64°

School Business Administrator’s Report:

- a. Budget Calendar – 2016/2017 (Attachment T)

The motion was unanimously approved.

Old Business:

None.

New Business:

- a. Mr. Horchak wants to have a Curriculum Committee Meeting.
- b. Mrs. Vick regarding 8th grade dialog at Clearview on March 7, 2016.

Adjournment

Mrs. Vick moved, seconded by Mr. Van Noy, that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator