

CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT
Mullica Hill, New Jersey

Board of Education Meeting
October 18, 2018

Call to Order:

The Regular Meeting of the Clearview Regional Board of Education was held on the above date in the Administration Building Board Room. Mrs. Giaquinto called the meeting to order at 7:00 p.m.

Members Present:

Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, Mrs. Giaquinto, President, Mr. Horchak, Superintendent, Mrs. McAteer, Director of Curriculum and Instruction, and Mrs. Pennell, School Business Administrator.

Members Absent:

Mrs. Vick.

Flag Salute:

The flag salute was said by all present.

The Regular Meeting of the Clearview Regional Board of Education moved to the Toscano Theatre at 7:05 p.m.

Public Comments

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve to open the meeting to the Public Comments Session at 7:20 p.m.

- a. Various students and parents discussed the impact of Union negotiations on their education including activities.

The meeting moved back to the Administration Building Board Room where additional public comments were taken.

Mrs. Lundberg moved, seconded by Mr. Chierici, that the Board of Education close the Public Comments Session.

Student Council Report

- a. Briana Groach and Evelyn Milavsky updated the Board about Student events.

Presentation:

- a. The School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act was presented by John Horchak.
- b. Student Safety Data System Report (formerly Electronic Violence and Vandalism Reporting System) – Reporting Period 2 and Year-End Report was presented.
 - Example of Week of Respect Video Shown in Middle School: How You Treat People is Who You Are - <https://www.youtube.com/watch?v=mTsvSAItPgA>
- c. Sherry McAteer, Director of Curriculum and Instruction - Annual Assessment.

Minutes:

Mr. Fuller moved, seconded by Mr. Burgin, that the Board of Education approve the following Minutes:

- a. September 27, 2018 Regular Meeting and Executive Session

The motion was unanimously approved.

Committee Reports

Curriculum/Instruction

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education approve the following Curriculum/Instruction Items:

Independent Assistive Technology Evaluation

Approved Student 201009466 to receive an independent assistive technology evaluation through *Technology for Education and Communication Consulting* at a cost of \$825.

Services Through Gloucester County Special Services School District

Approved the following services through Gloucester County Special Services School District during the 2018/2019 school year:

- a. Student 20130676 to receive educational consultation services for 4 hrs./month (up to 40 hrs. total) effective 9/1/18 through 6/30/19 at a rate of \$113/hr. Total amount not to exceed \$4,520
- b. Student 201311623 to receive interpreting services during a psychiatric evaluation through the *Deaf-Hearing Communication Center*. This will be billed through GCSSSD at a cost of \$340.

Assessment Changes

Approved proposed assessment changes. (Attachment A)

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Community Relations/Policy & Legislation

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education approve the following Community Relations/Policy & Legislation Items:

Approved home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment B)

Mission 1 Paraprofessional to Assist Student

Approved for Mission 1 paraprofessional, Beth Reilly, to assist student 201310990 during choir practice, every Wednesday, October 3 to December 12, 2018 from 2:30 p.m. to 3:30 p.m. @ \$19.47/hr.

Dispense Two Reading and Adopt Policies and Regulations on First Reading

Approved to dispense with the requirement of two readings and to adopt the following policies and regulations on the first reading (Attachment C):

- a. Policy 5850 – Student Activity Trips/Events and Class Trips
- b. Regulation 5850 – Student Activity Trips/Events and Class Trips
- c. Regulation 2340 – Field Trips

First Reading of Policies and Regulations

Approved the first reading of the revisions to the following policies and regulations: (Attachment D)

- a. Policy 2415.06 – Unsafe School Choice Option
- b. Policy 2422 – Health and Physical Education
- c. Policy 2425 – Physical Education
- d. Policy 5350 – Student Suicide Prevention
- e. Regulation 5350 – Student Suicide Prevention
- f. Policy 5514 – Student Use of Vehicles on School Grounds
- g. Policy 5460 – High School Graduation
- h. Policy 5465 – Early Graduation

Nursing Plans

Approved the following 2018/2019 Nursing Plans (Attachment E):

- a. High School Nursing Plan
- b. Middle School Nursing Plan

Change in 2018/2019 School Calendar

Approved a change in the 2018/2019 school calendar. Teaching staff members are exercising their right not to work on a holiday. Therefore we will be modifying the school calendar to reflect no school for teachers and students on November 12, 2018. This day will be made up on Thursday, April 18, 2019.

HIB Report

Approved the monthly HIB Report from the Superintendent.

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Operations – Buildings & Grounds, Transportation, Technology

Mr. Burgin moved, seconded by Mrs. Lundberg, that the Board of Education approve the following Operations-Buildings & Grounds, Transportation, and Technology Items:

Resolution for the Submission of the 3 Year Comprehensive Maintenance Plan

Approved the Resolution for the Submission of the 3 Year Comprehensive Maintenance Plan. (Attachment F)

Scrap Fixed Assets In Poor Condition and No Longer Used by the District

Approved to scrap the following fixed assets that are no longer used by the district and are in poor condition:

- a. 1 book shelf

Special Transportation Request

Approved the following special transportation request:

- a. 10/20/18 – Model UN Team to Eastern High School – Pickup Time 7:00 a.m. (Athletics Entrance) – Return Time 5:00 p.m.

Advertise and Receive Bids for Transportation Services

Approved the bid specifications and to advertise and receive bids for transportation services during the 2018/2019 school year on Routes M122SS, M123SS and M124SS (Sewell School Pre-School).

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Finance – Student Activities & Personnel

Mr. Moore moved, seconded by Mr. Ware, that the Board of Education approve the following Finance – Student Activities & Personnel Items:

Approved the bill lists for payment as follows (Attachment G):

- a. Bill List – 9/30/18
- b. Bill List – 9/15/18 Payroll
- c. Bill List – 9/28/18 Payroll
- d. Bill List – September 2018 Bank Transfers
- e. Bill List – 10/18/18
- f. Bill List – Cafeteria – 10/18/18

Line Item Transfers

Approved the following line item transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Rationale</u>
11-190-100-610-HS-CTE	11-190-100-890-HS-CTE	\$275	Registration
11-000-266-110-PR-000	11-000-240-300-BO-BUS	32,085	School Resource Officers
11-000-291-270-BO-BUS-A	11-000-240-300-BO-BUS	33,061	School Resource Officers
11-000-270-511-TR-000	11-000-270-517-TR-000	54,000	St. Margaret's Routes – GCSSSD
11-212-100-106-PR-000-M	11-212-100-320-MS-CST	3,600	ESY – Mission One
11-212-100-106-PR-000-H	11-212-100-320-HS-CST	2,200	ESY – Mission One
20-270-200-500-CO-CUR	20-270-200-300-CO-CUR	922	Linkit Subscription (Title II)
11-401-100-890-HS-STU	11-401-100-930-HS-STU	1,910	Licensing Agreement (Musical)

Account Reports

Approved the following account reports:

- a. Student Activities – September 2018
- b. Athletics – September 2018

Board Secretary's Reports and Certification

Approved the Board Secretary's Reports for and September 2018 in accordance with 18A:7-36 and 18A:17-9 to include the Monthly Certification that no line item has encumbrances and expenditures which in total exceed the item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, the Reconciliation Report and Monthly Certification for September 2018. (Attachment H)

RESOLVED that the Clearview Regional Board of Education recognizes the Board Secretary's certification in accordance with N.J.A.C. 6A:21A-10.10(c)3, that there are changes in anticipated revenue amounts or revenue sources as indicated below.

Board Certification:

The Clearview Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-10.10(c)4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of their knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6A:23-A-16.10(b), and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

Resolutions for Travel and Work Related Expenses

Approved the following Resolutions for Travel and Work Related Expenses (Attachment I):

- a. Employee – October 2018.
- b. Revisions to previously approved Board of Education resolution from August due to GSA revised per diem rates.
- c. Revisions to previously approved Employee resolution from August due to GSA revised per diem rates.

Carry-over 2017/2018 ESEA Funds

Approved to carry-over 2017/2018 ESEA funds into the 2018/2019 school year as follows:

- a. Title I - \$1,175
- b. Title IIA - \$19,539

Accept 2018/2019 Federal Funds

Approved to accept the following 2018/2019 Federal funds as follows:

IDEA

- a. Basic - \$447,128
- b. Nonpublic - \$11,248

ESEA – Total \$182,469

- a. Title I - \$132,898
- b. Title IIA - \$38,807
- c. Title III - \$764 (Harrison Consortium)
- d. Title VI - \$10,000

Resolution Authorizing the Sustainable Jersey for Schools Small Grant Application

Approved the Resolution Authorizing the Sustainable Jersey for Schools Small Grant Application and to apply for funds up to \$10,000 for an energy study regarding conservation efficiency and renewable energy.
(Attachment J)

Apply for Perkins Grant Funds

Approved to apply for and accept Perkins Grant funds in the amount of \$65,407, retroactive to FY17, as follows:

- a. Perkins Secondary - \$9,862
- b. Rural Reserve Allocation - \$55,545

Pay Invoices for Home Instruction

Approved to pay invoices for home instruction through Children's Hospital of Philadelphia from Fiscal Year 2017 totaling \$1,009.50. These invoices were never submitted to the Business Office for bedside instruction for the following students:

- a. #201310638 - \$901.82
- b. #201310352 - \$107.68

Charge Percentage of Salaries to the Title 1 Grant

Approved to charge a percentage of the following salaries to the Title I Grant for the 2018/2019 school year (effective 9/1/18):

- a. Kara Barling – 66.7% - Middle School
- b. Michael Porter – .167% - High School
- c. Amy Powell-Walker – .167% - High School

Field Trip/Student Activity Requests

Approved field trip/student activity requests. (Attachment K)

Athletic Schedule Changes

Approved the athletic schedule changes. (Attachment L)

Tri-County Conference Proposed Ticket Prices

Approved the Tri-County Conference proposed ticket prices for the 2019/2020 school year:

- a. 2019/2020 Basketball & Wrestling Home Events:
 - i. \$3.00 - Adults
 - ii. \$2.00 - Students
 - iii. \$2.00 - Senior Citizens
- b. 2019/2020 Football Home Games:
 - i. \$4.00 - Adults
 - ii. \$2.00 - Students
 - iii. \$2.00 - Senior Citizens

Tri-County Conference Proposed Budget

Approved the 2019/2020 Proposed Budget for the Tri-County Conference of \$1,475 per school (\$25 increase from 18/19) and to allow Timber Creek High School and Overbrook High School to join the conference in 2020.

After-School Club Volunteer Advisor

Approved the following after-school club with Dawn Scalfaro as the volunteer advisor (no stipend):

- a. *Student Coalition Club* – This club will meet every other Tuesday and will enable students to ensure respect and equity among all students (see attached for additional details).

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Executive Session

Mrs. Lundberg moved, seconded by Mr. Moore, that the Board of Education adjourn into Executive Session.

Approved the resolution to adjourn into executive session for the following reasons (Attachment M): the matters in the personnel section of the agenda.

The motion was unanimously approved.

The meeting went into Executive Session at 9:30 p.m.

Public Session

Mrs. Lundberg moved, seconded by Mr. Ware, that the Board of Education reconvene into Public Session.

The motion was unanimously approved.

The meeting reconvened into Public Session at 10:01 p.m.

Finance- Student Activities & Personnel

Home/Supplemental Instruction

Approved the home/supplemental instruction (\$34.03/hr. unless otherwise noted). (Attachment N)

Substitute Reappointments

Approved the following substitute reappointments for the 2018/2019 school year:

Substitute Teacher:

- a. Michelle Fiordaliso
- b. Evita Moldanado

Coaching Appointments

Approved the following coaching appointments for the 2018/2019 school year (stipends as per negotiated agreement):

- a. Daniel Fellona, Assistant Boys' Tennis Coach

Co-Curricular Appointments

Approved the following co-curricular appointments for the 2018/2019 school year (stipends as per negotiated agreement):

- a. Kyle Rosa, DECA Advisor

Lavatory Aides to Substitute for General Aides

Approved the following lavatory aides to substitute for general aides on an as needed basis, not to exceed 5 hours per week. Payment to be at their regular hourly rate.

- a. Kevin Frekot
- b. Walter Jones
- c. Sally McQuade

Extra-Duty Stipend Changes/Additions

Approved the following extra duty stipend changes/additions for the 2018/2019 school year:

- a. John Bower, lunch duty – 10/1/18 through 10/19/18 (14 days)
- b. Lauren Kelly, lunch duty – 10/19/18 through 11/7/18 (14 days)
- c. Kyle Rosa, end morning duty, effective 11/7/18
- d. John Bower, morning duty, effective 11/12/18

Tech Trainers to Facilitate and Present Professional Development

Approved the following as Tech Trainers, to facilitate and present professional development on classroom technology to teachers during the 2018/2019 school year (up to 15 hrs. each @ \$50/hr. funded through Title IIA):

- a. Arlen Kimmelman
- b. Mike Cockrell

Rescind Appointment of District Painters

Approved to rescind the 9/27/18 appointment of the following individuals as district painters during the 2018/2019 school year @ \$15/hr. (not to exceed \$1,000 total for each):

- a. Mike Wolk
- b. Mark Mozzachio

Transportation Employee Hour and Route Adjustments

Approved the following transportation employee hour and route adjustments, caused by Mantua Elementary School District's redistricting, for the 2018/2019 school year, effective 11/1/18:

- a. Michele Flanagan, bus driver, from 6.5hrs./day to 7.0 hrs./day, routes M119SS
- b. Margaret Giordano, bus aide, from 4.5 hrs./day to 5 hrs./day, route M110SS
- c. Sherry Hanrahan, bus driver, from 6 hrs./day to 6.25 hrs./day, route M120SS
- d. Debra Heston, bus driver, from 7 hrs./day to 8 hrs./day, route CBBD
- e. Bonnie Karbett, bus driver, from 6 hrs./day to 6.5 hrs./day, route M115SSP
- f. Aniela Korzen, bus aide, from 6.0 hrs./day to 6.75hrs./day, route M119SS/CHSE
- g. Leslie Litsch, bus driver, from 5 hrs./day to 5.5 hrs./day, route M110JMT/M110SS
- h. April Lloyd, bus driver, from 5 hrs./day to 5.25 hrs./day, route M104CC
- i. Darlene Power, bus driver, from 6.5 hrs./day to 7.0/hrs. day, route M121SS

- j. Debbie Shipley, bus aide, from 6.0 hrs./day to 6.5 hrs./day, route M121SS

Long-Term Substitute

Approved Carol Rucci as a long-term substitute High School Marketing teacher effective 9/13/18 through 10/19/18 (tentatively). Rate of pay to be \$175.00 per day. Account #11-140-100-101-PR-000

The motion was approved by a roll call vote.

Aye:	Mr. Burgin, Mr. Chierici, Mrs. Dvorak, Mr. Fuller, Mrs. Lundberg, Mr. Moore, Mr. Ware, and Mrs. Giaquinto
Nay:	None.

Board Discussion

Discussion regarding employee #4539.

Reports

Mr. Fuller moved, seconded by Mr. Burgin, that the Board of Education approve the following Reports:

HS Report

MS Report

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Weather</u>
High School – Fire Drill	9/19/18	9:13 a.m.	5 Minutes	83° - Cloudy
High School – Lockdown Drill	9/12/18	11:32 a.m.	7 Minutes	83° - Cloudy
Middle School – Fire Drill	9/7/18	1:00 p.m.	6 Minutes	82° - Sunny
Middle School – Evacuation Drill	9/13/18	8:37 a.m.	6 Minutes	75° - Cloudy

- a. School Bus Emergency Evacuation Drill Reports:
 - i. Middle School – 10/3/18
 - ii. High School – 10/4/18
- b. 2019/2020 Budget Preparation Calendar

The motion was unanimously approved.

Old Business:

None.

New Business:

None.

Adjournment

Mrs. Lundberg moved, seconded by Mr. Moore that the Board of Education adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 10:02 p.m.

Respectfully submitted,

Esther R. Pennell
Business Administrator