

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education
November 29, 2018

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:03 p.m.

Members Present:

Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. McAteer, Director of Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mrs. Dvorak.

Public Present:

Brianna Groch, Raymond Milarsky, Julie DeLaurentis, James Bailey, Debbie Heston, Randi Karpinski, and Melanie Smith.

Flag Salute:

The flag salute was said by all present.

Public Comments

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve to open the meeting to the Public Comments Session at 7:03 p.m.

- a. Mrs. Karpinski inquired about the drinking water and what will take the place of PARCC once it is phased out.
- b. Anne Paoletti, Clearview Math Teacher, thanked the Board for covering her registration fee for Professional Development she attended during the summer.

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education close the Public Comments Session. The session closed at 7:15 p.m.

The motion was unanimously approved

Student Council Report

- a. Briana Groch spoke about various Clearview student activities and events.

Presentation:

- a. Sherry McAteer, Director of Curriculum and Instruction – Reviewed the Annual Assessment data previously distributed at the October 18, 2018 board meeting.

Minutes:

Mr. Moore moved, seconded by Mr. Ware, that the Board of Education approve the following Minutes:

- a. October 18, 2018 Regular Meeting and Executive Session

The motion was unanimously approved.

For the Good of Clearview:

- a. Sustainable Jersey for Schools Certification Plaques.
- b. Clearview Athletic teams were applauded.

Committee Reports

Curriculum/Instruction

Mrs. Vick moved, seconded by Mr. Burgin, that the Board of Education approve the following Curriculum/Instruction Items:

Placement of Student

Approved the placement of a student (201306835) at the YALE School (Ellisburg Campus) for the 2018/2019 school year, effective 11/12/18 @ \$316.93/day (\$43,736.34).

Student to Graduate Early

Approved an 11th grade student (201305374) to graduate 1 year early. This student has met all testing requirements to graduate with the Class of 2019 as long as the current courses are successfully completed by the time of graduation.

Student to Receive Occupational Therapy Evaluation

Approved for student 201306768 to receive an occupational therapy evaluation during the 2018/2019 school year through Gloucester County Special Services School District at a rate of \$381.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Home/Supplemental Instruction

Approved home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment A)

First Reading of Policies and Regulations

Approved the first reading of the following Policies and Regulations (Attachment B):

- a. Policy 5530.1 – Student Activities Drug Testing
- b. Regulation 5600.1 – Student Discipline/Code of Conduct – High School
- c. Policy 8561 – Procurement Procedures for School Nutrition Programs

Second Reading of the Adoption of Policies and Regulations

Approved the second reading and adoption of the following policies and regulations (Attachment C):

- a. Policy 2415.06 – Unsafe School Choice Option
- b. Policy 2422 – Health and Physical Education
- c. Policy 2425 – Physical Education
- d. Policy 5350 – Student Suicide Prevention
- e. Regulation 5350 – Student Suicide Prevention
- f. Policy 5514 – Student Use of Vehicles on School Grounds
- g. Policy 5460 – High School Graduation
- h. Policy 5465 – Early Graduation

Student Teacher/Intern Placements

Approved the following student teacher/intern placements for the 2018/2019 school year:

Last Name	First Name	School	Assigned To	Loc.	Subject	Dates
Porter	Mary	Rowan Univer.	Scott Land	HS	Health Teaching (as part of School Nurse requirement)	01/19 – 04/19
Donovan	Marissa	Rowan Univer.	Brian Hendricks	MS	School Psychology	01/19-06/19
Coradeschi	Elizabeth	Rowan Univer.	Nicole Wichart	MS	Art	1/19-3/19 & 10/19-12/19

Tuition Students

Board approval to accept the following tuition students for the 2018/2019 school year:

- a. Grade 7 student (parent paid) – 21306841, effective 11/1/18. Tuition to be \$7,000 (pro-rated to \$5,600).
- b. Grade 12 student (201306848) from Kingsway Regional HS District effective 11/20/18 – MD program. Tuition to be \$12,500 (14.5 hours of instruction/week). This student will have the 1-1 Aide from Kingsway , John Enos, accompany him during the school day.

Mission 1 Paraprofessional

Approved Mission 1 paraprofessional, Lois Braidi for the following:

- a. Assist student 201310990 during choir practice, every Wednesday October 3 to December 12, 2018 from 2:30 p.m. to 3:30 p.m. @\$19.47/hr. (This approval will replace the 10/18/18 approval of Beth Reilly.)
- b. Assist multiple special needs students during the Homecoming Dance on 11/17/18 at a cost of \$68.15

Contract with Gloucester County Vocational-Technical School District

Approved the contract with Gloucester County Vocational-Technical School District for the 2018/2019 school year:

- a. Career – Technical Programs - \$2,395/student (Law Enforcement Program - \$1,197.50/student)

Drop Student From District Rolls

Approved to drop the following student from the district rolls due to non-attendance:

- a. Grade 12 student – 201306755

Rescind the 10/18/18 Approval of 2018/2019 School Calendar Change

Approved to rescind the 10/18/18 approval of the 2018/2019 school calendar change closing school on November 12, 2018 and making the day up on Thursday, April 18, 2019 (Attachment D).

Presenter/Speaker for Professional Development

Approved Kate E. Kedley, Ph.D. to present/speak on 12/5/18 for the district's ½ day professional development focused on writing instruction with Social Studies, English Language Arts and Special Education teachers at a cost of \$500 (local funds).

Board of Education Meeting Schedule

Approved meeting schedule for January 2019 through December 2019. (Attachment E)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Operations – Buildings & Grounds, Transportation, Technology

Mr. Burgin moved, seconded by Mr. Ware, that the Board of Education, approve the following Operations – Buildings and Grounds, Transportation, and Technology Items:

Sell District Fixed Assets Through GovDeals

Approved to sell (through GovDeals or another school), the following district fixed assets that are no longer used:

- a. Body Solid GHYP345 45 Degree Hyperextension Machine
- b. Body Solid Vertical Knee Raise & Dip Station
- c. York Barbell STS Glute Ham Developer Machine
- d. Power PLYO Boxes
- e. Analog Adapters

Revised District Vehicle District Assignments

Approved the revised district vehicle assignments for the 2018/2019 school year (Attachment F).

Jointures

Approved the following jointures during the 2018/2019 school year:

- a. Clearview to transport 1 Harrison Township student to Bankbridge Development Center on Route CBBD, effective 11/2/18 at a cost of \$7,000
- b. GCSSSD to transport 1 Clearview student to Salem County Special Services School District on Route S6893, effective 9/6/18 at a cost of \$54,638.40 (includes Bus Aide and 7% Administration fee)
- c. GCSSSD to transport 1 Clearview student (homeless) from Clayton to Clearview on Route S6851, effective 11/29/18, at a cost of \$10,165 (includes 7% Administration fee)

Transportation Services

Approved, in accordance with N.J.S.A. 18A:39-22, of a request to provide transportation services to Harrison Township on November 24, 2018 for the *Lights on Main* annual event. (Note: This is to memorialize the approval as the date has passed.)

Special Transportation Request

Approved the following special transportation request:

- a. 11/15/18 – Football Team to William Wilt Soccer Complex – Pickup Time 3:00 p.m. (by Pioneer Hall)
– Return Time 4:30 p.m.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Finance – Student Activities & Personnel

Mr. Moore moved, seconded by Mr. Ware, that the Board of Education approve the following Finance-Student Activities & Personnel Items:

Bill Lists for Payment

Approved the bill lists for payment as follows (Attachment G):

- a. Bill List – 10/31/18
- b. Bill List – October 2018 Bank Transfers
- c. Bill List – 10/15/18 Payroll
- d. Bill List – 10/30/18 Payroll
- e. Bill List – 11/29/18
- f. Bill List – Cafeteria – 11/29/19

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-000-240-320-MS-ADM	11-000-223-320-CO-CUR	\$1,000.00	Speaker – Middle School
20-251-100-890-CS-CST	20-251-200-104-PR-000	2,846.42	CST Summer Hours
11-401-100-610-HS-STU	11-401-100-590-HS-STU	2,000.00	Ensemble/Marching Band
11-402-100-420-HS-ATH	11-402-100-610-HS-ATH	1,000.00	Athletic Supplies
11-000-270-518-TR-000	11-000-270-517-TR-000	10,165.00	GCSSSD Jointure

Account Reports

Approved the following account reports (Attachment H):

- a. Student Activities – October 2018
- b. Athletics – October 2018

Board Secretaries Reports and Certification

Approved the Board Secretary's Reports for October 2018 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for October 2018. (Attachment I)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Travel and Work Related Expenses – Employee/Board Member

Approved the Resolution for Travel and Work Related Expenses – Employee/Board Member. (Attachment J)

FY 18 IDEA Funds

Approved to carry over FY 18 IDEA funds in the amount of \$51,639 into FY 19.

Submission and Acceptance of Grant

Approved the submission and acceptance of the Project Lead the Way Grant, sponsored by Lockheed Martin, in the amount of \$20,000 over 2 years (2019/2020 and 2020/2021) for the implementation of a Computer Science program at the High School.

Field Trip/Student Activity/Class Trip Requests

Approved field trip/student activity/class trip requests. (Attachment K)

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment L)

Discard or Donate Items No Longer Used

Approved to discard or donate to another school, old Marching Band jackets, black pants, hats, and uniform bags that are no longer used by the district.

NJSIAA Fencing State Competition Student

Approved to allow a grade 10 student (201310238) to compete in the NJSIAA Fencing State competitions as an Independent Competitor. The student is able to compete in the NJSIAA tournaments if approved by the School Board and accompanied by a coach. The student's parents will be responsible for all entry fees, transportation and paperwork. (Attachment M)

After-School Club

Approved the following after-school club with Morgan Woods as the volunteer advisor:

- a. *Cubing Club* – The purpose of this club is to expand the cubing community by teaching people how to solve *Rubik's* cubes and then teach them how to get faster. This club will meet every Wednesday (Attachment N)

Ticket Revenue Changes

Approved the following ticket revenue changes:

- a. No ticket charge for the following Basketball games:

- i. December 14, 2018 – Boys’ Basketball vs. Kingsway to participate in *Coaches vs. Cancer Night*
- ii. January 8, 2019 – Boys’ Basketball vs. Williamstown to participate in *Clearview Culture Night*

Payment Request

Approved a request to pay 4 of the individuals who worked selling tickets for the South Group IV Football Final on November 16, 2018, a rate of \$60 as they were asked to arrive an hour earlier due to the high demand for tickets sold for the game (the current approved rate is \$50).

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Executive Session

Mr. Chierici moved, seconded by Mr. Burgin, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment O): Student discipline and the matters included in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 7:40 p.m.

Public Session

Mr. Ware moved seconded by Mrs. Vick, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 8:52 p.m.

Finance- Student Activities & Personnel

Mr. Moore moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Finance-Student Activities & Personnel Items:

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment P)

Substitute Appointments

Approved the following substitute appointments for the 2018/2019 school year:

Substitute Teacher

- a. Lauren Boerlin (eff. 11/20/18)
- b. Gary McGaurn (eff. 11/12/18)
- c. Ericka Laible
Substitute Bus Aide
- a. Wendy Harris (eff. 11/12/18)
- b. Joseph Dunn

Coaching Appointments

Approved the following coaching appointments for the 2018/2019 school year (stipends as per negotiated agreement):

- a. Paige Settar, Assistant Girls' Lacrosse Coach (pending completion of paperwork)
- b. Karisa Wescott, Middle School Girls' Basketball Coach

Co-Curricular Appointments

Approved the following co-curricular appointments for the 2018/2019 school year (stipends as per negotiated agreement):

- a. Joy Kauftheil, DECA Advisor
- b. Arlen Kimmelman, Chess Club Advisor

Volunteer/Uncompensated Appointments

Approved the following volunteer/uncompensated appointments for the 2018/2019 school year (no stipends):

- a. Sean White, Band/Percussion Volunteer
- b. Steve Borrelli, Middle School Wrestling Volunteer
- c. Meredith Boody, Girls' Varsity Basketball Volunteer (Mission One Aide)
- d. Paul Cannon, Volunteer Fencing Coach (for his child) – Substitute Credential required
- e. Brittany Blanchard, Cheerleading Volunteer (pending paperwork)
- f. Gino Giumarello, Wrestling Volunteer (volunteer since 2013/14)
- g. John Seybold, Wrestling Volunteer (pending paperwork)
- h. Jack Bower, Volunteer Swim Coach
- i. Kenneth Beyrouty, Volunteer Fencing Coach
- j. Morgan Woods, Cubing Club Volunteer Advisor
- k. Domenick Carrera, Volunteer Boys' Basketball Coach

Stipend

Approved Jennine Donnelly to receive a \$250 stipend for coordinating the AP exams. This stipend will be funded by the reimbursement received from the College Board.

High School Teachers to Serve on SciP Panel

Approved the following High School teachers to serve on the School Improvement Panel (SciP) during the 2018/2019 school year. Reimbursement will be \$34.03 per hour for meetings and responsibilities outside of the school day (funded by Title II) – 8 hrs. each:

- a. James Navins
- b. Christina Boody
- c. Kyle Rosa
- d. Morgan Woods

Middle School Teachers to Serve on SciP Panel

Approved the following Middle School teachers to serve on the School Improvement Panel (SciP) during the 2018/2019 school year. Reimbursement will be \$34.03 per hour for meetings and responsibilities outside of the school day (funded by Title II) – 8 hrs. each:

- a. Peter Burgio
- b. Cheryl Catts
- c. Jeanna Sciarrotta
- d. Kare Waddington

Middle School Title 1 Monitor

Approved Tara Gunning as the Middle School Title 1 Monitor (T1M) for the 2018/2019 school year, at an hourly rate of \$34.03, not to exceed 36 hours, \$1,225.08 (Title I funds).

Prepare and Present Technology Training

Approved Taylor DuBois to prepare and present technology training on district PD days during the 2018/2019 school year, up to 20 hours at \$50.00 per hour, \$1,000.00 (Title IIA funds)

Long-Term Substitute High School Marketing Teacher

Approved Carol Rucci as a long-term substitute High School Marketing teacher effective 9/13/18 through 10/31/18 (originally approved through 10/19/18). End date was extended due to the substitute assisting the returning teacher with teaching and grading assignments. Rate of pay to be \$175.00 per day. (Account #11-140-100-101-PR-000)

Bus Aide

Approved Edward Preston as a bus aide for the 2018/19 school year, effective 11/26/18. Rate of pay will be \$10.50 per hour, 5 hours per day, 180 days (prorated), route CBCA. There will be a 90-day probationary period at the start of his employment. (Account #11-000-270-161-PR-000-B)

Memorandum of Agreement

Approved the Memorandum of Agreement between the Clearview Regional Education Association and the Board of Education, effective July 1, 2018 to June 30, 2021.

Employee #4539

Approved discussion regarding employee #4539.

Retirement

Approved to accept, with regret, the retirement of Jessica Dadak effective July 1, 2019.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Community Relations/Policy & Legislation Item:

HIB Report

Approved the Monthly HIB Report from the Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Finance – Student Activities & Personnel

Mr. Moore moved, seconded by Mrs. Lundberg, that the Board of Education approve clarification of the following Finance-Student Activities & Personnel Item:

Clarification of Employee #4539 Discussion

Approved to authorize to communicate offer through attorney regarding employee #4539.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mrs. Vick, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Reports:

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education approve the following Reports:

HS Report
MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	10/17/18	1:56 p.m.	7 Minutes	59° -Sunny
High School – Lockdown Drill	10/26/18	8:45 a.m.	6 Minutes	49° - Cloudy
Middle School – Fire Drill	10/4/18	8:09 a.m.	5 Minutes	72° - Sunny
Middle School – Lockdown Drill	10/24/18	9:15 a.m.	7 Minutes	47° - Sunny

Guidance Reports – High School/Middle School
Nutri-Serve Monthly Report

The motion was unanimously approved.

Old Business:

None.

New Business:

None.

Adjournment

Mrs. Lundberg moved, seconded by Mr. Ware that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator